



BIDS AND AWARDS COMMITTEE - MAIN
RESOLUTION NO. 05-002 (PB) s. 2021
RE: AWARD FOR THE PUBLIC BIDDING OF QUARTERLY
GENERAL OFFICE SUPPLIES REQUIREMENT FOR THE OFFICE
OF THE OMBUDSMAN (PB 2021-02)

WHEREAS, the Office of the Ombudsman has programmed the procurement of Quarterly General Office Supplies Requirement for the Office of the Ombudsman (APP Code: 2021APP-01) with an Approved Budget for the Contract (ABC) of Three Million Two Hundred Two Thousand Pesos (₱ 3,202,000.00);

WHEREAS, Purchase Request (PR) No. CO-20-10-124 with a total Approved Budget for the Contract (ABC) of Three Million Two Hundred Two Thousand Pesos (₱ 3,202,000.00) for the procurement of “Quarterly General Office Supplies Requirement for the Office of the Ombudsman” for the use of GSD-PMS, was approved;

WHEREAS, the Bids and Awards Committee (BAC) – Main, in an approved Technical Working Group (TWG) Memorandum dated 09 December 2020, was authorized to conduct its procurement through Public Bidding¹ in accordance with the provisions of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184;

WHEREAS, on 24 February 2021, the Invitation to Bid (ITB) for PB 2021-02: Public Bidding of Quarterly General Office Supplies Requirement for the Office was posted at the PhilGEPS, Ombudsman Website and as well as in the Agency’s Bulletin Board;

WHEREAS, Letters of Invitation for the Pre-Bid Conference, Opening of Bids, Bid Evaluation and Post-Qualification were sent and received by the following Witnesses and Observers:

- a. Hon. Warren Rex H. Liong (Overall Deputy Ombudsman, OODO)
- b. AO Pilarita T. Lapitan (Assistant Ombudsman, OMB-Propcr)
- c. Mr. Crisanto S. Frianeza (Secretary General, Phil. Chamber of Commerce and Industry)
- d. Mr. Paterno Menzon (Co-Chairman, Coalition Against Corruption – Bishops Business Conference – Laiko (Government Procurement Monitoring Committee)
- e. Mr. Joey I. Bernardino (State Auditor IV, Audit Team Leader, COA)
- f. Mr. Nolasco B. Ducay (OMBEA Representative)

¹ The TWG recommended the breakdown into three (3) lots, to wit: Lot 1 = General Office Supplies with an ABC of Php 784,000.00; Lot 2 = Data Folders with ABC of Php 300,000.00; Lot 3 = Bookpaper with an ABC of Php 1,380,000.00); and Lot 4 = Original Toners/Ink cartridges with an ABC of Php 738,000.00.

WHEREAS, for the period 24 February 2021 to 15 March 2021, four (4) prospective bidders² purchased the bidding documents;

WHEREAS, on 04 March 2021 at 1:30 p.m. a Pre-Bid Conference³ was conducted online via Microsoft Teams Application with the BAC-Main, TWG, five (5) prospective bidders and witnesses/observers in attendance;

WHEREAS, on 08 March 2021, Supplemental / Bid Bulletin No. 1⁴ dated 08 March 2021 was issued providing for the amendments to the Bidding documents;

WHEREAS, on 15 March 2021, four (4) bidders⁵ submitted their bids before the 12:00 p.m. deadline and on 16 March 2021 at 1:30 p.m. the BAC-Main conducted the Opening of Bids⁶ through Microsoft Teams Application;

WHEREAS, after the conduct of eligibility check and evaluation of the submitted bids,⁷ the BAC-Main through the TWG, rated three (3) bidders⁸ as "PASSED" in all the eligibility requirements and declared them as "ELIGIBLE" to participate further in the opening of bids;

WHEREAS, one (1) bidder, Integrated Computer Systems, Inc. (ICSI), was declared as "INELIGIBLE" to participate further in the opening of bids for being rated as "failed" due to its submission of an unsigned Amended Ombudsman Bid Form No. 1D (Technical Proposal for Lot 4);

WHEREAS, ICSI filed a Letter-Request for Reconsideration⁹ dated 18 March 2021 and in an Order¹⁰ dated 22 March 2021, the BAC-Main denied its request for reconsideration;

WHEREAS, on 23 March 2021 at 1:30 p.m. a Bid Evaluation¹¹ was conducted to further evaluate the completeness of the bids and arithmetical calculations of the submitted Financial Components (Envelope No. 2) of the bidders, viz:

² Quartz Business Products Corporation (QUARTZ), Integrated Computer Systems, Inc. (ICSI), Advance Paper Corporation (ADVANCE PAPER) and Centerpoint Sales and Trading Inc. (CENTERPOINT)

³ Annex "A" Minutes of the Pre-Bid Conference

⁴ Posted at the PhilGEPS, OMB Website and Bulletin Board on 08 March 2021

⁵ QUARTZ (12 March 2021 at 11:10 a.m.); ICSI (15 March 2021, at 9:42 a.m.); ADVANCE PAPER (15 March 2021 at 11:00 a.m.); and, CENTERPOINT (15 March 2021 at 11:49 a.m.)

⁶ Annex "B" Minutes of the Opening of Bids

⁷ Annex "C" Summary of the Opening of Bids

⁸ QUARTZ for Lot 4; ADVANCE PAPER for Lot 3; CENTERPOINT for Lots 1, 2 and 3.

⁹ Annex "D" Letter-request for Reconsideration

¹⁰ Annex "E" Order issued by the BAC

¹¹ Annex "F" Summary of the Bid Evaluation

NAME OF BIDDER	Lot 1	Lot 2	Lot 3	Lot 4
CENTERPOINT SALES AND TRADING, INC.	<u>₱ 778,887.80</u> <i>"Single Calculated Bid"</i>	<u>₱ 279,885.00</u> <i>"Single Calculated Bid"</i>	₱ 1,338,000.00	No bid
ADVANCE PAPER CORP.	No bid	No bid	<u>₱ 1,113,810.00</u> <i>"Lowest Calculated Bid"</i>	No bid
QUARTZ BUSINESS PRODUCTS CORP.	No bid	No bid	No bid	<u>₱ 737,985.00</u> <i>"Single Calculated Bid"</i>

WHEREAS, on 31 March 2021, Notices of Post Qualification¹² were issued and the bidders were required to submit within five (5) days from receipt of the said notice the original copies and certified true copies of the required documents to the TWG/BAC during the post-qualification proceedings;

WHEREAS, on 06 April 2021, through BAC Resolution No. 04-001,¹³ the BAC-Main issued a Notice of Suspension¹⁴ of the conduct of the procurement proceedings for PB 2021-02 effective on 31 March 2021 considering that Metro Manila and the nearby provinces of Bulacan, Cavite, Laguna and Rizal were placed under Enhanced Community Quarantine;

WHEREAS, on 17 May 2021, a Notice of Resumption¹⁵ of the post qualification activity was issued;

WHEREAS, the TWG conducted the necessary post-qualification proceedings pursuant to the Notices of Post-Qualification. After validation and verification, the TWG determined that Centerpoint,¹⁶ Advance Paper¹⁷ and Quartz¹⁸ satisfactorily presented the documents required of them, complied with the OMB technical specifications and are responsive to all the legal requirements and conditions for eligibility, and recommended the award of contract;

¹² Notices of Post Qualification dated 31 March 2021

¹³ BAC Resolution No. 04-001 series of 2021: Re: Suspension of the Conduct of Procurement Activities for PB 2021-02: Public Bidding of CY 2021 General Office Supplies Requirement of the Office of the Ombudsman pursuant to GPPB Resolution no. 09-2020 dated May 7, 2020

¹⁴ Posted in the OMB Website and sent to the concerned bidders.

¹⁵ Posted in the OMB Website and sent to the concerned bidders.

¹⁶ TWG Post-Qualification Report on Centerpoint for Lots 1 & 2 of PB 2021-02 dated 28 May 2021 received on 31 May 2021

¹⁷ TWG Post-Qualification Report on Advance Paper for Lot 3 of PB 2021-02 dated 28 May 2021 received on 31 May 2021

¹⁸ TWG Post-Qualification Report on Quartz for Lot 4 of PB 2021-02 dated 28 May 2021 received on 31 May 2021


NOW, THEREFORE, the undersigned members of the Bids and Awards Committee hereby **RESOLVE** and **RECOMMEND** the award of contract to the following bidders, to wit:

- 1) **CENTERPOINT TRADING AND SALES, INC.** for tendering the Single Calculated and Responsive Bid for Lot 1 in the amount of ₱ 778,887.80 and the Single Calculated and Responsive Bid for Lot 2 in the amount of ₱ 279,885.00, subject to the posting of a bond to guarantee performance;
- 2) **ADVANCE PAPER CORPORATION** for tendering the Lowest Calculated and Responsive Bid for Lot 3 in the amount of ₱ 1,113,810.00, subject to the posting of a bond to guarantee performance; and,
- 3) **QUARTZ BUSINESS PRODUCTS CORPORATION** for tendering the Single Calculated and Responsive Bid for Lot 4 in the amount of ₱ 737,985.00, subject to the posting of a bond to guarantee performance.

SO RESOLVED.


31 May 2021, Quezon City, Philippines.


CORINNE JOIE M. GARILLO
GIPO I, GIB-E, FIO II
Member



RICHARD D. VALLEJO
GIPO II, PIAAPB-D, LUZON
Member


JULIVER ROQUE LAMUG
GIPO II, DO-LUZON PROPER
Member


CHRISTIAN L. TARCE
ASP I, BUREAU X, OSP
Member


NELLIE P. BOGUEN-GOLEZ
Director, PIAB-D, PAMO II
Member


ADORIE T. CORNITO
Acting Director II, FMS
Vice-Chairperson


ADORACION A. AGBADA
Acting Assistant Ombudsman, OMB-Luzon
Chairperson

The dispositive portion reads thus:

“NOW, THEREFORE, the undersigned members of the Bids and Awards Committee hereby **RESOLVE** and **RECOMMEND** the award of contract to the following bidders, to wit:

- 1) **CENTERPOINT TRADING AND SALES, INC.** for tendering the Single Calculated and Responsive Bid for Lot 1 in the amount of ₱ 778,887.80 and the Single Calculated and Responsive Bid for Lot 2 in the amount of ₱279,885.00, subject to the posting of a bond to guarantee performance;
- 2) **ADVANCE PAPER CORPORATION** for tendering the Lowest Calculated and Responsive Bid for Lot 3 in the amount of ₱ 1,113,810.00, subject to the posting of a bond to guarantee performance; and,
- 3) **QUARTZ BUSINESS PRODUCTS CORPORATION** for tendering the Single Calculated and Responsive Bid for Lot 4 in the amount of ₱ 737,985.00, subject to the posting of a bond to guarantee performance.

SO RESOLVED.”

RECOMMENDING APPROVAL:

CERTIFIED FUNDS AVAILABLE:

6/5/2024
WEOMARK ~~RYAN~~ G. LAYSON
Assistant Ombudsman, FMIO

6/4
LEILANIE BERNADETTE C. CABRAS
Assistant Ombudsman, GAO

APPROVED/DISAPPROVED:

6/15/21
WARREN REX H. LIONG
Overall Deputy Ombudsman