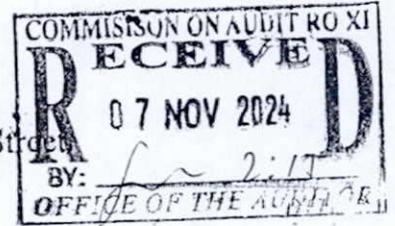




Republic of the Philippines
OFFICE OF THE OMBUDSMAN
Area Office for Mindanao
(Cagayan de Oro Regional Office)
Ground Floor, YMCA Building, No. 91, J. Pacana Street
Cagayan de Oro City



NOTICE TO PROCEED

21 August 2024

MR. EDVER F. ALEJO
Branch Assistant Head
50 Matilde F. Neri St., Carmen
Cagayan de Oro City

Dear Mr. Alejo:

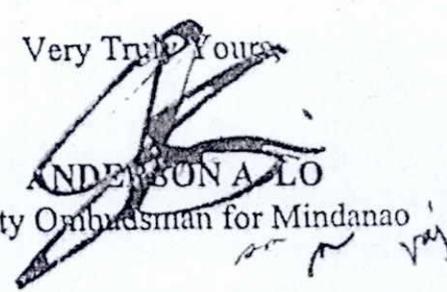
Attached herewith is the lease agreement between the **PHOTOPRO TRADING AND GENERAL MERCHANDISE CO.**, and the Office of the Ombudsman-Mindanao Regional Office Cagayan de Oro City relative to the annual, twelve (12) months lease of photocopier services for the use of Ombudsman Mindanao Regional Office Cagayan de Oro City.

Notice is hereby given to Photopro Trading and General Merchandise Co. that work may commence. You are responsible for performing the services under the terms and conditions of the Lease Agreement.

Please acknowledge receipt and acceptance of this Notice by signing in the space below.

Thank you.

Very Truly Yours,


ANDERSON A. LO
Deputy Ombudsman for Mindanao

I acknowledge receipt of this Notice on: SEP 27 2024
Name of the Representative: EDVER F. ALEJO
Authorized Signature: 