



Republic of the Philippines
OFFICE OF THE OMBUDSMAN
Agham Road, Diliman, Quezon City, 1104

**MINUTES OF THE PRE-BID CONFERENCE FOR THE PUBLIC BIDDING FOR
THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES
(2 UNITS AUV) REQUIREMENT OF THE OFFICE OF THE OMBUDSMAN
(PB 2020-02)**

**APPROVED BUDGET FOR THE CONTRACT:
TWO MILLION EIGHT HUNDRED THOUSAND PESOS
(PHP 2,800,000.00)**

17 December 2020, Video conferencing via Microsoft Teams app, 1:30 P.M.

The Pre-Bid Conference started at 1:52 p.m. with an invocation led by Ms. Mirriam Joy Panaligan, Member, BAC Secretariat, and an introduction of the parties in attendance, to wit:

The Bids and Awards Committee:

A.O. ADORACION A. AGBADA	- Chairperson
DIR. ADORIE T. CORNITO	- Vice Chairperson
ATTY. RICHARD D. VALLEJO	- Member
ATTY. JULIEVER ROQUE LAMUG	- Member
ATTY. CHRISTIAN L. TARCE	- Member
ATTY. CORINNE JOIE M. GARILLO	- Member

The Technical Working Group:

ATTY. LORETO C. CUNANAN	- Chairperson
ATTY. REINER SADSAD	- Vice-Chairperson
ATTY. EMILYN CRISTINA CASTILLO	- Member
MR. ANTHONY VILLARAMA	- Member
MR. LEOPOLDO BINGCANG IV	- Member

The BAC Secretariat:

ATTY. ALMA G. CAGAT-CAGAT	- Head
MS. MARJORIE HAZEL R. COFINO	- Member
MS. MIRRIAM JOY PANALIGAN	- Member
MS. JOAN DC ESCALADA	- Member

Witnesses / Observers:

A.O. PILARITA T. LAPITAN	- OMB-Proper Representative
--------------------------	-----------------------------

Atty. Alma G. Cagat-Cagat, Head, BAC Secretariat, reported the following activities on the Office's compliance with the requirements of R.A. No. 9184:

- 1) The Invitation to Bid (ITB) was posted at the PhilGEPS, Ombudsman Website and BAC Bulletin Board on 10 December 2020.
- 2) Letters of Invitation for the Pre-Bid Conference, Opening of Bids and Post-Qualification were sent and received by the following Witnesses and Observers:
 - a. Hon. Warren Rex H. Liong (Overall Deputy Ombudsman, OODO)
 - b. Atty. Pilarita T. Lapitan (Assistant Ombudsman, OMB-Proper)
 - c. Mr. Crisanto S. Frianeza (Secretary General, Philippine Chamber of Commerce Industry)

- d. Mr. Paterno Menzon (Co-Chairman, Coalition Against Corruption-Bishops Business Conferences-Laiko (Government Procurement Monitoring Committee)
- e. Mr. Joey I. Bernardino (State Auditor IV, Audit Team Leader, COA)
- f. Mr. Nolasco B. Ducay (President, OMBEA).

With the presence of the Chairperson and five (5) Members of the Bids and Awards Committee (BAC) and the Chairperson and four (4) Members of the Technical Working Group (TWG), a quorum to transact business was manifested by the Head of the BAC Secretariat.

The Pre-Bid Conference was called to order by the BAC Chairperson. However, upon the recommendation of the TWG Chairperson, the BAC unanimously agreed to dispense with the discussion of the Invitation to Bid and other bidding requirements due to the absence of prospective bidders.

The TWG Chairperson then recommended to reduce the retention money from 5% to 1%. The BAC Chairperson then noted such recommendation and informed the TWG Chairperson that if the BAC resolves to reduce the retention money to 1%, a Supplemental / Bid Bulletin will be issued.

There being no more further matters for discussion, the Pre-Bid Conference for the Public Bidding for the Supply and Delivery of Brand New Motor Vehicles (2 units AUV) Requirement of the Office of the Ombudsman (PB 2020-02) was adjourned at 2:23 P.M.

Prepared by:



MARJORIE HAZEL R. COFINO
 Member, BAC Secretariat

Attested by:



ALMA C. CAGAT-CAGAT
 Head, BAC Secretariat

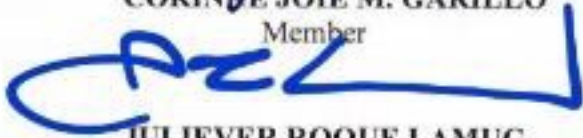
BIDS AND AWARDS COMMITTEE - MAIN



CORINNE JOIE M. GARILLO
 Member



RICHARD D. VALLEJO
 Member



JULIEVER ROQUE LAMUG
 Member



CHRISTIAN L. TARCE
 Member

NELLIE P. BOGUEN-GOLEZ
 Member



ADORIE T. CORNITO
 Vice-Chairperson



ADORACION A. AGBADA
 Chairperson