



Republic of the Philippines
OFFICE OF THE OMBUDSMAN
BIDS AND AWARDS COMMITTEE- MAIN
Ombudsman Building Agham Road, Diliman, Quezon City

BIDS AND AWARDS COMMITTEE-MAIN
RESOLUTION NO. 1-08-005 (PB), series of 2021
RE: AWARD OF CONTRACT FOR THE PUBLIC BIDDING OF ONE (1)
YEAR JANITORIAL AND OTHER MAINTENANCE SERVICE
REQUIREMENT (INCLUDING JANITORIAL SUPPLIES AND
MATERIALS) OF THE OFFICE OF THE OMBUDSMAN (PB 2021-01)

WHEREAS, the Office of the Ombudsman has programmed the procurement of One (1) Year Janitorial and Other Maintenance Service Requirement (including Janitorial Supplies and Materials) of the Office of the Ombudsman (APP Code: 2021-103) with an Approved Budget for the Contract (ABC) of Thirty-Eight Million Five Hundred Thousand Pesos (₱38,500,000.00);

WHEREAS, Purchase Request (PR) No. PU-CO-20-10-125¹ with a total ABC of Thirty-One Million Four Hundred Eighty-Eight Thousand Five Hundred Twenty-Nine Pesos and Fifty-Six Centavos (₱31,488,529.56) for the procurement of One (1) Year Janitorial and Other Maintenance Service Requirement (including Janitorial Supplies and Materials) of the Office of the Ombudsman was approved;

WHEREAS, by Memorandum dated 21 June 2021², the Technical Specifications and the ABC of ₱37,832,642.09 of the said project was approved and Purchase Request (PR) No. PU-CO-20-10-125 was deemed revised;

WHEREAS, in the aforementioned Memorandum, the BAC-Main was authorized to conduct its procurement through Public Bidding in accordance with the provisions of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184;

WHEREAS, on 20 July 2021, the Invitation to Bid (ITB) for PB 2021-01: Public Bidding of One (1) Year Janitorial and Other Maintenance Service Requirement (including Janitorial Supplies and Materials) of the Office of the Ombudsman was posted at the PhilGEPS and Ombudsman websites, and in the Office of the Ombudsman's Bulletin Board;

WHEREAS, Letters of Invitation for the Pre-Bid Conference, Opening of Bids, Bid Evaluation and Post-Qualification were sent to and received by the following Witnesses and Observers:

- a. Hon. Warren Rex H. Liong (Overall Deputy Ombudsman, OODO)
- b. Assistant Ombudsman Pilarita T. Lapitan (OMB-Proper)
- c. Mr. Crisanto S. Frianeza (Secretary General, Phil. Chamber of Commerce and Industry)
- d. Mr. Paterno Menzon (Co-Chairman, Coalition Against Corruption – Bishops Business Conference – Laiko (Government Procurement Monitoring Committee)
- e. Mr. Joey I. Bernardino (State Auditor IV, Audit Team Leader, COA)
- f. Mr. Nolasco B. Ducay (President, OMBEA)

WHEREAS, a Pre-Bid Conference³ was conducted online via Microsoft Teams Application on 28 July 2021 at 1:30 p.m. with the BAC-Main, Technical Working Group (TWG), one (1) prospective bidder and witnesses/observers in attendance;

¹ Annex "A"- Purchase Request No. PU-CO-20-10-125.

² Annex "B" - BAC Memorandum dated 21 June 2021.

³ Annex "C"- Minutes of Pre-bid Conference.

WHEREAS, Supplemental/Bid Bulletin No. 1⁴ was issued on 30 July 2021 providing for the amendments to the Bidding documents;

WHEREAS, for the period 20 July 2021 to 09 August 2021, only one (1) prospective bidder, **PHILCARE MANPOWER SERVICES**, purchased the bidding documents;

WHEREAS, one bidder, **PHILCARE MANPOWER SERVICES**,⁵ submitted its bids before the 2:00 p.m. deadline on 09 August 2021 and the BAC-Main undertook the Opening of Bids⁶ on 11 August 2021 at 1:30 p.m. through Microsoft Teams Application;

WHEREAS, after the conduct of eligibility check and evaluation of the submitted bid,⁷ the BAC-Main, with the recommendation of the TWG, rated **PHILCARE MANPOWER SERVICES** as "PASSED" in all of the eligibility requirements and declared it as "ELIGIBLE" to participate further in the opening of bids;

WHEREAS, the bid price as read tendered by **PHILCARE MANPOWER SERVICES** for this procurement project was THIRTY-SEVEN MILLION EIGHT HUNDRED THIRTY THOUSAND EIGHT HUNDRED SIX PESOS (P37,830,806.00).⁸

WHEREAS, after the Opening of Bids, a Bid Evaluation⁹ was conducted on 12 August 2021 at 01:30 p.m. through Microsoft Teams Application to further evaluate the completeness of the bid and arithmetical calculations of the submitted Financial Components (Envelope No. 2) of the eligible bidder, **PHILCARE MANPOWER SERVICES**.

WHEREAS, after considering all the modifications/computational corrections, the TWG recommended that the bid price as calculated of **PHILCARE MANPOWER SERVICES** for this procurement project be at THIRTY-SEVEN MILLION EIGHT HUNDRED SIX THOUSAND THREE HUNDRED FIFTY-SEVEN PESOS AND NINETY-TWO CENTAVOS (P37,806,357.92);¹⁰

WHEREAS, on 13 August 2021, the BAC-Main issued a Notice of Post Qualification¹¹ to **PHILCARE MANPOWER SERVICES** informing its findings and directing the submission within five (5) days from receipt of the said notice the original copies and certified true copies of the required documents to the TWG/BAC-Main during the post-qualification proceedings;

WHEREAS, the TWG conducted the required Post Qualification on the documents submitted by **PHILCARE MANPOWER SERVICES** in accordance with Section 36 of the Revised IRR of RA 9184 by validating, verifying and ascertaining the authenticity of the submitted documents, and the veracity of the statements contained therein;¹²

WHEREAS, after validation of the documents submitted, the TWG found that **PHILCARE MANPOWER SERVICES** satisfactorily presented the required documents; complied with the Office's technical specifications and deemed responsive to all the legal requirements and conditions for eligibility, thus, the TWG recommended that **PHILCARE MANPOWER SERVICES** be declared as the **Single Calculated and Responsive Bidder** and

⁴ Posted at the PhilGEPS website, Ombudsman website and Bulletin Board on 02 August 2021 and 30 July 2021, respectively.

⁵ Philcare Manpower Services (09 August 2021, 1:50 p.m.).

⁶ Annex "D" - Minutes of the Opening of Bids

⁷ Annex "E" - Summary of Opening and Preliminary Evaluation of Bids

⁸ Annex "F" - Abstract of Bids

⁹ Annex "G" - Minutes of Bid Evaluation.

¹⁰ Annex "H" - Summary of Bid Evaluation.

¹¹ Annex "I" - Notice of Post-Qualification.

¹² TWG conducted the required Post Qualification on August 18 and 23, 2021.

that the contract for the Procurement of One (1) Year Janitorial and Other Maintenance Service Requirement (including Janitorial Supplies and Materials) of the Office of the Ombudsman in the amount of **THIRTY-SEVEN MILLION EIGHT HUNDRED SIX THOUSAND THREE HUNDRED FIFTY-SEVEN PESOS AND NINETY-TWO CENTAVOS (P37,806,357.92)** be awarded to **PHILCARE MANPOWER SERVICES**,¹³


NOW, THEREFORE, the undersigned members of the Bids and Awards Committee - Main, hereby declare **PHILCARE MANPOWER SERVICES** as **Single Calculated and Responsive Bidder**; and **RESOLVE** to **RECOMMEND** to the Head of Procuring Entity the award of contract for the project to **PHILCARE MANPOWER SERVICES** in the amount of **THIRTY-SEVEN MILLION EIGHT HUNDRED SIX THOUSAND THREE HUNDRED FIFTY-SEVEN PESOS AND NINETY-TWO CENTAVOS (P37,806,357.92)**, subject to the posting of Performance Security¹⁴ and submission, within ten (10) days from receipt of the Notice of Award or before any claim for initial payment, of a Sworn Commitment of Compliance to supplement its Letter of Undertaking dated 20 August 2021 relative to the supplies and materials to be delivered.¹⁵

SO RESOLVED.

26 August 2021, Quezon City, Philippines.



CORINNE JOIE M. GARILLO
Member



CHRISTIAN L. TARCE
Member



RICHARD D. VALLEJO
Member



JULIEVER ROQUE LAMUG
Member



NELLIE P. BOGUEN-GOLEZ
Member



ADORIE T. CORNITO
Vice Chairperson



ADORACION A. AGBADA
Chairperson

¹³ Annex "J" - TWG Memorandum dated 26 August 2021 (Post Qualification Report).

¹⁴ As provided by Section 39 of the 2016 RIRR of RA 9184.

¹⁵ Per letter "m" of the Bid Data Sheet (ITB Clause 20.1): "All supplies and materials to be delivered must be approved/certified by concerned government agencies."

The dispositive portion reads as follows:

“NOW, THEREFORE, the undersigned members of the Bids and Awards Committee - Main, hereby declare PHILCARE MANPOWER SERVICES as Single Calculated and Responsive Bidder; and RESOLVE to RECOMMEND to the Head of Procuring Entity the award of contract to PHILCARE MANPOWER SERVICES for tendering the Single Calculated and Responsive Bid for the project in the amount of THIRTY-SEVEN MILLION EIGHT HUNDRED SIX THOUSAND THREE HUNDRED FIFTY-SEVEN PESOS AND NINETY-TWO CENTAVOS (P37,806,357.92), subject to the posting of Performance Security¹⁴ and submission, within ten (10) days from receipt of the Notice of Award or before ANY CLAIM FOR INITIAL PAYMENT, of a Sworn Commitment of Compliance to supplement its Letter of Undertaking dated 20 August 2021 relative to the supplies and materials to be delivered.¹⁵

SO RESOLVED.”

RECOMMENDING APPROVAL:

LEILANIE BERNADETTE C. CABRAS
Assistant Ombudsman
General Administrative Office

WEOMARK RYAN G. LAYSON *8/21/2021*
Assistant Ombudsman
Finance Management and Information Office *fan*

for
WARREN REX H. LIONG *[on leave]*
Overall Deputy Ombudsman

APPROVED/DISAPPROVED:

[Signature]
SAMUEL R. MARTIRES
Ombudsman