



Republic of the Philippines
OFFICE OF THE OMBUDSMAN
Bids and Awards Committee-GAO
Sen. Miriam P. Defensor-Santiago Avenue (formerly Agham Road)
Brgy. Bagong Pag-asa, Diliman, Quezon City 1105

NOTICE TO PROCEED

QUARTZ BUSINESS PRODUCTS CORPORATION
15th Floor Capital House Building 9th Avenue cor. 34th St.,
Global City, Taguig City 1630
reimar.fortuna@quartz.com.ph

Attention: **MR. REIMAR L. FORTUNA**
Authorized Representative

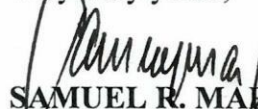
Dear **Mr. Fortuna**:

The attached **Contract Agreement (CA No. 2024-006-GAO)** having been approved, notice is hereby given to **QUARTZ BUSINESS PRODUCTS CORPORATION** to proceed with the implementation of **PB 2024-09-GAO: Public Bidding for the Annual Rental of Machines for Photocopying and Printing Services of the Office of the Ombudsman**, effective on the following day after receipt of this Notice to Proceed.

Upon receipt hereof, you are responsible for performing the services and delivering the goods under the terms and conditions of the Agreement and in accordance with the Implementing Schedule.

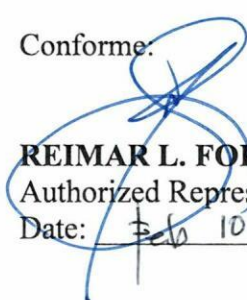
Please acknowledge receipt and acceptance of this Notice by signing at the **“Conforme”** portion in the space provided below.

Very truly yours,


SAMUEL R. MARTIRES
Ombudsman

Date: 23 January 2025

Conforme:


REIMAR L. FORTUNA
Authorized Representative
Date: Feb 10, 2025

NTP 2024-006-GAO QUARTZ BUSINESS PRODUCTS CORPORATION PB 2024-09-GAO