



Republic of the Philippines  
**OFFICE OF THE OMBUDSMAN**  
 Agham Road, Diliman, Quezon City 1105

**INVITATION TO BID**  
**“PUBLIC BIDDING FOR THE SUPPLY AND DELIVERY OF VARIOUS**  
**INFORMATION TECHNOLOGY (IT) EQUIPMENT AND PERIPHERALS FOR THE**  
**OFFICE OF THE OMBUDSMAN”**

- The Office of the Ombudsman through the General Appropriation Act for CY 2019 intends to apply the sum of **One Million Five Hundred Fifty Five Thousand Pesos (₱1,555,000.00)**, being the Approved Budget for the Contract (ABC) to payments of the procurement for the **Supply and Delivery of Various Information Technology (IT) Equipment and Peripherals for the Office of the Ombudsman (PB 2019-22)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
- The Office of the Ombudsman now invites bids for the **Supply and Delivery of Various Information Technology (IT) Equipment and Peripherals for the Office of the Ombudsman**, categorized as follows:

Lot Nos.	OBJECT OF BIDDING	Approved Budget for the Contract (ABC)	Bidding Fees (Non-Refundable)
	Particulars		
<b>Lot 1 – Various Laser Printers</b>	2 units – Mono Laser Printer 1 unit - Color Laser Printer 1 unit – Heavy Duty Printer	<b>₱ 120,000.00</b>	<b>₱ 500.00</b>
<b>Lot 2 – Line Matrix Printer</b>	1 unit – Line Matrix Printer	<b>₱ 685,000.00</b>	<b>₱ 1,000.00</b>
<b>Lot 3 – Scanner</b>	3 units – Heavy Duty Scanner	<b>₱ 750,000.00</b>	<b>₱ 1,000.00</b>
<b>Total ABC for Lots 1 to 3</b>		<b>₱1,555,000.00</b>	

Delivery of goods is required within **thirty (30) calendar days for Lots 1, 2 and 3 after receipt of the Notice to Proceed**. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project, equivalent to at least fifty percent (50%) of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instructions to Bidders.

- Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138. Interested bidders should be enrolled in the Electronic Filing and Payment System (eFPS) program of the Bureau of Internal Revenue (BIR), pursuant to Executive Order No. 398, RR 3-2005, and must be registered under the Philippine Government Electronic Procurement System (PhilGEPS).

- Interested bidders may obtain further information from the Office of the Ombudsman and inspect the Bidding Documents at the address given below from Monday to Friday, 8:00 a.m. to 5:00 p.m.
- A complete set of Bidding Documents may be purchased by interested Bidders starting October 11, 2019 to November 04, 2019 from the address below and upon payment of the afore-cited non-refundable fee for the Bidding Documents.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) provided that Bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

6. The Office of the Ombudsman will hold a Pre-Bid Conference on **October 21, 2019, 1:30 p.m.** at the Executive Lounge, Ground Floor, Ombudsman Annex Building, Agham Road, Quezon City which shall be open to all interested parties.
7. Bids must be delivered to the address below on or before **November 04, 1:30 p.m.** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18. Late bids shall not be accepted.

Bid opening shall be on November 04, 2019, 1:30 p.m. at the Auditorium, Ground Floor, Ombudsman Annex Building, Agham Road, Quezon City. Bids will be opened in the presence of the Bidder's representatives who choose to attend at the address stated below.

8. Please refer to the table below for the cost of the bidding documents and summary of bidding activities:

<b>COST OF BIDDING DOCUMENTS</b> (Non-refundable fee)	<b>Lot 1- ₱ 500.00;</b> <b>Lot 2- ₱ 1,000.00; and</b> <b>Lot 3- ₱ 1,000.00</b>
<b>INSPECTION/SELLING PERIOD OF BIDDING DOCUMENTS</b>	<b>October 11, 2019 to November 04, 2019</b> BAC Secretariat Office, Ground Floor, Ombudsman Bldg. Agham Road, Quezon City
<b>PRE-BID CONFERENCE</b>	<b>October 21, 2019, 1:30 p.m.</b> Executive Lounge, Ground Floor, Ombudsman Annex Bldg. Agham Road, Quezon City
<b>DEADLINE OF SUBMISSION OF BIDS</b> (Late bids shall not be accepted)	On or before <b>November 04, 2019, 1:30 p.m.</b> BAC Secretariat Office, Ground Floor, Ombudsman Bldg., Agham Rd, Quezon City
<b>OPENING OF BIDS</b>	<b>November 04, 2019, 1:30 p.m.</b> Auditorium, Ground Floor, Ombudsman Annex Bldg., Agham Rd, Quezon City

9. The Office of the Ombudsman reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**BIDS AND AWARDS COMMITTEE SECRETARIAT (CENTRAL)**

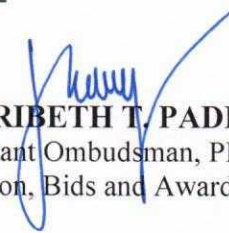
Ground Floor Ombudsman Building,

Agham Road North Triangle, Diliman Quezon City 1105

☎ (02)479-73-00 loc. 2206

✉ [bac@ombudsman.gov.ph](mailto:bac@ombudsman.gov.ph) / [bac.ombudsman@hotmail.com](mailto:bac.ombudsman@hotmail.com)

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**MARIBETH T. PADIOS**  
Assistant Ombudsman, PIEMS  
Chairperson, Bids and Awards Committee