



**SUPPLEMENTAL/BID BULLETIN NO. 1**

**PUBLIC BIDDING FOR THE SUPPLY AND DELIVERY OF OFFICE FURNITURE  
 AND FIXTURES FOR THE OFFICE OF THE OMBUDSMAN  
 18 October 2023**

**AMENDMENTS/CLARIFICATIONS TO THE BIDDING DOCUMENTS**

1. The Bids and Awards Committee-Main hereby issues amendments/modifications/clarifications to the Original Bidding Documents particularly to the following matters:
  - a. Pages 7 and 9. Section I. Invitation to Bid
  - b. Page 25. Section V. Special Conditions of Contract
  - c. Page 28. Section VI. Schedule of Requirements
  - d. Pages 29-36. Section VII. Technical Specifications, Ombudsman Bid Form No. 1A/1B/1C – Technical Specification with Bidder’s Statement of Compliance
  - e. Pages 43-44. Price Schedules
  - f. Pages 46 and 48. Section VIII. Checklist of Technical and Financial Documents
  
2. All prospective bidders are informed of these amendments/modifications, as follows:

Particulars	ORIGINAL SPECIFICATION (see Original Bidding Documents)	AMENDMENT/CLARIFICATION/ MODIFICATION																		
Page 7. Section I. Invitation to Bid	Section I. Invitation to Bid x x x 3. Delivery of goods is required within the following delivery particulars:  <table border="1" data-bbox="441 1614 852 2095"> <thead> <tr> <th>Lot No.</th> <th>Particulars</th> <th>Delivery Particulars</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Supply and Delivery of Tables and Chairs</td> <td>Delivery period must be <u>within sixty (60) calendar days upon receipt of the Notice to proceed</u></td> </tr> <tr> <td>xxx</td> <td>xxx</td> <td>xxx</td> </tr> </tbody> </table> x x x	Lot No.	Particulars	Delivery Particulars	1	Supply and Delivery of Tables and Chairs	Delivery period must be <u>within sixty (60) calendar days upon receipt of the Notice to proceed</u>	xxx	xxx	xxx	Section I. <b>Amended</b> Invitation to Bid x x x 3. Delivery of goods is required within the following delivery particulars:  <table border="1" data-bbox="977 1614 1409 2058"> <thead> <tr> <th>Lot No.</th> <th>Particulars</th> <th>Delivery Particulars</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Supply and Delivery of Tables and Chairs</td> <td>Delivery period must be <b><u>within ninety (90) calendar days upon receipt of the Notice to proceed</u></b></td> </tr> <tr> <td>xxx</td> <td>xxx</td> <td>xxx</td> </tr> </tbody> </table> x x x	Lot No.	Particulars	Delivery Particulars	1	Supply and Delivery of Tables and Chairs	Delivery period must be <b><u>within ninety (90) calendar days upon receipt of the Notice to proceed</u></b>	xxx	xxx	xxx
Lot No.	Particulars	Delivery Particulars																		
1	Supply and Delivery of Tables and Chairs	Delivery period must be <u>within sixty (60) calendar days upon receipt of the Notice to proceed</u>																		
xxx	xxx	xxx																		
Lot No.	Particulars	Delivery Particulars																		
1	Supply and Delivery of Tables and Chairs	Delivery period must be <b><u>within ninety (90) calendar days upon receipt of the Notice to proceed</u></b>																		
xxx	xxx	xxx																		

Page 9.  
Section I.  
Invitation to  
Bid

Section I. Invitation to Bid

x x x

15. Please refer to the table below for the cost of the bidding documents and summary of bidding activities:

x x x

xxx	xxx
<b>DEADLINE OF SUBMISSION OF BIDS</b> (Note: Late bids shall not be accepted. Unsealed or unmarked bid envelopes shall be rejected) (Reference: Sec. 25.9, 2016 RIRR of RA 9184)	<u>25 October 2023 (Monday)</u> at 02:00 p.m.  - <b>Manual/physical submission of bidding documents</b> at the designated receiving area with authorized receiving personnel of Central Records Division of the Office of the Ombudsman, Ombudsman Main Building, Agham Road, Quezon City.
	x x x
<b>OPENING OF BIDS</b>	<u>26 October 2023 (Tuesday)</u> at 9:30 a.m. - Video Conferencing via Google Meet application - Prospective bidders should signify their intention to participate by sending an email to BAC Secretariat-Main and Google Meet Meeting Link and other details will be provided at least one (1) day before the event.

x x x

Section I. **Amended** Invitation to Bid

x x x

15. Please refer to the table below for the cost of the bidding documents and summary of bidding activities:

x x x

xxx	xxx
<b>DEADLINE OF SUBMISSION OF BIDS</b> (Note: Late bids shall not be accepted. Unsealed or unmarked bid envelopes shall be rejected) (Reference: Sec. 25.9, 2016 RIRR of RA 9184)	<u>25 October 2023 (Wednesday)</u> at 02:00 p.m.  - <b>Manual/physical submission of bidding documents</b> at the designated receiving area with authorized receiving personnel of Central Records Division of the Office of the Ombudsman, Ombudsman Main Building, Agham Road, Quezon City.
	x x x
<b>OPENING OF BIDS</b>	<u>26 October 2023 (Thursday)</u> at 9:30 a.m. - Video Conferencing via Google Meet application - Prospective bidders should signify their intention to participate by sending an email to BAC Secretariat-Main and Google Meet Meeting Link and other details will be provided at least one (1) day before the event.

x x x

<p>Page 25. Section V. Special Conditions of Contract</p>	<p>Section V. Special Conditions of Contract x x x</p> <p>Delivery of goods and services is required within the following delivery particulars:</p> <table border="1" data-bbox="435 488 862 932"> <thead> <tr> <th>Lot No.</th> <th>Particulars</th> <th>Delivery Particulars</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Supply and Delivery of Tables and Chairs</td> <td>Delivery period must be <u>within sixty (60) calendar days upon receipt of the Notice to proceed</u></td> </tr> <tr> <td>xxx</td> <td>xxx</td> <td>xxx</td> </tr> </tbody> </table> <p>x x x</p>	Lot No.	Particulars	Delivery Particulars	1	Supply and Delivery of Tables and Chairs	Delivery period must be <u>within sixty (60) calendar days upon receipt of the Notice to proceed</u>	xxx	xxx	xxx	<p>Section V. <b>Amended</b> Special Conditions of Contract x x x</p> <p>Delivery of goods and services is required within the following delivery particulars:</p> <table border="1" data-bbox="971 488 1414 932"> <thead> <tr> <th>Lot No.</th> <th>Particulars</th> <th>Delivery Particulars</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Supply and Delivery of Tables and Chairs</td> <td>Delivery period must be <b><u>within ninety (90) calendar days upon receipt of the Notice to proceed</u></b></td> </tr> <tr> <td>xxx</td> <td>xxx</td> <td>xxx</td> </tr> </tbody> </table> <p>x x x</p>	Lot No.	Particulars	Delivery Particulars	1	Supply and Delivery of Tables and Chairs	Delivery period must be <b><u>within ninety (90) calendar days upon receipt of the Notice to proceed</u></b>	xxx	xxx	xxx
Lot No.	Particulars	Delivery Particulars																		
1	Supply and Delivery of Tables and Chairs	Delivery period must be <u>within sixty (60) calendar days upon receipt of the Notice to proceed</u>																		
xxx	xxx	xxx																		
Lot No.	Particulars	Delivery Particulars																		
1	Supply and Delivery of Tables and Chairs	Delivery period must be <b><u>within ninety (90) calendar days upon receipt of the Notice to proceed</u></b>																		
xxx	xxx	xxx																		
<p>Page 28. Section VI. Schedule of Requirements</p>	<p>Section VI. Schedule of Requirements x x x</p> <p>The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.</p> <table border="1" data-bbox="435 1340 862 1784"> <thead> <tr> <th>Lot No.</th> <th>Particulars</th> <th>Delivery Particulars</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Supply and Delivery of Tables and Chairs</td> <td>Delivery period must be <u>within sixty (60) calendar days upon receipt of the Notice to proceed</u></td> </tr> <tr> <td>xxx</td> <td>xxx</td> <td>xxx</td> </tr> </tbody> </table> <p>x x x</p>	Lot No.	Particulars	Delivery Particulars	1	Supply and Delivery of Tables and Chairs	Delivery period must be <u>within sixty (60) calendar days upon receipt of the Notice to proceed</u>	xxx	xxx	xxx	<p>Section VI. <b>Amended</b> Schedule of Requirements x x x</p> <p>The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.</p> <table border="1" data-bbox="971 1340 1414 1784"> <thead> <tr> <th>Lot No.</th> <th>Particulars</th> <th>Delivery Particulars</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Supply and Delivery of Tables and Chairs</td> <td>Delivery period must be <b><u>within ninety (90) calendar days upon receipt of the Notice to proceed</u></b></td> </tr> <tr> <td>xxx</td> <td>xxx</td> <td>xxx</td> </tr> </tbody> </table> <p>x x x</p>	Lot No.	Particulars	Delivery Particulars	1	Supply and Delivery of Tables and Chairs	Delivery period must be <b><u>within ninety (90) calendar days upon receipt of the Notice to proceed</u></b>	xxx	xxx	xxx
Lot No.	Particulars	Delivery Particulars																		
1	Supply and Delivery of Tables and Chairs	Delivery period must be <u>within sixty (60) calendar days upon receipt of the Notice to proceed</u>																		
xxx	xxx	xxx																		
Lot No.	Particulars	Delivery Particulars																		
1	Supply and Delivery of Tables and Chairs	Delivery period must be <b><u>within ninety (90) calendar days upon receipt of the Notice to proceed</u></b>																		
xxx	xxx	xxx																		
<p>Pages 29 to 36 Section VII. Technical Specifications, Ombudsman Bid Form No. 1A – Technical Specification with Bidder’s</p>	<p>Section VII. Technical Specifications Ombudsman Bid Form No. 1A – Technical Specification with Bidder’s Statement of Compliance x x x</p>	<p>Section VII. <b>Amended</b> Technical Specifications <b>Amended</b> Ombudsman Bid Form No. 1A – Technical Specification with Bidder’s Statement of Compliance x x x</p>																		

Statement of Compliance

**LOT 1: SUPPLY AND DELIVERY OF TABLES AND CHAIRS**

**LOT 1: SUPPLY AND DELIVERY OF TABLES AND CHAIRS**

**Technical Specifications**

**Technical Specifications**

**EXECUTIVE TABLE**

- Made of solid wood or melamine laminated board
- Comes with 1 or 2 wire management holes
- With modesty panel
- Appox. Dimensions – Main table: 150-180 (W) x 70-80 (D) x 75 (H) cm
- Adjustable gliders (if necessary)

**EXECUTIVE TABLE**

- Made of melamine laminated board
- Comes with 1 or 2 wire management holes
- With modesty panel
- Appox. Dimensions – Main table: 150-180 (W) x 70-80 (D) x 75 (H) cm
- Adjustable gliders (if necessary)
- Color: wood

**Storage options:**

- 1 center drawer with lock + two 3-drawer cabinets with lock (either attached and/or mobile pedestal)
- or
- Compatible side return table with cabinets

**Storage options:**

- 1 center drawer with lock + two 3-drawer cabinets with lock (either attached and/or mobile pedestal)
- or
- Compatible side return table with cabinets

**CLERICAL TABLE**

- Made of solid wood or melamine laminated board
- Comes with 1 or 2 wire management holes
- Appox. Dimensions: 100-120 (W) x 70-75 (D) x 75 (H) cm
- With one 3-drawer cabinet with lock (either attached and/or mobile pedestal)
- Adjustable gliders (if necessary)

**CLERICAL TABLE**

- Made of melamine laminated board
- Comes with 1 or 2 wire management holes
- Appox. Dimensions: 100-120 (W) x 70-75 (D) x 75 (H) cm
- With one 3-drawer cabinet with lock (either attached and/or mobile pedestal)
- Adjustable gliders (if necessary)
- Color: wood

**CONFERENCE TABLE**

- 4-seater capacity
- Round shape
- Appox. Dimension: 92-112 (Diameter) x 75 (H) cm
- Table top thickness: at least 1”
- Made of solid wood or melamine laminated board
- Color: wood
- Adjustable gliders (if necessary)

**CONFERENCE TABLE**

- 4-seater capacity
- Round shape
- Appox. Dimension: 92-112 (Diameter) x 75 (H) cm
- Table top thickness: at least 1”
- Made of solid wood
- Color: wood
- Adjustable gliders (if necessary)

**CONFERENCE TABLE**

- 6-seater capacity
- Approx. Dimension: 183-244 (W) x 92-122 (D) x 75 (H) cm
- Rectangle, oblong or boat shape
- Table top thickness: at least 1”
- Made of solid wood or melamine laminated board
- Color: wood
- Comes with 1 or 2 wire management holes
- Adjustable gliders (if necessary)

**CONFERENCE TABLE**

- 10-seater capacity
- Approx. Dimensions: 304-427 (W) x 122 (D) x 75 (H) cm
- Rectangle, oblong or boat shape
- Table top thickness: at least 1”
- Made of solid wood or melamine laminated board
- Color: wood
- Comes with 2 or more wire management holes
- Adjustable gliders (if necessary)

**Other requirements:**

x x x  
 2. Bidder/s shall present sample products during the post-qualification;  
 x x x

x x x

**LOT 2: SUPPLY AND DELIVERY OF STEEL CABINETS**

**Other requirements:**

x x x

**Other requirements:**

x x x  
 2. Bidder/s shall present sample products during the post-qualification;  
 x x x

x x x

**CONFERENCE TABLE**

- 6-seater capacity
- Approx. Dimension: 183-244 (W) x 92-122 (D) x 75 (H) cm
- Rectangle, oblong or boat shape
- Table top thickness: at least 1”
- Made of solid wood
- Color: wood
- Comes with 1 or 2 wire management holes
- Adjustable gliders (if necessary)

**CONFERENCE TABLE**

- 10-seater capacity
- Approx. Dimensions: 304-427 (W) x 122 (D) x 75 (H) cm
- Rectangle, oblong or boat shape
- Table top thickness: at least 1”
- Made of solid wood
- Color: wood
- Comes with 2 or more wire management holes
- Adjustable gliders (if necessary)

**Other requirements:**

x x x  
 2. Bidder/s shall present sample of similar products during the post-qualification;  
 x x x

**See Sample photos in Annex A for reference**

x x x

**LOT 2: SUPPLY AND DELIVERY OF STEEL CABINETS**

**Other requirements:**

x x x

**Other requirements:**

x x x  
 2. Bidder/s shall present sample of similar products during the post-qualification;  
 x x x

x x x

**See Sample photos in Annex B for reference**

	<p><b>LOT 3: SUPPLY AND DELIVERY OF STEEL OPEN TYPE SHELVES</b></p> <p><b>Other requirements:</b> X X X</p> <div style="border: 1px solid black; padding: 5px;"> <p><b>Other requirements:</b> X X X</p> <p>2. Bidder/s shall present <u>sample products</u> during the post-qualification; X X X</p> </div> <p>X X X</p>	<p><b>LOT 3: SUPPLY AND DELIVERY OF STEEL OPEN TYPE SHELVES</b></p> <p><b>Other requirements:</b> X X X</p> <div style="border: 1px solid black; padding: 5px;"> <p><b>Other requirements:</b> X X X</p> <p>2. Bidder/s shall present <u>sample of similar products</u> during the post-qualification; X X X</p> </div> <p>X X X</p> <p><b><u>See Sample photos in Annex C for reference</u></b></p>
<p>Page 43. Price Schedule</p>	<p>Price Schedule for Goods Offered from Abroad (If applicable) <i>[shall be submitted with the Bid if bidder is offering goods from Abroad]</i></p> <p><b><i>For Goods Offered from Abroad</i></b> Name of Bidder _____ Project ID No. <u>PB 2023-06</u> Page ___ of ___ X X X</p>	<p><b><u>Amended</u></b> Price Schedule for Goods Offered from Abroad (If applicable) <i>[shall be submitted with the Bid if bidder is offering goods from Abroad]</i></p> <p><b><i>For Goods Offered from Abroad</i></b> Name of Bidder _____ Project ID No. <b><u>PB 2023-07</u></b> Page ___ of ___ X X X</p>
<p>Page 44. Price Schedule</p>	<p>Price Schedule for Goods Offered from Within the Philippines (If applicable) <i>[shall be submitted with the Bid if bidder is offering goods from Within the Philippines]</i></p> <p><b><i>For Goods Offered from Within the Philippines</i></b> Name of Bidder _____ Project ID No. <u>PB 2023-06</u> Page ___ of ___</p>	<p>Price Schedule for Goods Offered from Within the Philippines (If applicable) <i>[shall be submitted with the Bid if bidder is offering goods from Within the Philippines]</i></p> <p><b><i>For Goods Offered from Within the Philippines</i></b> Name of Bidder _____ Project ID No. <b><u>PB 2023-07</u></b> Page ___ of ___</p>
<p>Pages 46 and 48. Section VIII. Checklist of Technical and Financial Documents</p>	<p>Section VIII. Checklist of Technical and Financial Documents X X X</p> <p><b><u>Technical Documents</u></b></p> <p><u>Ombudsman Bid Form No. 1A (for Lot 1)/ Ombudsman Bid Form No. 1B (for Lot 2)/ Ombudsman Bid Form No. 1C (for Lot 3) - Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; <b><u>AND</u></b></u></p> <p>X X X</p>	<p>Section VIII. <b><u>Amended</u></b> Checklist of Technical and Financial Documents X X X</p> <p><b><u>Technical Documents</u></b></p> <p><b><u>Amended</u></b> <u>Ombudsman Bid Form No. 1A (for Lot 1)/ <b><u>Amended</u></b> Ombudsman Bid Form No. 1B (for Lot 2)/ <b><u>Amended</u></b> Ombudsman Bid Form No. 1C (for Lot 3) - Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; <b><u>AND</u></b></u></p> <p>X X X</p>

<p style="text-align: center;"><b>II. FINANCIAL COMPONENT ENVELOPE</b></p> <p style="text-align: center;">x x x</p> <p style="text-align: center;">Original of duly signed and accomplished <u>Price Schedule(s)</u>.</p> <p style="text-align: center;">x x x</p>	<p style="text-align: center;"><b>II. FINANCIAL COMPONENT ENVELOPE</b></p> <p style="text-align: center;">x x x</p> <p style="text-align: center;">Original of duly signed and accomplished <u>Amended Price Schedule(s)</u>.</p> <p style="text-align: center;">x x x</p>
--	--

3. Bidders are reminded to **use and refer to the AMENDED BIDDING DOCUMENTS** particularly the **Amended Invitation to Bid, Amended Special Conditions of Contract, Amended Schedule of Requirements, Amended Ombudsman Bid Form No. 1 (Amended Technical Specifications for Lot 1), Amended Price Schedules, and Amended Checklist of Documents**, which are all attached to this Supplemental/Bid Bulletin.
  
4. For further inquiries, you may coordinate with the Bids and Awards Committee Secretariat-Main at email address: **bac@ombudsman.gov.ph** and/or Telephone No.: (02) 5317-8300 local 2206.

Please be guided accordingly.

*for:* ADORACION A. ~~AGBADA~~ *ing*  
 Assistant Ombudsman, OMB-Luzon  
 Chairperson, Bids and Awards Committee  
*by:* Dir. NELLIE P. BOGUEN-GOLEZ  
 18 Oct 2023