



Republic of the Philippines
OFFICE OF THE OMBUDSMAN
Agham Road, Diliman, Quezon City, 1104

MINUTES OF THE PRE-BID CONFERENCE FOR THE PUBLIC BIDDING FOR THE SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF FIRE SUPPRESSION SYSTEM FOR THE SERVER ROOM OF THE OFFICE OF THE OMBUDSMAN (PB 2018-18)

**APPROVED BUDGET FOR THE CONTRACT: ONE MILLION THREE HUNDRED TEN THOUSAND PESOS (PHP1,310,000.00)
November 12, 2018, Hearing Room, 1:30 P.M.**

The Pre-Bid Conference started at 1:40 p.m. with a prayer led by Ms. Joan DC. Escalada, Member, BAC Secretariat, followed by the introduction of the following parties in attendance, to wit:

The Bids and Awards Committee:

AO MARIBETH T. PADIOS	- Chairperson
DIR. MARY RAWNSLE V. LOPEZ	- Member
ATTY. LORENZO G. VERGARA	- Member

The Technical Working Group:

MR. DAVE ROLAND P. LIWANAG	- Vice-Chairperson
MR. CYRUS RYNLEE G. BLANCO	- Member

BAC Secretariat:

MS. JOSEPHINE S. VARGAS	- Head
MR. ROMMEL T. NAKANOMI	- Member
MS. JOAN DC. ESCALADA	- Member
MS. KRISTINE MAE G. BUMAGAT	- Member
MS. RONALYN S. CALAYO	-Member

Ms. Escalada announced that there are two (2) prospective bidders namely, 1) Asisi Systems Corp., represented by Mr. Hosea Dimaano; and 2) AG Datacom represented by Mr. Ferdinand Peraja.

In compliance with Republic Act No. 9184, the following activities were reported by Ms. Josephine S. Vargas, Head of the BAC Secretariat:

- 1) The Invitation to Bid was posted at the PhilGEPS, Ombudsman Website and BAC Bulletin Board on November 05, 2018;
- 2) Letters of Invitation for the Pre-Bid Conference, Opening of Bids and Post-Qualification were sent and received by the following Witnesses and Observers:
 - a. Hon. Melchor Arthur H. Carandang (Overall Deputy Ombudsman, OODO);
 - b. Atty. Kristine Joy M. Meñez-Macalalad (Assistant Ombudsman, OMB-Proper);
 - c. Mr. Crisanto S. Frianeza (Secretary General, Phil. Chamber of Commerce and Industry);
 - d. Ms. Zenaida P. Alcantara (President, Philippine Institute of CPAs);
 - e. Ms. Marilyn R. Laurente (State Auditor IV, Audit Team Leader, COA); and
 - f. Mr. Gerhard G. Basco (President, OMBEA)

3) Supplemental Bid/Bulletin No. 1 was issued on 06 November 2018 for the Amendments to the bidding documents

With the presence of the Chairperson and two (2) members of the Bids and Awards Committee (BAC) and two (2) members of the Technical Working Group (TWG) with the Vice-Chairperson in attendance, a quorum to transact business was manifested by Ms. Vargas.

The Pre-Bid Conference was called to order by AO Maribeth T. Padios, BAC Chairperson. She then turned over the floor to the TWG for the discussion of the eligibility, technical component and financial component and post-qualification documents.

The TWG Vice-Chairperson, Mr. Dave Roland P. Liwanag, discussed the invitation to bid, the eligibility requirements and technical specifications for the project as well as the bid security. He also discussed the requirements for post-qualification to be submitted by the bidder having the Lowest Calculated Bid.

Afterwards, the BAC Chairperson opened the floor to answer the following queries of the participants.

PARTICULARS	ISSUES RAISED BY THE BIDDERS	BAC/TWG REPLY
Ombudsman Technical Specifications under Section VII	ASISI SYSTEMS CORP. (Mr. Hosea Dimaano): <i>on page 74 of technical specifications particularly on the Inclusions:</i> <i>All necessary power supply with circuit breaker from the system control panel and/or main circuit panel, are they going to provide all the necessary power supply including the portable UPS or they will just tap on the normal power.</i>	Answer: The supplier can just tap on the Office's power source, if the supplier's systems will require a UPS, the supplier must provide the unit and all the connections will be provided also by the supplier.
Ombudsman Technical Specifications under Section VII	ASISI SYSTEMS CORP. (Mr. Hosea Dimaano): <i>on page 74 of technical specifications regarding on the Inclusions: Mobilization/demobilization, labor, plans, programming, all permits, and training, are we also going to provide all the permits?</i>	Answer: The supplier will also provide all the necessary permits.

Ombudsman Technical Specifications under Section VII	ASISI SYSTEMS CORP. (Mr. Hosea Dimaano): <i>on specifications particularly on Others: A. Testing - Remote Monitoring Operations-</i> <i>How will it be done because our system is conventional and it is a single hazard?</i>	Answer: The Office of the Ombudsman requires an email that can monitor and notify the system.
Ombudsman Technical Specifications under Section VII	AG DATACOM (Mr. Ferdinand Peraja): Can we request a floor plan/layout?	Answer: The layout/floor plan is available upon request and there will be an ocular inspection. The suppliers/bidders will be informed of the schedule through a Supplemental Bid/Bulletin.

There being no other queries, the BAC Chairperson reminded the bidders to use the sample forms attached to the Bidding Documents; to put tabs on the documents to be submitted; and to have them certified by the company's authorized representative.

The bid must be submitted on time to avoid disqualification.

Should there be any clarification, the bidders should not contact any of the BAC and TWG Members after the Pre-Bid Conference. Any communication should be coursed through the BAC Secretariat and any request for clarification should be in writing.

The Pre-Bid Conference for the Public Bidding for the Supply, Delivery, Installation, Testing and Commissioning of Fire Suppression System for the Server Room of the Office of the Ombudsman (PB 2018-18) was adjourned at 2:20 P.M.


Prepared and attested by:


JOSEPHINE S. VARGAS
 Head, BAC Secretariat

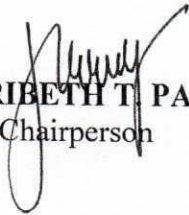
BIDS AND AWARDS COMMITTEE

JANET CABIGAS-VEJERANO
 Member


MARY RAWNSLE V. LOPEZ
 Member


LORENZO G. VERGARA
 Member

ADORIE T. CORNITO
 Vice-Chairperson


MARIBETH T. PADIOS
 Chairperson