

## Republic of the Philippines OFFICE OF THE OMBUDSMAN Ombudsman Building, Agham Road, Diliman, Quezon City

## NOTICE TO PROCEED

CENTERPOINT TRADING & SALES, INC.

#68 Dasmarinas St.
Binondo, Manila
cpstisalesdepartment@gmail.com

Attention:

MS. CLYJEN PELAYO

**Authorized Representative** 

Dear Ms. Pelayo:

The attached Contract Agreement No. CA-2021-2-01 having been approved, notice is hereby given to Centerpoint Trading & Sales, Inc. to proceed with the implementation of the Quarterly General Office Supplies for CY 2021 Requirement of the Office of the Ombudsman (Lot 1 – General Office Supplies and Lot 2 – Data Folder) (PB 2021-02), effective on the following day after receipt of the Notice to Proceed.

Upon receipt hereof, you are responsible for delivering the goods and services under the terms and conditions of the Agreement and in accordance with the Implementing Schedule.

Please acknowledge receipt and acceptance of this Notice by signing at the "Conforme" portion at the bottom of this page and furnish us with a signed copy hereof.

Very troly yours.

WARREN REX H. LIONG Overall Deputy Ombudsman

Date:

Conforme:

CLYJEN PELAYO
Authorized Representative

Date: