



Republic of the Philippines  
**OFFICE OF THE OMBUDSMAN**  
Ombudsman Building, Agham Road, Diliman, Quezon City

## NOTICE TO PROCEED

**TOYOTA QUEZON AVENUE INC.**  
728 Quezon Avenue,  
Quezon City

Attention: **MS. DIORELLA JEAN R. ALEGATA**  
Marketing Professional


Dear **Ms. Alegata**:

The attached **Contract Agreement No. CA-2019-06** having been approved, notice is hereby given to **Toyota Quezon Avenue Inc.**, to proceed with the implementation of the **Supply and Delivery of Five (5) units Brand New Motor Vehicles (VANS) Requirement (OSP) of the Office of the Ombudsman (PB 2018-29)**, effective on the following day after receipt of the Notice to Proceed.

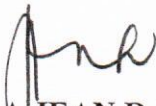
Upon receipt hereof, you are responsible for delivering the goods and services under the terms and conditions of the Agreement and in accordance with the Implementing Schedule.

Please acknowledge receipt and acceptance of this Notice by signing at the "Conforme" portion at the bottom of this page and furnish us with a signed copy hereof.

Very truly yours,

  
**SAMUEL R. MARTIRES**  
Ombudsman  
Date: \_\_\_\_\_

Conforme:

  
**DIORELLA JEAN R. ALEGATA**  
Marketing Professional  
Date: Feb 19, 2019