



Republic of the Philippines  
**OFFICE OF THE OMBUDSMAN**  
Agham Road, Diliman, Quezon City

**BIDS AND AWARDS COMMITTEE**  
**DECISION NO. 40-10-2023**  
**Series of 2023**

***RECOMMENDING AWARD OF THE  
CONTRACT FOR THE JANITORIAL SERVICES TO  
ANLEO MAINTENANCE AND ALLIED SERVICES***

WHEREAS, the Purchase Request No. 23-03-0013 dated 1 March 2023 for the procurement of *Annual, twelve (12) months, supply and delivery of janitorial/utility services to be rendered by twelve (12) personnel, eleven (11) in OMB-Mindanao, Davao City and one (1) in OMB-Cagayan de Oro Regional Office, Cagayan de Oro City*, with Approved Budget for the Contract (ABC) of PhP1,899,936.00, was approved;

WHEREAS, by approved Resolution No. 14, Series of 2023, dated 2 March 2023, the Bids and Awards Committee (BAC) resolved to recommend the use of competitive bidding for the procurement of the contract, in accordance with Section 10<sup>1</sup> of Republic Act (R.A.) No. 9184, the *Government Procurement Reform Act*;

WHEREAS, consistent with the principle of transparency and competitiveness, the Invitation to Bid dated 7 September 2023 inviting all interested janitorial and manpower agencies/companies to apply for eligibility and to bid for the contract was posted continuously in the PhilGEPS website from 16 September 2023 to 5 October 2023, and at the conspicuous place reserved for the purpose in the Office premises for more than seven calendar days [Section 21.2, Implementing Rules and Regulations (IRR), R.A. No. 9184];

WHEREAS, the Pre-Procurement Conference was called on 13 September 2023 to *assess the readiness of the procurement in terms of confirming the certification of availability of funds, as well as reviewing all relevant documents in relation to their adherence to law* (Section 20, R.A. No. 9184);

WHEREAS, the Pre-Bid Conference was held on 22 September 2023 which was attended by the prospective bidders, and the observers;

WHEREAS, during the Public Bidding/Opening of Bids on 6 October 2023, three (3) bids were received from the following bidders:

	<b>BIDDER</b>	<b>BID PRICE AS READ</b>
1	RLS Manpower and Janitorial Services, Davao City	PhP1,868,229.84
2	Universal Janitorial and Allied Services, Davao City	1,826,687.52
3	ANLEO Maintenance and Allied Services, Davao City	1,783,309.20

WHEREAS, the bid of ANLEO Maintenance and Allied Services (ANLEO for brevity) was the lowest bid *as read*;

<sup>1</sup> **Section 10. Competitive Bidding.**- All Procurement shall be done through Competitive Bidding, except as provided for in Article XVI of this Act. (R.A. No. 9184)



WHEREAS, during the Opening of Bids, the BAC proceeded with the Preliminary Examination of the bids (Section 30, R.A. No. 9184 IRR), using a non-discretionary "pass/fail" criterion; Subsequently, the BAC rated "passed" all the bid requirements for both the eligibility and technical components, and the financial components submitted by the three (3) participating bidders, subject to post-qualification.

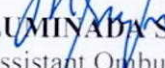
WHEREAS, during the Bid Evaluation on 10 October 2023, the BAC, with the assistance of the Technical Working Group, conducted a detailed evaluation of the bid submitted by ANLEO, which offered the lowest bid price *as read* (Section 32.2, IRR, R.A. No. 9184);


WHEREAS, the BAC, upon the conduct of a post-qualification on 11 October 2023, determined that the bid of ANLEO complied with and was responsive to all the requirements and conditions as specified in the Bidding Documents; Accordingly, it declared the bid of ANLEO as the Lowest Calculated and Responsive Bid;


NOW, THEREFORE, for and in consideration of the foregoing, we, the members of the BAC, hereby recommend to the Head of the Procuring Entity the award of the contract for the *Annual, twelve (12) months, supply and delivery of janitorial/utility services to be rendered by twelve (12) personnel, eleven (11) in OMB-Mindanao, Davao City and one (1) in OMB-Cagayan de Oro Regional Office, Cagayan de Oro City* to ANLEO Maintenance and Allied Services at its submitted bid price of PhP1,783,309.20.

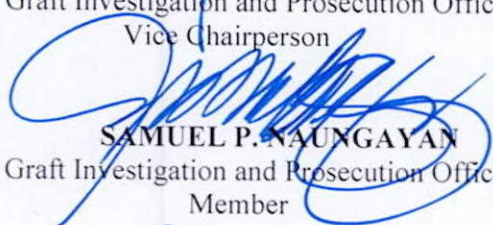
Davao City, for Diliman, Quezon City, 18 October 2023.


BIDS AND AWARDS COMMITTEE

  
**MARIA ILUMINADA S. LAPID-VIVA**  
Assistant Ombudsman  
Chairperson


  
**HILDE C. LIKIT**  
Graft Investigation and Prosecution Officer III  
Vice Chairperson

  
**VIVIAN A. JUMILLA**  
Graft Investigation and Prosecution Officer III  
Member

  
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Graft Investigation and Prosecution Officer III  
Member

  
**ROSEMIL ROBLES-BAÑAGA**  
Graft Investigation and Prosecution Officer III  
Member


  
**MARCO ANACLETO P. BUENA**  
Director  
Member

  
**GAY MAGGIE B. VIOLAN**  
Graft Investigation and Prosecution Officer III  
Member

NOTED BY:

  
**ANDERSON A. LO**  
Deputy Ombudsman for Mindanao

APPROVED:

  
**DANTE F. VARGAS**  
Deputy Ombudsman for Visayas /  
Officer-In-Charge, Office of the Overall Deputy Ombudsman  
for Finance and Administrative Matter  
(Per Office Order No. 83, series of 2023)