



Republic of the Philippines
OFFICE OF THE OMBUDSMAN
Office of the Deputy Ombudsman for Luzon
Agham Road, Diliman, Quezon City 1104

INVITATION TO BID

Re: FOR ONE (1) YEAR RENTAL/LEASE OF TEN (10) UNITS OF PHOTOCOPIERS FOR THE OFFICE OF THE DEPUTY OMBUDSMAN FOR LUZON

The Office of the Deputy Ombudsman for Luzon, through the General Appropriation Act, intends to apply the sum of **Five Hundred Thousand Pesos (PhP500,000.00)**, being the Approved Budget for the Contracts (ABCs) as payment for its requirements of **One (1) Year Rental/Lease of Ten (10) Units of Photocopiers for the Office of the Deputy Ombudsman for Luzon**. Bids received in excess of the ABC shall be rejected automatically during the bid opening.

The OMB-Luzon now invites bids for the said requirements. Prospective bidders should have experience in undertaking a similar project within the last three (3) year with an amount of at least 50% of the proposed project for bidding. The description of an eligible bidder is contained in the Bidding documents and Instruction to Bidders. Bidding will be conducted through competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 9184, otherwise known as the “Government Procurement Reforms Act”.

Bidding is restricted to Filipino citizen/ sole proprietorship, partnership, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organization of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to R.A. No. 5183 and subject to Commonwealth Act No. 138. Interested bidders should be enrolled at the Electronic Filing and Payment System (eFPS) program of the Bureau of Internal Revenue (BIR), pursuant to Executive Order No. 398, RR 3-2005, and must be registered under the Philippine Government Electronic Procurement System (PhilGEPS).

Cost of Bid Documents and Schedule of bidding activities:

COST OF BIDDING DOCUMENTS	PhP 500.00 per set (non-refundable)
SELLING PERIOD OF BIDDING DOCUMENTS	October 2, 2018 to November 16, 2018 OMB-Luzon BAC Secretariat 3 rd Floor Ombudsman Bldg.
PRE-BID CONFERENCE (Open to all interested parties)	October 26, 2018, 10:00 a.m. Ombudsman Hearing Room Ground Floor, Ombudsman Bldg.
DEADLINE FOR SUBMISSION OF BIDS (Bids shall be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 18. Late bids shall not be accepted.)	On or before November 16, 2018, 9:45 a.m. Ombudsman Hearing Room Ground Floor, Ombudsman Bldg.
OPENING OF BIDS (Bids will be opened in the presence of the bidders/representatives who choose to attend.)	November 16, 2018, 10:00 a.m. Ombudsman Hearing Room, Ground Floor, Ombudsman Bldg.

The OMB-Luzon reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

For further information, please refer to:

OMB-LUZON – THE BIDS AND AWARDS COMMITTEE SECRETARIAT

3rd Floor Ombudsman Bldg, Agham Road, North Traingle,
Diliman, Quezon City 1100

c/o Catherine Isabel M. Frias or Miriam Joy G. Panaligan at telephone number 479-7300 local 4361

BIDS AND AWARDS COMMITTEE