



Republic of the Philippines
OFFICE OF THE OMBUDSMAN
Agham Road, Diliman, Quezon City, 1104

**MINUTES OF THE PRE-BID CONFERENCE FOR THE
REBIDDING FOR THE SUPPLY AND DELIVERY OF TWO UNITS AIR
CIRCUIT BREAKER (4,000AT) FOR THE OFFICE OF THE OMBUDSMAN
(PB 2019-13)**

**APPROVED BUDGET FOR THE CONTRACT:
ONE MILLION TWO HUNDRED EIGHTY THOUSAND PESOS
(PHP 1,280,000.00)**

30 April 2019, Hearing Room, 1:30 P.M.

The Pre-Bid Conference started at 1:48 p.m. with an invocation led by Ms. Joan DC. Escalada, Member, BAC Secretariat. It was followed by the introduction of the parties in attendance by Ms. Marjorie Hazel R. Cofino, Member, BAC Secretariat, to wit:

The Bids and Awards Committee:

A.O. MARIBETH T. PADIOS	- Chairperson
DIR. MARY RAWNSLE V. LOPEZ	- Member
ATTY. LORENZO G. VERGARA	- Member
ATTY. JULIEVER ROQUE LAMUG	- Member

The Technical Working Group:

ENGR. MADELYN M. ENERIO	- Vice Chairperson
ENGR. GERSON A. PASCUA	- Member

The BAC Secretariat:

MS. JOSEPHINE S. VARGAS	- Head
MS. MARJORIE HAZEL R. COFINO	- Member
MR. ROMMEL T. NAKANOMI	- Member
MS. JOAN DC. ESCALADA	- Member
MS. RONALYN S. CALAYO	- Member

Ms. Cofino likewise announced the presence of two (2) prospective bidders, to wit:
1) AVESCO MARKETING CORPORATION represented by Mr. Jesper Buenazeda Cruz, and 2) PRIMEGOODS TRADING AND ENTERPRISES represented by Mr. Ben Olleta Jr.

Ms. Josephine S. Vargas, Head, BAC Secretariat, reported the following activities on the Office's compliance with the requirements of R.A. No. 9184:

- 1) The Invitation to Bid (ITB) was posted at the PhilGEPS, Ombudsman Website and BAC Bulletin Board on 22 April 2019.
- 2) Letters of Invitation for the Pre-Bid Conference, Opening of Bids and Post-Qualification were sent and received by the following Witnesses and Observers:
 - a. Hon. Melchor Arthur H. Carandang (Overall Deputy Ombudsman, OODO)
 - b. Atty. Kristine Joy M. Meñez-Macalalad (Assistant Ombudsman, OMB-Proper)
 - c. Mr. Crisanto S. Frianeza (Secretary General, Philippine Chamber of Commerce Industry)
 - d. Ms. Ma. Asuncion M. Golez (National President, Philippine Institute of Certified Public Accountants)
 - e. Mr. Joey I. Bernardino (State Auditor IV, Audit Team Leader, COA)

f. Mr. Gerhard G. Basco (OMBEA Representative).

With the presence of the Chairperson and three (3) Members of the Bids and Awards Committee (BAC) and the Chairperson and two (2) Members of the Technical Working Group (TWG), a quorum to transact business was manifested by Ms. Vargas.

The Pre-Bid Conference was called to order by AO Maribeth T. Padios, BAC Chairperson. She then turned over the discussion to the TWG.

Engr. Madelyn M. Enerio, TWG Vice Chairperson, proceeded with the presentation of the Invitation to Bid, Eligibility requirements, and Post-Qualification documents. AO Padios asked the prospective bidders if they had questions on the presentation.

Then Engr. Gerson A. Pascua, TWG Member, presented the project's technical specifications.

Engr. Enerio then presented OMB Bid Form No. 2 (Financial Proposal) and showed the bidders how to properly calculate their bids.

The following were the issues / questions raised and the corresponding reply / comments of the BAC and TWG:

PARTICULARS	ISSUES / QUESTIONS RAISED	REPLY / ADDITIONAL COMMENTS
ELIGIBILITY REQUIREMENTS POST- QUALIFICATION DOCUMENTS	PRIME GOODS TRADING AND ENTERPRISES (Mr. Olleta, Jr.): Is it improper for us to follow-up the result of the post-qualification after submitting all of the documents required? I am asking this based on my experience in another government office.	BAC: A no-contact policy will be applicable during that period. As a general rule, we do not entertain follow-up questions especially in that point in time wherein the BAC and the TWG are conducting post-qualification. Anyway, under the rules, we inform the bidders the result of the bidding.
	AVESCO MARKETING CORP. (Mr. Cruz): With regard to the SLCC, is it required that we should (have a project) with the same ABC or (we should have had a similar project on the delivery of) circuit breakers?	BAC: Regarding the SLCC requirement, RA 9184 gives the definition of what should be included so if they are substantially of the same major components of the projects that you conducted in the past, then it will be generally acceptable. So, it would depend whether the major components of your previous projects are similar to what is being procured by the agency.
TECHNICAL PROPOSAL	PRIME GOODS TRADING AND ENTERPRISES (Mr. Olleta, Jr.): Is it manual-operated or electrical?	TWG (Engr. Pascua): This is manual-operated.


	<p>Is there a KAIC (Kilo Ampere Interrupting Capacity rating) requirement? If yes, may we know the KAIC requirement?</p> <p>Since our offer should be identical to your existing circuit breaker, can we take pictures of it?</p>	<p>Yes, there is a KAIC requirement. We will issue a Supplemental/Bid Bulletin regarding this.</p> <p>BAC: We can have an ocular inspection. We shall schedule it on Friday, 03 May 2019, 1:30 p.m. and post the announcement accordingly.</p>
	<p>AVESCO MARKETING CORP. (Mr. Cruz): May we know the model of the existing circuit breaker?</p> <p>Can we deliver the same or equivalent (item)?</p> <p>If we can deliver the equivalent (item) but with the same dimensions, can we be allowed to retrofit?</p>	<p>TWG (Engr. Pascua): You may check it during the ocular inspection.</p> <p>Yes, you may deliver the same or its equivalent, but it should have the same dimensions.</p> <p>No, you cannot do retrofitting.</p>
	<p>AVESCO MARKETING CORP. (Mr. Cruz): Regarding the scope of work, is this Supply and Delivery only, without Installation? I would just like to clarify this since Page 40 of the bidding documents includes incidental services (<i>f. delivery, transport, hauling, installation, and testing of required components to all designated sites</i>).</p>	<p>TWG (Engr. Pascua): The project is only for the Supply and Delivery of the Air Circuit Breakers.</p>
	<p>PRIME GOODS TRADING AND ENTERPRISES (Mr. Olleta, Jr.): Since it is covered by warranty, should we be on the site during the actual testing? There is already a one-year warranty so if ever there will be a problem during the installation, we can just replace the unit.</p>	<p>BAC: We will just check the bidding documents and issue a Bid Bulletin regarding this, if necessary.</p>
	<p>AVESCO MARKETING CORP. (Mr. Cruz): May we request that we do an ocular inspection now?</p>	<p>BAC: Yes, you may conduct an ocular inspection after this Pre-Bid Conference.</p>

AO Padios reminded the bidders that all questions after the Pre-Bid Conference should be in writing and coursed through the BAC Secretariat. She also emphasized that all tick boxes in the OMB Bid Form No. 1 (Technical Proposal) should be ticked to signify compliance with the Office's technical specifications.

The BAC Secretariat then showed a short video / presentation on how the bidders should prepare their bids.

There being no more further queries, the Pre-Bid Conference for the Rebidding for the Supply and Delivery of Two Units Air Circuit Breaker (4,000AT) for the Office of the Ombudsman (PB 2019-13) was adjourned at 2:17 P.M.

Prepared and attested by:


JOSEPHINE S. VARGAS
Member, BAC Secretariat

BIDS AND AWARDS COMMITTEE




JULIEVER ROQUE LAMUG
Member

JANET CABIGAS-VEJERANO
Member


LORENZO G. VERGARA
Member


NELLIE P. BOGUEN-GOLEZ
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MARY RAWNSLE V. LOPEZ
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