

Republic of the Philippines
OFFICE OF THE OMBUDSMAN
Agham Road, Diliman, Quezon City 1105

NOTICE OF AWARD

QUARTZ BUSINESS PRODUCTS CORPORATION
910 Cityland 10 Tower 1, Ayala Avenue,
Makati City Metro Manila

Attention: **MS. JERVIN F. PUSO**
Account Manager/Authorized Representative

MS. MARIBEL G. DAYOJA
Sales Admin Coordinator/Authorized Representative

Dear **MS. PUSO** and **MS. DAYOJA**:

This is to advise you that the Office of the Ombudsman intends to procure from your company, Quartz Business Products Corp., **three (3) units of Mono Laser Printer** for the use of OMB-Proper through **Repeat Order**, pursuant to Section 51 of 2016 Revised IRR, RA 9184 (Government Procurement Reform Act), under the same terms and conditions indicated in our **Contract Agreement No. 2019-17 and Notice to Proceed dated October 04, 2019** for the procurement of **Supply and Delivery of Various Information Technology (IT) Equipment and Peripherals for the Office of the Ombudsman**, with a contract price of Thirty Eight Thousand Eighty-Five Pesos, broken down as follows:

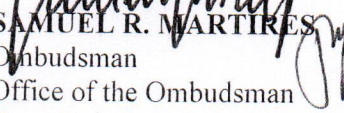
Qty/unit	Particulars	Unit Price	Total Price (12% VAT inclusive)
3 units	Mono Laser Printer	12,695.00/unit	₱ 38,085.00

You are hereby required to provide, within ten (10) days from receipt hereof, the Performance Security/Performance Bond equivalent to the following:


Form of Performance Security	Amount of Performance Security (Equal to Percentage of the Total Contract Price)
a) Cash, cashier's/manager's check, bank draft/guarantee confirmed by a Universal or Commercial Bank.	Five percent (5%)
b) Irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)


Failure to provide the Performance Security shall constitute sufficient ground for cancellation of the award.

Very truly yours,


SAMUEL R. MARTIRES
Ombudsman
Office of the Ombudsman
Date signed: _____

CONFORME:


JERVIN F. PUSO
Account Manager/Authorized Representative
Date signed: 1/21/2020


MARIBEL G. DAYOJA
Sales Admin Coordinator/Authorized Representative
Date signed: 01/21/2020