



Republic of the Philippines
OFFICE OF THE OMBUDSMAN
Agham Road, Diliman, Quezon City, 1104

**MINUTES OF THE PRE-BID CONFERENCE FOR THE PUBLIC BIDDING FOR
THE SUPPLY AND DELIVERY OF TWO (2) UNITS AIR CIRCUIT BREAKER
(4,000AT) FOR THE OFFICE OF THE OMBUDSMAN (PB 2018-19)**

**APPROVED BUDGET FOR THE CONTRACT: ONE MILLION TWO HUNDRED
EIGHTY THOUSAND PESOS (PHP1,280,000.00)**

November 12, 2018, Hearing Room, 2:30 P.M.

The Pre-Bid Conference started at 2:30 p.m. with a prayer led by Ms. Joan DC. Escalada, Member, BAC Secretariat, followed by the introduction of the following parties in attendance, to wit:

The Bids and Awards Committee:

AO MARIBETH T. PADIOS	- Chairperson
DIR. MARY RAWNSLE V. LOPEZ	- Member
ATTY. LORENZO G. VERGARA	- Member

The Technical Working Group:

ENGR. MADELYN M. ENERIO	-Chairperson
MR. BENIGNO EMILIO P. PAMINTUAN	- Member

BAC Secretariat:

MS. JOSEPHINE S. VARGAS	- Head
MR. ROMMEL T. NAKANOMI	- Member
MS. JOAN DC. ESCALADA	- Member
MS. KRISTINE MAE G. BUMAGAT	- Member
MS. RONALYN S. CALAYO	-Member

Witness:

ATTY. EMILYN CRISTINA M. CASTILLO	- OMB-Proper
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Observer:

MS. CANDY BRIGADE CRIZALDO	-COA
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Ms. Escalada announced that there are three (3) prospective bidders namely, 1) AG Datacom represented by Mr. Manny Villacruz, Mr. Justine Concepcion, Mr. Ardy Estañol, Ms. Jessalyn Peralta and Mr. Ferdinand Peraja; 2) Nexus Electrical Network Solutions represented by Mr. Michael Siao; and 3) Innovalite Inc., represented by Mr. Lito A. Estrada.

In compliance with Republic Act No. 9184, the following activities were reported by Ms. Josephine S. Vargas, Head of the BAC Secretariat:

- 1) The Invitation to Bid was posted at the PhilGEPS, Ombudsman Website and BAC Bulletin Board on November 05, 2018;

- 2) Letters of Invitation for the Pre-Bid Conference, Opening of Bids and Post-Qualification were sent and received by the following Witnesses and Observers:
- a. Hon. Melchor Arthur H. Carandang (Overall Deputy Ombudsman, OODO);
 - b. Atty. Kristine Joy M. Meñez-Macalalad (Assistant Ombudsman, OMB-Proper);
 - c. Mr. Crisanto S. Frianeza (Secretary General, Phil. Chamber of Commerce and Industry);
 - d. Ms. Zenaida P. Alcantara (President, Philippine Institute of CPAs);
 - e. Ms. Marilyn R. Laurente (State Auditor IV, Audit Team Leader, COA); and
 - f. Mr. Gerhard G. Basco (President, OMBEA)

With the presence of the Chairperson and two (2) members of the Bids and Awards Committee (BAC) and two (2) members of the Technical Working Group (TWG) with the Chairperson in attendance, a quorum to transact business was manifested by Ms. Vargas.

The Pre-Bid Conference was called to order by AO Maribeth T. Padios, BAC Chairperson. She then turned over the floor to the TWG for the discussion of the eligibility, technical component and financial component and post-qualification documents.

The TWG Chairperson, Engr. Madelyn M. Enerio, discussed the invitation to bid, the eligibility requirements and technical specifications for the project, as well as the bid security. She also discussed the requirements for post-qualification to be submitted by the bidder having the Lowest Calculated Bid.

Afterwards, the BAC Chairperson opened the floor to answer the following queries of the participants.

PARTICULARS	ISSUES RAISED BY THE BIDDERS	BAC/TWG REPLY
Ombudsman Technical Specifications under Section VII	INNOVALITE INC. (Mr. Lito A. Estrada): <i>requested to have an extension on the delivery period, because the units will be delivered from abroad.</i> <i>Same concern with the other prospective bidders.</i>	The BAC and TWG will take note of the observation and will issue a Supplemental Bid Bulletin, if necessary.
Ombudsman Technical Specifications under Section VII	AG DATACOM (Representative): <i>He asks what the Kilo Ampere Interrupting Capacity rating (KAIC)? And can they request an Ocular Inspection?</i>	The BAC and TWG will take note of the observation and will issue a Supplemental Bid Bulletin, if necessary.
Eligibility Requirements	NEXUS ELECTRICAL NETWORK SOLUTIONS (Mr. Michael Siao): <i>particularly on the Single Largest Completed Contract (SLCC) does this need Government transactions only or any Private contract?</i>	The BAC answered that the SLCC which is equivalent to at least 50% of the project to be bid and under RA9184 for SLCC - the Bidder must have completed a Single Largest Completed Contract (SLCC) similar to the Project Government/Private contract.

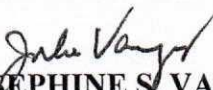
There being no other queries, the BAC Chairperson reminded the bidders to use the sample forms attached to the Bidding Documents; to put tabs on the documents to be submitted; and to have them certified by the company's authorized representative.

The bid must be submitted on time to avoid disqualification.

Should there be any clarification, the bidders should not contact any of the BAC and TWG Members after the Pre-Bid Conference. Any communication should be coursed through the BAC Secretariat and any request for clarification should be in writing.

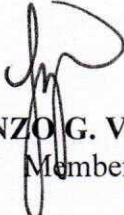
The Pre-Bid Conference for the Public Bidding for the Supply and Delivery of Two (2) units Air Circuit Breaker for the Office of the Ombudsman (PB 2018-19) was adjourned at 3:26 P.M.

Prepared and attested by:


JOSEPHINE S. VARGAS
Head, BAC Secretariat


BIDS AND AWARDS COMMITTEE

JANET CABIGAS-VEJERANO
Member


LORENZO G. VERGARA
Member


MARY RAWNSLE V. LOPEZ
Member

ADORIE T. CORNITO
Vice-Chairperson


MARIBETH T. PADIOS
Chairperson