



Republic of the Philippines
OFFICE OF THE OMBUDSMAN
Agham Road, Diliman, Quezon City, 1104

**MINUTES OF THE PRE-BID CONFERENCE FOR THE PUBLIC BIDDING FOR
THE SUPPLY, INSTALLATION AND CONFIGURATION OF INTERNET
BANDWIDTH FOR THE OFFICE OF THE OMBUDSMAN
(PB 2018-17)**

**APPROVED BUDGET FOR THE CONTRACT: ONE MILLION SIX HUNDRED
EIGHTY THOUSAND PESOS (PHP1, 680,000.00)
July 26, 2018, Hearing Room, 1:30 P.M.**

The Pre-Bid Conference started at 1:30 p.m. with a prayer led by Ms. Joan DC. Escalada, Member, BAC Secretariat, followed by Ms. Marjorie Hazel R. Cofino, Member, BAC the introduction of the following parties in attendance, to wit:

The Bids and Awards Committee:

AO MARIBETH T. PADIOS	- Chairperson
DIR. ADORIE T. CORNITO	-Vice-Chairperson
ATTY. MARY RAWNSLE V. LOPEZ	-Member
ATTY. LORENZO G. VERGARA	- Member

The Technical Working Group:

MR. ADRIAN D. SANTOS	-Chairperson
MR. DAVE ROLAND P. LIWANAG	-Vice-Chairperson
MR. CHRISTOPHER JOHN R. LASAM	-Member
ENGR. GERSON A. PASCUA	-Member

BAC Secretariat:

MS. JOSEPHINE S. VARGAS	- Member
MS. MARJORIE HAZEL R. COFINO	-Member
MR. ROMMEL T. NAKANOMI	- Member
MS. JOAN DC. ESCALADA	- Member
MS. KRISTINE MAE G. BUMAGAT	- Member
MS. RONALYN S. CALAYO	-Member

Ms. Cofino announced that there were four (4) prospective bidders namely, 1) Eastern Telecommunication Phils., Inc., represented by Ms. Evita Tilaon and Mr. Andrew Niko Pingue; 2) Now Corp., represented by Mr. Glennford C. Tunguno, Mr. Pepito Dela Cerna and Mr. Patrick Uy; 3) Converge represented by Ms. Mariz Juan, Jenina Recide and Rodora R. Gonzalez; 4) Globe Telecom represented by Mr. Medel Jose Pascual.

The following activities in compliance with R.A. 9184 were reported by Ms. Josephine S. Vargas, Head of BAC Secretariat.

- 1) The Invitation to Bid was posted at the PhilGEPS, Ombudsman Website and BAC Bulletin Board on July 16, 2018.
- 2) Letters of Invitation for the Pre-Bid Conference, Opening of Bids and Post-Qualification were sent and received by the following Witnesses and Observers:
 - a. Hon. Melchor Arthur H. Carandang (Overall Deputy Ombudsman, OODO)
 - b. Atty. Sergio Duke B. Villar (GIPO III, OMB Proper)

<p>Ombudsman Technical Specifications under Section VII</p>	<p>Query of Ms. Mariz Juan representative of Converge, can they just give the switch and then after the configuration of the switch they will direct it on the modem or is it really require the router or can we just direct on the fiber.</p>	<p>The TWG said that as long as they can comply with the technical specifications then its okay.</p>
<p>Ombudsman Technical Specifications under Section VII</p>	<p>Query of Mr. Andrew Niko Pingue representative of Eastern Telecommunication Phils., Inc., on the item no. 4) With high level of commitment on network availability and local loop of at least 99.5%, stated on the rebate at least within two (2) hours, if they can't fix the network the OMB will rebate and on the Special Conditions of Contract 17.4 The period for correction of defects in the warranty period is within two (2) hours; If un-repairable, the Supplier shall provide reduction in airtime usage and cost of internet for no services rendered. They would like to clarify because it has confusion. The standard time is four (4) hours.</p>	<p>The BAC and TWG will take note regarding on the observation and will issue the necessary Supplemental Bid Bulletin, if necessary.</p>
<p>Ombudsman Technical Specifications under Section VII</p>	<p>Query of Ms. Mariz Juan representative of Converge, on the item no. 13) (a) Tier-1 carrier and must not be the existing provider of the Office of the Ombudsman to complement the active-active back-up, for the ISSP is it really needed to be a Tier-1 carrier or if we can still join whether we are a tier-1 carrier or not. When we say tier-1 it could limit the supplier who can join this bidding because we all know that the only tier-1 in the Philippines is PLDT and Globe.</p>	<p>The TWG answered that they are really targeting a tier-1 carrier considering the infrastructure and the connection on the network, so we stick to tier-1.</p> <p>The BAC will take note regarding on the observation and will issue the necessary Supplemental Bid Bulletin, if necessary.</p>
<p>Ombudsman Technical Specifications under Section VII</p>	<p>Query of Mr. Medel Jose Pascual representative of Globe Telecom on the item no. 3) Provision of at least 30 usable Public IP addresses, can we lower the 30 usable into 29 usable.</p>	<p>The BAC and TWG will take note regarding on the observation and will issue the necessary Supplemental Bid Bulletin, if necessary.</p>

- c. Mr. Crisanto S. Frianeza (Secretary General, Phil. Chamber of Commerce and Industry)
- d. Ms. Zenaida P. Alcantara (President, Philippine Institute of CPAs)
- e. Ms. Marilyn R. Laurente (State Auditor IV, Audit Team Leader, COA)
- f. Mr. Gerhard G. Basco (President, OMBEA)

With the presence of the Chairperson and three (3) Members of the Bids and Awards Committee and the four (4) Members of the Technical Working Group (TWG) with the Chairperson in attendance, a quorum to transact business was manifested by Ms. Vargas.

The Pre-Bid Conference was called to order by AO Maribeth T. Padios, BAC Chairperson. She then turned over the floor to the Technical Working Group for the discussion of the eligibility, technical component and financial component and post-qualification documents.

The TWG Chairperson, Mr. Adrian D. Santos, discussed the Invitation to Bid and Eligibility Requirements and Mr. Dave Roland P. Liwanag, Vice-Chairperson of the TWG discussed the technical specifications for the project as well as the bid security. He also discussed the requirements for post-qualification to be submitted by the bidder having the Lowest Calculated Bid.


Afterwards, the BAC Chairperson opened the floor to answer any query of the participant.

PARTICULARS	ISSUES RAISED BY THE BIDDERS	BAC/TWG REPLY
Eligibility Requirements and Preparation	Query of Eastern Telecommunication Phils., Inc., represented by Ms. Evita Tilaon on the preparation of the eligibility and technical component, ask if how many copy of the documents.	The BAC said two (2) copies of the eligibility and technical component and two (2) copies of financial component, 1 original and 1 copy.
Secretary's Certificate	Query of Eastern Telecommunication Phils., Inc., represented by Ms. Evita Tilaon ask if they can provide their own format or is it mandatory to use the prescribed template by the Ombudsman	The BAC answered that it is the supplier's call, but they reminded the prospective bidder that it must include all the content of the Ombudsman Form for Secretary's Certificate.
Ombudsman Technical Specifications under Section VII	Query of Mr. Medel Jose Pascual representative of Globe Telecom on the technical specifications, if the office are requiring a fiber connectivity or can we do either radio or copper class wire and for the wireless connectivity.	The TWG answered as indicated in the technical specifications fiber-to-the-building connection and as for the wireless the supplier must provide a router.

There being no queries, the BAC reminded the bidders to use the sample forms attached to the Bidding Documents and put tabs on the documents to be submitted and have them certified by the company's authorized representative. The bid must be submitted on time to avoid disqualification. Should there be any clarification, the bidders should not contact any of the BAC and TWG Members after the Pre-Bid Conference and any communication should be through the BAC Secretariat.

The Pre-Bid Conference for the Public Bidding for the Supply, Installation and Configuration of Internet Bandwidth for the Office of the Ombudsman (PB 2018-17) was adjourned at 2:30 P.M.

Prepared and attested by

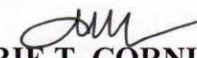

JOSEPHINE S. VARGAS
Head, BAC Secretariat

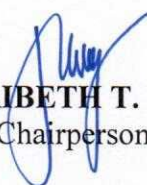
BIDS AND AWARDS COMMITTEE

CLAUDETTE A. GRANVILLE
Member


LORENZO G. VERGARA
Member


MARY RAWNSLE V. LOPEZ
Member


ADORIE T. CORNITO
Vice-Chairperson


MARIBETH T. PADIOS
Chairperson