



Republic of the Philippines
OFFICE OF THE OMBUDSMAN
Office of the Deputy Ombudsman for the Military
and Other Law Enforcement Offices
Agham Road, Diliman, Quezon City, 1104

NOTICE TO PROCEED

PHILCOPY CORPORATION
793 J. P. Rizal Avenue, Poblacion,
Makati City

Attention: **MR. RYAN DEGRANO**
Account Executive

Dear **Mr. Degrano**:

The attached **Contract Agreement (No. CA-2018-06)** having been approved, notice is hereby given to **PHILCOPY CORPORATION** to proceed with the implementation of the **PB 2018-03: Public Bidding for the Procurement of Various Office Equipment (Photocopying Machine & Digital Duplicator) – Lot 1 for the OMB-MOLEO**, effective on the day following the receipt of this Notice to Proceed.

Upon receipt hereof, you are responsible for delivering the goods and services under the terms and conditions of the Agreement and in accordance with the Implementing Schedule.

Please acknowledge receipt and acceptance of this notice by signing at the “Conforme” portion at the bottom of this page and furnish us with a signed copy hereof.

Very truly yours,

Handwritten signature: Dennis L. Garcia
Handwritten date: 11.8.18
ON LEAVE
DENNIS L. GARCIA
Acting Assistant Ombudsman
Office of the Deputy Ombudsman-MOLEO
Date signed: _____
Handwritten: Pursuant to Office Order No. 817
Handwritten: Series 04 2018

Conforme:

Handwritten signature: Ryan Degrano
RYAN DEGRANO
Account Executive
Date: 11-12-18