



Republic of the Philippines  
**OFFICE OF THE OMBUDSMAN**  
Ombudsman Building, Agham Road, Diliman, Quezon City

## NOTICE TO PROCEED

### AREZA MOTOR SALES

Areza Bldg. 1 National Highway  
Brgy. Canlalay City of Biñan, Laguna

Attention: **MR. ELTON ENCINA**  
Authorized Representative

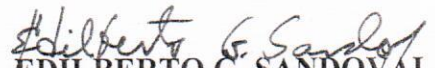
Dear **Mr. Encina**:

The attached **Contract Agreement No. CA-2019-19** having been approved, notice is hereby given to **Areza Motor Sales**, to proceed with the implementation of the **Supply and Delivery of Brand New Motor Vehicle Requirement (1 unit Mini Bus) of the Office of the Ombudsman (PB 2019-08)**, effective on the following day after receipt of the Notice to Proceed.

Upon receipt hereof, you are responsible for delivering the goods and services under the terms and conditions of the Agreement and in accordance with the Implementing Schedule.

Please acknowledge receipt and acceptance of this Notice by signing at the "Conforme" portion at the bottom of this page and furnish us with a signed copy hereof.

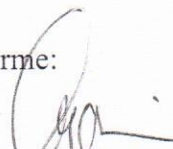
Very truly yours,

  
**EDILBERTO G. SANDOVAL**

Acting Overall Deputy Ombudsman  
(per Office Order No. 396, s. 2019)

Date: \_\_\_\_\_

Conforme:

  
**ELTON A. ENCINA**  
Authorized Representative

Date: 10-1-19