



Republic of the Philippines

Office of the Ombudsman

Office of the Deputy Ombudsman for Mindanao
Earth corner Libra Sts., GSIS Heights, Matina, Davao City

Appendix 61

OFFICE OF THE
COMMISSION ON AUDIT
Region XI, Davao City

PURCHASE ORDER

RECEIVED
QMS-FAB-SPMD Form # 6 series 2016

COA Circular No. 2015-07 S 2015

Date: DEC 05 2019

Supplier : LIBCAP SUPER EXPRESS CORPORATION	P.O. No. <u>10019-0742-09</u>
Address : 33D Myrta Lim Bldg., JP Laurel Ave., Davao City	Date : <u>December 03, 2019</u>
TIN :	Mode of Procurement : <u>SVP (Sec. 53.9)</u>

Gentlepersons :

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Earth corner Libra Sts., GSIS Heights, Matina, Davao City	Delivery Term : One (1) year
Date of Delivery : January 01 to December 31, 2020	Payment Term : Fifteen (15) days after receipt of Statement of Account

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Annual Courier service provider of OMB-Min documents to be sent to OMB-Central office and to other government offices for the year 2020 as follows:			
	pc.	Small (Standard mailing envelope)	1	112.00	
	pc.	Medium (Short bondpaper size)	1	135.00	
	pc.	Large (Long bondpaper size)	1	168.00	
	pouch	Pouch (Maximum of two (2) kilos)	1	224.00	
		---NF---			
		Note: Inclusive of tax			

(Total Amount in Words)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme :

Signature over Printed Name of Supplier

12-05-19

Date

Very truly yours,

AMELIA O. PELIGRO

Signature over Printed Name of Authorized Official

Chief Administrative Officer

Designation

Fund Cluster : _____
Funds Available : _____

JULIE E. COLANDOG

Administrative Officer IV

Signature over Printed Name of Chief Accountant
/Head of Accounting Division/Unit

O.R.S./B.U.R.S. No. : _____
Date of the O.R.S./B.U.R.S. : _____
Amount : _____

Noted by :

RODOLFO M. ELMAN

Deputy Ombudsman
Head of Procurement Entity