



**BIDS AND AWARDS COMMITTEE - MAIN
RESOLUTION NO. PB-24-10, series of 2024**

**RE: AWARD OF CONTRACT FOR PUBLIC BIDDING FOR THE SUPPLY,
DELIVERY, AND INSTALLATION OF SMART INTERACTIVE BOARD FOR THE
OMB-FUNCTION ROOMS OF THE OFFICE OF THE OMBUDSMAN (PB 2024-02)**

WHEREAS, the Office of the Ombudsman has programmed and approved Purchase Request (PR) No. PU-24-02-012 for the procurement of “Supply, Delivery, and Installation of Smart Interactive Board for the OMB-Function Rooms of the Office of the Ombudsman” (APP Code: 2024APP-0042) for the use of Management Information System Service (MISS) with an Approved Budget for the Contract (ABC) of Three Million Pesos (₱3,000,000.00);

WHEREAS, the Bids and Awards Committee (BAC)-Main resorted to **Competitive Bidding**, in accordance with Section 10 of the Updated 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184;

WHEREAS, the BAC-Main constituted a Technical Working Group (TWG) to assist in the preparation/determination of the appropriate specifications and eligibility requirements for the said procurement project;¹

WHEREAS, Pre-Procurement Conference was conducted on 23 July 2024 through videoconferencing with the Chairperson and Members of the BAC-Main, Chairperson and Members of the TWG, and the BAC-Main Secretariat in attendance;

WHEREAS, upon the recommendation of the BAC-Main and the TWG, the Head of the Procuring Entity (HoPE) approved the technical specifications and total ABC for this procurement;²

WHEREAS, the Invitation to Bid (ITB) for the Public Bidding for the Supply, Delivery, and Installation of Smart Interactive Board for the OMB-Function Rooms of the Office of the Ombudsman (PB 2024-02) was posted at the PhilGEPS and Office of the Ombudsman (OMB) websites, and BAC Bulletin Board on 12 September 2024;

WHEREAS, Letters of Invitation for the Pre-Bid Conference, Opening of Bids, Bid Evaluation and Post-Qualification were sent to and received by the following witnesses and observers:

- a. Deputy Ombudsman Cornelio L. Somido (DO Luzon/OIC-ODO for Finance and Administrative Matters);
- b. Assistant Ombudsman Pilarita T. Lapitan (OMB-Proper);
- c. Mr. Ruben J. Pascual (Secretary General, Phil. Chamber of Commerce and Industry);
- d. Mr. Paterno Menzon (Co-Chairman, Coalition Against Corruption – Bishops Business Conference – Laiko (Government Procurement Monitoring Committee));
- e. Mr. Joey I. Bernardino (Supervising Auditor, COA); and
- f. Ms. Joanna Mae E. Alberto (OMBEA Representative);

WHEREAS, a Pre-Bid Conference³ was conducted⁴ on 20 September 2024 with the BAC-Main, TWG, BAC-Main Secretariat, witnesses/observers, and twelve (12) prospective bidders in

¹ Memorandum dated 26 February 2024.

² BAC-Main Memorandum dated 07 August 2024.

³ Annex “A” - Minutes of the Pre-Bid Conference.

⁴ Meeting is in hybrid format, members of the BAC-Main Secretariat and TWG are physically present at the Hearing Room, Office of the Ombudsman while the other attendees joined the meeting through videoconferencing, Google Meet application.

attendance;

WHEREAS, on 24 September 2024, Supplemental/Bid Bulletin No. 1 amending the Bidding Documents/Invitation to Bid was issued and posted at the PhilGEPS and OMB websites, and BAC Bulletin Board;

WHEREAS, only one (1) bidder purchased and submitted its bidding documents before the 02:00 p.m. deadline on 02 October 2024;

WHEREAS, the Opening of Bids⁵ was conducted on 07 October 2024 at 01:30 p.m., with the BAC-Main, BAC-Main Secretariat, TWG, bidders, and witnesses/observers in attendance;⁶

WHEREAS, after the conduct of eligibility check and evaluation of the submitted bid,⁷ the BAC-Main, upon the recommendation of the TWG, rated COSMOTECH PHILIPPINES, INC. as "PASSED" in all their eligibility requirements and declared them as "ELIGIBLE" to participate further in the opening of bids;

WHEREAS, on 07 October 2024, a Bid Evaluation⁸ was conducted to further evaluate the completeness of the bids and arithmetical calculations of the submitted Financial Components (Envelope No. 2) of the eligible bidder, the result of which is as follows:

SEQ.	NAME OF BIDDER	FINANCIAL BID	RANKING	REMARKS
1	COSMOTECH PHILIPPINES, INC.	₱2,890,000.00	1	Single Calculated Bid

WHEREAS, on 09 October 2024, a Notice of Post Qualification⁹ was sent to COSMOTECH PHILIPPINES, INC., requiring it to submit/present on 14 October 2024 the original and certified true copies of the required documents to the TWG/BAC-Main during the post-qualification proceedings. Witnesses and observers were likewise invited to attend the said activity;

WHEREAS, after validation, verification, and determination during the post-qualification proceeding conducted on 14 October 2024, the TWG concluded that COSMOTECH PHILIPPINES, INC.,¹⁰ had satisfactorily presented the documents required, complied with the Office's technical specifications and was responsive to all the legal requirements and conditions for eligibility; hence, the TWG recommended the award of the contract to the said bidder;

NOW, THEREFORE, the undersigned members of the BAC-Main hereby **RESOLVE** and **RECOMMEND** to award the contract for the "Supply, Delivery, and Installation of Smart Interactive Board for the OMB-Function Rooms of the Office of the Ombudsman in the amount of **Two Million Eight Hundred Ninety Thousand Pesos (₱2,890,000.00)** to **COSMOTECH PHILIPPINES, INC.**, for having tendered the **Single Calculated and Responsive Bid**.

SO RESOLVED.

29 October 2024, Quezon City, Philippines.

⁵ Annex "A" - Minutes of the Opening of Bids.

⁶ Meeting is in hybrid format, members of the BAC-Main Secretariat and TWG are physically present at the Hearing Room, Office of the Ombudsman while the other attendees joined the meeting through videoconferencing, Google Meet application.

⁷ Annex "C" - Abstract of the Opening of Bids.

⁸ Annex "D" - Summary of Opening of Bids and Bid Evaluation.

⁹ Annex "E" - Notice of Post-Qualification

¹⁰ Annex "F" - TWG Post-Qualification Report dated 21 October 2024.

The dispositive portion reads as thus:

“NOW, THEREFORE, the undersigned members of the BAC-Main hereby RESOLVE and RECOMMEND to award the contract for the “Supply, Delivery, and Installation of Smart Interactive Board for the OMB-Function Rooms of the Office of the Ombudsman in the amount of Two Million Eight Hundred Ninety Thousand Pesos (₱2,890,000.00) to COSMOTECH PHILIPPINES, INC., for having tendered the Single Calculated and Responsive Bid.

SO RESOLVED.”

BIDS AND AWARDS COMMITTEE – MAIN¹¹


MARIA CRISTINA CAUSAPIN
Member


CORINNE JOIE M. GARILLO-ARELLANO
Member


ZARNETTE E. SANCEDA
Member

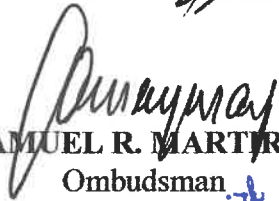

JENNY CERA-BAYANGOS
Member

LORENZO G. VERGARA
Member


NELLIE P. BOGDEN-GOLEZ
Vice-Chairperson


ADORACION A. AGADA
Chairperson

APPROVED / DISAPPROVED:


SAMUEL R. MARTIRES
Ombudsman

¹¹ While the term of the Bids and Awards Committee (BAC) is until 14 July 2024, it is provided under Section 11.2.6 of the Updated 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 that upon expiration of the terms of current BAC membership, they shall continue to exercise their functions in a hold-over capacity until a new BAC membership shall have been designated.