



Republic of the Philippines

# Office of the Ombudsman

MINDANAO

Corner Earth and Libra Streets, GSIS Heights, Matina, Davao City

Website: www.ombudsman.gov.ph/www.philgeps.net.ph

## REQUEST FOR QUOTATION

The Office of the Ombudsman – Mindanao Office, through its Bids and Awards Committee (BAC), as duly authorized to conduct Small Value Procurement/Shopping in accordance with Sections 53.9 and 52 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, hereby invites all interested suppliers/bidders to offer their lowest government price.

Supplier:	Quotation No: 2019-91 SEPTEMBER
Address:	PR No: 19-09-125, dated 18 September 2019
	Remarks: 1st Canvass
Tel. No.	Date: September 30, 2019

**ATTY. MARIA ILUMINADA S. LAPID-VIVA**

Chairperson, Bids and Awards Committee,  
Office of the Deputy Ombudsman for Mindanao  
Earth corner Libra Streets, GSIS Heights,  
Matina, Davao City

Dear Sir/Madam:

After having carefully read and accepted the Terms and Conditions of this RFQ and followed the Instructions to Bidders specified in Annex B, hereunder is our quotation/s for the item/s as follows:

Item No.	ABC (PhP.)	Qty./Unit	OMB-MIN SPECIFICATIONS		UNIT PRICE	TOTAL PRICE
1	P 5,853.75	1 lot	Labor and materials for the Preventive Maintenance Service of Hi-Ace Commute Van SGA-895 as follows:  <b>Labor:</b> • Change oil • Replace fuel filter • Clean and adjust Brakes • Bolt tightening  <b>Parts:</b> • 7 liters Engine Oil • 1 pc. Oil filter • 1 pc. Fuel filter • 1 pc. Air Cleaner • 1 pc. Brake Cleaner • 1 pc. Brake Paste	<input type="checkbox"/> Comply		

In compliance with GPPB Resolution No. 30-2017, a warranty retention money equivalent to the following shall be imposed:

- 1% for Expendable Supplies and to be release after 3 months period;  
 3% for Non-expendable Supplies and to be release after 1 year period

Deadline of Submission: \_\_\_\_\_ TOTAL PRICE: \_\_\_\_\_

\*Important matters/General Terms and Conditions please see at the back

SUPPLIER'S REPRESENTATIVE  
(Printed Name)

Signature/Date

BY THE AUTHORITY OF THE  
BIDS AND AWARDS COMMITTEE

ARIZONA MARTIN J. BOISER  
AGIO III/Head, BAC Secretariat

Note:

Please state your PhilGeps Number: \_\_\_\_\_

Canvassed by: \_\_\_\_\_

Date: \_\_\_\_\_