

Republic of the Philippines
OFFICE OF THE OMBUDSMAN
Ombudsman Building, Agham Road, Diliman, Quezon City

NOTICE TO PROCEED

QUARTZ BUSINESS PRODUCTS CORPORATION
910 Cityland 10 Tower 1, Ayala Avenue,
Makati City Metro Manila

Attention: **MS. JERVIN F. PUSO**
Account Manager/Authorized Representative

MS. MARIBEL G. DAYOJA
Sales Admin Coordinator/Authorized Representative

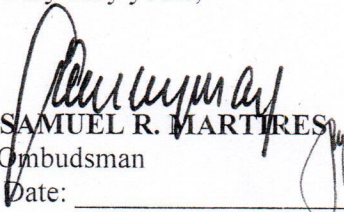
Dear **MS. PUSO** and **MS. DAYOJA**:

The attached **Contract Agreement No. CA-2019-28** having been approved, notice is hereby given to **Quartz Business Products Corporation**, to proceed with the implementation of the **Supply and Delivery of Various Information Technology (IT) Equipment and Peripherals for the Office of the Ombudsman re: Repeat Order of three (3) units Mono Laser Printer**, effective on the following day after receipt of the Notice to Proceed.


Upon receipt hereof, you are responsible for delivering the goods and services under the terms and conditions of the Agreement and in accordance with the Implementing Schedule.


Please acknowledge receipt and acceptance of this Notice by signing at the "Conforme" portion at the bottom of this page and furnish us with a signed copy hereof.

Very truly yours,


SAMUEL R. MARTIRES
Ombudsman
Date: _____

Conforme:


JERVIN F. PUSO
Account Manager/Authorized Representative
Date: _____


MARIBEL G. DAYOJA
Sales Admin Coordinator/Authorized Representative
Date: 2/10/2020