



Republic of the Philippines
OFFICE OF THE OMBUDSMAN
Agham Road, Diliman, Quezon City, 1105

**MINUTES OF THE PRE-BID CONFERENCE FOR THE PUBLIC BIDDING FOR
THE SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES
REQUIREMENT OF THE OFFICE OF THE OMBUDSMAN (PB 2019-07)**

**APPROVED BUDGET FOR THE CONTRACT:
THREE MILLION ONE HUNDRED THOUSAND PESOS
(PHP3,100,000.00)**

07 June 2019, Hearing Room, 3:00 P.M.

The Pre-Bid Conference started at 3:20 p.m. with an introduction of the following parties in attendance by Ms. Joan DC. Escalada, Member, BAC Secretariat, to wit:

The Bids and Awards Committee:

DIR. ADORIE T. CORNITO	- Vice-Chairperson
DIR. NELLIE P. BOGUEN-GOLEZ	- Member
ATTY. LORENZO G. VERGARA	- Member
ATTY. JULIEVER ROQUE LAMUG	- Member

The Technical Working Group:

ATTY. LORETO C. CUNANAN	- Chairperson
ATTY. REINER C. SADSAD	- Vice-Chairperson
ATTY. EMILYN CRISTINA M. CASTILLO	- Member
MR. LEOPOLDO M. BINGCANG IV	- Member
MR. ANTHONY A. VILLARAMA	- Member

BAC Secretariat:

MS. JOSEPHINE S. VARGAS	- Head
MR. ROMMEL T. NAKANOMI	- Member
MS. JOAN DC. ESCALADA	- Member
MS. RONALYN S. CALAYO	- Member

Ms. Escalada likewise announced the presence of one (1) prospective bidder, to wit:
1) NISSAN COMMONWEALTH represented by Mr. Romeo Mallari.

Ms. Josephine S. Vargas, Head of the BAC Secretariat, reported the following activities on the Office's compliance with the requirement of R.A. No. 9184:

- 1) The Invitation to Bid was posted at the PhilGEPS, Ombudsman Website and BAC Bulletin Board on 31 May 2019.
- 2) Letters of Invitation for the Pre-Bid Conference, Opening of Bids and Post-Qualification were sent and received by the following Witnesses and Observers:
 - a. Hon. Melchor Arthur H. Carandang (Overall Deputy Ombudsman, OODO)
 - b. Atty. Kristine Joy M. Meñez-Macalalad (Assistant Ombudsman, OMB-Proper)
 - c. Mr. Crisanto S. Frianeza (Secretary General, Phil. Chamber of Commerce and Industry)
 - d. Ms. Ma. Asuncion M. Golez (National President, Philippine Institute of Certified Public Accountants)
 - e. Mr. Joey I. Bernardino (State Auditor IV, Audit Team Leader, COA)

f. Mr. Gerhard G. Basco (President, OMBEA)

With the presence of the Vice-Chairperson and three (3) Members of the Bids and Awards Committee and the five (5) Members of the Technical Working Group (TWG) with the Chairperson in attendance, a quorum to transact business was manifested by Ms. Vargas.

The Pre-Bid Conference was called to order by Dir. Adorie T. Cornito, BAC Vice-Chairperson. She then turned over the discussion to the TWG.

Atty. Emilyn Cristina M. Castillo, TWG Member, proceeded with the presentation of the Invitation to Bid. Mr. Anthony A. Villarama TWG Member discussed the Eligibility requirements and Post-Qualification documents. Atty. Lorenzo G. Vergara, BAC Member informed the prospective bidder that the schedule of the deadline of submission and opening of bids will be re-schedule and the BAC will be issuing a necessary Supplemental/Bid Bulletin for the postponement, he also asked the prospective bidder if he had questions on the presentation.

Mr. Villarama TWG Member presented the technical specifications (Ombudsman Bid Form nos. 1A & 1B) and financial proposals (Ombudsman Bid Form nos. 2A & 2B).

Atty. Lorenzo G. Vergara BAC Member also reminded the prospective bidders to submit the schedule of prices attached on their financial proposals, failure to submit the said documents shall be ground for the rejection of their bid.

The following were the issues / questions raised and the corresponding reply / comments of the BAC and TWG:

PARTICULARS	ISSUES / QUESTIONS RAISED	REPLY / ADDITIONAL COMMENTS
<p>TECHNICAL PROPOSAL FOR LOT 1 (PICK-UP)</p>	<p>NISSAN COMMONWEALTH (M Romeo Mallari): 1st query on the Engine Displacement: <u>2700 to 3000</u>, asked if the TWG will consider changing it to 2488 cc for the engine displacement.</p> <p>2nd query on the Others: At least <u>6.5 inch</u> touch screen, the size of the touch screen they will offer is only 5 inches, will it also be considered.</p> <p>3rd query on the After Sales Support: Service Center in Quezon City and in other parts of Metro Manila <u>Guaranteed availability of spare parts for at least ten (10) years after warranty period</u>, what would be the attachment of this, is this a certification from our dealer that the parts are available for the next 10 years.</p>	<p>TWG: answer for the 1st and 2nd query: They will stick to the technical specifications as written, but they will take note of the observation.</p> <p>Answer for the 3rd query: They will require the winning bidder to submit a certification to make sure that the parts will be available for the next 10 years after the warranty period.'</p>

TECHNICAL PROPOSAL FOR LOT 1 (PICK-UP)	4 th query on Others: Warranty: 3 years or 100,000 km, whichever comes first, <u>including on service and parts</u> , what do you mean by including on service and parts.	Answer for the 4 th query: This only means availability of parts when needed.
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Atty. Vergara reminded the bidders that all questions after the Pre-Bid Conference should be in writing and coursed through the BAC Secretariat.


The BAC Secretariat then showed a short video / presentation on how the bidders should prepare their bids.

There being no more further queries, the Pre-Bid Conference for the Public Bidding for the Supply and Delivery of Brand New Motor Vehicles Requirement of the Office of the Ombudsman (PB 2019-07) was adjourned at 3:55 p.m.

Prepared and attested by:


JOSEPHINE S. VARGAS
 Head, BAC Secretariat


BIDS AND AWARDS COMMITTEE

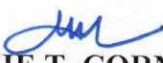

JULIEVER ROQUE LAMUG
 ASPO II, OSP
 Member

JANET C. CABIGAS-VEJERANO
 GIPO III, PIAB-E, PAMO II
 Member

LORENZO G. VERGARA
 GIPO III, OLA
 Member

MARY RAWNSLE V. LOPEZ
 Acting Director, PIMRB
 Member


NELLIE P. BOGUEN-GOLEZ
 Director, PIAB-D, PAMO II
 Member


ADORIE T. CORNITO
 Acting Director II, FMS
 Vice-Chairperson

MARIBETH T. PADIOS
 Assistant Ombudsman, PIEMS
 Chairperson