



Republic of the Philippines  
**Office of the Ombudsman**  
 MINDANAO

Corner Earth and Libra Streets, GSIS Heights, Matina, Davao City  
 Website: www.ombudsman.gov.ph/www.philgeps.net.ph

**REQUEST FOR QUOTATION**

The Office of the Ombudsman – Mindanao Office, through its Bids and Awards Committee (BAC), as duly authorized to conduct Small Value Procurement/Shopping in accordance with Sections 53.9 and 52 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, hereby invites all interested suppliers/bidders to offer their lowest government price.

Supplier:	Quotation No: 2019-66 JULY
Address:	PR No: 19-07-078 dated 4 July 2019
	Remarks: 1st Canvass
Tel. No.	Date: July 23, 2019

ATTY. MARIA ILUMINADA S. LAPID-VIVA  
 Chairperson, Bids and Awards Committee,  
 Office of the Deputy Ombudsman for Mindanao  
 Earth corner Libra Streets, GSIS Heights,  
 Matina, Davao City

Dear Sir/Madam:

After having carefully read and accepted the Terms and Conditions of this RFQ and followed the Instructions to Bidders specified in Annex B, hereunder is our quotation/s for the item/s as follows:

Item No.	ABC (PhP.)	Qty./Unit	OMB-MIN SPECIFICATIONS		UNIT PRICE	TOTAL PRICE
1	P 46,570.00	1 lot	VARIOUS OFFICE SUPPLIES AS FOLLOWS:	<input type="checkbox"/> Comply		
			125btl, Alcohol 70% sol. with moisturizer, 500ml.			
			2bxs., Carbon Film, PE blue 216mmx330mm			
			50pcs., Note Pad, stick-on (3"x2")min			
			50pcs., Glue Paste Pen , 59cc			
			125rolls, Transparent Tape, width: 24mm			
			30pcs., DVD Rewritable			
			20pcs., CD Rewritable			
			200pcs., Correction Tape, 8m min			
			20pcs., Numbering Stamp, 6-digit			
			20 pcks. Folder, legal brown, white inner side, 14pts.			
			10bxs., Pencil lead with eraser			
			50rms., Bookpaper, A4, sub 20			
			500 pcs., Folder legal, green, 14pts.			
			10pcs., Expanding Envelope, plastic clear, Blue			
			10pcs., Expanding Envelope, plastic clear, Green			
			10pcs., Expanding Envelope, plastic clear, Red			
			10pcs., Expanding Envelope, plastic clear, Orange			
			10pcs., Expanding Envelope, plastic clear, Violet			

In compliance with GPPB Resolution No. 30-2017, a warranty retention money equivalent to the following shall be imposed:

- 1% for Expendable Supplies and to be release after 3 months period;  
 3% for Non-expendable Supplies and to be release after 1 year period

Deadline of Submission: \_\_\_\_\_ TOTAL PRICE: \_\_\_\_\_

\*Important matters/General Terms and Conditions please see at the back

SUPPLIER'S REPRESENTATIVE  
 (Printed Name)

Signature/Date

BY THE AUTHORITY OF THE  
 BIDS AND AWARDS COMMITTEE

ARIZONA MARTIN J. BOISER  
 AGIO III/Head, BAC Secretariat

Note:

Please state your PhilGeps Number: \_\_\_\_\_

Canvassed by: \_\_\_\_\_

Date: \_\_\_\_\_