

**OFFICE OF THE OMBUDSMAN VISAYAS  
BIDS AND AWARDS COMMITTEE**

**NEGOTIATED PROCUREMENT DOCUMENTS**

**FOR THE**

**NEGOTIATED PROCUREMENT OF PROPOSED  
RENOVATION OF MAIN BUILDING OF THE OFFICE  
OF THE OMBUDSMAN-VISAYAS**

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# ***Section I. Invitation for Negotiations***



Republic of the Philippines  
**OFFICE OF THE OMBUDSMAN**  
Area Office for the Visayas  
M. Velez Street, Guadalupe, Cebu City 6000

## **Invitation for Negotiated Procurement of PROPOSED RENOVATION OF MAIN BUILDING OF THE OFFICE OF THE OMBUDSMAN-VISAYAS**

1. Pursuant to Section 53.1 of Rule XVI of the 2016 Revised Implementing Rules and Regulations (IRR) of RA 9184, in view of two (2) failed competitive biddings for the subject procurement, the Office of the Ombudsman (Visayas), invites interested contractors to submit proposals for the *Negotiated Procurement of Proposed Renovation of Main Building of the Office of the Ombudsman-Visayas* with an Approved Budget for the Contract (ABC) of **NINE MILLION EIGHT HUNDRED EIGHT THOUSAND SEVEN HUNDRED EIGHTY THREE PESOS AND FORTY FOUR CENTAVOS (PhP9,808,783.44)**.
2. Completion of the Works is required **180** days from receipt of the Notice to Proceed. Contractors should have completed a contract similar to the Project. The description of an eligible bidder/contractor is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. The Office shall hold a Negotiation Conference on **06 May 2024** at 10:00 o'clock in the morning at the Conference Room, 2<sup>nd</sup> Floor, Office of the Ombudsman (Visayas), DA R.O. 7 Compound, M. Velez Street, Guadalupe, Cebu City.
4. Negotiation is restricted to Filipino citizens/sole proprietorships, partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
5. Negotiation is likewise restricted to suppliers in good standing.<sup>1</sup>
6. A complete set of the Negotiated Procurement Documents may be acquired by interested bidders from the BAC Secretariat upon payment of the applicable non-refundable fee of Five Hundred Pesos (PhP 500.00) beginning 30 April 2024 until prior to the scheduled opening of proposals.

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<sup>1</sup> *“Good standing” – shall include a bidder/supplier with no previous disqualification by reason of material misrepresentation or false declaration in this procurement: Negotiated Procurement of Proposed Renovation of Main Building of the Office of the Ombudsman-Visayas.*

It may also be downloaded free of charge from the website of Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that bidders shall pay the non-refundable fee not later than the submission of their Proposals.

7. Proposals shall contain the Eligibility and Technical Documents, as well as the Financial Documents prescribed in the Bidding Documents, particularly in Section IX Checklist of Technical and Financial Documents.
8. Proposals in excess of the ABC shall be automatically rejected.
9. Proposals must be duly received by the BAC Secretariat through manual submission at the office address as indicated below on or before **16 May 2024 at 1:45 P.M.** Late proposals shall not be accepted.
10. All proposals must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 16.
11. The Opening of Proposals shall be on **16 May 2024 at 2:00 P.M.** at the Conference Room, 2<sup>nd</sup> Floor, Office of the Ombudsman (Visayas), DA R.O. 7 Compound, M. Velez Street, Guadalupe, Cebu City. Proposals will be opened in the presence of the bidders' representatives who choose to attend the activity.
12. The Office of the Ombudsman (Visayas) reserves the right to reject any and all proposals, declare a failure of negotiation, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder/s or contractors.
13. For further information, please refer to:

*Mr. Edjelo O. Lim or Atty. Athena C. Plaza*  
*BAC Secretariat, Members*  
*Office of the Ombudsman (Visayas)*  
*DA R.O. 7 Compound, M. Velez Street, Guadalupe, Cebu City*  
*Telephone Numbers: 253-8609 or through Mobile*  
*Phone Number: 09568767622*

30 April 2024

  
**ALFREDO YUNG G. OGUIS**  
BAC CHAIRPERSON

## ***Section II. Instructions to Bidders***

### **1. Scope of Bid**

The Procuring Entity, Office of the Ombudsman (Visayas) invites Bids for the Procurement of Proposed Renovation of Main Building of the Office of the Ombudsman-Visayas.

The Procurement Project (referred to herein as "Project") is for the construction of Works, as described in Section VI (Specifications).

### **2. Funding Information**

- 2.1. The GOP through the source of funding as indicated below for Year 2023 in the amount of **PhP9,808,783.44**.
- 2.2. The source of funding is the General Appropriations Act or Special Appropriations.

### **3. Bidding Requirements**

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manual and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or invitation to bid by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have inspected the site, determined the general characteristics of the contracted Works and the conditions for this Project, such as the location and the nature of the work; (b) climatic conditions; (c) transportation facilities; (c) nature and condition of the terrain, geological conditions at the site communication facilities, requirements, location and availability of construction aggregates and other materials, labor, water, electric power and access roads; and (d) other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

#### **4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices**

The Procuring Entity, as well as the Bidders and Contractors, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex "I" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

#### **5. Eligible Bidders**

5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

5.2. The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the PSA's CPI, except under conditions provided for in Section 23.4.2.4 of the 2016 revised IRR of RA No. 9184.

A contract is considered to be "similar" to the contract to be bid if it has the major categories of work stated in the BDS.

5.3. For Foreign-funded Procurement, the Procuring Entity and the foreign government/foreign or international financing institution may agree on another track record requirement, as specified in the Bidding Document prepared for this purpose.

5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.2 of the 2016 IRR of RA No. 9184.

#### **6. Origin of Associated Goods**

There is no restriction on the origin of Goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN.

#### **7. Subcontracts**

7.1. The Procuring Entity has prescribed that Subcontracting is not allowed.

7.1. Subcontracting of any portion of the Project does not relieve the Contractor of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Contractor's own acts, defaults, or negligence, or those of its agents, servants, or workmen.

#### **8. Pre-Bid Conference**

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address and/or through videoconferencing/webcasting as indicated in paragraph 6 of the IB.

## **9. Clarification and Amendment of Bidding Documents**

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the IB, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

## **10. Documents Comprising the Bid: Eligibility and Technical Components**

10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.

10.2. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. For Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

10.3. A valid special PCAB License in case of Joint Ventures, and registration for the type and cost of the contract for this Project. Any additional type of Contractor license or permit shall be indicated in the BDS.

10.4. A List of Contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen) assigned to the contract to be bid, with their complete qualification and experience data shall be provided. These key personnel must meet the required minimum years of experience set in the BDS.

10.5. A List of Contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, must meet the minimum requirements for the contract set in the BDS.

## **11. Documents Comprising the Bid: Financial Component**

11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.

11.2. Any bid exceeding the ABC indicated in paragraph 1 of the IB shall not be accepted.

- 11.3. For Foreign-funded procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

## **12. Alternative Bids**

Bidders shall submit offers that comply with the requirements of the Bidding Documents, including the basic technical design as indicated in the drawings and specifications. Unless there is a value engineering clause in the BDS, alternative Bids shall not be accepted.

## **13. Bid Prices**

All bid prices for the given scope of work in the Project as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as determined by the NEDA and approved by the GPPB pursuant to the revised Guidelines for Contract Price Escalation guidelines.

## **14. Bid and Payment Currencies**

14.1. Bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

14.2. *Payment of the contract price shall be made in: Philippine Pesos.*

## **15. Bid Security**

15.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the BDS, which shall be not less than the percentage of the ABC in accordance with the schedule in the BDS.

15.2. The Bid and bid security shall be valid until 120 days from Opening of Bids. Any bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

## **16. Sealing and Marking of Bids**

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.



If the Procuring Entity allows the submission of bids through online submission to the given website or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

## **17. Deadline for Submission of Bids**

The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the IB.

## **18. Opening and Preliminary Examination of Bids**

18.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the IB. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

18.2. The preliminary examination of Bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

## **19. Detailed Evaluation and Comparison of Bids**

19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*" using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of 2016 revised IRR of RA No. 9184.

19.2. If the Project allows partial bids, all Bids and combinations of Bids as indicated in the BDS shall be received by the same deadline and opened and evaluated simultaneously so as to determine the Bid or combination of Bids offering the lowest calculated cost to the Procuring Entity. Bid Security as required by ITB Clause 15 shall be submitted for each contract (lot) separately.

19.3. In all cases, the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184 must be sufficient for the total of the ABCs for all the lots participated in by the prospective Bidder.

## **20. Post Qualification**

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS), and other appropriate licenses and permits required by law and stated in the BDS.

## **21. Signing of the Contract**

The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the BDS.

### ***Section III. Bid Data Sheet***

## Bid Data Sheet

ITB Clause																												
5.2	<p>For this purpose, contracts similar to the Project refer to contracts which have the same major categories of work, which shall be:</p> <ul style="list-style-type: none"> <li>-Excavation, Grading and Filling and Embankment</li> <li>-Concrete and Masonry Work</li> <li>-Structural Steel</li> <li>-Carpentry and Joiner</li> <li>-Electrical Installations and Fixtures</li> <li>-Roofing and Moisture and Thermal Protection and Tinsmithing Works</li> <li>-Doors and Windows</li> <li>-Modular Partitions and Window Blinds</li> <li>-Plumbing Works and Fixtures</li> <li>-Elastomeric Waterproofing Membrane</li> <li>-Painting</li> </ul>																											
7.1	No further instruction.																											
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10.4	<p>The key personnel must meet the required minimum years of experience set below:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Key Personnel</u></th> <th style="text-align: center;"><u>General Experience</u></th> <th style="text-align: center;"><u>Relevant Experience</u></th> </tr> </thead> <tbody> <tr> <td>Project Manager</td> <td style="text-align: center;">5 years</td> <td style="text-align: center;">5 years</td> </tr> <tr> <td>Project Engineer</td> <td style="text-align: center;">5 years</td> <td style="text-align: center;">5 years</td> </tr> <tr> <td>Materials Engineer</td> <td style="text-align: center;">3 years</td> <td style="text-align: center;">3 years</td> </tr> <tr> <td>Electrical Engineer</td> <td style="text-align: center;">5 years</td> <td style="text-align: center;">5 years</td> </tr> <tr> <td>Master Plumber</td> <td style="text-align: center;">3 years</td> <td style="text-align: center;">3 years</td> </tr> <tr> <td>Foreman</td> <td style="text-align: center;">5 years</td> <td style="text-align: center;">5 years</td> </tr> </tbody> </table>	<u>Key Personnel</u>	<u>General Experience</u>	<u>Relevant Experience</u>	Project Manager	5 years	5 years	Project Engineer	5 years	5 years	Materials Engineer	3 years	3 years	Electrical Engineer	5 years	5 years	Master Plumber	3 years	3 years	Foreman	5 years	5 years						
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	Air Compressor for painting works	1
11.1	<i>Additional requirement for Financial Component Envelope: Affidavit of Site Inspection</i>	
12	No additional requirement.	
15.1	<p>The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts:</p> <p>a. The amount of not less than <b>PhP196,175.67</b>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;</p> <p>b. The amount of not less than <b>PhP490,439.17</b>, if bid security is in Surety Bond.</p>	
19.2	Partial bid is not allowed. The infrastructure project is packaged in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.	
20	<p>Only tax returns filed and taxes paid through the BIR Electronic Filing and Payment System (EFPS) shall be accepted.</p> <p><i>NOTE: The latest income and business tax returns are those within the last six months preceding the date of bid submission.</i></p>	
21	Construction schedule and S-curve, manpower schedule, construction methods, equipment utilization schedule, construction safety and health program duly approved by the Department of Labor and Employment, and PERT/CPM.	

## ***Section IV. General Conditions of Contract***

## **1. Scope of Contract**

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

## **2. Sectional Completion of Works**

If sectional completion is specified in the **Special Conditions of Contract (SCC)**, references in the Conditions of Contract to the Works, the Completion Date, and the Intended Completion Date shall apply to any Section of the Works (other than references to the Completion Date and Intended Completion Date for the whole of the Works).

## **3. Possession of Site**

3.1 The Procuring Entity shall give possession of all or parts of the Site to the Contractor based on the schedule of delivery indicated in the SCC, which corresponds to the execution of the Works. If the Contractor suffers delay or incurs cost from failure on the part of the Procuring Entity to give possession in accordance with the terms of this clause, the Procuring Entity's Representative shall give the Contractor a Contract Time Extension and certify such sum as fair to cover the cost incurred, which sum shall be paid by Procuring Entity.

3.2 If possession of a portion is not given by the above date, the Procuring Entity will be deemed to have delayed the start of the relevant activities. The resulting adjustments in contract time to address such delay may be addressed through contract extension provided under Annex "E" of the 2016 revised IRR of RA No. 9184.

## **4. The Contractor's Obligations**

The Contractor shall employ the key personnel named in the Schedule of Key Personnel indicating their designation, in accordance with ITB Clause 10.3 and specified in the BDS, to carry out the supervision of the Works.

The Procuring Entity will approve any proposed replacement of key personnel only if their relevant qualifications and abilities are equal to or better than those of the personnel listed in the Schedule.

## **5. Performance Security**

- 5.1. Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR.
- 5.2. The Contractor, by entering into the Contract with the Procuring Entity, acknowledges the right of the Procuring Entity to institute action pursuant to RA No. 3688 against any subcontractor be they an individual, firm, partnership, corporation, or association supplying the Contractor with labor, materials and/or equipment for the performance of this Contract.

## **6. Site Investigation Reports**

The Contractor, in preparing the Bid, shall rely on any Site Investigation Reports referred to in the SCC supplemented by any information obtained by the Contractor.

## **7. Warranty**

- 7.1. In case the Contractor fails to undertake the repair works under Section 62.2.2 of the 2016 revised IRR, the Procuring Entity shall forfeit its performance security, subject its property(ies) to attachment or garnishment proceedings, and perpetually disqualify it from participating in any public bidding. All payables of the GOP in his favor shall be offset to recover the costs.
- 7.2. The warranty against Structural Defects/Failures, except that occasioned-on force majeure, shall cover the period from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity. Specific duration of the warranty is found in the SCC.

## **8. Liability of the Contractor**

Subject to additional provisions, if any, set forth in the SCC, the Contractor's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Contractor is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

## **9. Termination for Other Causes**

Contract termination shall be initiated in case it is determined *prima facie* by the Procuring Entity that the Contractor has engaged, before, or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and implementation, such as, but not limited to corrupt, fraudulent, collusive, coercive, and obstructive practices as stated in ITB Clause 4.



## **10. Dayworks**

Subject to the guidelines on Variation Order in Annex "E" of the 2016 revised IRR of RA No. 9184, and if applicable as indicated in the SCC, the Dayworks rates in the Contractor's Bid shall be used for small additional amounts of work only when the Procuring Entity's Representative has given written instructions in advance for additional work to be paid for in that way.

## **11. Program of Work**

11.1. The Contractor shall submit to the Procuring Entity's Representative for approval the said Program of Work showing the general methods, arrangements, order, and timing for all the activities in the Works. The submissions of the Program of Work are indicated in the SCC.

11.2. The Contractor shall submit to the Procuring Entity's Representative for approval an updated Program of Work at intervals no longer than the period stated in the SCC. If the Contractor does not submit an updated Program of Work within this period, the Procuring Entity's Representative may withhold the amount stated in the SCC from the next payment certificate and continue to withhold this amount until the next payment after the date on which the overdue Program of Work has been submitted.

## **12. Instructions, Inspections and Audits**

The Contractor shall permit the GOP or the Procuring Entity to inspect the Contractor's accounts and records relating to the performance of the Contractor and to have them audited by auditors of the GOP or the Procuring Entity, as may be required.

## **13. Advance Payment**

The Procuring Entity shall, upon a written request of the Contractor which shall be submitted as a Contract document, make an advance payment to the Contractor in an amount not exceeding fifteen percent (15%) of the total contract price, to be made in lump sum, or at the most two installments according to a schedule specified in the SCC, subject to the requirements in Annex "E" of the 2016 revised IRR of RA No. 9184.

## **14. Progress Payments**

The Contractor may submit a request for payment for Work accomplished. Such requests for payment shall be verified and certified by the Procuring Entity's Representative/Project Engineer. Except as otherwise stipulated in the SCC, materials and equipment delivered on the site but not completely put in place shall not be included for payment.

## **15. Operating and Maintenance Manuals**

- 15.1. If required, the Contractor will provide “as built” Drawings and/or operating and maintenance manuals as specified in the SCC.**
- 15.2. If the Contractor does not provide the Drawings and/or manuals by the dates stated above, or they do not receive the Procuring Entity’s Representative’s approval, the Procuring Entity’s Representative may withhold the amount stated in the SCC from payments due to the Contractor.**

## ***Section V. Special Conditions of Contract***

## Special Conditions of Contract

GCC Clause	
2	The Intended Completion Date is <b>ONE HUNDRED EIGHTY (180)</b> Days from receipt of the Notice to Proceed.  <i>NOTE: The contract duration shall be reckoned from the start date and not from contract effectivity date.</i>
4.1	The Procuring Entity shall give possession of all parts of the Site to the Contractor beginning on the date of effectivity of contract until the date of its termination and/or project completion.
6	The site investigation reports are: Not applicable.
7.2	Five (5) years.
10	Dayworks are applicable at the rate shown in the Contractor's original Bid.
11.1	The Contractor shall submit the Program of Works to the Procuring Entity's Representative within ten (10) days of delivery of the Notice of Award.
11.2	The amount to be withheld for late submission of an updated Program of Work is five (5) percent of the contract amount.
12	The Contractor shall maintain a <b>Construction Logbook</b> from the beginning until the end of project. The Logbook shall indicate the number of workers, weather conditions, tools and equipment on site, and all daily activities which entries should be signed by Project Engineer at the end of every day.
13	The amount of the advance payment is <i>15% of the total contract price.</i>
14	No further instruction.
15.1	The date by which operating and maintenance manuals are required is <i>[NA]</i> .  The date by which "as built" drawings are required is 15 days after project completion.
15.2	The amount to be withheld for failing to produce "as built" drawings and/or operating and maintenance manuals by the date required is 5% of the contract amount.

## *Section VI. Specifications*

# TECHNICAL SPECIFICATIONS

**Project Title:** Proposed Renovation of the Office of the Ombudsman Main Building  
**Location:** D.A. Compound, M. Velez St., Guadalupe, Cebu City

## I. GENERAL REQUIREMENTS

### 1. Scope of Work

- a. This section shall include mobilization and demobilization of Contractor's equipment, material and employee to the site; construction of the Contractor's office and facilities; compliance with the contract requirements;
- b. This section shall include the furnishing of labor, materials, transportation, tools, equipment and appurtenance to complete satisfactorily the construction of the proposed project.

### 2. Mobilization and Demobilization

- a. The contractor upon receipt of the notice to proceed shall immediately mobilize and transport his plant, equipment, materials and employees to the site and demobilize or remove the same at the completion of subproject.

### 3. Contractors field Office and Facilities

#### a. Field Office

During the performance of the contract, the Contractor shall construct and maintain a field office and facilities at the site of the work at which he or his authorized agent shall be holding office at all times, while the work is in progress. The location, dimensions and layout of such field office shall be subject to approval. Construction shanties, sheds and temporary facilities provided as requires for the Contractor's convenience shall be maintain in good condition and neat appearance including finishes as required.

#### b. Temporary Light and Power

The Contractor shall provide and maintain temporary electrical service including installation of temporary power and lighting within the construction site. The electrical service shall be adequate in capacity to supply power to construction tools and equipment without over-loading the temporary equipment and wiring for power and lighting shall be in accordance with the applicable provisions of the local governing codes, At the completion of the construction work all temporary wiring, lighting, equipment and devices shall be removed.

c. Temporary Toilet

The Contractor shall provide and maintain a sanitary condition enclosed toilet for the use of all construction personnel located within the contract limits, complete with fixtures, water and sewer connections and all appurtenances. Installation shall be in accordance with all applicable codes and regulations of the local authorities having jurisdiction thereof. Upon completion of the work, temporary toilet and their appurtenances shall be removed.

d. Temporary Water Service

The Contractor shall provide and maintain temporary water supply services, complete with necessary connections and appurtenances. Installed water supply lines shall be used as a source of water for construction purposes subject to the approval of the Project Manager. The Contractor shall pay the cost of operation, maintenance and restoration of the water system. All temporary water service including equipment and piping shall be removed upon completion of work and all worn out and damaged parts of the permanent system shall be replaced and restored in first class condition equal to new.

4. Compliance with Contract Requirements

a. Control of on Site Construction

Prior to start of any definable feature of the work, the Contractor must perform the necessary inspection to include as follows:

1. Review of Contract Documents to make sure that material, equipment and products have been tested, submitted and approved.
2. Physical examination of materials and equipment to assure its conformity to the specification, plans, shop drawing and other data.
3. As soon as the work has been started the Contractor shall conduct initial inspection to check and review the workmanship in compliance with the contract requirements for a particular item of work.
4. The Contractor shall perform these inspections on a regular basis to assure continuing compliance with the contract requirements until completion of a particular type of work.

b. Pre-Construction Meetings

Prior to the start of construction, Contractor's material men whose presence is required must attend pre construction meetings as directed for the purpose of discussing the execution of work. In this conference the contractor determine the necessary precautions in mitigating the effect of construction on environmental aspect and medical services.

c. Progress Meetings

Progress meetings shall be called upon by the following for the purpose of discussing the implementation of the work:

1. When called upon by the Project Manager/Engineer of the Office of the Ombudsman (Visayas) for the purpose of discussing the execution of work, Contractor's material men whose presence is necessary or requested must attend progress meetings. Each of such meeting shall be held at the time and place designated by the Project Manager/Engineer. Decisions and instructions agreed in these meetings should be binding and conclusive on the contract. Minutes of these meetings shall be recorded and reasonable number of copies shall be furnished to the Contractor for distribution to various materials men and vendors involved.
2. The Contractor may also call for a progress meeting for the purpose of coordinating, expediting and scheduling the work. In such meeting Contractor's material men or vendors, whose presence is necessary or requested to attend.

d. Progress Report

The Contractor shall prepare and submit progress reports to the Project Manager/Engineer of the Office of the Ombudsman (Visayas) every 30 days after the start of the project up to its completion, showing the work completed, work remaining to be done, status of construction equipment and materials at the site, as stipulated in the General Conditions of Contract.

e. Survey Data

The Contractor shall layout his work from established base lines and benchmark indicated in the drawing and shall be responsible for all measurement in connection therewith. The Contractor shall furnished, at his own expense, all stakes, templates, platforms, equipment, tools, materials and labor as may be required in laying out any part of the work, out of established base lines and bench mark. It shall be the responsibility of the Contractor to maintain and preserve all stakes and other marks until he is authorized to remove them. If the Contractor through his negligence prior to the authorized removal destroys such marks, they shall be replaced at the expense of the Contractor.

f. Construction Photographs

The Contractor shall take photographs during the process of the work once a month, all taken where directed by the Project Manager. At the completion of the project final photographs shall be sent to the Project Manager/Engineer. The photographs shall be neatly labeled, dated and identified in a little box in the lower right hand corner, showing the date of exposure, project name, location and direction of view.

g. Cleaning-up

The Contractor shall at all times keep the construction area including storage free from accumulations of waste material or rubbish. Upon completion of construction, the Contractor shall leave the work and premises in clean, neat workmanlike conditions satisfactory to the Office of the Ombudsman (Visayas).



## **II. SITE WORK**

1. **Materials Quality Control:**
  - a. All materials to be used in the project shall be subject to standard testing requirement.
2. **Safety Provision:**
  - a. Safety measure and work practices shall be provided to the pedestrians as well as workers in the construction site. PVC nets and ladders shall be used as safety provision for pedestrian.
3. **Disposal of Surplus Material:**
  - a. Any salvage materials existing in the work site are properties of the Owner and shall be hauled to the designated location after completion of the work without entailing additional cost to the Owner.

## **III. EXCAVATION, GRADING AND FILLING, AND EMBANKMENT**

1. **Scope of Work:**
  - a. The work included under this section of the specifications include the furnishing of all materials, labor and equipment and performing all operation necessary to complete excavation, grading and filling as shown or specified herein.
2. **Clearing:**
  - a. The contractor shall clear the building site for distance of three (3) meters in all directions outside of the building line without extra cost to the owner; provided however, that he shall not require to clear beyond street or property lines;
  - b. The contractor shall at all times keep the premises free from the accumulation of waste materials or rubbish generated by his employees or work, and at the completion of the work, shall leave the "broom clean" or its equipment.
3. **Stakes and Batter Board:**
  - a. The contractor shall stake out the building site accurately and establish the correct grade lines, after which, approval by the supervising Architect/Engineer shall be secured before any excavation work is done;
  - b. Basic batter boards and reference marks as directed by the Architect/Engineer shall be erected at such places where they will not be disturbed during the construction of the foundations;
  - c. Materials shall be stored and shall be conducted in such a manner as to preserve all reference marks set by the Project Manager/Engineer. Re-establishment of lines and grades done due to the negligence of the contractor shall be done at his expense.

4. Excavation:

- a. The contractor shall make all necessary excavation for foundations to correct grades as indicated on the construction detailed plan;
- b. All trenches shall be excavated to a neat size, leveled to a line at the bottom ready to receive the foundation. Where rock occurs and footings or walls are indicated to rest on it, the rock shall be leveled to a clean, even surface;
- c. Whenever water is encountered in any excavation, the same shall be removed by pailing or pumping, care being taken that the surrounding earth is not disturbed;
- d. All excavations for drainage and water service system and for septic vault, and such excavation as may be necessary for the completion of the building are included in these specifications.

5. Backfilling, Filing and Grading:

- a. After the forms have been removed from footings, piers and foundation walls, and when concrete is hard enough to resist pressure resulting from fill, the materials from excavation shall be used for backfilling around them. Materials not so used must be placed on the immediate premises;
- b. The contractor shall grade and fill the building site for a distance of three (3) meters in all directions of the building line without extra cost to the owner;
- c. All fills shall be placed in layer not exceeding six (6) inches in thickness, each layer being thoroughly compacted by wetting, tamping or rolling, later, after the backfill has settled, the contractor shall fill-up all shallow places to bring same up to grade.

6. Embankment:

- a. This Item shall consist of the construction of embankment in accordance with this Specification and in conformity with lines, grades and dimensions shown on the Plans or established by the Engineer;
- b. Prior to construction of embankment, all necessary clearing and grubbing in that area shall have been performed;
- c. Where shown on the Plans or directed by the Project Manager/Engineer, the surface of the existing ground shall be compacted to a depth of 150 mm and to the specified requirements of this Item.

#### IV. CONCRETE AND MASONRY WORK

1. Scope of Work:

- a. The work included under this section of the specifications include the furnishing of all materials, labor and equipment and performing all operation necessary to complete excavation, grading and filing as shown or specified herein.

2. Materials:

- a. Aggregates shall be clean and free from loam, alkali, organic matter or other deleterious substances;
- b. Water used in concrete shall be reasonably free and clean from oil, acid, alkali or other deleterious substances;
- c. Cement shall be stored immediately upon arrival at the construction site in a weatherproof bodega with floor raised sufficiently high from the ground to be free from dampness;
- d. Aggregate shall be stored in such a manner as to avoid the inclusion of foreign materials.

3. Proportion:

- a. Class "A" (1:2:4) concrete shall be used for footings, columns and beams;
- b. Class "B" (1:2.5:5) concrete shall be used for wall footings;
- c. Class "C" (1:3:6) concrete shall be used for sub-floor;
- d. The unit of measure shall be the cubic foot, one bag of cement shall be considered as one cubic foot. Fine and coarse aggregate shall be measured by loose volume and struck off. Cement shall be measured by packed volume.

4. Forms:

- a. Wood forms shall be of sound lumber, free from large, loose knots or other defects. Coco lumber shall be used in this construction.
- b. Forms (coco) shall be substantial and sufficiently tight to prevent leakage of mortar, and shall be sufficiently braced and tied together so as to maintain correct position and shape.

5. Workmanship:

- a. Concrete shall be mixed in such quantities as may be required for immediate use. Any concrete that has developed initial set shall not be used, and re-tempering of concrete that has partially hardened that is remixing with or without additional cement aggregate, or water will not be permitted;
- b. Concrete shall be deposited continuously and rapidly as possible without the separation or loss of ingredients;
- c. Exposed surfaces of concrete shall be kept moist for a period of at least ten (10) days after being deposited. In hot weather, exposed concrete surfaces shall be thoroughly wetted twice daily during the first week.

6. Concrete Floor on Fill:

- a. Concrete floors on fill shall be four (4) inches in thickness and shall be laid on a foundation prepared as follows: the earth or sand fill shall be built up to the required elevation, and placed in layer not exceeding 6" in thickness, each layer to be thoroughly wetted and rolled or tamped. Fills shall be made as soon as concrete in walls, piers and foundations has set sufficiently to withstand the resulting pressures. On top of this fill be placed a 4" layer of gravel which shall

- also be rolled, rammed or tamped. This fill shall be kept wet at least thirty (30) days after rolling, so as to allow for settlement before the final flooring is laid;
- b. The concrete shall be laid in alternate stripe about one (1) meter in width and the concrete shall be such consistency as will require to bring water to the surface.

#### 7. Concrete Hollow Blocks:

- a. Cement for general concrete work shall be Type I Portland Cement conforming to ASTM C150 "Specification for Portland Cement". Other types of Portland Cement maybe used where their special properties may be needed for resistance to sulfate attack or for rapid strength development;
- b. Mortar - Mix Mortar from 3 to 5 minutes in such quantities as needed for immediate use. Re-tampering will not be permitted if mortar stiffens because of premature setting. Discard such materials as well as those which have not been used within one hour after mixing. Proportioning: Cement mortar shall be one (1) part Portland cement and two (2) parts sand by volume but not more than one (1) part Portland cement and three (3) parts sand by volume;
- c. Blocks shall be laid in accordance with the manufacturer's specifications and recommendations. Strength of blocks shall be specified in the drawings or in the specific job requirement sheet. Class B (1 : 2 ½ : 5) mixture shall be used for all concrete hollow blocks and shall be reinforced with 10mm deformed bars at 0.60 O.C. vertical and 10mm deformed bar horizontal for every third course horizontal.  
Concrete hollow blocks shall be 700 psi minimum and weighs at least 25 lbs/block for 4" x 8" x 16".
- d. Course shall be laid straight, with faces plumb and set true to line. The first course of blocks shall be securely anchored to the wall footing, by the rebars of 10 mm in diameter;
- e. Blocks cells with reinforcement shall be solidly filled with cement mortar. All hollow blocks must be thoroughly wetted before being laid.

#### 8. Plastering:

- a. Cement for general concrete work shall be Type I Portland Cement conforming to ASTM C150 "Specification for Portland Cement". Other types of Portland Cement maybe used where their special properties may be needed for resistance to sulfate attack or for rapid strength development;
- b. All walls indicated, as cement plaster or stucco finish shall receive three (3) coats of cement plaster (scratch coat, brown coat and finish coat). The scratch coat, consisting of one (1) part Portland cement to three (3) parts sand, shall be applied with sufficient materials and pressure to insure good bond and shall then be scratched to a rough surface. Thickness of the scratch coat shall be approximately 3/8". The brown coat, consisting of one (1) part cement and three (3) parts sand, shall be kept damp but not wet for period of five (5) days applied to the thickness of 3/8" thick, after the scratch coat has set firm and hard, and shall be leveled to a flat, even surface but left rough to receive the finish coat. The finish coat, consisting of one (1) part cement and two (2) parts sand, shall be applied after the preceding coat has completely set and is free from waves and cracks, to allow a thickness of approximately 1/8" thick.

9. **Tile Works:**

a. **Floor Tiles**

Tiles shall be standard grade, non-slip porcelain tiles, and 6 mm thick. Color and pattern shall be as specified in the drawing or as approved by the Project Manager/Engineer.

b. **Wall Tiles**

It shall be 6-mm thick, standard grade, glazed vitrified tiles. Color and pattern shall be as shown in the drawing or as approved by the Project Manager/Engineer. Tiles shall be free from lamination, serrated edges, chipped off corners and other imperfections affecting their quality, appearance and strength.

10. **Grouting:**

Grout shall be sufficiently fluid to ensure complete filling of all sections of the masonry requiring grout. Grout shall not contain more than 7 ½ gallons of water per sack of cement. In cases of honeycombs on structural members, used epoxy grout.

11. **Joints:**

Unless otherwise specified on detailed plans, horizontal and vertical mortar joints shall be 3/8" or 10mm thick with full mortar coverage on the face shell and the web surrounding the cell to be filled. All joints shall be solidly filled Furrowing of the mortar will not be allowed. Concrete hollow blocks shall be 700 psi minimum and weighs at 25 lbs/block for 4" x 8" x16".

### **III. STRUCTURAL STEEL**

1. **Materials:**

- a. Reinforcing Steel bars shall be of the yield grade in the structural drawings and in the job specifications sheet, and conforming to ASTM A615, "Specifications for deformed billet steel bars for Concrete Reinforcement;
- b. Reinforcement shall be of size and number indicated on the construction detailed drawings. They shall be accurately spaced and secured against displacement by the used of G.I. wire not smaller than No. 16 gauge;
- c. All structural steel work shall conform to the applicable provisions of the following Codes and standards, except as modified by the requirements specified herein and/or the details on the drawings. Shop drawings are required for all structural steel and shall be submitted to the Project Manager/Engineer for approval:

1. International Conference of Building Officials; "Union Building Code,

2. Volume I, Chapter 27, "Steel and Iron";
  3. American Institute of Steel Construction; "Manual of Steel Construction" ;
  4. Steel for Building;
  5. American Welding Society; Code of Arc and Gas Welding in Building;
  6. Construction, AWS Standard Code D.1.0;
  7. American Society for Testing and Materials;
  8. Steel Structure Painting; and
  9. Codes and Standards of Local Regulatory Agencies having jurisdiction.
- d. Certified test mill reports or certified reports of tests made by the fabrication or a testing laboratory in accordance with ASTM A615 and the governing specifications, shall constitute evidence of conformity with one of the above specifications. Additionally, the stating that the structural steel furnished meets the requirements of the grade.
2. Workmanship:
    - a. Erection shall include the setting up of all structural and other steelworks as called for under the Contract for furnishing and delivery of the same;
    - b. All inspection as far as possible shall be made at the place of manufacture, and the Contractor shall cooperate with the inspector, permitting access for inspection to all places where work is being done;
    - c. Material or workmanship not conforming to the provisions of these specifications may be rejected at any time defects are found during the progress of work.
  3. Welded Connection:
 

All welded connection shall develop full strength of the members. Welding in the field or in the shop shall be done by operators who have been previously qualified by tests as prescribed in the American Welding Society "Standard Qualification Procedure" to perform the type of work required. Equipment shall be of the type that will produce satisfactory welds. The welding machine shall be of 200-400 ampere, 25-40 volt capacity. Field welding shall be done by direct current.
  4. Preparation of Materials:
    - a. Surfaces to be welded shall be free from loose scale, slag, rust, grease, paint, and other foreign materials except that mill scale which withstands vigorous wire brushing may remain. Joint surfaces shall be free from fins and tears. Preparation of edges by gas cutting shall, whenever possible, be done by a mechanically guided torch;
    - b. Field Measurements. The contractor shall include in his work all measurements in the field to verify or supplement dimensions shown on Drawings and shall take the responsibility for fitting the new steel to the existing structure or work where these shall be attached;
    - c. Painting of Metal Frames;
      1. All metal frames shall be painted with Red Lead Epoxy Paint as Prime Coat;

2. All painting shall be done on dry surfaces, free from rust, scale and grease. Steel shall be flame-cleaned in the shop to remove all mill scale. Surface in contact shall be cleaned by effective means but not painted, except that contact surfaces of exposed exterior steel, shall be painted. All steel shall receive one coat of shop paint. (Surfaces that are to be field welded shall not receive a shop coat). Shop coat shall be Red Lead Epoxy Primer;
3. Unless otherwise specified, steelwork that will be concealed by interior building finish need not be painted; steelwork to be encased in concrete shall not be painted. Unless specifically exempted, all other steelwork shall be given a shop coat of paint, applied thoroughly and evenly to a dry surface that have been cleaned by brush, spray, roller coating, or dipping at the election of the fabricator. The shop coat of paint is intended to protect the steel for only a short period of exposure, even if it is a primer for subsequent painting to be performed in the field by others.

## V. CARPENTRY AND JOINER

### 1. Scope of Work

This section includes all rough and finish carpentry and joinery works, as shown in the drawings and in accordance with this specification.

### 2. Material Requirements

#### 1. Lumber

All lumber shall be of the approved quality of each kind required for the various parts of the work, well-seasoned, thoroughly dry and free from large, loose or unsound knots, saps, shakes and other imperfections impairing its strength, durability and appearance. Jambs, transoms, mullions, headers, sills, frames and wood base shall be air dried and well-seasoned for at least two (2) months before use.

#### 2. Fiber Cement Board

Fiber cement board for ceiling shall be 6mm thick, fiber cement board for siding/partition shall be 8 mm thick as specified in the plans or in the scope of work. Fiber Cement boards can be fixed to steel frames (at least 0.55 mm thickness). The board must be supported at the edge at intermediate positions with centers not exceeding 600 mm. Screws must be located more than 12 mm from edges and 50 mm from board corners.

#### 3. Laminated Gypsum board

Ceiling Type: Manufactured to have more sag resistance than regular-type gypsum board. Thickness: 1/2 inch (12.7 millimeters) unless otherwise indicated.

## **VI. ELECTRICAL INSTALLATIONS AND FIXTURES:**

### **1. Scope of Work:**

- a. The work included in this section includes the furnishing of all materials, labor, tools, equipment and performing all operations required to complete the electrical wiring installations in accordance with the electrical plans herein specified;
- b. All electrical work shall be done in accordance with the rules and regulations of the National Electrical Code of the Philippines;
- c. All electrical lighting fixtures shall be provided with fluorescent lamp so installed by the contractor in accordance with the electrical plans, and with the approval of the Project Manager/Engineer.

### **2. Installations:**

- a. The wiring installation shall be concealed knob and tube variety except that wires passing through concrete or masonry wall shall be run in PVC sch. 40 conduits, junction box and utility box will be PVC;
- b. Size of wire shall be as indicated on the drawing. No wire smaller than 14 gauges shall be used;
- c. Wire shall be rubber covered and shall be spaced not less than 3" apart and maintained at least 1" from the surface wired cover. Where the 3" spacing cannot be maintained, as at disturbing center meters, outlets, switches and the like, each conductor shall be encased in a continuous length of PVC conduit. All wire run in conduit must have double braid covering;
- d. All wire run through joint or other wooden framing shall be protected by circular loam or porcelain tube. Holes shall be bored at approximately center of wood members or at least 2" from the nearest edge;
- e. Conductors shall be spliced or joined with approved splicing devices. All splices and joints and the free end of conductors shall be covered with an insulator equivalent to that of a conductor with rubber tape. At least 6" of free conductors shall be left at each outlet and switch point for the making up joints or connection of fixtures or devices, except where conductor are intended to loop through lamp holders, receptacles and other similar devices.

## **VII. ROOFING AND MOISTURE & THERMAL PROTECTION AND TINSMITHING WORKS**

### **1. Scope of Work:**

- a. Except as specified otherwise herein, all materials shall be installed in accordance with the manufacturer's printed erection instructions. Care shall be exercised in storing, handling and installing to prevent any damage to roofing and siding sheets. The sheets shall be of the length indicated or the greatest length to suit the purlins spacing. End laps of roofing shall be located over purlins, and end laps in siding shall be located over girts. Extreme care shall be exercised in drilling pilot hole for fastening to keep drills perpendicularly centered in valleys or crowns as applicable. After drilling, all metal filings and burrs shall be removed from holes



prior to installing fasteners and washers. Sheets deformed or otherwise damaged by over-torque fastenings, shall be removed and new sheets applied shall be installed. Size and spacing of fasteners used in erection shall be as recommended by manufacturer subject to the approval of the Project Manager/Engineer. All metal shavings shall be swept from roofs on completion to prevent rusting and discoloration.

2. Materials:

- a. All pre-painted sheeting materials to be used shall be 0.60mm thick and oven bake. Roofing type shall be Rib-Type Long Span and gutter shall be Spanish type.

3. Joint Sealing Materials:

- a. Joint sealing materials shall be provided to seal all joints in and around sealing strips at ridges, eaves and valleys, bolt holes before inserting fasteners, for all flashing and elsewhere as necessary to provide watertight construction.

4. Fastening and End Laps:

- a. Pre-painted roofing sheets shall be fastened to the purlins by means of mounting brackets or self-tapping screws, hexagonal head with neoprene washer per manufacturer's recommendation and approved by the Project Manager/Engineer. End lap shall be provided at a minimum of 250mm or otherwise as per standard lapping dimension specified by the manufacturer.

5. Sheet Metal Flashing:

- a. Sheet metal flashing shall be secured to roofing with cadmium plated or zinc-coated sheet metal screws in accordance with the manufacturer's recommendation and subject to the approval the Project Manager/Engineer. Flashing shall be approved as indicated and where necessary to make the work watertight. Flashing shall not be bent at sharp angles, but shall be worked to as large a radius as possible. Exposed edges of counter-flashings shall be folded 12mm. End-laps in counter flashing shall not be less than 75mm and shall be made watertight with plastic cement.

6. Roof Accessories:

- a. Drain or Overflow Pipe shall be adequately provided to all concrete roof gutters or any other concrete work that catches drains or collects rain water. Roof drain shall be a product of a reputable manufacturer acceptable to the Project Manager/Engineer;
- b. Weep holes shall be provided by the Contractor to allow free flow of water to drain from one level to lower level or to outer drains as shown in the drawings or as directed by the Project Manager/Engineer;
- c. Downspout shall be zinc coated Galvanized Iron (G.I.) for downspout flushed connected in concrete wall/columns. PVC downspout shall not be less than 75mm in diameter, S-1000. Downspout shall be fastened to the wall at top, bottom, and

at intermediate point not to exceed 1.50 m on center with leather strap and fastener of metal compatible with downspout;

- d. **Gutter.** Where shown in the drawings, gutter shall be zinc coated Galvanized Iron, Support gutter on adjustable hangers spaced not more than 75cm. on center or as directed by the Project Manager/Engineer.

#### 7. Radiant Heat Barrier/Insulation

- a. **Radiant Barrier** shall be fire retardant aluminum foil for roof insulation. It shall have 6 layer fire retardant double-sided aluminum foil laminate with superior radiant heat barrier properties. It shall be tear proof, waterproof and possesses the following properties:

Elongation: 150% ASTM D882

Water Vapor Transmission: Greater than 5000 Mns/g ASTM E96-E

Water Vapor Permeance: Less than 0.20 ng/Ns Less than 0.004 (Perms) ASTM E96-E

Tensile Strength: M.D. 6.6 KN/m D.D.5.0 KN/m C.D. 4.7 KN/m ASTM 828

Puncture Resistance: 1.0 Joules T.APPA T800

Reflectivity: 86% ASTM E466-76

Emissivity: 5%

Roll Size: 1.25m x 60m = 75.00 sq.m.

Weight: 200 g/m<sup>2</sup>

Thickness: 0.190mm

Total R-Value (M<sup>2</sup>K/W): 1.72

Fire Retardant BS476: Part 6 Class 0 Part 7 Class 1

### VIII. DOORS AND WINDOWS

- a. **Scope of work**

This section calls for the furnishing, fabrication and installation of doors and windows in accordance with the plans and specifications.

- b. **Material Requirements**

1. **Wood doors**

Doors schedule, color and design shall be in accordance with the plans. Door panels shall have 44-mm thickness, unless otherwise specified or shown on plans, except for counter doors, which shall be 31 mm thick.

2. **PVC Doors**

PVC doors for comfort rooms shall be of best quality. PVC doors shall be 44 mm. thick and shall also be provided with bottom louvered portions as indicated in the plans.

### 3. Aluminum Glass Doors

Aluminum frame glass doors shall be provided with 6 mm. thick laminated colored or tinted glass; with standard aluminum tubular sections with powder coated finish; with upper transoms or fixed fan lights (also provided with 6 mm thick laminated colored or 26 tinted glass) as indicated in the plans. Also provide aluminum push bar with powder coated finish and door pivots or thin-slab floor hinges. Also provide integral lock system. Details and sizes shall be in accordance with the plans and supplementary drawings.

### 4. Panic Exit Door and Devices

Listed and labeled by a testing and inspecting agency acceptable to authorities having jurisdiction, for panic protection, based on testing according to UL 305. Standard: BHMA A156.3, Grade 1. Fire-rated exit doors shall be provided with paint finish of epoxy enamel spray. In addition, these doors shall also be provided with stainless steel heavy duty ball bearing hinges as well as heavy duty hardware accessories such as panic rim exit device and door closer by leading brands.

### 5. Aluminum Frame Windows

- a. Awning Windows: 6mm thick smoke glass in a 2" x 4" aluminum framing.

Aluminum Extrusions: Alloy and temper recommended by aluminum window manufacturer for strength, corrosion resistance, and application of required finish, but not less than 150-mpa ultimate tensile strength, not less than 110 mpa minimum yield strength, and not less than 1.6-mm thickness at any location for the main frame and sash members.

## IX. MODULAR PARTITIONS & WINDOW BLINDS

- a. Modular partition panel, full fabric with plastic accessories.
- b. Window Blinds: Combi Blinds with complete accessories, Ultima Black Out, 100% Polyester, Solar Reflectance (ASTM E 424-71) 36.10%, Solar Transmittance (ASTM E 424-71) 0.40%, Solar Absorptance (ASTM E 424-71) 63.50%, Tensile Strength (ISO 13934-1) Solid: 5000N/5cm, Mesh: 230N/5cm, Ultra Violet Blocking (AATCC183) UV-R:99.9%/UV-B 99.9%, Ultra Violet Protection Factor (UPF EN 13758-1)>50

## X. PLUMBING WORKS & FIXTURES

- a. Scope of Work

This item shall consist of furnishing all materials, tools, equipment and fixtures required as shown on the Plans for the satisfactory performance for the entire plumbing system including installation in accordance with the latest edition of the National Plumbing Code, and this Specification.

b. **Material Requirements**

1. **Water Supply Pipes and Fittings**

Pipes shall be PN 20 Fusion Weld Polypropylene Random Pipe (PPR Green) conforming to specification requirements including Trims and Fittings.

2. Water Closets shall be siphon-jet water closet with elongated bowl design with open front seat. All water closet shall be operated by water-saver flush valves with complete fittings and mounting accessories including bidet.
3. Toilet lavatories shall be Pedestal Type. Faucets should be operable without hands, i.e., with wrist-blade or foot controls. Water spigots used in lavatories and sinks shall have clearances adequate to avoid contaminating utensils.

c. **Septic Tank/Vault**

The septic tank shall be provided as shown on the plans including all pipe vents and fittings. Inlet and outlet pipes shall conform to the latest edition of the National Plumbing Code

**XI. ELASTOMERIC WATERPROOFING MEMBRANE (Roof Deck Slab, Shear Wall, Comfort Rooms and Other locations where necessary)**

a. **Scope of Work:**

The Contractor shall furnish and install all materials and labor required to provide waterproofing on designated locations. All surfaces to be waterproofed should be clean, sound and dry. Concrete surfaces should have a light steel-trowel followed by a fine hair-broom or equivalent finish that is dry and free from dust, oil and other contaminants. Remove all high spots. Moss and lichen must be removed physically followed by treatment with fungal wash down through and allowed to dry. Lattence should be removed from concrete by grit blasting, wire brushing or wet jet blasting and allowing to dry.

b. **Material**

Shall be 3.5 kg torch -on Membrane Waterproofing and made by a reputable manufacturer. Thickness – 3mm

c. **Water Testing**

All waterproofed surfaces, roof, siding, gutter and downspout system, toilets and bath, and all interior wet areas shall be tested for water tightness by flushing or flooding, with water as directed by the Project Manager/Engineer. Floodwater shall be kept for a minimum time of twenty-four (24) hours. If any leak occurs, the works shall be repaired or reconstructed. Test shall be repeated until satisfactory result has been attained.

## **XII. PAINTING**

### **1. Scope of Work:**

- a. The work under this section includes the furnishing of all materials, labor, tools, equipment and performing all operations required for the completion of all painting and varnishing works as herein specified.

### **2. Materials:**

- a. Materials used for the work shall be Boysen paint;
- b. Color shall be selected and approved by the Project Manager/Engineer;
- c. Deliver specified paint (Boysen) in original containers, with seal unbroken and label intact.

### **3. Storage:**

- a. Store materials used on the job in a single place designated by the Project Manager/Engineer.

### **4. Workmanship:**

- a. The workmanship shall be of the very best. All materials shall be spread evenly and smoothly flowed on without runs and gags;
- b. All surfaces must be clean before painting, including floor, free from dust and dirt, in order to avoid the staining of the color of the paint;
- c. All holes, cracks will be applied with wood fillers, sand to smooth and allow to dry for one (1) day before painting will be done;
- d. All concrete surfaces must be applied with concrete neutralizer and wash with fresh water after six (6) hours and let it dry for three (3) days before paint will be applied;
- e. All metal surfaces, such as GI roofing, gutters, iron grills will be painted with red oxide, before any metallic paint can be applied;
- f. Except as otherwise specified, all paints shall be applied in three (3) coats (priming, body and finish). Each coat shall be allowed to dry thoroughly before succeeding coat is applied. In general, or unless otherwise instructed by the Project Manager/Engineer, the time between application of succeeding coats shall not be less than 48 hours. Each coat shall be inspected and approved before the succeeding coat will be applied;
- g. No painting will be permitted during damp and rainy weather;
- h. After all the painting work is fully completed all waste materials will be removed and thoroughly clean all the area within the building ready for inspection of the supervising Engineer/Architect with the owner for final turnover of the project.

## **VII. PAYMENT AND MEASUREMENT**

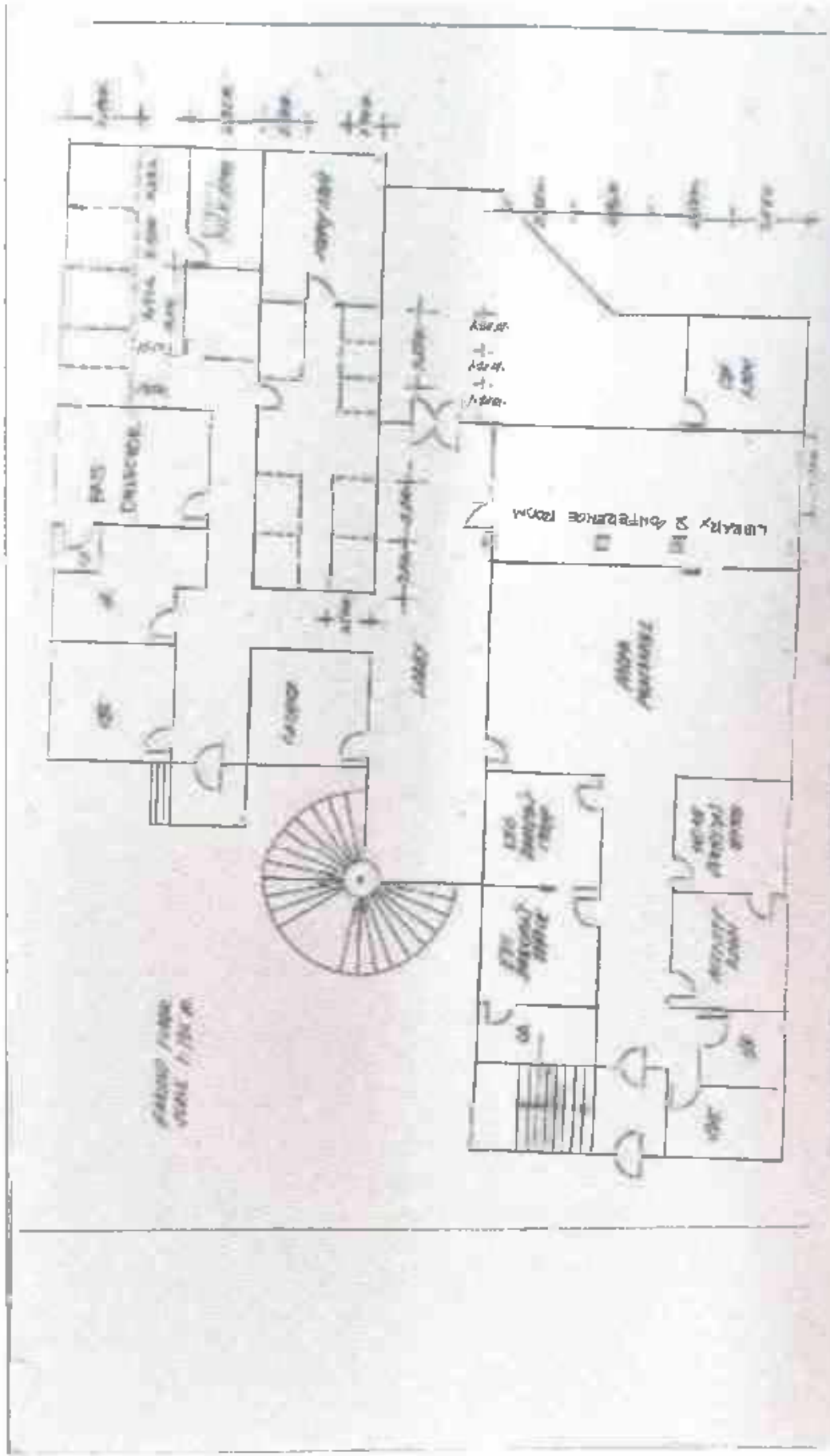
- 1. Payment shall be made at the Contract unit price or lump sum price of the various pay items in the Bid Schedule, which payment shall constitute full compensation for furnishings all materials, labor, equipment, tools, and other construction contingencies

including profit, fees, and other expenses comprising the total and complete cost of all the work involved in each work item as shown in the plans, and as specified in this technical specification and the special provisions and as directed by the Project Manager/Engineer. When the contract does not include a contract pay item for associated or ancillary work requires to complete the work specified in the Bid Schedule, the cost shall be considered as included in the price paid for the listed bid item.

2. Measurement for Payment of work covered by the various sections of the Technical Specifications shall be based on the net quantity required for the work based on the drawings unless otherwise directed by the Project Manager/Engineer. Allowance for any bulking, shrinkage, consolidation or loss of material shall be deemed to have been taken into account in the Contractor's unit prices. Only actual quantities of work performed shall be measured and paid for. In the cases of lump sum bid items, the value of the actual work performed shall be calculated by the Project Manager/Engineer and shall be the basis for progress payments.

## ***Section VII. Drawings***

*(This project has limited plans due to the nature of renovation; prospective bidders may secure clearer copies of these plans from the BAC Secretariat upon purchase of the bidding documents.)*

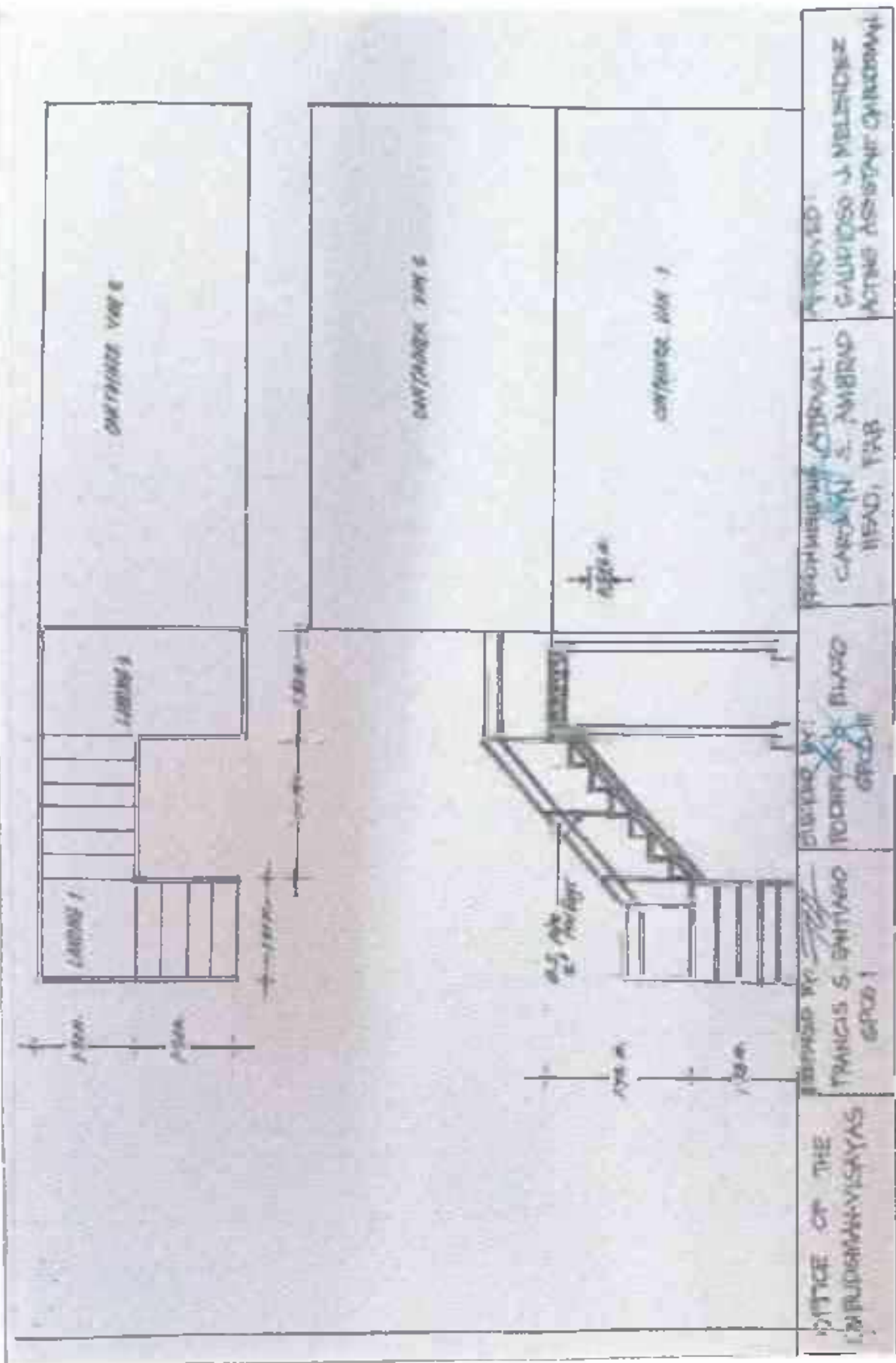


OFFICE OF THE OMBUDSMAN YEAGAS	DRAWN BY: FRANCIS S. SHAPIRO GPCCI	CHECKED BY: ROSEBERRY, B. BLUCCO GPCCI II	RECOMMENDING APPROVAL: CAROLYN S. AMERNO HEAD, FAB	APPROVED BY: GAUDINO J. MELINDOZ NORTH ASSISTANT OMBUDSMAN
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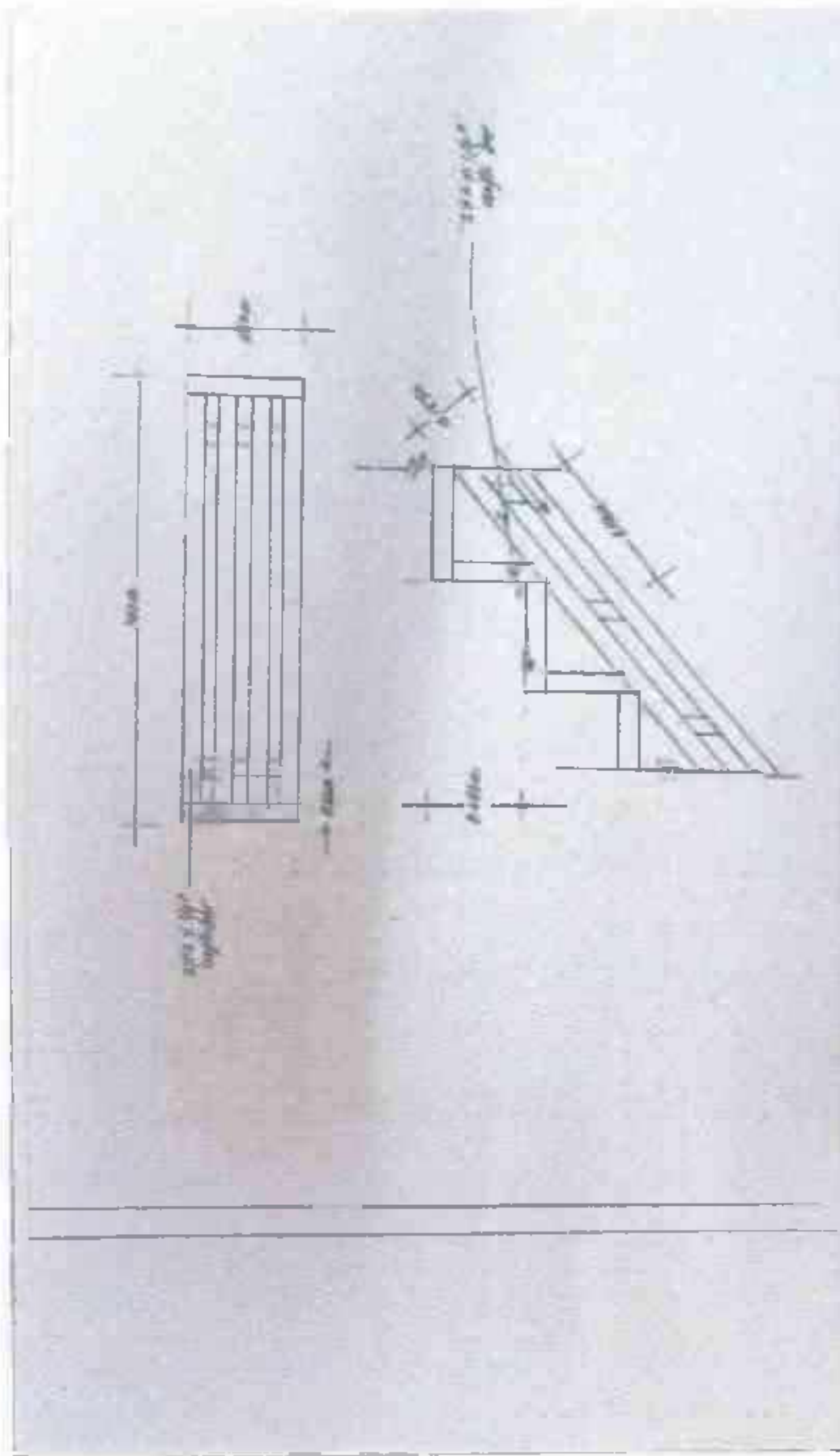






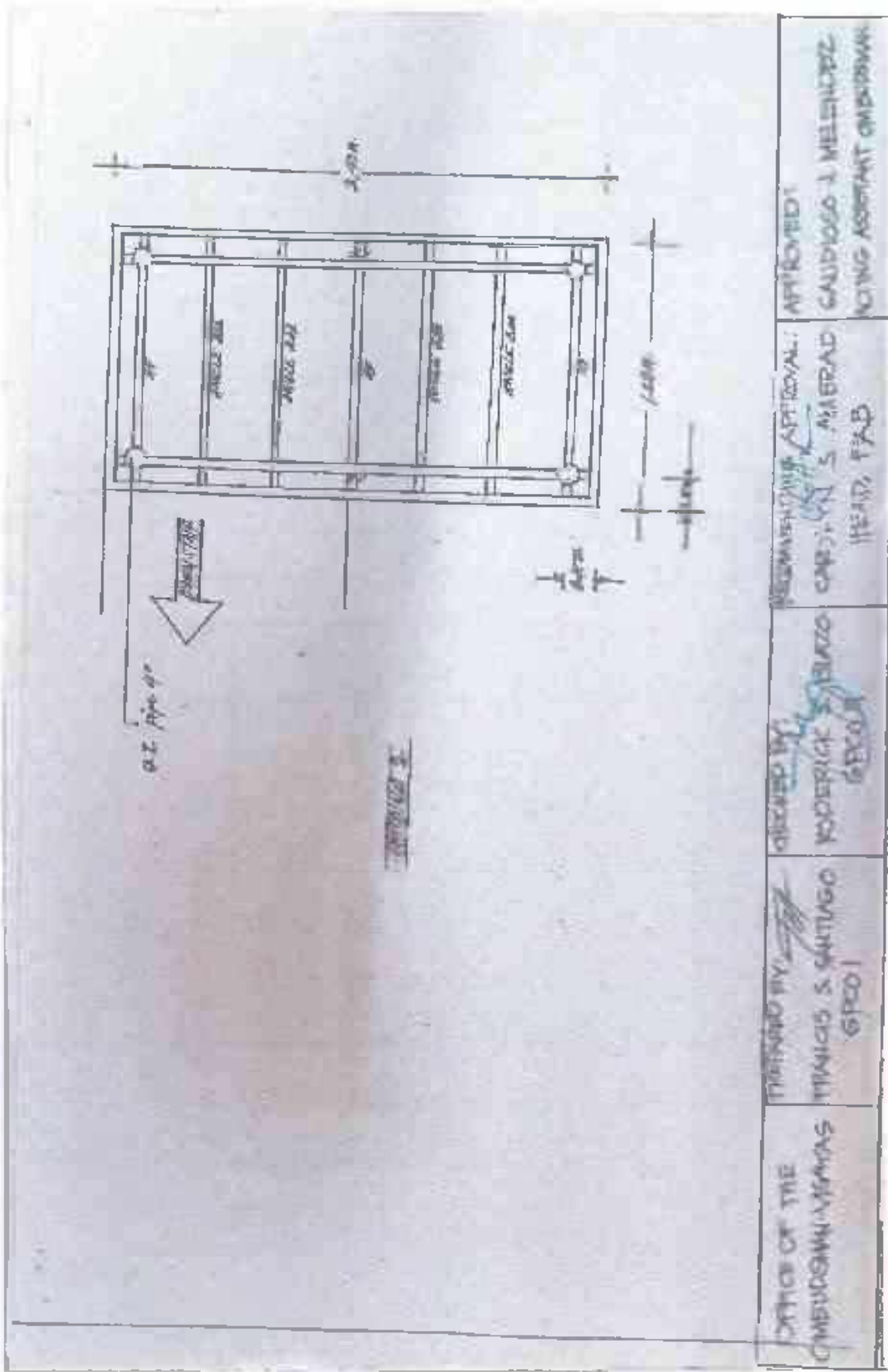


OFFICE OF THE ENGR. JUDITH M. VISAYAS	DESIGNED BY: FRANCIS S. ENTIAGO GPCB I	CHECKED BY: TORRES GPCB III	APPROVED: CAROLYN S. AMBRAD HEAD, FAB	APPROVED: GABRIELLO J. MELERIO ACTING ASSISTANT CHIEF OF...
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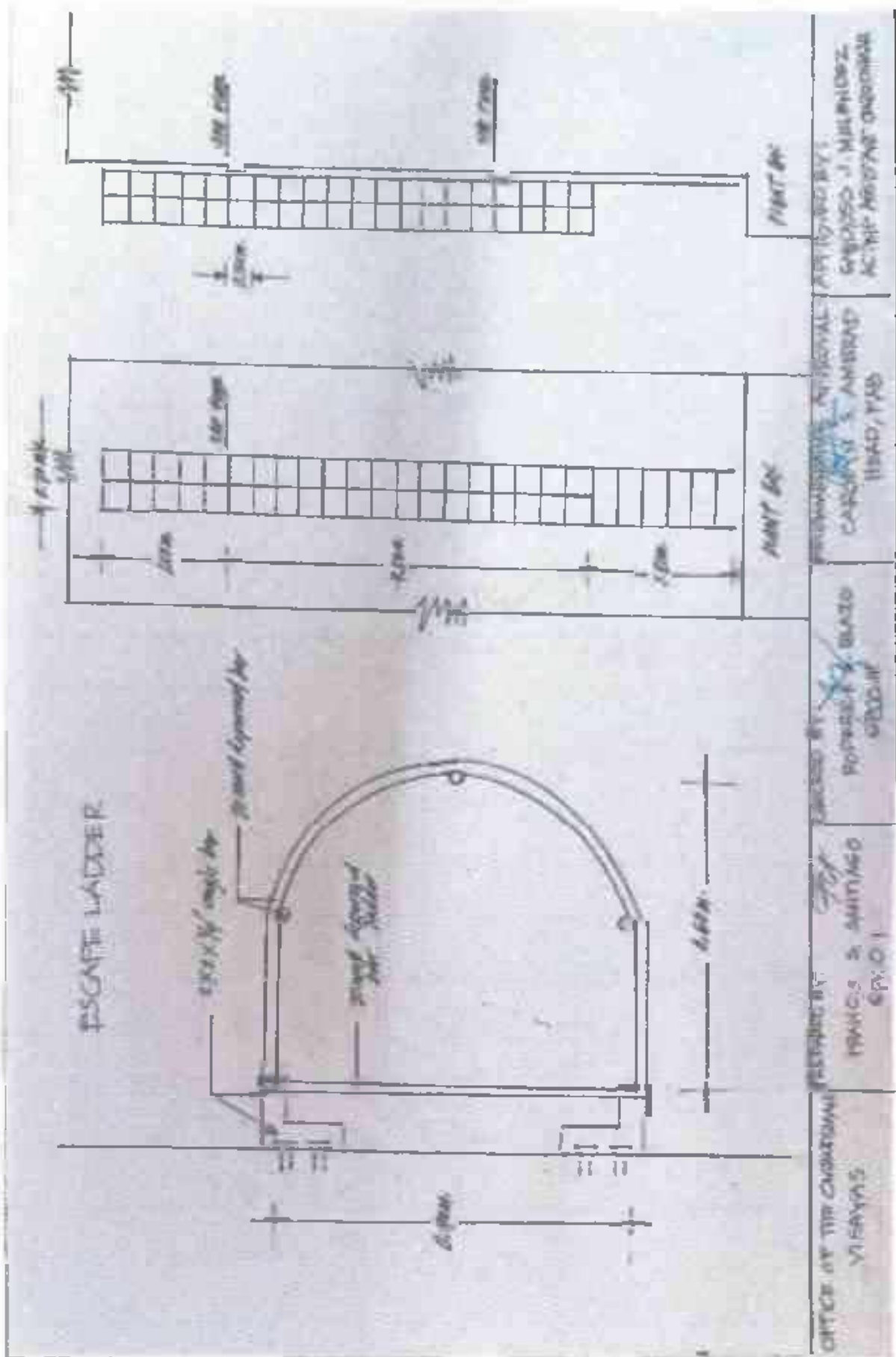


OFFICE OF THE COMMISSIONER - VISAYAS	DESIGNED BY FRANCIS S. SANTIAGO SP001	CHECKED BY ROSEBANK S. BLAZO SP002	PROFESSIONAL APPROVAL CAROLYN E. AMSTRONG IREM0, F003	APPROVED GAUDIOSO J. MEBENDEZ ACTING ASSISTANT COMMISSIONER
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OFFICE OF THE COMMISSIONER GENERAL	DRAWING BY: FRANCIS S. SANTIAGO GPCO 1	CHECKED BY: RODRIGUEZ S. BRUNO GPCO 2	RECOMMENDING OFFICIAL: CARLOS S. ALERAD HEAD, FAB	APPROVED: GAUDIOSO J. MELNORCZ ACTING ASSISTANT COMMISSIONER
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ESCAPE LADDER

PART A

PART B

OFFICE OF THE CHAIRMAN  
VIENNA

DESIGNED BY  
FRANCIS & SHIMINGO  
SP. 01

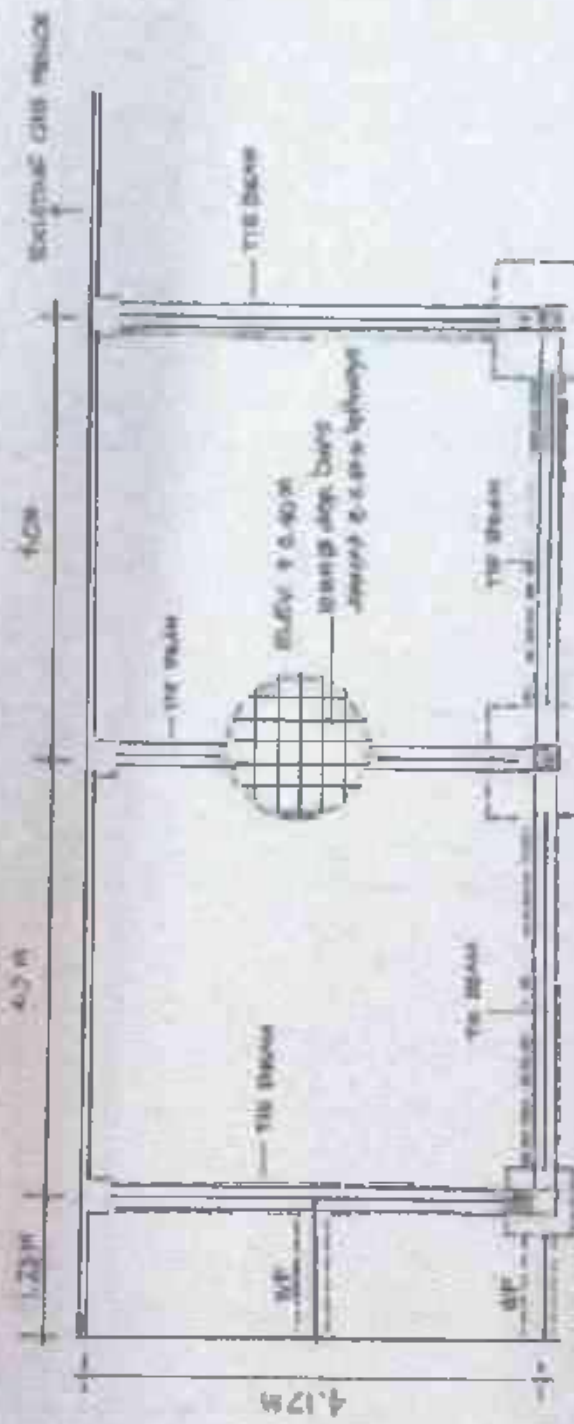
PROPOSED BY  
ROBERT & BLAZO  
GRUBER

PROPOSED BY  
CARLOS & AMBER  
HEAD, TAB

APPROVED BY  
ENGR. J. MILANOSZ  
ACTIVE MEMBER ENGINEER

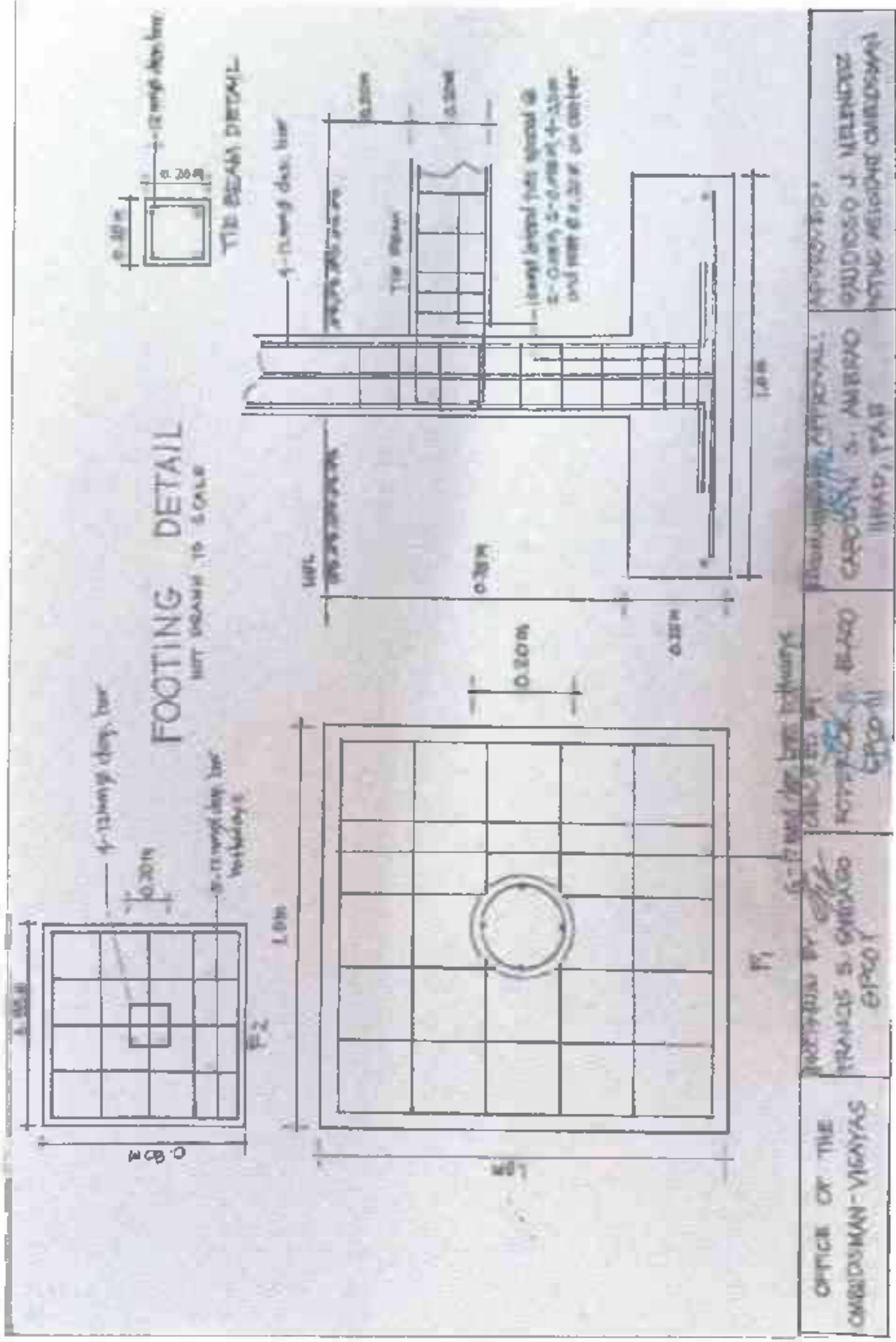
# FOUNDATION PLAN

SCALE 1:50



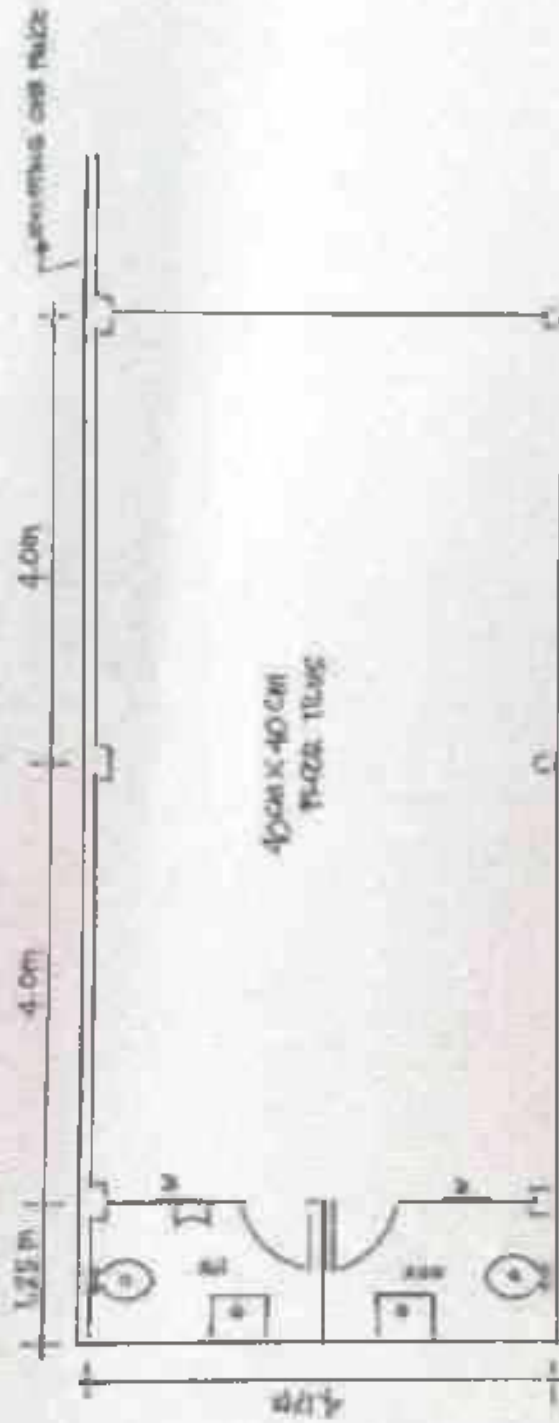
OFFICE OF THE ENGINEER-IN-CHARGE	DESIGNED BY: FRANCIS S. SANTIAGO GFCO	CHECKED BY: RODRIGUEZ PLAZO GFCO III	RECOMMENDING APPROVAL: CAROLYN G. AMBRADO HEAD, FAB	APPROVED: CARLOS J. MILLANDEZ ACTING ASSISTANT ENGINEER
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# FLOOR PLAN

SCALE 1:50



OFFICE OF THE  
CHRUCESMAN-VISAYAS

DESIGNED BY:  
FRANCIS S. RANTINGO  
@PCO 1

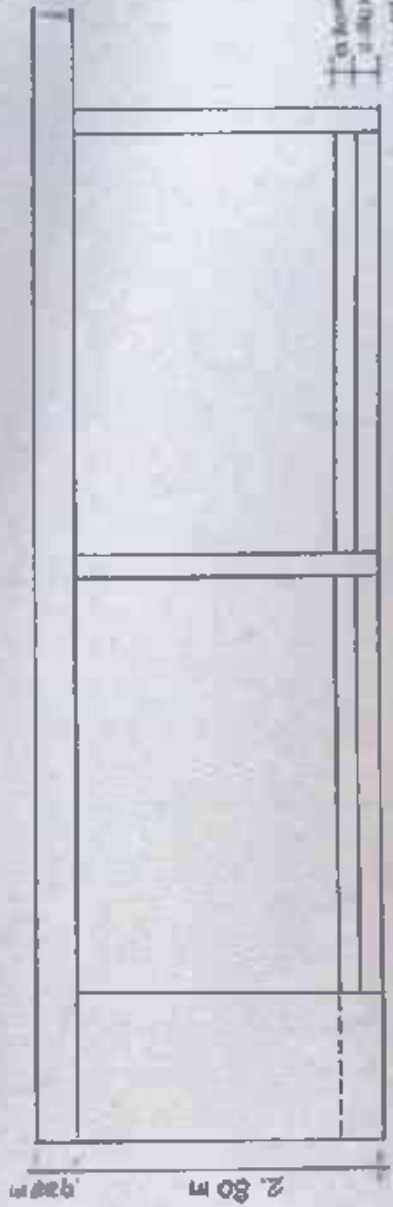
CHECKED BY:  
RODRIGO DELA CRUZ  
@PCO 11

RECOMMENDING APPROVAL:  
CAROLYN S. AMBRAD  
HEAD, PPO

APPROVED:  
GAUDIOSO J. MILENDEZ  
ACTING ASSISTANT CHRISTMASMAN

# FRONT ELEVATION

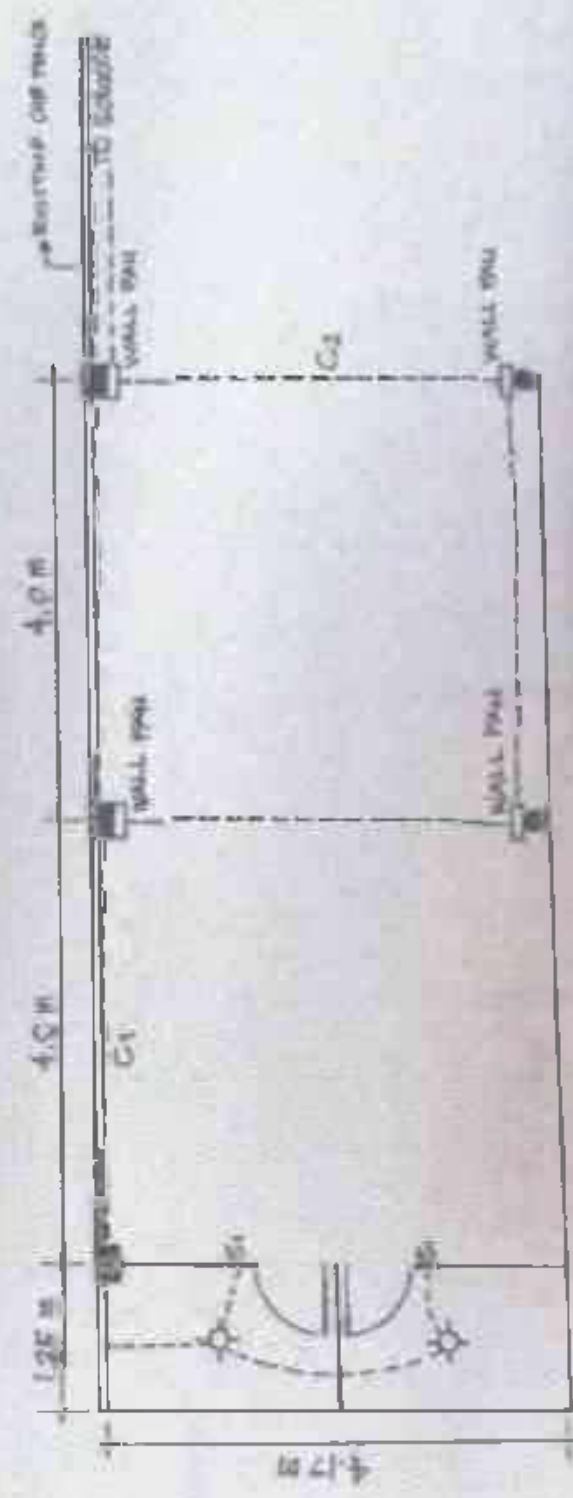
SCALE 1:50



OFFICE OF THE OMBUDSMAN-VISAYAS	DRAWING BY: FRANCIS S. BARRIO GFCO 1	CHECKED BY: [Signature] BILAO GFCO II	SUPERVISOR'S APPROVAL: GREGORY S. AMBRAD HEAD, TAB	APPROVED: GAUDISO J. MILENDEZ ACTING ASSISTANT COMMISSIONER
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# POWER LAYOUT

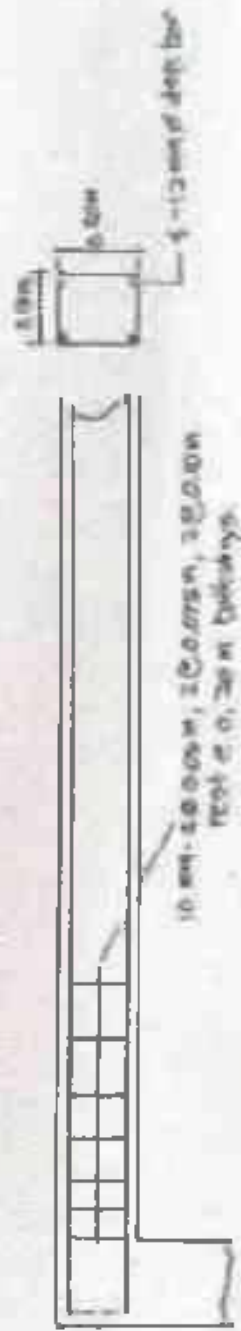
SCALE 1:50



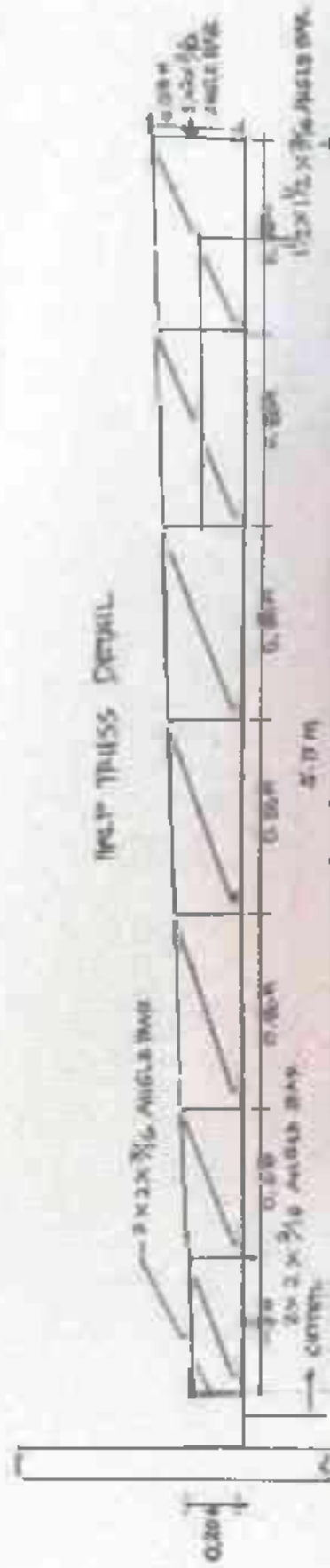
OFFICE OF THE MIDJUNIAN-VISAYAS	DESIGNED BY: FRANCIS S. ANTILAGO GIED 1	CHECKED BY: RODRIGUEZ S. SALAZAR GIED III	EXAMINING APPROVAL: CAROLYN S. AMBRADO HEAD, PMS	APPROVED: GABRIEL S. MENDOZA ACTING ASSISTANT COMMISSIONER
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# ROOF BEAM DETAIL

NOT DRAWN TO SCALE

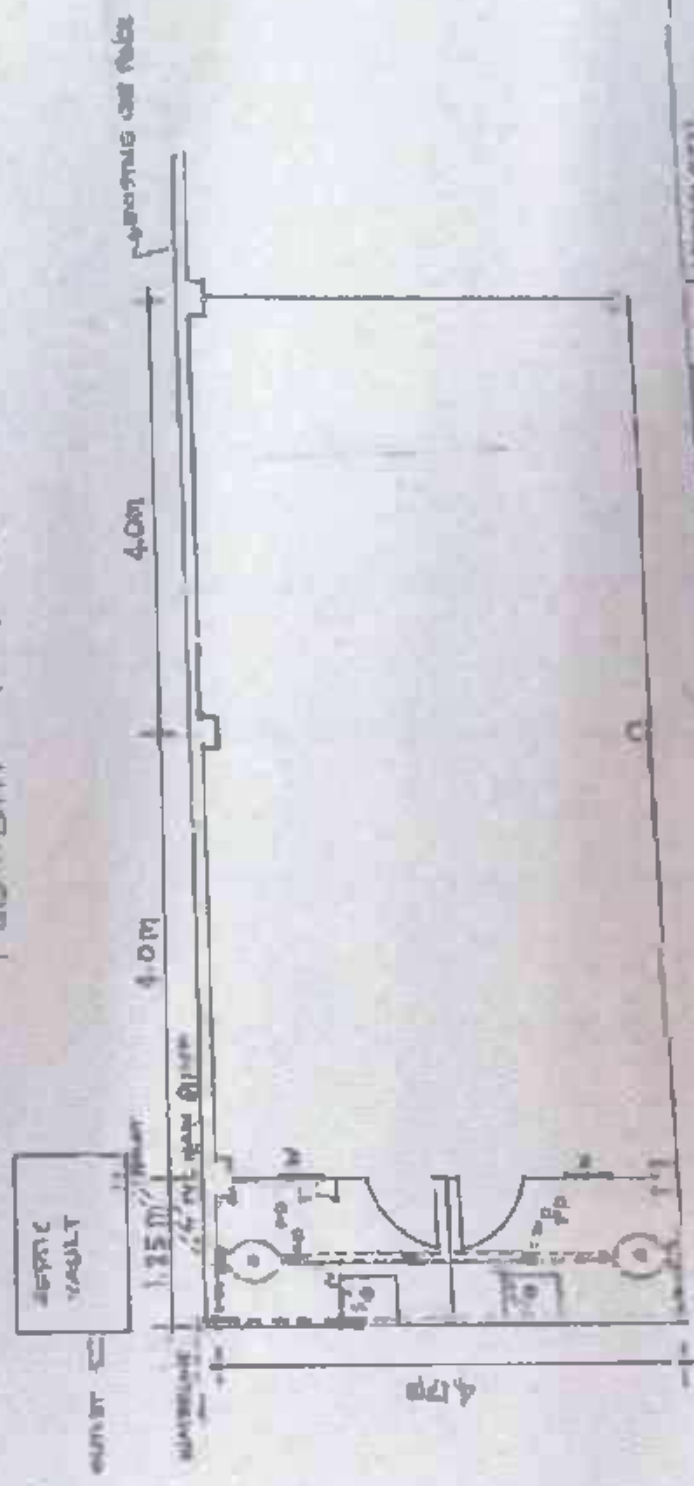


## TRUSS DETAIL



OFFICE OF THE OMBUDSMAN - VISAYAS	PREPARED BY FRANCIS S. SANTIAGO G/PO 1	CHECKED BY RODRIGO S. BAZZO d/PO III	CONVERTING APPROVAL CAROLYN S. AMBRAD HEAD, TAB	APPROVED GAUDENCIO J. MORALES ACTING ASSISTANT OMBUDSMAN
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# PLUMBING LAYOUT



OFFICE OF THE  
 AMBROSIAN - VISITORS

DESIGNED BY  
 FRANCIS S. ANTONIO  
 GPCO I

DESIGNED BY  
 RODRIGUEZ BLAZO  
 GPCO III

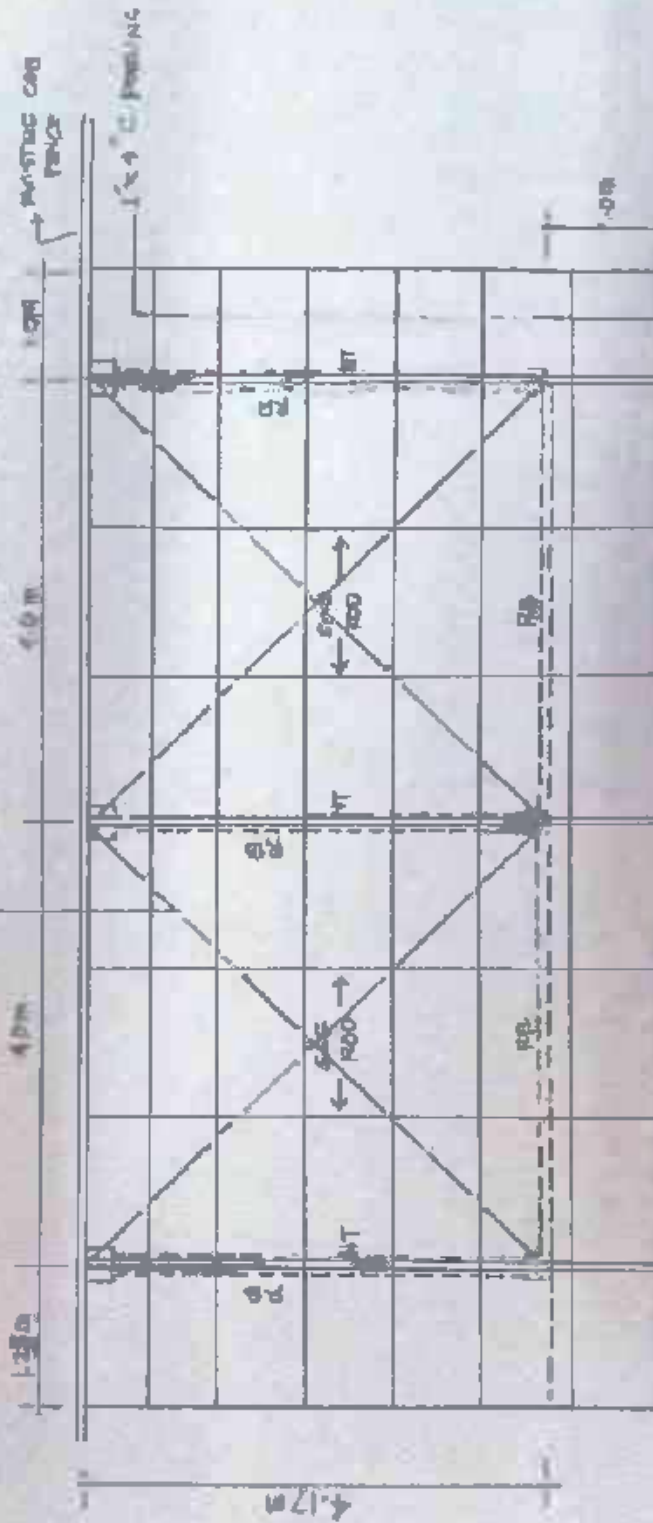
DESIGNED BY APPROVAL  
 CARLOS S. ALONSO  
 HEAD, TNS

APPROVED  
 GALDINO J. VILLERDIZ  
 ATTNE MILITANT ENGINEER

# ROOF FRAMING PLAN

SCALE 1:5

12 HORIZONTAL QUART BRACING WITH TYPICAL BRACED



OFFICE OF THE COMMISSIONER - VISAYAS	DESIGNED BY: FRANCIS S. SANTIAGO E.P.C. I	CHECKED BY: ROBERTO S. DELA CRUZ E.P.C. III	RECOMMENDING APPROVAL: CAROLYN E. MAGPANG R.M.C. I, P.E.	REVISION: EUGENIO J. MATHIAS ARCHITECTURAL ENGINEER
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## ***Section VIII. Bill of Quantities***



**PROGRAM OF WORKS & ESTIMATES**

ITEM No.	DESCRIPTION	QTY	UNIT	UNIT COST		TOTAL COST	
				Material	Labor	Material	Labor
1	<b>MOVING IN</b>						
	MOBILIZATION/DEMO BILIZATION	1.00	lot				
	Construction of Bunk House	1.00	lot				
	<b>Sub Total (Php)</b>						
2	<b>CONSTRUCTION OF COMFORT ROOMS (BESIDES CLEARANCE SECTION) AND WAITING AREA</b>						
	<b>A. EARTHWORKS</b>						
	Excavation/Backfilling works	7.41	cu. m.				
	Embankment	16.20	cu. m.				
	<b>Sub Total (Php)</b>						
	<b>B. STRUCTURAL CONCRETE FOOTING, COLUMN, TIE BEAM &amp; ROOF BEAM</b>						
	<b>Volume = 7.00 cu. m.</b>						
	Cement, Portland	63.00	bags				
	Washed sand	3.50	cu.m.				
	Gravel	7.00	cu.m.				
	<b>Sub Total (Php)</b>						
	<b>C. MASONRY</b>						
	Concrete Hollow Block 4"	363.00	pcs.				
	Cement, Portland	23.00	bags				
	Washed sand	1.84	cu.m.				
	40 cm. x 40 cm floor tiles	86.00	pcs.				

30 cm. x 30 cm floor tiles, non-slip porcelain	250.00	pcs.				
30 cm. x 30 cm wall tiles	213.00	pcs.				
Tile Adhesive, 20 kilos	8.00	bags				
Tile grout, 2kgs.	2.00	packs				
Stair nosing, brass type	4.00	lengths				
Steel bars: 10 mm diameter	12.00	lengths				
Wire mesh (Ayagan)	1.00	m.				
Construction pail	10.00	pcs.				
G.I. Wire # 16	2.00	kgs.				
<b>Sub Total (Php)</b>						
<b>D. REINFORCING BARS FOR FOOTINGS, COLUMNS, TIE BEAMS &amp; ROOF BEAMS</b>						
Steel bars: 12 mm diameter	55.00	lengths				
10 mm diameter	109.00	lengths				
G.I. Wire # 16	5.00	kgs.				
<b>Sub Total (Php)</b>						
<b>E. STEEL WORKS &amp; ROOFING</b>						
50mm x 50mm x 6mm x 6m angle bar	6.00	lengths				
38mm x 38mm x 6mm x 6m angle bar	4.00	lengths				
25mm x 25mm x 5mm x 6m angle bar	8.00	lengths				
2" x 4" C-Purlins, GA # 14	12.00	lengths				
Steel bars: 12 mm Dia. Def. bar	4.00	lengths				

Steel bars: 10 mm Dia. Round bar	13.00	lengths				
12 mm turn buckle	4.00	pcs.				
Super R Span, 0.60mm x 1100mm x L.S. Colored, oven bake panels	57.00	l.m.				
Texscrew, 12-24 x 65mm HMF M/NEO	200.00	pcs.				
Inside Gutter, 0.60mm x 610mm x L.S. Colored	19.52	l.m.				
Blind Rivets	100.00	pc.				
P.E. Foam Insulation, 2- Sided Alum., 10mm x 1m x 50m	1.00	roll				
Touch-up paint (1 pint)	2.00	cans				
Touch-up paint (Aerosol)	2.00	cans				
Silicon Rubber Sealant	2.00	tubes				
100mm Ø x 1.2mm x 16mm Steel Cutting Disc	20.00	pcs.				
4" Ø Grinding Disc	1.00	pc.				
G.I. Wire # 16	10.00	kgs.				
Welding rod	20.00	kgs.				
QD Enamel (Choco brown)	2.00	gals.				
Paint brush 2"	2.00	pcs.				
Rust Converter	1.00	gal.				
Red lead primer	2.00	gals.				
<b>Sub Total (Php)</b>						
<b>F. PAINTING WORKS</b>						
Primer, Flat Latex	2.00	gals				
Semi-gloss, Latex	4.00	gals				
Skim coat	4.00	bags				
Roller brush 7"	2.00	pcs.				
Baby roller brush 4"	2.00	pcs.				
Paint brush 2"	2.00	pcs.				
Painting pan	2.00	pcs.				
Sandpaper #100	30.00	pcs.				
<b>Sub Total (Php)</b>						

<b>G. ELECTRICAL WORKS</b>							
<b>RACEWAYS</b>							
PVC pipe, 1/2" sch. 40	10.00	lengths					
Elect. tape, 3/4"	4.00	rolls					
G. L tie wire #16	10.00	kgs					
<b>Sub Total (Php)</b>							
<b>H. WIRING DEVICES</b>							
Two-gang switch, flush type	2.00	sets					
Duplex Convenience outlet, flush mounted type	4.00	sets					
Utility box, 2"x4'	6.00	pcs					
Junction box, 4"x4"	4.00	pcs					
<b>Sub Total (Php)</b>							
<b>G. WIRES</b>							
THHN stranded # 14	60.00	meters					
# 12	40.00	meters					
<b>Sub Total (Php)</b>							
<b>H. LIGHTING FIXTURES &amp; FAN</b>							
18W Compact Fluorescent lighting fixtures, box type	2.00	sets					
Industrial Wall Fan, 18"	4.00	sets					
<b>Sub Total (Php)</b>							
<b>I. PLUMBING &amp; FIXTURES</b>							
4" PVC pipe, series 1000	11.00	lengths					
4" PVC long elbow	1.00	pc.					
Solvent cement, 400 cc	2.00	cans					

Water closet, Flush valve type with complete accessories	2.00	sets				
Lavatory with pedestal and complete accessories	2.00	sets				
Urinal, Flush Valve Type with complete accessories	1.00	set				
Flush Valve	1.00	pc.				
Lavatory Goose Neck Faucet, Heavy Duty	2.00	sets				
Stainless Angle Valve 1/2", Heavy Duty	4.00	pcs.				
Flexible hose for water closet, 18"	2.00	pcs.				
Flexible hose for lavatory 18"	2.00	pcs.				
Stainless Bidet Hose 1.2m.	2.00	sets				
4" floor drain	2.00	pcs.				
2" PVC pipe, series 1000	2.00	pcs.				
19mm x 4m. PPR pipe, PN 25	8.00	lengths				
PPR coupling, 19mm dia.	12.00	pcs.				
PPR cap end, 19mm dia	4.00	pcs.				
PPR Tee, 19mm dia.	4.00	pcs.				
Stainless Bidet Hose 1.2m.	2.00	pcs.				
Paper Holder (Porcelaine)	2.00	pcs.				
3" PVC downspout	2.00	pcs.				
PPR heater	8.00	hour				
<b>Sub Total (Php)</b>						
<b>J. CEILING (FOR COMFORT ROOMS ONLY)</b>						
6mm Fiber Cement on light metal framing	5.21	sq. m.				
<b>Sub Total (Php)</b>						

	<b>K. DOORS &amp; WINDOWS</b>						
	60 cm. PVC door with door jamb and louver	2.00	sets				
	2" x 4" Loose Pin Hinges	3.00	pairs				
	Door lock, heavy duty	2.00	sets				
	6mm Thick Awning window, 60cm x 60cm with 2"x 4" aluminum framing	2.00	sets				
	<b>Sub Total (Php)</b>						
	<b>L. FORMWORKS</b>						
	2"x 2"x 8' coco lumber	246.00	bd. ft.				
	2"x 3"x 8' coco lumber	160.00	bd. ft.				
	G.I. Plain Sheet, 0.3mm thick	4.00	sheets				
	Assorted Common wire nails	5.00	kls.				
	1/4" Ordinary Plywood	7.00	sheets				
	<b>Sub Total (Php)</b>						
3	<b>PAINTING OF MAIN BUILDING (INSIDE AND OUTSIDE), PERIMETER FENCE, GUARD HOUSE, CLEARANCE BUILDING, FLAG POLE BASE AND PEDESTAL, MAIN GATE AND RAILINGS</b>						
	Total area = 6, 465.79 sq. mm.						
	Primer, Flat Latex	220.00	gals				
	Semi-gloss, Latex	440.00	gals				
	Skim coat, 20 kilos	269.00	bags				
	Rust converter	1.00	gal.				
	Metal Primer	2.00	gals				

	QD Enamel (Choco brown)	4.00	gals				
	Paint thinner	1.00	gal.				
	Roller brush 7"	20.00	pcs.				
	Baby roller brush 4"	20.00	pcs.				
	Paint brush 2"	20.00	pcs.				
	Painting pan	5.00	pcs.				
	Scaffoldings	1,989.35	sq. m.				
	Sandpaper #100	200.00	pcs.				
	<b>Sub Total (Php)</b>						
<b>4</b>	<b>GROUND FLOOR RENOVATION</b>						
	<b>A. CHANGE G.I. PIPE &amp; BLUE PIPE TO PPR PIPE FOR WATERLINE</b>						
	50mm Ø x 4m PPR Pipe, PN 20	11.00	lengths				
	50mm Ø PPR Coupling, PN 20	11.00	pcs.				
	50mm Ø PPR Union, PN 20	1.00	pc.				
	50mm Ø PPR Tee, PN 20	2.00	pcs.				
	50mm Ø PPR Elbow, PN 20	10.00	pcs.				
	50mm x 25mm Ø PPR Reducer, PnN 20	1.00	pc.				
	PPR Gate Valve 2"	3.00	pcs.				
	19mm Ø x 4m PPR Pipe, PN 20	46.00	lengths				
	19mm Ø PPR Gate Valve, PN 20	4.00	pcs.				
	19mm Ø PPR Elbow, PN 20	46.00	pcs.				
	19mm Ø PPR Coupling, PN 20	56.00	pcs.				
	PPR Reducer 19mm x 12mm Ø, PN 20	8.00	pcs.				
	19mm Ø PPR Tee, PN 20	5.00	pcs.				
	19mm Ø PPR Union, PN 20	2.00	pcs.				

	0.9m x 2.1m Heavy Duty Steel Exit door at Accounting area with Epoxy Paint	1.00	pc.				
	Panic Device	1.00	pc.				
	<b>Sub Total (Php)</b>						
	<b>B. DIRECTOR'S OFFICE</b>						
	Water closet, Flush valve type with complete accessories	1.00	pc.				
	Water Heater Multi-Point	1.00	unit				
	Stainless Steel Shower Head not fixed type	1.00	unit				
	Stainless Bidet Hose 1.2m	1.00	pc.				
	Stainless Angle Valve 1/2", Heavy Duty	2.00	pcs.				
	Lavatory with pedestal and complete accessories	1.00	pc.				
	Lavatory Goose Neck Faucet, Heavy Duty	1.00	pc.				
	Flexible hose for water closet, 18"	1.00	pc.				
	Flexible hose for lavatory 18"	1.00	pc.				
	30 cm. x 30 cm floor tiles, non-slip porcelain	25.00	pcs.				
	30 cm. x 30 cm wall tiles	90.00	pcs.				
	Chipping of existing tiles	1.00	lot				
	Tile Adhesive, 20 kilos	4.00	bags				
	Tile grouting, 2kgs.	1.00	pack				
	<b>Sub Total (Php)</b>						
	<b>C. EXIT DOOR AT ACCOUNTING AREA</b>						
	Installation of 0.7m x 2.1m Heavy Duty Steel Exit door	1.00	pc.				
	Panic Device	1.00	pc.				



Demolition of CHB wall (0.9m x 2.1m) and repair for door opening of 0.7m x 2.1m	1.00	Int				
<b>Sub Total (Php)</b>						
<b>D. CUBICLE AT ACCOUNTING AREA</b>						
<b>Modular Cubicle at Accounting Office (Budget Officer)</b>						
Partition Panel, quarter glass fabric upholster, plastic accessories, size: H120cm x W120cm	2.00	pcs.				
Partition Panel, quarter glass fabric upholster, plastic accessories, size: H120cm x W100cm	1.00	pc.				
Partition Panel, quarter glass fabric upholster, plastic accessories, size: H120cm x W63cm	1.00	pc.				
<b>Modular Cubicle at Accounting Office (Admin Assistant)</b>						
Partition Panel, quarter glass fabric upholster, plastic accessories, size: H120cm x W120cm	2.00	pcs.				
Partition Panel, quarter glass fabric upholster, plastic accessories, size: H120cm x W100cm	1.00	pc.				
Partition Panel, quarter glass fabric upholster, plastic accessories, size: H120cm x W63cm	1.00	pc.				
<b>Modular Cubicle at Accounting Office (HRMO)</b>						
Partition Panel, quarter glass fabric upholster, plastic accessories, size: H120cm x W120cm	2.00	pcs.				

	Partition Panel, quarter glass fabric upholster, plastic accessories, size: H120cm x W100cm	1.00	pc.				
	Partition Panel, quarter glass fabric upholster, plastic accessories, size: H120cm x W63cm	1.00	pc.				
	<b>Modular Cubicle at Accounting Office (Staff)</b>						
	Partition Panel, quarter glass fabric upholster, plastic accessories, size: H120cm x W110cm	2.00	pcs.				
	Partition Panel, quarter glass fabric upholster, plastic accessories, size: H120cm x W30cm	1.00	pc.				
	<b>Modular Cubicle at Accounting Office (Accountant)</b>						
	Partition Panel, full fabric, fabric upholster, plastic accessories, size: H120cm x W100cm	2.00	pcs.				
	Partition Panel, full fabric, fabric upholster, plastic accessories, size: H170cm x W83cm	1.00	pc.				
	Partition Panel, full fabric, fabric upholster, plastic accessories, size: H170cm x W55cm	1.00	pc.				
	Door Panel, full fabric, fabric upholster, plastic accessories, size: H170cm x W70cm	1.00	pc.				
	<b>Sub Total (Php)</b>						
	<b>E. GROUND FLOOR MALE CR NEAR ACCOUNTING AREA</b>						
	Water closet, Flush valve type with complete accessories	2.00	pcs.				
	Stainless Angle Valve 1/2"	3.00	pcs.				

Lavatory with pedestal and complete accessories	1.00	pc.				
Lavatory Goose Neck Faucet, Heavy Duty	1.00	pc.				
Stainless Bidet Hose 1.2m.	2.00	pos.				
Pull Valve 1/2" for Urinal	1.00	pc.				
Flexible hose for water closet 18"	2.00	pcs.				
Flexible hose for lavatory 18"	1.00	pc.				
30 cm. x 30 cm floor tiles, non-slip porcelain	160.00	pcs.				
30 cm. x 30 cm wall tiles	375.00	pcs.				
Chipping of existing tiles	1.00	lot				
Tile Adhesive, 20 kilos	10.00	bags				
Tile Grouting, 2 kgs.	2.00	packs				
2" x 4" Loose Pin Hinges	2.00	pairs				
Door Lock, heavy duty	1.00	pc.				
Barrel Bolt	2.00	pcs.				
1/4" Marine Plywood for repair of ceiling	1.00	sheet				
<b>Sub Total (Php)</b>						
<b>F. GROUND FLOOR FEMALE CR NEAR ACCOUNTING AREA</b>						
Water closet, Flush valve type with complete accessories	2.00	pcs.				
Stainless Angle Valve 1/2", Heavy Duty	5.00	pcs.				
Stainless Bidet Hose 1.2m.	2.00	pcs.				
Counter Type Lavatory	2.00	pcs.				
Lavatory Goose Neck Faucet, Heavy Duty	2.00	pcs.				
Flexible hose for water closet 18"	2.00	pcs.				
Flexible hose for lavatory 18"	2.00	pcs.				
30 cm. x 30 cm floor tiles, non-slip porcelain	170.00	pcs.				

30 cm. x 30 cm wall tiles	425.00	pcs.				
Chipping of existing tiles	1.00	lot				
Tile Adhesive, 20 kilos	10.00	bags				
Tile Grouting, 2 kgs.	2.00	packs				
Door Lock, heavy duty	1.00	pc.				
1/4" Marine Plywood for repair of ceiling	2.00	sheets				
<b>Sub Total (Php)</b>						
<b>G. DOOR AT SUPPLY ROOM</b>						
0.9m X 2.1m Flush Door	1.00	pc.				
2" x 4" Loose Pin Hinges	3.00	pairs				
<b>Sub Total (Php)</b>						
<b>H. DIRECTOR'S OFFICE - PIAAB-A</b>						
Water closet, Flush valve type with complete accessories	1.00	pc.				
Lavatory with pedestal and complete accessories	1.00	pc.				
Lavatory Goose Neck Faucet, Heavy Duty	1.00	pc.				
Stainless Bidet Hose 1.2m.	1.00	pc.				
Stainless Angle Valve 1/2", Heavy Duty	2.00	pcs.				
Flexible hose for water closet 18"	1.00	pc.				
Flexible hose for lavatory 18"	1.00	pc.				
Replacement of laminated gypsum ceiling, 0.6m x 1.2m x 5/8"	4.00	pcs.				
<b>Sub Total (Php)</b>						
<b>I. PACPB</b>						
<b>Modular Cubicle (Including Labor and Materials)</b>						
Partition Panel with hole. Quarter glass with	11.00	pcs.				

	trunking. Size: H135 x W120cm						
	Partition Panel. Quarter glass with trunking. Size: H135 x W60cm	24.00	pcs.				
	Partition Panel. Quarter glass with trunking. Size: H135 x W80cm	8.00	pcs.				
	Door Panel. Quarter glass with trunking with door knob and key. Size: H135 x W50cm	9.00	pcs.				
	Partition Panel. Quarter glass with trunking. Size: H135 x W30cm	2.00	pcs.				
	L-Shape Table. Melamine gray finish. Medium Density Fiberboard. High Pressure Laminate. Size: 120w x 60d x 75h cm; Size: 90w x 45d x 75h cm	9.00	pcs.				
	Table Top. Melamine gray finish. Size: 120w x 30d cm.	4.00	pcs.				
	Waiting chair. 4-seater made of steel with conitues arm rest. Color: Flash Silver	2.00	pcs.				
	Steel Lateral Filing Cabinet. 4-drawer thick guage 20. Powder coated smooth finish	4.00	pcs.				
	Visitor Chair. Chrome metal leg. PVC black upholster.	7.00	pcs.				
	<b>Sub Total (Php)</b>						
	<b>Other Items to be repaired/replaced at PACPB</b>						
	Replacement of laminated gypsum ceiling, 0.6m x 1.2m x 5/8"	4.00	pcs.				
	18W Compact Fluorescent flourescent lighting fixtures, box type	2.00	pcs.				

Installation of mouldings of exposed electrical wirings	1.00	lot				
<b>Sub Total (Php)</b>						
<b>J. PACPB MALE CR</b>						
Water closet, Flush valve type with complete accessories	1.00	pc.				
Lavatory with pedestal and complete accessories	1.00	pc.				
Lavatory Goose Neck Faucet, Heavy Duty	1.00	pc.				
Stainless Bidet Hose, 1.2m	1.00	pc.				
Stainless Angle Valve 1/2", Heavy Duty	2.00	pcs.				
Flexible hose for water closet 18"	1.00	pc.				
Flexible hose for lavatory 18"	1.00	pc.				
30 cm. x 30 cm floor tiles, non-slip porcelain	75.00	pcs.				
30 cm. x 30 cm wall tiles	215.00	pcs.				
Chipping of existing tiles	1.00	lot				
Tile Adhesive, 20 kilos	10.00	bags				
Tile Grouting, 2 kgs.	2.00	packs				
0.60m x 1.2m Laminated Gypsum Ceiling	4.00	pcs.				
<b>Sub Total (Php)</b>						
<b>K. PACPB FEMALE CR</b>						
Water closet, Flush valve type with complete accessories	1.00	pc.				
Lavatory with pedestal and complete accessories	1.00	pc.				
Lavatory Goose Neck Faucet, Heavy Duty	1.00	pc.				
Stainless Bidet Hose 1.2m.	1.00	pc.				

Stainless Angle Valve 1/2", Heavy Duty	2.00	pcs.				
Flexible hose for water closet 18"	1.00	pc.				
Flexible hose for lavatory 18"	1.00	pc.				
30 cm. x 30 cm floor tiles, non-slip porcelain	105.00	pcs.				
30 cm. x 30 cm wall tiles	290.00	pcs.				
Chipping of existing tiles	1.00	lot				
Tile Adhesive, 20 kilos	10.00	bags				
Tile Grouting, 2 kgs.	2.00	packs				
<b>Sub Total (Php)</b>						
<b>L. LIBRARY AND CONFERENCE ROOM</b>						
Replacement of laminated gypsum ceiling, 0.6m x 1.2m x 5/8"	12.00	pcs.				
Installation of mouldings of exposed electrical wirings	1.00	lot				
<b>Sub Total (Php)</b>						
<b>M. SUPPLY DEPARTMENT MODULAR PARTITION (Labor and Materials Included)</b>						
Partition Panel, full fabric, fabric upholster, plastic accessories, size: H150 cm x W75cm	10.00	pcs.				
Partition Panel, full fabric, fabric upholster, plastic accessories, size: H150 cm x W65cm	8.00	pcs.				
Partition Panel, full fabric, fabric upholster, plastic accessories, size: H150 cm x W100cm	2.00	pcs.				

	Partition Panel, full fabric, fabric uphoster, plastic accessories, size: H150 cm x W83cm	1.00	pc.				
	Partition Panel, full fabric, fabric uphoster, plastic accessories, size: H150 cm x W85cm	1.00	pc.				
	<b>Sub Total (Php)</b>						
5	<b>STAIRS (GROUND TO THIRD FLOOR)</b>						
	Non-slip porcelain step tiles, 30cm x 30cm	1,210.00	pcs.				
	Tile Adhesive, 20 kilos	16.00	bags				
	Tile grout, 2kgs.	5.00	packs				
	Chipping of tiles	5.00	days				
	<b>Sub Total (Php)</b>						
	<b>SECOND FLOOR RENOVATION</b>						
6	<b>ROOF DECK TERRACE CONCRETE TOPPING &amp; WATERPROOFING</b>						
	Cement	23.00	bags				
	Sand	1.89	cu.m.				
	Waterproofing membrane, 4mm x 1m x 10m	10.00	rolls				
	<b>Sub Total (Php)</b>						
7	<b>PIAAB-B - SECOND FLOOR</b>						
	<b>A. MALE CR</b>						
	Water closet, Flush valve type with complete accessories	2.00	pcs.				
	Lavatory with pedestal and complete accessories	1.00	pc.				
	Lavatory Goose Neck Faucet, Heavy Duty	1.00	pc.				
	Stainless Bidet Hose 1.2m.	2.00	pcs.				
	Stainless Angle Valve 1/2", Heavy Duty	3.00	pcs.				



Flexible hose for water closet 18"	2.00	pcs.				
Flexible hose for lavatory 18"	1.00	pc.				
Pull Valve 1/2"	2.00	pcs.				
Repair of leaking floor drain. Application of Thoroseal Waterproofing	1.00	gal.				
30 cm. x 30 cm. floor tiles, non-slip porcelain	175.00	pcs.				
30 cm. x 30 cm. wall tiles	393.00	pcs.				
Chipping of existing tiles	1.00	lot				
Tile Adhesive, 20 kilos	10.00	bags				
Tile Grouting, 2 kgs.	2.00	bags				
Demolition of concrete sink	1.00	lot				
Installation of Shower Curtain	1.00	set				
Installation of zocallo	1.00	lot				
Installation of Stainless Steel Shower Head, Square Model	1.00	unit				
Ceiling repair, 1/4" Marine Plywood	4.00	sheets				
2"x 2"x 8' Good Lumber, S4S	1.00	pc.				
1-1/2" CWN	0.25	kilo				
<b>Sub Total (Php)</b>						
<b>B. FEMALE CR</b>						
Water closet, Flush valve type with complete accessories	3.00	pcs.				
Counter Type Lavatory	2.00	pcs.				
Lavatory Goose Neck Faucet, Heavy Duty	3.00	pcs.				
Flexible hose for water closet 18"	3.00	pcs.				
Flexible hose for lavatory 18"	2.00	pc.				
Stainless Bidet Hose 1.2m.	3.00	pc.				
30 cm. x 30 cm. floor tiles, non-slip porcelain	175.00	pcs.				
30 cm. x 30 cm. wall tiles	425.00	pcs.				

Chipping of existing tiles	1.00	lot				
Tile Adhesive, 20 kilos	10.00	bags				
Tile Grouting, 2 kgs.	2.00	bags				
Stainless Angle Valve 1/2", Heavy Duty	5.00	pcs.				
Heavy Duty Door Lock	1.00	pc.				
<b>Sub Total (Php)</b>						
<b>C. COLLAPSING/RECONFIGURATION OF MODULAR CUBICLE PARTITION</b>						
Removal of seven (7) modular partitions in between cubicles, including installations of frame cover, bolts and locks (Labor and Materials included)	1.00	lot				
<b>Sub Total (Php)</b>						
<b>D. INSTALLATION OF EXIT DOOR</b>						
Installation of 0.7m x 2.1m Heavy Duty Steel Exit door with Epoxy Paint	1.00	pc.				
Panic Device	1.00	pc.				
Demolition of CHB wall (0.9m x 2.1m) and repair for door opening of 0.7m x 2.1m	1.00	lot				
<b>Sub Total (Php)</b>						
<b>E. I.T. ROOM</b>						
Replacement of laminated gypsum ceiling, 0.6m x 1.2m x 5/8"	3.00	pcs.				
Repair of gypsum board wall holes	3.00	holes				
<b>Sub Total (Php)</b>						

	<b>F. PLAAB-C LAWYERS ROOM</b>						
	Replacement of laminated gypsum ceiling, 0.6m x 1.2m x 5/8"	42.00	pcs.				
	<b>Sub Total (Php)</b>						
	<b>G. AO'S CR</b>						
	Water closet, Flush valve type with complete accessories	1.00	pc.				
	Lavatory with pedestal and complete accessories	1.00	pc.				
	Lavatory Goose Neck Faucet, Heavy Duty	1.00	pc.				
	Water Heater Multi-Point	1.00	unit				
	Stainless Steel Shower Head Square Model	1.00	unit				
	Stainless Bidet Hose 1.2m.	1.00	pc.				
	Flexible hose for water closet 18"	1.00	pc.				
	Flexible hose for lavatory 18"	1.00	pc.				
	19mm Ø PPR Pipe x 4m, PN 25	3.00	lengths				
	19mm Ø PPR Elbow	8.00	pcs.				
	19mm Ø PPR Tee	2.00	pcs.				
	Stainless Angle Valve 1/2", Heavy Duty	2.00	pcs.				
	30 cm. x 30 cm. floor tiles, non-slip porcelam	35.00	pcs.				
	30 cm. x 30 cm. wall tiles	110.00	pcs.				
	Chipping of existing tiles	1.00	lot				
	Tile Adhesive, 20 kilos	4.00	bags				
	Tile Grouting, 2 kgs.	1.00	bag				
	<b>Sub Total (Php)</b>						
	<b>H. DIRECTOR'S CR - PLAAB - C</b>						
	Water closet, Flush valve type with complete accessories	1.00	pc.				

Lavatory with pedestal and complete accessories	1.00	pc.				
Lavatory Goose Neck Faucet, Heavy Duty	1.00	pc.				
Stainless Steel Shower Head Square Model	1.00	unit				
Water Heater Multi-Point	1.00	unit				
Stainless Bidet Hose 1.2m.	1.00	pc.				
Flexible hose for water closet 18"	1.00	pc.				
Flexible hose for lavatory 18"	1.00	pc.				
19mm Ø X 4 m PPR Pipe, PN 25	2.00	lengths				
19mm Ø PPR Elbow	6.00	pcs.				
19mm Ø PPR Tee	1.00	pcs.				
Stainless Angle Valve 1/2", Heavy Duty	2.00	pcs.				
30 cm. x 30 cm. floor tiles, non-slip porcelain	35.00	pcs.				
30 cm. x 30 cm. wall tiles	110.00	pcs.				
Chipping of existing tiles	1.00	lot				
Tile Adhesive, 20 kilos	4.00	bags				
Tile Grouting, 2 kgs.	1.00	bag				
Repair of leaking floor drain. Application of Thoroseal Waterproofing	1.00	gal.				
<b>Sub Total (Php)</b>						
<b>I. PIAAB-C LAWYERS ROOM</b>						
Replacement of laminated gypsum ceiling, 0.6m x 1.2m x 5/8"	4.00	pcs.				
<b>Sub Total (Php)</b>						
<b>J. D.O. STAFF</b>						
Repair of T-Runner	1.00	lot				
Removal of glass wall, demolition of existing concrete and repair for opening of glass door	1.00	lot				

Installation of 0.95m x 2.10m Swing Door with frame	1.00	lot				
<b>Sub Total (Php)</b>						
<b>K. D.O.'S OFFICE</b>						
Supply of Brand New Aircon Unit 0.8HP Wall Mounted, Type/Split Type Aircon, readily available spare parts	1.00	unit				
Supply of labor and materials, used of tools and equipment of brand new aircon unit Split Type using refrigerant piping, copper pipes, S/P fittings including rubber insulation, control wires, drains, brackets/hangers, CB NEMA 3R; testing and commissioning	1.00	set				
8" Exhaust Fan	1.00	unit				
Tinting of Glass Swing Door, 32x84 Tint, Super Black (3M)	1.00	unit				
Stainless Steel Shower Head Square Model	1.00	unit				
Water closet, Flush valve type with complete accessories	1.00	pc.				
Lavatory with pedestal and complete accessories	1.00	pc.				
Lavatory Goose Neck Faucet, Heavy Duty	1.00	pc.				
Water Heater Multi-Point	1.00	unit				
Stainless Angle Valve 1/2", Heavy Duty	2.00	pcs.				
Stainless Bidet Hose 1.2m.	1.00	pc.				
Flexible hose for water closet, heavy duty	1.00	pc.				
Flexible hose for lavatory 18"	1.00	pc.				
Demolition of existing wall (0.9m x 2.10m)	1.00	lot				

	Installation of Door Jamb and Door	1.00	lot				
	30 cm. x 30 cm. floor tiles, non-slip porcelain	107.00	pcs.				
	30 cm. x 30 cm. wall tiles	185.00	pcs.				
	Chipping of existing tiles	1.00	lot				
	Tile Adhesive, 20 kilos	10.00	bags				
	Tile Grouting, 2 kgs.	2.00	bags				
	4" CHB filing	27.00	pcs				
	10mm x 6m Deformed bars	2.00	lengths				
	Portland Cement	2.00	bags				
	Sand	4.00	sacks				
	Foldable table with melamine top, 0.60m x 1.2m with steel base	1.00	pc.				
	Swing door handle	1.00	pc.				
	<b>Sub Total (Php)</b>						
8	<b>THIRD FLOOR RENOVATION</b>						
	Repair of damaged Door Closer of 1.9m x 2.1m double swing main door	2.00	sets				
	Anti-Reflective Coating (ARC-Glass Design) 60x20 Tint only Super Black (3M Tint)	4.00	units				
	Anti-Reflective Coating (ARC-Glass Design) 35x120 Tint only Super Black (3M Tint)	15.00	units				
	Installation of 0.7m x 2.1m Heavy Duty Steel Exit door with Epoxy Paint	1.00	pc.				
	Panic Device	1.00	pc.				
	Removal of glass wall at conference room including patching of holes caused by demolition/removal	1.00	lot				
	Installation of foldable steel (Industrial series)	1.00	lot				

	wall at the conference room						
	Demolition of CHB wall (0.9m x 2.10m) and repair for door opening of 0.7m x 2.1m for exit door	1.00	lot				
	Repair of window type aircon opening near main door	2.00	units				
	<b>Sub Total (Php)</b>						
9	<b>A. FLOOR MALE CR</b>						
	Water closet, Flush valve type with complete accessories	2.00	sets				
	Lavatory with pedestal and complete accessories	1.00	set				
	Lavatory Goose Neck Faucet, Heavy Duty	1.00	pc.				
	Stainless Angle Valve 1/2", Heavy Duty	3.00	pcs.				
	Pull Valve 1/2"	2.00	pcs.				
	Stainless Bidet Hose 1.2m.	2.00	pcs.				
	Flexible hose for water closet 18"	2.00	pcs.				
	Flexible hose for lavatory 18"	1.00	pc.				
	Flexible Hose for urinal, heavy duty	2.00	pcs.				
	Exhaust Fan 30cm x 30cm	1.00	pc.				
	Repair of leaking 2 floor drains. Application of Thoroseal Rubberized Waterproofing	1.00	gal.				
	30 cm. x 30 cm. floor tiles, non-slip porcelain	175.00	pcs.				
	30 cm. x 30 cm. wall tiles	393.00	pcs.				
	Chipping of existing tiles	1.00	lot				
	Tile Adhesive, 20 kilos	10.00	bags				
	Tile Grouting, 2 kgs.	2.00	bags				
	<b>Sub Total (Php)</b>						
10	<b>B. FLOOR FEMALE CR</b>						

	Water closet, Flush valve type with complete accessories	3.00	sets				
	Stainless Angle Valve 1/2", Heavy Duty	5.00	pcs.				
	Counter Type Lavatory	2.00	pcs.				
	Lavatory Goose Neck Faucet, Heavy Duty	2.00	pcs.				
	Stainless Bidet Hose 1.2m.	1.00	pc.				
	Flexible hose for water closet 18"	3.00	pcs.				
	Flexble hose for lavatory 18"	2.00	pcs.				
	30 cm. x 30 cm. floor tiles, non-slip porcelain	175.00	pcs.				
	30 cm. x 30 cm. wall tiles	425.00	pcs.				
	Chipping of existing tiles	1.00	lot				
	Tile Adhesive, 20 kilos	10.00	bags				
	Tile Grouting, 2 kgs.	2.00	bags				
	<b>Sub Total (Php)</b>						
11	<b>STORAGE ROOM AT THE BACK OF GROUND FLOOR CR</b>						
	<b>Installation of parapet above the flush door</b>						
	38mm x 38mm x 6mm x 6m angle bar	4.00	lengths				
	0.6mm x 1.06mx 5.17m color roof, rib type, oven bake	2.44	m.				
	Replace Flush Door, 0.8m x 2.10m	1.00	pc.				
	Door Lock, Heavy Duty	1.00	pc.				
	Texscrew 1-1/2"	30.00	pcs.				
	Welding rod	1.00	kg.				
	<b>Sub Total (Php)</b>						
12	<b>REPAIR OF GUTTER AT STORAGE BUILDING AND GUTTER AT</b>						



	<b>CLEARANCE BUILDING</b>					
	Repair of gutter	1.00	lot			
	Removal and replacement of Door Jamb at Clearance Section	1.00	pc.			
	Repair of ceiling manhole at Clearance Section	1.00	lot			
	<b>Sub Total (Php)</b>					
<b>13</b>	<b>REPAIR OF TONGUE &amp; GROOVE CEILING AT SECURITY GUARD AREA</b>					
	Tongue and Groove, 4" x 10'	20.00	lot			
	QD Enamel (Maple)	1.00	paint			
	Paint Brush 2"	1.00	pc.			
	<b>Sub Total (Php)</b>					
<b>14</b>	<b>ROOFING - REMOVE AND REPLACE INCLUDING INSULATION</b>					
	<b>A. PANELS</b>					
	Super R Span, 0.60mm x 1100mm x L.S. Colored, oven bake panels	650.71	m.			
	<b>B. BENDED ACCESSORIES</b>					
	Ridge Roll, 0.60mm x 610mm x L.S. Colored	97.60	m.			
	Valley Capping, 0.60mm x 229mm x L.S. Colored	19.52	m.			
	Valley Gutter, 0.60mm x 610mm x L.S. Colored	19.52	m.			
	<b>C. INSULATION MATERIALS</b>					
	P.E. Foam Insulation, 2-Sided Alum., 10mm x 1m x 50m	14.00	rolls			
	G.I. Tie # 16, 45 kgs./Roll	50.00	rolls			
	Duct Insulation, 3"x 50m	16.00	rolls			
	<b>D. HARDWARE ACCESSORIES</b>					

	Blind Rivets	1,575.00	pc.				
	Silicon Rubber Sealant	7.00	tubes				
	Texscrew, 12-24 x 65mm HMF M/NEO	4,550.00	pcs.				
	Touch-up paint (1 pint)	8.00	cans				
	Touch-up paint (Aerosol)	2.00	cans				
	Delivery Charge	1.00	lot				
	<b>Sub Total (Php)</b>						
<b>15</b>	<b>CONTAINER VAN STAIRS</b>						
	50mm x 50mm x 6mm x 6m angle bar	36.00	lengths				
	G.I. Pipe 4" Ø, Sched. 40	4.00	lengths				
	G.I. Pipe 2" Ø, Sched. 40	12.00	lengths				
	25mm x 1.22m x 2.44m Marine Plywood	2.00	sheets				
	Welding Rod	10.00	kgs.				
	Rust Converter	1.00	gal.				
	4" Ø Steel Cutting Disc	20.00	pcs.				
	4" Ø Grinding Disc	1.00	pc.				
	Epoxy Primer Paint	1.00	gal.				
	Epoxy Rubberized Paint	2.00	gals.				
	Epoxy Reducer	0.50	gal.				
	Paint Thinner	2.00	bottles				
	Paint Brush 2"	2.00	pcs.				
	Portland Cement	2.00	bags				
	Sand	4.00	bags				
	Gravel 1"	8.00	bags				
	10mm Ø x 6m Deformed Bars	2.00	lengths				
	<b>Sub Total (Php)</b>						
<b>16</b>	<b>FIRE SCAPE LADDER</b>						
	50mm x 50mm x 6mm x 6m angle bar	5.00	lengths				
	20mm Ø x 6m Deformed Bars	13.00	lengths				
	3/8"x 3" Dyna Bolt	110.00	pcs.				
	Welding Rod #12	5.00	kgs.				
	4" Cutting Disc	5.00	pcs.				
	Rust Converter	1.00	gal.				
	Red Lead Primer	1.00	gal.				
	QD Enamel (Silver Gray)	2.00	gals.				

	Paint Thinner	2.00	bottles				
	Paint Brush 2"	2.00	pcs.				
	3/8" Masonry Drill Bit	3.00	pcs.				
	3/8" Steel Drill Bit	5.00	pcs.				
	<b>Sub Total (Php)</b>						
17	<b>REPLACEMENT OF PANEL BOARD AT 3RD FLOOR</b>						
	Replacement of 18 Branches Panel Board for lighting Bolt-on type. 3-Phase	1.00	lot				
	<b>Sub Total (Php)</b>						
18	<b>PREVENTIVE MAINTENANCE (CLEANING) AND TAGGING OF ALL CIRCUIT BREAKERS IN THE PANEL BOARDS FROM GROUND TO THIRD FLOOR</b>	1.00	lot				
	<b>Sub Total (Php)</b>						
19	<b>RE-WIRING OF PERIMETER FENCE LIGHTINGS AND REPLACEMENT OF GLOBE SHAPE LAMP AND COVER</b>						
	# 12 THHN Stranded Wire (150m/box)	5.00	boxes				
	# 8 THHN Stranded Wire (150m/box)	1.00	box				
	Globe Shape Lamp with 14" square cover	25.00	sets				
	18W LED Lamp	25.00	pcs.				
	4"x 4" Junction box	30.00	pcs.				
	Electrical tape	20.00	pcs.				
	Electrical PVC Pipe 3/4"	132.00	lengths				
	G.I. Wire # 16	10.00	kg				
	Re-wiring of Window type aircon at clearance	60.00	lot				

	section, #10 THHN Stranded						
	<b>Sub Total (Php)</b>						
20	<b>REPLACEMENT OF ALL 40W FLOURESCENT TUBE TO LED TUBE AND PIN LIGHT BULB</b>						
	18W LED Tube	310.00	pcs.				
	12W LED Pin Light Bulb	41.00	pcs.				
	<b>Sub Total (Php)</b>						
21	<b>REPAIR OF MAIN GATE</b>						
	Ombudsman Logo, Stainless Marker, UV Print/Etching Type Print, 24"x 27" oval shape	1.00	set				
	Repair of Ombudsman Logo casing, 24"x 27" oval shape	1.00	lot				
	Repair of Steel Gate	1.00	lot				
	<b>Sub Total (Php)</b>						
22	<b>INSTALLATION OF DECORATIVE CONCRETE MOULDINGS (INCLUSIVE OF LABOR AND MATERIALS)</b>						
	Decorative mouldings in columns (Corinthian Post)	43.00	pcs.				
	Window Mouldings	375.56	l.m.				
	<b>Sub Total (Php)</b>						
23	<b>REPLACEMENT OF PANEL BOARD AT GUARD HOUSE &amp; CABINET</b>						
	Panel Board, Single Phase, 12 Branches, Plug-in type.	1.00	pc.				
	Circuit Breaker, 20 Amp.	6.00	pcs.				
	Circuit Breaker, 30 Amp.	6.00	pcs.				

	Marine Plywood Cabinet, 19mm x 1.0m x 2.10m, with 8 shelves and doors, painted with white QDE	1.00	lot				
	<b>Sub Total (Php)</b>						
24	<b>REPLACEMENT OF RECEPTION TABLE OF SECURITY GUARDS</b>						
	Reception Table made of melamine. Size: 18w x 66d x 110h cm.	1.00	lot				
	<b>Sub Total (Php)</b>						
25	<b>REMOVAL AND REPLACEMENT OF 1 UNIT ELEVATED WATER TANK</b>						
	1 unit water tank (same volume as removed) including fittings	1.00	lot				
	<b>Sub Total (Php)</b>						
26	<b>REPAIR OF COVER GRATING OF DRAINAGE MANHOLE NEAR GATE</b>						
	Removal and replacement of steel cover grating of drainage manhole	1.00	lot				
	Cleaning/removal of stocked soil and other materials	1.00	lot				
	<b>Sub Total (Php)</b>						
27	<b>WINDOW BLINDS (GROUND TO THIRD FLOOR) INCLUSIVE OF LABOR AND MATERIALS</b>						

Combi Blinds with complete accessories, Ultima Black Out, 100% Polyester, Solar Reflectance (ASTM E 424-71) 36.10%, Solar Transmittance (ASTM E 424-71) 0.40%, Solar Absorptance (ASTM E 424-71) 63.50%, Tensile Strength (ISO 13934-1) Solid: 5000N/5cm, Mesh: 230N/5cm, Ultra Violet Blocking (AATCC183) UV-R:99.9%/UV-B 99.9%, Ultra Violet Protection Factor (UPF EN 13758-1)>50	1.00	lot				
<b>Sub Total (Php)</b>						
<b>TOTAL (MATERIALS &amp; LABOR)</b>						
			<b>DIRECT COST</b>			
			OCM (5% of Direct Cost)			
			CONTRACTOR'S PROFIT (10% OF Direct Cost)			
			VAT (5% of DC+OCM+CP)			
			<b>TOTAL CONSTRUCTION COST</b>			

AMOUNT IN WORDS: \_\_\_\_\_

SUBMITTED BY: \_\_\_\_\_

(Name of Firm)

SIGNING AUTHORITY: \_\_\_\_\_

(Printed Name & Signature)

DESIGNATION: \_\_\_\_\_

DATE: \_\_\_\_\_

## ***Section IX. Checklist of Technical and Financial Documents***

### **Checklist of Technical and Financial Documents**

#### **L. TECHNICAL COMPONENT ENVELOPE**

##### ***Class "A" Documents***

##### **Legal Documents**

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;

##### **Technical Documents**

- (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules; **and**
- (d) Special PCAB License in case of Joint Ventures **and** registration for the type and cost of the contract to be bid; **and**
- (e) Declaration under oath that supplier is in *good standing* as defined in the Invitation for Negotiated Procurement; **and**
- (f) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission **or** original copy of Notarized Bid Securing Declaration; **and**
- (g) Project Requirements, which shall include the following:
  - a. Organizational chart for the contract to be bid;

- b. List of contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;
- c. List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; **and**
- (h) Original duly signed Omnibus Sworn Statement (OSS) **and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (i) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).

**Class "B" Documents**

- (j) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence **or** duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

**II. FINANCIAL COMPONENT ENVELOPE**

- (k) Original of duly signed and accomplished Financial Bid Form; **and**
- (l) Affidavit of Site Inspection

Other documentary requirements under RA No. 9184

- (m) Original of duly signed Bid Prices in the Bill of Quantities; **and**
- (n) Duly accomplished Detailed Estimates Form, including a separate SUMMARY SHEET indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; **and**
- (o) Cash Flow by Quarter.

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Name and Signature



Date \_\_\_\_\_

## Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, \_\_\_\_\_ [Name of Affiant], of legal age, \_\_\_\_\_ [Civil Status],  
\_\_\_\_\_ [Nationality], and residing at \_\_\_\_\_ [Address of  
Affiant], after having been duly sworn in accordance with law, do hereby depose and state  
that:

**1. Select one, delete the other:**

*If a sole proprietorship:* I am the sole proprietor or authorized representative of  
\_\_\_\_\_ [Name of Bidder] with office address at  
\_\_\_\_\_ [address of Bidder];

*If a partnership, corporation, cooperative, or joint venture:* I am the duly authorized  
and designated representative of \_\_\_\_\_ [Name of Bidder] with  
office address at \_\_\_\_\_ [address of Bidder];

**2. Select one, delete the other:**

*If a sole proprietorship:* As the owner and sole proprietor, or authorized representative  
of \_\_\_\_\_ [Name of Bidder], I have full power and authority to  
do, execute and perform any and all acts necessary to participate, submit the bid, and  
to sign and execute the ensuing contract for *Procurement of Proposed Renovation of  
Main Building of the Office of the Ombudsman-Visayas as shown in the attached duly  
notarized Special Power of Attorney;*

*If a partnership, corporation, cooperative, or joint venture:* I am granted full power and  
authority to do, execute and perform any and all acts necessary to participate, submit  
the bid, and to sign and execute the ensuing contract for *Procurement of Proposed  
Renovation of Main Building of the Office of the Ombudsman-Visayas as shown in the  
attached \_\_\_\_\_ [state title of attached document showing proof of  
authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership  
Resolution, or Special Power of Attorney, whichever is applicable);];*

3. \_\_\_\_\_ [Name of Bidder] is not "blacklisted" or barred from  
bidding by the Government of the Philippines or any of its agencies, offices,  
corporations, or Local Government Units, foreign government/foreign or international

financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. \_\_\_\_\_ [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *Select one, delete the rest:*

*If a sole proprietorship:* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a partnership or cooperative:* None of the officers and members of \_\_\_\_\_ [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a corporation or joint venture:* None of the officers, directors, and controlling stockholders of \_\_\_\_\_ [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. \_\_\_\_\_ [Name of Bidder] complies with existing labor laws and standards; and

8. \_\_\_\_\_ [Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:

- a) Carefully examine all of the Bidding Documents;
- b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
- c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
- d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

9. \_\_\_\_\_ [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Bidder's Representative/Authorized Signatory

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of \_\_\_\_\_ [month] [year] at \_\_\_\_\_ [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her \_\_\_\_\_ [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_ day of \_\_\_\_\_ [month] [year].

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_\_\_\_ date and place \_\_\_\_\_

IBP No. \_\_\_\_\_ date and place \_\_\_\_\_

Doc. No. \_\_\_\_\_

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Series of \_\_\_\_\_

## BID SECURING DECLARATION FORM

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REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_ ) S.S.

### BID SECURING DECLARATION

To: *Office of the Ombudsman Visayas*  
*DA R.O. 7 Compound, M. Velez St.,*  
*Guadalupe, Cebu City*

I/We<sup>2</sup>, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;

- (e) I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of \_\_\_\_\_ [month] [year] at \_\_\_\_\_ [place of execution].

\_\_\_\_\_  
[Insert NAME OF BIDDER'S AUTHORIZED REPRESENTATIVE]

\_\_\_\_\_  
[Insert Signatory's Legal Capacity]  
Affiant

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_\_ [month] [year] at \_\_\_\_\_ [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her \_\_\_\_\_ [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_ day of \_\_\_\_\_ [month] [year].

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_\_\_\_ [date and place] \_\_\_\_\_

IBP No. \_\_\_\_\_ [date and place] \_\_\_\_\_

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Book No. \_\_\_\_\_

Series of \_\_\_\_\_

**OMB-VIS BID FORM NO. 1**

*Office of the Ombudsman-Visayas*

*Project Name: Negotiated Procurement of Proposed Renovation of Main Building of the  
Office of the Ombudsman-Visayas*

*Location of Project: OMB-VIS Main Building, DA R.O.7 Compound, M. Velez Street,  
Guadalupe, Cebu City*

**LIST OF ONGOING CONTRACTS**

Name of Client & Address	Nature of Client's Business	Contract Cost	Contract Period (Date)		Name & Address of Owner	Remarks
			From	To		
<b>A. GOVERNMENT</b>						
<b>B. PRIVATE</b>						

*Notes:*

- 1. ATTACH PROOF/COPIES OF ALL ONGOING CONTRACTS EITHER IN GOVERNMENT OR PRIVATE.
- 2. Use additional sheets if necessary.

SIGNATURE OF AUTHORIZED REPRESENTATIVE:  
NAME OF REPRESENTATIVE:

DATE:  
DESIGNATION:

## OMB-VIS BID FORM NO. 2

Office of the Ombudsman-Visayas

Project Name: *Negotiated Procurement of Proposed Renovation of Main Building of the Office of the Ombudsman-Visayas through Public Bidding*

Location of Project: *OMB-VIS Main Building, DA R.O.7 Compound, M. Velez Street, Guadalupe, Cebu City*

### STATEMENT OF SINGLE LARGEST COMPLETED (SLC) SIMILAR CONTRACT

Name of Client & Address	Nature of Client's Business	Contract Cost	Contract Period (Date)		Name & Address of Owner	Remarks
			From	To		
<b>A. GOVERNMENT</b>						
<b>B. PRIVATE</b>						

Note:  
1. ATTACH PROOF/COPY OF THE SLC SIMILAR CONTRACT WITHIN THE PAST 2 YEARS.  
2. Use additional sheets if necessary.

SIGNATURE OF AUTHORIZED REPRESENTATIVE:  
NAME OF REPRESENTATIVE:

DATE:  
DESIGNATION:

**OMB-VIS BID FORM NO. 3**

*Office of the Ombudsman-Visayas*

*Project Name: Negotiated Procurement of Proposed Renovation of Main Building of the Office of the Ombudsman-Visayas through Public Bidding*

*Location of Project: OMB-VIS Main Building, DA R.O.7 Compound, M. Velez Street, Guadalupe, Cebu City*

**FINANCIAL DOCUMENTS FOR ELIGIBILITY CHECK**

- A. Summary of the Applicant Bidder's current assets and current liabilities shall be based on the data submitted to the BIR, through its Electronic Filing and Payment System (EFPS).

		Year 20
1.	Total Assets	
2.	Current Assets	
3.	Total Liabilities	
4.	Current Liabilities	
5.	Net Worth (1-3)	
6.	Net Working Capital (2-4)	

- B. The computation of the prospective bidder's Net Financial Contracting Capacity (NFCC) must be at least equal to the ABC to be bid, calculated as follows:

NFCC = [(current assets minus current liabilities) (k)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started coinciding with the contract to be bid.

Where: K = 10 for a contract duration of one year or less, 15 for a contract duration of more than one year up to two years and 20 for a contract duration of more than two years.

NFCC = P \_\_\_\_\_

Submitted by:

\_\_\_\_\_  
Name of Supplier / Distributor / Manufacturer

\_\_\_\_\_  
Signature of Authorized Representative

Date: \_\_\_\_\_



Republic of the Philippines



Government Procurement Policy Board