



Republic of the Philippines
OFFICE OF THE OMBUDSMAN
Sen. Miriam Defensor-Santiago Avenue (formerly Agham Road)
Brgy. Bagong Pag-asa, Diliman, Quezon City 1105

**INVITATION TO BID FOR
NEGOTIATED PROCUREMENT (TWO-FAILED BIDDINGS) FOR
THE ONE YEAR COMPREHENSIVE HEALTH CARE PLAN FOR THE
OFFICE OF THE OMBUDSMAN**

1. The Office of the Ombudsman, through the General Appropriations Act for CY 2024, intends to apply the sum of **Eighty-Nine Million Four Hundred Thousand Pesos (P89,400,000.00)**, being the Approved Budget for the Contract (ABC) to payments under the contract for the **Negotiated Procurement (Two-Failed Biddings) for the One Year Comprehensive Health Care Plan for the Office of the Ombudsman with Project Identification No. QN 2024-133-DEC**. Proposal/Quotation received in excess of the ABC shall be automatically rejected at Opening of the Proposal/Quotation.
2. The Office of the Ombudsman now invites **technically, legally, and financially capable suppliers** for the said project. **The delivery of the Certificates of Coverage shall be within 5 days after receipt of the Notice to Proceed.** The one (1) year term and effectivity of the contract shall commence from the said delivery. Suppliers should have completed, **within five (5) years** from the date of submission and receipt of proposal/quotation, a contract similar to the Project. The description of an eligible supplier is contained in the Negotiation Documents, particularly, in Section II (Instructions to Suppliers).
3. The Procurement procedure for this requirement is Negotiated Procurement for Two-Failed Bidding pursuant to Section 53.1 of 2016 revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA 9184). **The selection of the successful offer shall be based on the best and final offer that will be submitted on the set deadline to the BAC and which would meet the minimum technical specifications required.**
4. Interested Suppliers may obtain further information from the Office of the Ombudsman-Bids and Awards Committee Secretariat-Main (BAC Sec-Main) via email at bac@ombudsman.gov.ph and inspect the Bidding Documents posted at the Ombudsman and the PhilGEPs websites.
5. A complete set of Negotiation Documents may be acquired/downloaded by the interested Bidders starting **03 December 2024 to 17 December 2024.**
6. The Office of the Ombudsman will hold a **Negotiation Conference/Meeting on 06 December 2024 (Friday) at 01:30P.M. through video conferencing via MS Teams application**, which shall be open to prospective suppliers. Interested Suppliers should signify their intention to participate by sending an **email to BAC Secretariat-Main** through the email address given below. The Meeting Link and other details related to the video conference will be sent to the participants at least one (1) day before the event through email.
7. **Proposals/Quotations for the Best and Final Offer** must be duly received by the BAC Secretariat-Main through manual/physical submission at the designated receiving area with authorized receiving personnel of the BAC Secretariat Office of the Office of the Ombudsman on or before **17 December 2024 (Tuesday) at 09:00A.M. Late**

proposal/quotation shall not be accepted. Unsealed or unmarked proposal/quotation envelopes shall be rejected. (Reference: Sec. 25.9, 2016 revised IRR of RA 9184).

8. All Proposals/Quotations must be accompanied by a bid security in any of the acceptable forms and in the amount stated in Instructions to Bidders (IB) Clause 14.
9. **Opening of Proposal/Quotation for Best and Final Offer** shall be on **17 December 2024 (Tuesday) at 10:00A.M. through video conferencing via MS Teams application** (face-to-face for the BAC Secretariat Main personnel). The Meeting Link and other details related to the video conference will be sent to the participants at least one (1) day before the event through email. Proposal/Quotation will be opened in the presence of the suppliers' representatives who choose to attend the activity.
10. Interested Suppliers, who wish to join the Negotiation Conference/Meeting and the Opening of Proposal/Quotation through video conferencing using Microsoft Teams, must send a letter of intent containing the names and email addresses of interested participants to the BAC Secretariat-Main email address: bac@ombudsman.gov.ph.
11. The Office of the Ombudsman reserves the right to reject any and all proposal/quotation, declare a failure of Negotiated Procurement, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected supplier or suppliers.
12. Please refer to the table below for the cost of the negotiation documents and summary of Negotiated Procurement activities:

AVAILABILITY OF NEGOTIATION DOCUMENTS	03 December 2024 to 17 December 2024 Negotiation documents may be downloaded from the websites of PhilGEPS and Office of the Ombudsman.
NEGOTIATION CONFERENCE	06 December 2024 (Friday) at 01:30P.M. - Video Conferencing via MS Teams Application - Prospective bidders should signify their intention to participate by sending an email to BAC Secretariat-Main and MS Teams Meeting Link and other details will be provided at least one (1) day before the event.
DEADLINE OF SUBMISSION OF PROPOSAL/QUOTATION FOR BEST AND FINAL OFFER (Note: Late bids/quotations shall not be accepted. Unsealed or unmarked bid envelopes shall be rejected) (Reference: Sec. 25.9, 2016 revised IRR of RA 9184)	17 December 2024 (Tuesday) at 09:00A.M. Manual/physical submission of bidding documents at the designated receiving area with authorized receiving personnel of BAC Secretariat Office of the Office of the Ombudsman, Ombudsman Main Building, Senator Miriam Defensor-Santiago Avenue, (Formerly Agham Road), Brgy. Bagong Pag-asa, 1105 Quezon City.
OPENING OF PROPOSAL/QUOTATION FOR BEST AND FINAL OFFER	17 December 2024 (Tuesday) at 10:00A.M. - Video Conferencing via MS Teams application - Prospective bidders should signify their intention to participate by sending an email to BAC Secretariat-Main and MS Teams Meeting Link and other details will be provided at least one (1) day before the event.

13. For further information, please refer to:

BIDS AND AWARDS COMMITTEE SECRETARIAT-MAIN

Ground Floor Ombudsman Main Building

Sen. Miriam Defensor-Santiago Avenue (Formerly Agham Road)

Barangay Bagong Pag-asa, Diliman, Quezon City 1105

☎ (02) 5317-8300 local 2206

✉ bac@ombudsman.gov.ph



www.ombudsman.gov.ph (See Bid Announcements)

Note: Please communicate through the email addresses or telephone number provided above. Also, all requests should be in writing and addresses to the BAC Secretariat-Main.

14. You may visit the following websites for downloading of Bidding Documents:

- **Office of the Ombudsman Official Website:** www.ombudsman.gov.ph (see links under *Bid Announcements*>*under Invitation to Bid*)
- **Log in at PhilGEPS Website:** <https://notices.philgeps.gov.ph/>

02 December 2024, Quezon City, Philippines.


ADORACION A. AGBADA
Assistant Ombudsman, OMB-Luzon 
Chairperson, Bids and Awards Committee - Main