

PB-2020-01



Republic of the Philippines
OFFICE OF THE OMBUDSMAN
Agham Road, North Triangle, Diliman, Quezon City

INVITATION TO BID
“FOR THE PUBLIC BIDDING FOR THE SECURITY SERVICES REQUIREMENT OF
THE OFFICE OF THE OMBUDSMAN FOR THREE (3) YEARS ”


1. The Office of the Ombudsman, through the General Appropriations Act for CY 2020 and Multi-Year Contractual Authority (for 2020, 2021, 2022), intends to apply the sum of **Forty Two Million Three Hundred Seventy Four Thousand Eighty Four Pesos Only (P42.374,084.00)**, being the Approved Budget for the Contract (for the first year only) as payments under the contract for the **Security Services Requirement of the Office of the Ombudsman for Three (3) Years (PB 2020-01)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Office of the Ombudsman now invites bids for the procurement of the **Security Services Requirement of the Office of the Ombudsman for Three (3) Years**. Delivery of Goods is required for three (3) years which shall commence thirty days after receipt of the Notice to Proceed. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project, equivalent to at least fifty percent (50%) of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.
4. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183. Interested bidders should be enrolled in the Electronic Filing and Payment System (eFPS) program of the Bureau of Internal Revenue (BIR), pursuant to Executive Order No. 398, RR 3-2005, and must be registered under the Philippine Government Electronic Procurement System (PhilGEPS).
5. A complete set of Bidding Documents may be acquired by interested Bidders starting **October 6, 2020 to October 26, 2020**, from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Twenty Five Thousand Pesos (P 25,000.00). The bidder is allowed to present its proof of payment for the fees through electronic means.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the Office of the Ombudsman, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The Office of the Ombudsman will hold a Pre-Bid Conference on **October 14, 2020 at 1:30 p.m. through video conferencing via Microsoft Teams app**, which shall be open to prospective bidders
7. Bids must be duly received by the BAC Secretariat through **manual submission (deadline)** at the office address indicated below **on Oct 26, 2020 at 12:00 p.m.**
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14. **Late bids shall not be accepted. Unsealed or unmarked bid envelopes shall be rejected** (Reference: Sec. 25.9, 2016 RIRR of RA 9184).
9. Bid opening shall be on **October 28, 2020 at 1:30 p.m. via Microsoft Teams app**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. Please refer to the table below for the cost of the bidding documents and summary of bidding activities:

COST OF BIDDING DOCUMENTS	₱ 25,000.00 (Non-refundable)
INSPECTION/SELLING PERIOD OF BIDDING DOCUMENTS	October 6, 2020 to October 26, 2020 - Inspection may be made through online (internet) at PhilGEPS website or Ombudsman website - For payment of bidding fee, please contact the BAC Secretariat thru its email address for the Ombudsman bank account number .
PRE-BID CONFERENCE	October 14, 2020 at 1:30 p.m. -Online via Microsoft Teams app -Prospective bidders who will join may submit their email address to BAC Secretariat email on or before 11:00 a.m. of October 14, 2020
DEADLINE OF SUBMISSION OF BIDS (Note: Late bids shall not be accepted. Unsealed or unmarked bid envelopes shall be rejected) (Reference: Sec. 25.9, 2016 RIRR of RA 9184)	On October 26, 2020 at 12 p.m. Manual/physical submission of bidding documents and with 2 days disinfection of documents before opening of bids , at the BAC Secretariat Office, Ground Floor, Ombudsman Main Building, Agham Road, Quezon City
OPENING OF BIDS	October 28, 2020 at 1:30 p.m. - Online via Microsoft Teams app - Bidder/s who will join may submit their email address to BAC Secretariat email on or before 11:00 a.m. of October 28, 2020

11. The Office of the Ombudsman reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:
BIDS AND AWARDS COMMITTEE SECRETARIAT (CENTRAL)
Ground Floor Ombudsman Building,
Agham Road, Diliman Quezon City 1105
☎ (02) 8479-73-00 loc.2206
✉ bac@ombudsman.gov.ph / bac.ombudsman@hotmail.com
13. You may visit the following websites for downloading of Bidding Documents:
[🌐 www.ombudsman.gov.ph] or [PhilGEPS Website]


MARIBETH T. PADIOS
 Assistant Ombudsman, PIEMS
 Chairperson, Bids and Awards Committee