



Supplemental/Bid Bulletin No. 1
Re: "REBIDDING FOR THE SUPPLY AND DELIVERY OF AIR
PURIFIERS FOR THE OFFICE OF THE OMBUDSMAN"
(PB 2022-1-04)

AMENDMENTS TO THE BIDDING DOCUMENTS
25 August 2022

1. The Bids and Awards Committee-Main hereby amends/clarifies/modifies the following provisions relative to the above-mentioned project and all prospective bidders are informed of these amendments/clarifications/modifications:

PARTICULARS	AMENDMENT/CLARIFICATION/ MODIFICATION
INVITATION TO BID <i>(Page 7)</i> 1. xxx 2. xxx 3. Delivery of goods is required within fifteen (15) calendar days for Lots 1 to 4 after receipt of Notice to Proceed. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project, equivalent to at least fifty percent (50%) of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II (Instructions to Bidders). 4. xxx	INVITATION TO BID <i>(Page 7)</i> 1. xxx 2. xxx 3. Delivery of goods is required within thirty (30) calendar days for Lots 1 and 4 after receipt of Notice to Proceed. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project, equivalent to at least fifty percent (50%) of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II (Instructions to Bidders). 4. xxx

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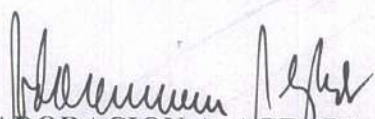
¹ Subject to the Technical Specification under Section VII
² Subject to the Technical Specification under Section VII

	Purifiers with coverage area of at least 80 square meters		receipt by the winning bidder of the Notice to Proceed		coverage area of at least 80 square meters		winning bidder of the Notice to Proceed
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PARTICULARS	AMENDMENT/CLARIFICATION/MODIFICATION
<p>Section VII. Checklist of Technical and Financial Documents</p> <p><i>(Page 52)</i> <u>Financial Documents</u></p> <p><input type="checkbox"/> BIDDER'S AUDITED FINANCIAL STATEMENT (AFS), showing, among others, the Bidder's total and current assets and liabilities, stamped "RECEIVED" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission³;</p> <p><input type="checkbox"/> BIDDER'S COMPUTATION OF NET FINANCIAL CONTRACTING CAPACITY (NFCC) which must be at least equal to the Approved Budget for the Contract (ABC) based on the submitted AFS under Annex "A" of PhilGEPS Certificate or submitted AFS, and lists of ongoing project(s);⁴ <u>OR</u></p>	<p>Section VII. Checklist of Technical and Financial Documents</p> <p><i>(Page 52)</i> <u>Financial Documents</u></p> <p><input type="checkbox"/> BIDDER'S AUDITED FINANCIAL STATEMENT (AFS), showing, among others, the Bidder's total and current assets and liabilities, stamped "RECEIVED" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission³; <u>AND</u></p> <p><input type="checkbox"/> BIDDER'S COMPUTATION OF NET FINANCIAL CONTRACTING CAPACITY (NFCC) which must be at least equal to the Approved Budget for the Contract (ABC) based on the submitted AFS under Annex "A" of PhilGEPS Certificate or submitted AFS, and lists of ongoing project(s);⁴</p>

2. This Supplemental Bid Bulletin No. 1 shall form part of the Bid Documents. Any provisions in the Bid Documents inconsistent herewith is hereby amended, modified and superseded accordingly.
3. All Prospective Bidders and bidders who have already purchased the bidding documents are reminded to use the Amended Invitation to Bid, Amended Special Conditions of Contract, Amended Schedule of Requirements and Amended Checklist of Technical and Financial Documents which is attached in this Supplemental/Bid Bulletin.
4. For further inquiries, you may coordinate with the Bids and Awards Committee Secretariat-Main at email addresses: ombbacsecmain@gmail.com.

For guidance and information of all concerned.


ADORACION A. AGBADA
 Acting Assistant Ombudsman, OMB-Luzon
 Chairperson, Bids and Awards Committee

PB-2022-1-04



Republic of the Philippines
OFFICE OF THE OMBUDSMAN
Agham Road, Diliman, Quezon City 1105

AMENDED INVITATION TO BID FOR

**REBIDDING FOR THE SUPPLY AND DELIVERY OF
AIR PURIFIERS FOR THE OFFICE OF THE OMBUDSMAN**

1. The Office of the Ombudsman, through the General Appropriations Act for CY 2021 intends to apply the sum of **One Million Six Hundred Forty-Two Thousand Two Hundred Twenty-Three Pesos (₱1,642,223.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the **Rebidding for the Supply and Delivery of Air Purifiers for the Office of the Ombudsman** with Project Identification No. **PB 2022-1-04**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Office of the Ombudsman now invites bids for the **Rebidding for the Supply and Delivery of Air Purifiers for the Office of the Ombudsman**, categorized as follows:

OBJECT OF BIDDING

Lot. No.	Technical Specification as to Coverage Area	Quantity	Approved Budget for the Contract (ABC)	Bidding Fees (Non-refundable)
1	Should cover at least 40 square meters	13	₱301,990.00	₱500.00
2	Should cover at least 60 square meters	23	₱707,480.00	₱1000.00
3	Should cover at least 80 square meters	7	₱354,753.00	₱500.00
4	Should cover at least 120 square meters	2	₱278,000.00	₱500.00
Total ABC for Lots 1 to 4		45	₱1,642,223.00	₱2,500.00

3. Delivery of goods and services is required **within thirty (30) calendar days** for Lots 1 to 4 after receipt of the Notice to Proceed. Bidders should have completed within the last five (5) years from the date of submission and receipt of bids, a contract similar to the Project, equivalent to at least fifty percent (50%) of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act (RA) No. 9184, otherwise known as the "Government Procurement Reform Act."
5. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183. Interested bidders should be enrolled in the Electronic Filing and Payment System (eFPS)

program of the Bureau of Internal Revenue (BIR), pursuant to Executive Order No. 398, RR 3-2005, and must be registered under the Philippine Government Electronic Procurement System (PhilGEPS).

6. Prospective Bidders may obtain further information from the Office of the Ombudsman – Bids and Awards (BAC) Secretariat–Main via email at ombbacsecmain@gmail.com and inspect the Bidding Documents posted at the Ombudsman and the PhilGEPS websites.
6. A complete set of Bidding Documents may be acquired/downloaded, **FREE OF CHARGE**, by the interested Bidders starting **16 August 2022 to 05 September 2022** from the given websites below and **upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Hundred Pesos (₱500.00 per lot) for Lots 1, 3 and 4 and in the amount of One Thousand Pesos (₱1000.00) for Lot 2.** The Procuring Entity shall allow the bidder to present its proof of payment for the fees through electronic means not later than the submission of their bids.
7. The Office of the Ombudsman will hold a Pre-Bid Conference on **24 August 2022 (Wednesday) at 1:30 p.m.** through **video conferencing via Zoom application**, which shall be open to prospective bidders. Prospective bidders should signify their intention to participate by sending an email to BAC Secretariat-Main through the email address given below. The Meeting Link to the video conference will be sent to the participants at least one (1) day before the event through email.
8. Bids must be duly received by the BAC Secretariat-Main through manual/physical submission at the designated receiving area with authorized receiving personnel of Central Records Division of the Office of the Ombudsman **on or before 05 September 2022 (Monday) at 2:00 p.m.** **Late bids shall not be accepted. Unsealed or unmarked bid envelopes shall be rejected** (Reference: Sec. 25.9, 2016 RIRR of RA 9184).
9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
10. Bid opening shall be on **06 September 2022 (Tuesday) at 1:30 p.m. through video conferencing using Zoom application** (face-to-face for the BAC Secretariat Main). The Meeting Link to the video conference will be sent to the participants at least one (1) day before the event through email. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
11. *If you wish to join the pre-bid conference and the bid opening through video conferencing using Zoom Application, please coordinate with the BAC Secretariat-Main through the email address: ombbacsecmain@gmail.com.*
12. The Office of the Ombudsman reserves the right to accept or reject any and all bids, to annul the bidding process, and to declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 RIRR of RA No. 9184, without thereby incurring any liability to the affected bidder/s.
13. Please refer to the table below for the cost of the bidding documents and summary of bidding activities:

COST OF BIDDING DOCUMENTS (Non-refundable)	Lots 1, 3 and 4 = ₱500.00 per lot Lot 2 = ₱1000.00
INSPECTION/SELLING PERIOD OF BIDDING DOCUMENTS	16 August 2022 to 05 September 2022 - Bidding documents may be downloaded from the PhilGEPS website or Ombudsman website.

<i>Note: Due to COVID-19 pandemic, hard copies of documents are no longer issued due to health and safety protocols.</i>	- For payment of bidding fees, prospective bidders may inquire from the Ombudsman BAC Secretariat-Main for payment details. Proof of payment such as deposit slips and transaction receipts may be submitted via email for the issuance official receipt.
PRE-BID CONFERENCE	24 August 2022 (Wednesday) at 1:30 p.m. - Video Conferencing via Zoom application - Prospective bidders should signify their intention to participate by sending an email to the BAC Secretariat-Main at ombbacsecmain@gmail.com and Meeting Link will be provided at least one (1) day before the event.
DEADLINE OF SUBMISSION OF BIDS (Note: Late bids shall not be accepted. Unsealed or unmarked bid envelopes shall be rejected (Reference: Sec. 25.9, 2016 RIRR of RA 9184))	05 September 2022 (Monday) at 2:00 p.m. - Manual/physical submission of bidding documents at the designated receiving area with authorized receiving personnel of Central Records Division of the Office of the Ombudsman, Ombudsman Main Building, Agham Road, Quezon City.
OPENING OF BIDS	06 September 2022 (Tuesday) at 1:30 p.m. - Video Conferencing via Zoom application - Prospective bidders should signify their intention to participate by sending an email to the BAC Secretariat-Main and Meeting Link will be provided at least one (1) day before the event.

14. For further information, please refer to:

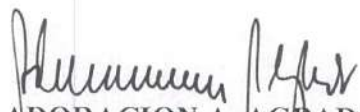
BIDS AND AWARDS COMMITTEE SECRETARIAT – MAIN

Ground Floor, Ombudsman Main Building,
Agham Road, Diliman Quezon City 1105
Telephone No. (02) 8479-73-00 local 2206
Email Addresses: ombbacsecmain@gmail.com/ bac@ombudsman.gov.ph
www.ombudsman.gov.ph (see Bid Announcements)

Note: Due to the alternative work arrangement being adopted by the Office of the Ombudsman, please communicate through the email addresses or telephone number provided. Also, all requests shall be in writing and addressed to the BAC Secretariat-Main.

15. A complete set of bid documents is downloadable, **FREE OF CHARGE**, from the following websites:
- **Office of the Ombudsman Official Website:** www.ombudsman.gov.ph (see links under *Bid Announcements*> under *Invitation to Bid*)
 - **Log in at PhilGEPS Website:** <https://notices.philgeps.gov.ph/>

15 August 2022, Quezon City, Philippines.


ADORACION A. AGBADA
Acting Assistant Ombudsman, OMB-Luzon
Chairperson, Bids and Awards Committee

AMENDED BID DATA SHEET

ITB Clause				
5.3	For this purpose, contracts similar to the Project shall be: <ul style="list-style-type: none"> a. Similar Contract: Projects related to the supply and delivery of Air Purifier. b. completed within five (5) years prior to the deadline for the submission and receipt of bids. 			
7.1	The Procuring Entity has prescribed that subcontracting is not allowed.			
12	The price of the Goods shall be quoted delivered duty paid (DDP) to the Office of the Ombudsman, Agham Road, Diliman, Quezon City or the applicable International Commercial Terms (INCOTERMS) for this Project.			
14.1	The bid security shall be in the form of a <u>Bid Securing Declaration, or any of the following forms and amounts:</u>			
	Lot No.	Particulars	Approved Budget for the Contract (ABC)	Forms of Bid Security
				(b.i.1) Cash, Cashier's/Manager's check, bank draft/guarantee confirmed by a Universal or Commercial Bank. (b.i.2) Irrevocable letter of credit issued by a Universal of Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. TWO PERCENT (2%); OR
				(b.i.3) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. FIVE PERCENT (5%)
	Lot 1	Should cover at least 40 square meters	₱301,990.00	₱6,039.80
	Lot 2	Should cover at least 60 square meters	₱707,480.00	₱14,149.60
	Lot 3	Should cover at least 80 square meters	₱354,753.00	₱7,095.06
	Lot 4	Should cover at least 120 square meters	₱278,000.00	₱5,560.00
	Total for Lots 1 to 4		₱1,642,223.00	₱32,844.46
15	<p>Each Bidder shall submit one (1) original and one (1) certified true copy of the first (technical) and second (financial) components of its bid.</p> <p>The First Envelope and Second Envelope should be properly marked and sealed as “ORIGINAL COPY – ELIGIBILITY AND TECHNICAL COMPONENT” and “ORIGINAL COPY – FINANCIAL COMPONENT”, respectively, to avoid confusion and BOTH envelopes shall be placed inside ONE BIG SEALED envelope.</p>			

The bidder shall also submit **Copy No. 1** of the First Envelope and Second Envelope and placed inside **ONE BIG SEALED** envelope with markings on the inner envelopes as “**COPY NO. 1 - ELIGIBILITY AND TECHNICAL COMPONENT**” and “**COPY NO. 1 – FINANCIAL COMPONENT**”.

For authentication purposes, ALL PAGES of the bidding documents for submission must be certified by the authorized signatory of the participating Bidder/Company. The Bidders/Companies are also reminded to put proper arrangements on each bidding documents.

The bidder should use the prescribed Sample Forms under Section VIII.

19.3 **Rebidding for the Supply and Delivery of Air Purifier for the Office of the Ombudsman (PB 2022-1-04) for the following:**

Lot No.	Coverage Area	Quantity
Lot 1	Should cover at least 40 square meters	13
Lot 2	Should cover at least 60 square meters	23
Lot 3	Should cover at least 80 square meters	7
Lot 4	Should cover at least 120 square meters	2

ABC = ONE MILLION SIX HUNDRED FORTY-TWO THOUSAND TWO HUNDRED TWENTY-THREE PESOS (₱1,642,223.00)

Any bid with a financial component exceeding these amounts shall not be accepted.

20.1 *Post-qualification documents and requirements:*

A. Lists of licenses and permits relevant to the Project:

- j. SEC/DTI Registration;
- k. Valid & Current Mayor’s Permit/ Municipal Licenses–Year 2022;
- l. Valid Tax Clearance per Executive Order 398, Series of 2005;
- m. Certificate of VAT Registration;
- n. Certificate of PhilGEPS Registration;
- o. Latest Annual Tax Return filed thru Electronic Filing and Payment Systems (EFPS) and must be duly validated with the Tax Payments made thereon for the preceding Tax Year be it on a calendar or fiscal year income (per Revenue Regulation 3-2005);
- p. General Information Sheet for CY2021 or 2022 (for corporation only);
- q. Company Profile and List of Clients (on-going or completed contracts related to supply and delivery of Air Purifiers in the last 5 years)
- r. Valid and current Certificate of Distributorship/Dealership/Resellership of the following product being offered, issued by the principal or manufacturer of the product (*If Bidder is not the manufacturer*).

If not issued by manufacturer, must also submit certification/document linking bidder to the manufacturer.

21.1 **Warranty Security** – The obligation for the warranty shall be covered by, at the supplier’s option, either retention money in an amount equivalent to one percent (1%) of every progress payment, or a special bank guarantee equivalent to one percent (1%) of the total Contract Price.

Consistent with GPPB Resolution No. 30-2017, the obligation of the warranty shall be covered by either retention money in an amount equivalent to one percent (1%) of each payment, or a special bank guarantee equivalent to one percent (1%) of the total contract price. The said amounts shall only be released after the lapse of the warranty period.

AMENDED SPECIAL CONDITIONS OF CONTRACT

GCC Clause	
1	<p>Delivery and Documents –</p> <p>Delivery of Goods is required <u>thirty (30) calendar days</u> for Lots 1 to 4 after receipt of the Notice to Proceed.</p> <p>The details of shipping and/or other documents to be furnished by the Supplier are as follows:</p> <p>Upon delivery of the Goods to the Project Site, the Supplier shall notify the Procuring Entity and present the following documents to the Procuring Entity:</p> <ol style="list-style-type: none"> a. Original and copies of the Supplier’s Invoice showing Good’s description, quantity, unit price and total amount b. Original and copies of Delivery Receipt c. Original copy of the Manufacturer’s and/or Supplier’s warranty certificate d. Certificate of Acceptance /Inspection Report signed by the Procuring Entity’s representative at the Project Site e. Special Bank Guarantee (may be submitted at the option of the Supplier in lieu of the retention money of 5% of the total contract price) <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>[For Goods supplied from abroad, state:]</i> “The delivery terms applicable to the Contract are DDP delivered [Quezon City, (Office of the Ombudsman, Agham Road, Diliman, Quezon City)]. In accordance with INCOTERMS.”</p> <p><i>[For Goods supplied from within the Philippines, state:]</i> “The delivery terms applicable to this Contract are delivered to Quezon City (Office of the Ombudsman, Agham Road, Diliman, Quezon City). Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the goods and services shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For the purposes of this Clause, the Procuring Entity’s Representative at the Project Site is General Services Division – Building Administration, General Administration Office (GAO), Office of the Ombudsman, Agham Road, Diliman, Quezon City.</p> <p>Incidental Services –</p> <p>The Supplier/Service Provider is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <ol style="list-style-type: none"> a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods;

- c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;
- d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and
- e. training of the Procuring Entity's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.

The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

Spare Parts –

The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

- a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and
- b. in the event of termination of production of the spare parts:
 - i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and
 - ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.

The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of **five (5) years**.

Spare parts or components shall be supplied as promptly as possible, but in any case, within fifteen (15) calendar days of placing the order.

Packaging –

The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.

The outer packaging must be clearly marked on at least four (4) sides as follows:

Name of the Procuring Entity: _____
 Name of the Supplier: _____
 Contract Description: _____

Final Destination: _____
 Gross weight: _____
 Any special lifting instructions: _____
 Any special handling instructions: _____
 Any relevant HAZCHEM classifications: _____

A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.

Transportation –

Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.

Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.

Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.

The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.

Intellectual Property Rights –

The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.

2.2	No further instructions.
4	The inspections and tests that will be conducted are: <ol style="list-style-type: none"> 1. Inspect/Check the on/off function or control panel, and/ or touch screen. 2. Inspect/Checking the filter/s, motor/fan, UV lamp, and housing/casing. 3. Random test the supplied Goods for a minimum of 10 hours continuous operation.

AMENDED SCHEDULE OF REQUIREMENTS

PB 2022-1-04: Public Bidding for the Supply and Delivery of the Air Purifiers for the Office of the Ombudsman

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description³	Quantity	Delivered, Weeks/Months
Lot 1	Supply and Delivery of Air Purifiers with coverage area of at least 40 square meters	13 units	<u>Within thirty (30) calendar days after</u> receipt by the winning bidder of the Notice to Proceed
Lot 2	Supply and Delivery of Air Purifiers with coverage area of at least 60 square meters	23 units	<u>Within thirty (30) calendar days after</u> receipt by the winning bidder of the Notice to Proceed
Lot 3	Supply and Delivery of Air Purifiers with coverage area of at least 80 square meters	7 units	<u>Within thirty (30) calendar days after</u> receipt by the winning bidder of the Notice to Proceed
Lot 4	Supply and Delivery of Air Purifiers with coverage area of at least 120 square meters	2 units	<u>Within thirty (30) calendar days after</u> receipt by the winning bidder of the Notice to Proceed

Note: The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

³ Subject to the Technical Specification under Section VII

Section VIII. Amended Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

[Note: The Bidder must submit two copies of the first envelope-(1) Original Copy and (2) Copy 1]

Class "A" Documents

Legal Documents

- Valid and current Certificate of PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR of RA 9184 and GPPB Resolution No. 15-2021 dated 14 October 2021⁴.

Notes:

Only the current/updated Certificate of PhilGEPS Registration (Platinum Membership) shall be accepted during the Opening of Bids. Also, expired Certificate shall be a ground for the bid to be considered "failed".

Technical Documents

- Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **AND**
- Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **AND**
- Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; **OR**
- Original copy of Notarized Bid Securing Declaration; **AND**
- Ombudsman Bid Form No. 1A (Lot 1)/ 1B (Lot 2)/ 1C (Lot 3)/ 1D (Lot 4)** - Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **AND**
- Original duly signed Omnibus Sworn Statement (OSS) (use GPPB prescribed form as per GPPB Resolution No. 16-2020) [see the sample form]; **and**
- Proof of Appointment of Bidder's Authorized Representative(s):
- NOTARIZED Certificate issued by the Corporate Secretary (for Corporation/Cooperative/Joint Venture) or issued by the Managing Partner or President (for Partnership), attesting the appointment of the bidder's representative(s) [see the sample form]; **OR**
- NOTARIZED Special Power of Attorney for Sole Proprietorship (see the sample form).

⁴ The following are the related provisions/requirements based on GPPB Resolution No. 15-2021 dated 14 October 2021 regarding submission of valid/current PhilGEPS Certificate of Registration (Platinum Membership):

- LIFT the suspension on the implementation of mandatory submission of the PhilGEPS Certificate of Registration (Platinum Membership) in Competitive Bidding and Limited Source Bidding, thus, fully enforcing Section 8.5.2 and 54.6 of the 2016 revised IRR of RA 9184 starting 01 January 2022; and
- AMEND Sections 23.1(a)(ii) and 24.1(a)(ii) of the 2016 revised IRR of RA 9184 to reflect that the submission of the recently expired Mayor's Permit together with the Official Receipt as proof that the prospective bidders has applied for renewal within the period prescribed by the concerned local government unit shall be accepted by the PhilGEPS for the purpose of updating the PhilGEPS Certificate of Registration (Platinum Membership) in accordance with Section 8.5.2 of the 2016 revised IRR of RA 9184

Financial Documents

- BIDDER'S AUDITED FINANCIAL STATEMENT (AFS), showing, among others, the Bidder's total and current assets and liabilities, stamped "RECEIVED" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.;³ **AND**
- BIDDER'S COMPUTATION OF NET FINANCIAL CONTRACTING CAPACITY (NFCC) which must be at least equal to the Approved Budget for the Contract (ABC) based on the submitted AFS under Annex "A" of PhilGEPS Certificate or submitted AFS, and lists of ongoing project(s);⁴

Class "B" Documents

- If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence; **OR**
- Duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

- [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- If the Bidder claims preference as a Domestic Bidder/Domestic Entity, the bidder must submit:
 - Certification from the Department of Trade and Industry stating that the articles forming part of its bid are substantially composed of articles, materials, or supplies grown, produced, or manufactured in the Philippines.

II. FINANCIAL COMPONENT ENVELOPE

[Note: The Bidder must submit two copies of the second envelope-(1) Original Copy and (2) Copy 1]

Ombudsman Bid Form No. 2A (Lot 1)/ 2B (Lot 2)/ 2C (Lot 3)/ 2D (Lot 4) - Original of duly signed and accomplished Financial Bid Form;⁵ **AND**

Original of duly signed and accomplished Price Schedule(s).

Important note:

For authentication purposes, ALL PAGES of the bidding documents for submission must be certified by the authorized signatory of the participating Bidder/Company. The bidders are also reminded to put proper tab on each bidding documents.

The bidder should use the prescribed Sample Forms on the pages indicated in the table of Sample Forms.

³ Audited Financial Statement (AFS) submitted under Annex A of PhilGEPS Certificate is acceptable provided that the same is for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission. Further, electronically filed AFS should be supported by proof of confirmation receipt from the BIR.

⁴ NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.

⁵ Note: Where a required item is provided but no price is indicated, the same shall be considered as non-responsive. However, specifying a "0" (zero) or "-" (dash) for the said item would mean that it is being offered for FREE to the government, except those required by law or regulations to be provided for (Section 32.2.1 (a), Rule IX, IRR).