



Republic of the Philippines
OFFICE OF THE OMBUDSMAN
Ombudsman Building, Agham Road, Diliman, Quezon City

NOTICE TO PROCEED

QUARTZ BUSINESS PRODUCTS CORPORATION
910 Cityland 10 Tower 1, Ayala Avenue,
Makati City Metro Manila

Attention: **MS. JERVIN F. PUSO**
Account Manager


Dear **Ms. Puso**:

The attached **Contract Agreement No. CA-2020-08** having been approved, notice is hereby given to **Quartz Business Products Corporation**, to proceed with the implementation of the **Supply and Delivery of Information Technology Equipment and Peripherals (50 units Laptop Computers) for the Office of the Ombudsman (PB 2020-14)**, effective on the following day after receipt of the Notice to Proceed.


Upon receipt hereof, you are responsible for delivering the goods and services under the terms and conditions of the Agreement and in accordance with the Implementing Schedule.

Please acknowledge receipt and acceptance of this Notice by signing at the "Conforme" portion at the bottom of this page and furnish us with a signed copy hereof.

Very truly yours,


EDILBERTO G. SANDOVAL
Acting Overall Deputy Ombudsman/
Special Prosecutor, OSP
Date: _____

Conforme:


JERVIN F. PUSO
Account Manager
Date: 1/4/2021