



Republic of the Philippines

Office of the Ombudsman

MINDANAO

Cor. Earth & Libra Sts., GSIS Heights, Matina, Davao City

Telephone No. 221-3431 to 33 Telefax No. 221-1210

Website: www.ombudsman.gov.ph/www.philgeps.net.ph

REQUEST FOR QUOTATION

Supplier:	Quotation No. 2018-81 SEPTEMBER
Address:	P.R. 18-08-089 dated 29 August 2018
	Remarks: 1st Canvass
Tel. No:	Date : September 4, 2018

Gentlemen:

Please quote your lowest government price for the following items specified below:

Item No.	ABC Php	Quantity/ Unit	OMB-MIN Specifications		Unit Price	Total Price
1	198,000.00	1000 rms.	Bookpaper, long, sub. 20	<input type="checkbox"/> comply		
2	16,900.00	100 rms.	Bookpaper, short, sub. 20	<input type="checkbox"/> comply		
3	6,500.00	100 pcs.	Boxes for document storage (15" x 12" x 10")	<input type="checkbox"/> comply		
4	480.00	10 pcs.	Cutter, heavy duty	<input type="checkbox"/> comply		
5	350.00	10 pairs	Scissors, 6"	<input type="checkbox"/> comply		
6	350.00	1 box	Face Masks, 100's/box	<input type="checkbox"/> comply		
7	650.00	1 box	Surgical Gloves, 100's/box	<input type="checkbox"/> comply		
8	3,750.00	15 units	Calculator, compact, 12-digits	<input type="checkbox"/> comply		
9	400.00	20 pcs.	Ruler, plastic, 450mm (18"), W: 38mm min	<input type="checkbox"/> comply		
10	2,125.00	85 boxes	Paper Clips, gem type, jumbo 48mm, 100s/box	<input type="checkbox"/> comply		
11	1,120.00	80 boxes	Paper Clips, gem type 32mm, 100s/box	<input type="checkbox"/> comply		
12	9,800.00	20 pcs.	Flash Drive, 16GB, USB 2.0, plug and play	<input type="checkbox"/> comply		
13	6,000.00	500 pcs.	Folder, expanding, legal, green	<input type="checkbox"/> comply		
14	2,880.00	6 packs	Folder, pressboard plain, white legal, 100s/box	<input type="checkbox"/> comply		
15	9,600.00	20 packs	Folder, long brown, white innerside, 14pts., 100s/pack	<input type="checkbox"/> comply		
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Deadline of Submission: _____ TOTAL PRICE: _____

Important:

- Prices should be valid for forty-five (45) days.
- Delivery Period: 3 working days upon receipt of P.O. (Pls. state no. of days of delivery if beyond the required 3 working days);
- Term of Payment : **CHARGED ACCOUNT**, unless specified;
- Total Price quoted above is subject to withholding tax and payable check.
- For **NON-ACCREDITED OFFICE OF THE OMBUDSMAN** suppliers, please call 221-3431 regarding accreditation requirements.

SUPPLIER'S REPRESENTATIVE
 (Printed Name)

 Signature / Date

BY THE AUTHORITY OF THE
BIDS AND AWARDS COMMITTEE:

(Sgd.) **ARIZONA MARTIN J. BOISER**
 AGIO III/Head, BAC Secretariat

Canvassed by: _____

Note:

Please write your PHILGEPS Certificate Number: _____

Date: _____