



Republic of the Philippines
Office of the Ombudsman
MINDANAO

Corner Earth and Libra Streets, GSIS Heights, Matina, Davao City
Website: www.ombudsman.gov.ph/www.philgeps.net.ph

REQUEST FOR QUOTATION

The Office of the Ombudsman – Mindanao Office, through its Bids and Awards Committee (BAC), as duly authorized to conduct Small Value Procurement/Shopping in accordance with Sections 53.9 and 52 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, hereby invites all interested suppliers/bidders to offer their lowest government price.

Supplier:	Quotation No: 2021-22(a) AUGUST
Address:	PR No: 21-04-018 dated 19 April 2021
	Remarks: 1st Canvass
Tel. No.	Date: August 19, 2021

ATTY. MARIA ILUMINADA S. LAPID-VIVA
Chairperson, Bids and Awards Committee,
Office of the Deputy Ombudsman for Mindanao
Earth corner Libra Streets, GSIS Heights,
Matina, Davao City

Dear Sir/Madam,

After having carefully read and accepted the Terms and Conditions of this RFQ and followed the Instructions to Bidders specified in Annex B, hereunder is our quotation/s for the item/s as follows:

Item No.	ABC (PhP.)	Qty./Unit	OMB-MIN SPECIFICATIONS		UNIT PRICE	TOTAL PRICE
1	P 945,000.00	3 units	Document Scanners specified as follows: Type: Desktop Sheet fed Scanner Paper Size: A4, letter, legal, A3 Document Feeding: Automatic or Manual Sheet Feeding Feeding Capacity: 500 sheets Scanning Side: Front/Back/Duplex Scanning Element: 3-line CMOS CIS Scanning Modes: Black and white, text enhancement, 256-level Grayscale, 24 Bit color Scanning Resolutions: 150 X 150dpi, 200 X 200dpi, 240 X 240dpi, 300 X 300dpi, 400 X 400dpi, 600 X 600dpi Scanning Speeds: Black & White 200dpi-90ppm (simplex), 180 ipm (duplex) Color: 200dpi-90ppm (simplex), 180 ipm (duplex) Interface: USB3.1 Gen1 Useful Function: Folio Scanning, Deskew, Text Enhancement, Advance Text Enhancement II, Automatic Page Size Detection, Skip Blank Page, User-preference With exclusive Service Center within Davao City	<input type="checkbox"/> Comply		

In compliance with GPPB Resolution No. 30-2017, a warranty retention money equivalent to the following shall be imposed:

- 1% for Expendable Supplies and to be release after 3 months period;
 3% for Non-expendable Supplies and to be release after 1 year period

Deadline of Submission: _____ TOTAL PRICE: _____

*Important matters/General Terms and Conditions please see at the back

SUPPLIER'S REPRESENTATIVE
(Printed Name)

Signature/Date

BY THE AUTHORITY OF THE
BIDS AND AWARDS COMMITTEE

ARIZONA MARTIN J. BOISOR
AGIO III/Head, BAC Secretariat

Note:
Please state your PhilGeps Number: _____

Canvassed by: _____

Date: _____

1.) PHILGEPS Certificate (Platinum)
 2.) Business Permit
 3.) Tax Clearance
 4.) Omnibus Sworn Statement
 5.) With Land Bank of the Philippines (LBP) Account
 REQUESTMENTS