



Republic of the Philippines
OFFICE OF THE OMBUDSMAN
Sen. Miriam P. Defensor-Santiago Avenue (formerly Agham Road)
Brgy. Bagong Pag-asa, Diliman, Quezon City 1105

BIDS AND AWARDS COMMITTEE - MAIN
RESOLUTION NO. PB-24-14, series of 2024

RE: AWARD OF CONTRACT FOR PUBLIC BIDDING FOR THE SUPPLY AND DELIVERY OF VARIOUS PRINTERS AND SCANNERS FOR THE OFFICE OF THE OMBUDSMAN (PB 2024-12)

WHEREAS, the Office of the Ombudsman (OMB) has programmed and approved Purchase Request (PR) Nos. PU-24-05-047, PU-24-06-048, PU-24-02-009, PU-24-07-064, and PU-24-07-065 for the procurement of "Supply and Delivery of Various Printers and Scanners for the Office of the Ombudsman" (APP Codes: 2024SAPP-07, 2024-054, 2024-065, 2024-054, 2024SAPP-08, 2024APP-047, 2024ICT-0002, 2024-022, 2024-054, 2024APP-048, and 2024SAPP-03) for the use of the Management Information System Service (MISS) with a total Approved Budget for the Contract (ABC) of Fifteen Million Five Hundred Seventy-Six Thousand Pesos (₱15,576,000.00);

WHEREAS, the Bids and Awards Committee (BAC)-Main resorted to **Competitive Bidding**, in accordance with Section 10 of the Updated 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184;

WHEREAS, the BAC-Main constituted a Technical Working Group (TWG) to assist in the preparation/determination of the appropriate specifications and eligibility requirements for the said procurement project:¹

WHEREAS, the Pre-Procurement Conference was conducted on 31 July 2024 through videoconferencing with the Chairperson and Members of the BAC-Main, Chairperson and Members of the TWG, and the BAC-Main Secretariat in attendance;

WHEREAS, upon the recommendation of the BAC-Main and the TWG, the Head of the Procuring Entity (HoPE) approved the technical specifications and total ABC for this procurement;²

WHEREAS, the Invitation to Bid (ITB) for the Public Bidding for the Supply and Delivery of Various Printers and Scanners for the Office of the Ombudsman (PB 2024-12) was posted on the PhilGEPS and OMB websites and BAC Bulletin Board on 22 October 2024;

WHEREAS, Letters of Invitation for the Pre-Bid Conference, Opening of Bids, Bid Evaluation and Post-Qualification were sent to and received by the following witnesses and observers:

- a. Deputy Ombudsman Cornelio L. Somido (DO Luzon/OIC-ODO for Finance and Administrative Matters);
- b. Assistant Ombudsman Pilarita T. Lapitan (OMB-Proper);
- c. Mr. Ruben J. Pascual (Secretary General, Phil. Chamber of Commerce and Industry);
- d. Mr. Paterno Menzon (Co-Chairman, Coalition Against Corruption – Bishops Business Conference – Laiko (Government Procurement Monitoring Committee));
- e. Mr. Joey I. Bernardino (Supervising Auditor, COA); and
- f. Ms. Joanna Mae E. Alberto (OMBEA Representative);

¹ Memorandum dated 06 June 2024 and 30 July 2024.

² BAC-Main Memorandum dated 31 July 2024 and 11 September 2024.

WHEREAS, the Pre-Bid Conference³ was conducted⁴ on 30 October 2024 with the BAC-Main, TWG, BAC-Main Secretariat, witnesses/observers, and ~~eight (8)~~ ^{TWE (12)} prospective bidders in attendance;

WHEREAS, on 04 November 2024, Supplemental/Bid Bulletin No. 1 amending the Bidding Documents/Invitation to Bid was issued and posted on the PhilGEPS and OMB websites, and BAC Bulletin Board;

WHEREAS, the bidders who purchased and submitted their bidding documents before the 02:00 p.m. deadline on 11 November 2024 are as follows:

PROJECT LOT	NO. OF BIDDERS
Lot 1 – Basic Printers (monochrome)	3 ✓
Lot 4 – Basic Printers (continuous ink)	1 ✓
Lot 5 – Scanner Automatic Document Feeder	3 ✓

WHEREAS, the Opening of Bids⁵ was conducted on 12 November 2024 at 09:30 a.m. with the BAC-Main, BAC-Main Secretariat, TWG, bidders and witnesses/observers in attendance;⁶

WHEREAS, the results of the conduct of eligibility check and evaluation of the submitted bids⁷ are as follows:

1. For Lot 1: Basic Printers (monochrome), DCI International I.T. Solutions & Services Corp. and Quartz Business Products Corp. were both rated as **“PASSED”** in all their eligibility requirements and were declared **“ELIGIBLE”** to further participate in the bid proceedings. In their financial component, DCI International I.T. Solutions & Services Corp. submitted a bid of ₱2,879,800.00 while Quartz Business Products Corp. submitted a bid of ₱1,363,978.00. Both bid offers were within the ABC, hence, were rated as **“PASSED;”**
2. For Lot 4: Basic Printers (continuous ink), Quartz Business Products Corp. was rated as **“PASSED”** all its eligibility requirements and was declared **“ELIGIBLE”** to further participate in the bid proceedings. For the financial component, it submitted a bid of ₱808,275.00 which was within the ABC, hence it was rated as **“PASSED;”** and
3. For Lot 5: Scanner Automatic Document Feeder, Copy Data Systems Corp and Quartz Business Products Corp. were both rated as **“PASSED”** all their eligibility requirements and were declared **“ELIGIBLE”** to further participate in the bid proceedings. For their financial component, Copy Data Systems Corp. submitted a bid of ₱1,512,000.00, while Quartz Business Products Corp submitted a bid of ₱2,463,328.00. Both bid offers were within the ABC, hence, were rated as **“PASSED;”**

WHEREAS, on 12 November 2024, a Bid Evaluation⁸ was conducted to further evaluate the completeness of the bids and arithmetical calculations of the submitted Financial Components (Envelope No. 2) of the eligible bidders, the results of which are as follows:

³ Annex “A” - Minutes of the Pre-Bid Conference.

⁴ Meeting is in hybrid format, members of the BAC-Main Secretariat and TWG are physically present at the Hearing Room, Office of the Ombudsman while the other attendees joined the meeting through videoconferencing, Google Meet application.

⁵ Annex “A” - Minutes of the Opening of Bids.

⁶ Meeting is in hybrid format, members of the BAC-Main Secretariat and TWG are physically present at the Hearing Room, Office of the Ombudsman while the other attendees joined the meeting through videoconferencing, Google Meet application.

⁷ Annex “C” - Abstract of the Opening of Bids.

⁸ Annex “D” - Summary of Opening of Bids and Bid Evaluation.

LOT 1 – BASIC PRINTERS (MONOCHROME)
ABC: ₱3,213,000.00

SEQ.	NAME OF BIDDER	FINANCIAL BID	RANKING	REMARKS
1	DCI INTERNATIONAL I.T. SOLUTIONS & SERVICES CORP	₱2,79,800.00 ✓	2 ✓	
2	QUARTZ BUSINESS PRODUCTS CORPORATION	₱1,363,978.00 ✓	1 ✓	Lowest Calculated Bid ✓

LOT 4 – BASIC PRINTERS (CONTINUOUS INK)
ABC: ₱1,125,000.00

SEQ.	NAME OF BIDDER	FINANCIAL BID	RANKING	REMARKS
1	QUARTZ BUSINESS PRODUCTS CORPORATION	₱808,275.00 ✓	1 ✓	Single Calculated Bid ✓

LOT 5 – SCANNER AUTOMATIC DOCUMENT FEEDER
ABC: ₱3,080,000.00

SEQ.	NAME OF BIDDER	FINANCIAL BID	RANKING	REMARKS
1	COPY DATA SYSTEMS CORP	₱1,512,000.00 ✓	1 ✓	Lowest Calculated Bid ✓
2	QUARTZ BUSINESS PRODUCTS CORPORATION	₱2,463,328.00 ✓	2 ✓	

WHEREAS, on 14 November 2024, Notices of Post Qualification were sent to COPY DATA SYSTEMS CORPORATION⁹ and QUARTZ BUSINESS PRODUCTS CORPORATION,¹⁰ requiring them to submit/present, on 20 November 2024, the original and certified true copies of the required documents to the TWG/BAC-Main during the post-qualification proceedings. Witnesses and observers were likewise invited to attend the said activity;

WHEREAS, after validation, verification and determination during the post-qualification proceedings conducted on 20 November 2024 on COPY DATA SYSTEMS CORPORATION,¹¹ the BAC-Main, upon recommendation of the TWG, declared it DISQUALIFIED to undertake the contract for Lot 5 because its Manufacturer's ISO 9001:2015 Certification is non-responsive to the requirement under Lot 5 and its 2024 Mayor's Permit does not indicate the nature of the business it is engaged in. Meanwhile, QUARTZ BUSINESS PRODUCTS CORPORATION was found to have satisfactorily presented the documents required, complied with the Office's technical specifications and been responsive to all the legal requirements and conditions for eligibility; hence, the TWG recommended the award of the contract for Lots 1 and 4 to the said bidder;

WHEREAS, on 02 December 2024, a Notice of Post Qualification was sent to QUARTZ BUSINESS PRODUCTS CORPORATION, the second lowest calculated bidder for Lot 5 ✓

⁹ Lowest Calculated Bid for Lot 5.

¹⁰ Lowest Calculated Bid for Lot 1, and Single Calculated for Lot 4.

¹¹ TWG Post-Qualification Report dated 23 November 2024.

requiring it to submit/present, on 06 December 2024, the original and certified true copies of the required documents to the TWG/BAC-Main during the post-qualification proceedings. Witnesses and observers were likewise invited to attend the said activity;

WHEREAS, meanwhile, on 04 December, the BAC-Main, upon the recommendation of the TWG, **DENIED** the Motion for Reconsideration filed by COPY DATA SYSTEMS CORPORATION for lack of merit;

WHEREAS, after validation, verification, and determination during the post-qualification proceedings conducted on 06 December 2024 for Lot 5, QUARTZ BUSINESS PRODUCTS CORPORATION,¹² was found to have satisfactorily presented the documents required, complied with the Office's technical specifications and been responsive to all the legal requirements and conditions for eligibility; hence, the TWG recommended the award of the contract for Lot 5 to the said bidder;

NOW, THEREFORE, the undersigned members of the Bids and Awards Committee - Main hereby **RESOLVE** and **RECOMMEND** to award the contracts for the public bidding for the "Supply and Delivery of Various Printers and Scanners for the Office of the Ombudsman" for Lots 1, 4 and 5 in the total amount of **Four Million Six Hundred Thirty-Five Thousand Five Hundred Eighty-One Pesos (P4,635,581.00)**¹³ to **QUARTZ BUSINESS PRODUCTS CORPORATION** for having tendered the **Lowest Calculated and Responsive Bid** for Lot 1 and the **Single Calculated and Responsive Bid** for Lots 4 and 5.

SO RESOLVED.

20 December 2024, Quezon City, Philippines.

BIDS AND AWARDS COMMITTEE – MAIN¹⁴


MARIA CRISTINA CAUSAPIN
1-9-25 Member


CORINNE JOIE M. GARILLO-ARELLANO
Member


ZARNETTE E. SANCEDA
Member


JENNY CERA-BAYANGOS
Member


LORENZO G. VERGARA
Member


NELLIE P. BOGDEN-GOLEZ
Vice-Chairperson


ADORACION A. AGBADA
Chairperson

¹² TWG Post-Qualification Report dated 10 December 2024.

¹³ Lot 1 - P1,363,978.00; Lot 4 - P808,275.00; Lot 5 - P2,463,328.00

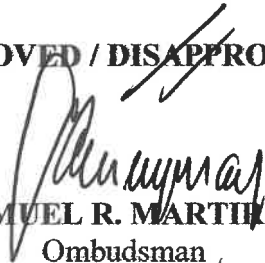
¹⁴ While the term of the Bids and Awards Committee (BAC) is until 14 July 2024, it is provided under Section 11.2.6 of the Updated 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 that upon expiration of the terms of current BAC membership, they shall continue to exercise their functions in a hold-over capacity until a new BAC membership shall have been designated.

The dispositive portion reads as thus:

NOW, THEREFORE, the undersigned members of the Bids and Awards Committee - Main hereby **RESOLVE** and **RECOMMEND** to award the contracts for the public bidding for the "Supply and Delivery of Various Printers and Scanners for the Office of the Ombudsman" for Lots 1, 4 and 5 in the total amount of **Four Million Six Hundred Thirty-Five Thousand Five Hundred Eighty-One Pesos (₱4,635,581.00)**¹⁵ to **QUARTZ BUSINESS PRODUCTS CORPORATION** for having tendered the **Lowest Calculated and Responsive Bid** for Lot 1 and the **Single Calculated and Responsive Bid** for Lots 4 and 5.

SO RESOLVED.

APPROVED / DISAPPROVED:


SAMUEL R. MARTINES
Ombudsman

¹⁵ Lot 1 - ₱1,363,978.00; Lot 4 - ₱808,275.00, Lot 5 - ₱2,463,328.00