



SUPPLEMENTAL/BID BULLETIN NO. 1

26 July 2018
PB 2018-03

**AMENDMENTS TO THE BIDDING DOCUMENTS OF THE
PUBLIC BIDDING FOR THE PROCUREMENT OF VARIOUS OFFICE
EQUIPMENT (PHOTOCOPYING MACHINE & DIGITAL DUPLICATOR) FOR
THE OFFICE OF THE DEPUTY OMBUDSMAN FOR THE MILITARY AND
OTHER LAW ENFORCEMENT OFFICES (OMB-MOLEO)**

As discussed during the Pre-Bid Conference held on 25 July 2018, the Bids and Awards Committee hereby issues amendments and clarifications to the previously issued Bidding Documents. All prospective bidders are hereby advised that the following portions of the Technical Specifications of the issued Bidding Documents for this procurement project, and the related provisions in the Bidding Documents are hereby amended as follows:

TECHNICAL SPECIFICATIONS

LOT 1-PHOTOCOPYING MACHINE		
SEQ	UNIT	QTY.
1	unit	1
OMB-MOLEO SPECIFICATIONS		
PHOTOCOPYING MACHINE		
Document Feeder/Processor: single scan document processor		
Input paper capacity: <u>Four 500-sheets universal paper cassette</u> and one minimum of 100 sheets multi-purpose tray		
Memory: minimum of 4GB		
Hard Disk: minimum of 320 GB		
Copy Resolution: 1,200x1,200 dpi		
Print Resolution: 1,200x1,200 dpi		
Print speed: minimum speed of 60 copies/prints per minute		
Paper Sorting: Electronic Auto Sorting		
Print or Copy Size: A6 up to A3		
With <u>staple finisher</u>		
<u>With copier table</u>		
OTHER CONDITIONS		
<ul style="list-style-type: none">• With free lifetime service Guarantee• Warranty on the machine and spare parts: 2 years warranty or <u>1,000,000</u> copies/print/scan whichever comes first;• Warranty for accessories/options: 1 year from date of delivery;• All equipment and components should be original and brand new• Regular maintenance check shall be conducted by the service provider on all machines once a month to ensure continuous or uninterrupted operation;• Free orientation for all end-users for actual demonstration and familiarization on the features and operation of the machines;• The supplier must have been <u>in the business of selling business machines</u> for at least five (5) years and is an authorized service partner and reseller of the product/unit being offered.• FREE initial Consumables;• FREE delivery, including hardware setup and installation;• Delivery period: within thirty (30) calendar days after receipt of Notice to Proceed.		

			<p>EQUIPMENT AFTER SALES SUPPORT</p> <ul style="list-style-type: none"> Monday to Friday, office hours technical support/ after sales service; Capable of providing technical service/assistance within 24 hours OR next business day on-site (NBDOS) warranty; Bidder / supplier must have an official website and capable of receiving request for technical support / service by phone and by its official corporate email account. Under warranty coverage: If unrepairable within 24 hours, a free service backup unit (1:1) of the same or higher specification must be provided by the supplier until defective unit is considered repaired
--	--	--	---

Note: The total cost should be VAT inclusive.

LOT 2-DIGITAL DUPLICATOR			
SEQ	UNIT	QTY.	OMB-MOLEO SPECIFICATIONS
1	unit	1	<p>DIGITAL DUPLICATOR</p> <p>Master making/printing methods: High-speed digital master-making / fully automatic printing</p> <p>Scanning resolution: 600 dpi x 600 dpi</p> <p>Printing image resolution: 300 dpi x 600 dpi</p> <p>Print Speed: 150 ppm</p> <p>Print or Copy Size: A3 up to A4</p> <p>Ink supply: Fully automatic</p> <p>Master Supply/Disposal: Fully automatic 220 sheets per roll</p> <p>Master Disposal Capacity: 100 sheets</p> <p>User interface: LCD Touch Panel</p> <p>With table</p> <p>OTHER CONDITIONS</p> <ul style="list-style-type: none"> With free lifetime service Guarantee Warranty on the machine and spare parts : 2 years warranty; Warranty for accessories/options: 1 year from date of delivery; All equipment and components should be original and brand new Regular maintenance check shall be conducted by the service provider on all machines once a month to ensure continuous or uninterrupted operation; Free orientation for all end-users for actual demonstration and familiarization on the features and operation of the machine; The supplier must have been in the business of selling business machines for at least five (5) years and is an authorized service partner and reseller of the product/unit being offered. FREE 5 master; FREE 5 inks; FREE initial consumables; FREE delivery, including hardware setup and installation; Delivery period: within thirty (30) calendar days after receipt of Notice to Proceed <p>EQUIPMENT AFTER SALES SUPPORT</p> <ul style="list-style-type: none"> Monday to Friday, office hours technical support/ after sales service; Capable of providing technical service/assistance within 24 hours OR next business day on-site (NBDOS) warranty; Bidder / supplier must have an official website and capable of receiving request for technical support / service by phone and by its official corporate email account. Under warranty coverage: If unrepairable within 24 hours, a free service backup unit (1:1) of the same or higher specification must be provided by the supplier until defective unit is considered repaired.

Note: The total cost should be VAT inclusive.

df

OMBUDSMAN BID FORM NO. 1A – TECHNICAL PROPOSAL

LOT 1 – PHOTOCOPYING MACHINE			Bidder's Specification
SEQ	UNIT	QTY.	OMB-MOLEO SPECIFICATIONS
1	unit	1	PHOTOCOPYING MACHINE Document Feeder/Processor: single scan document processor <input type="checkbox"/> Comply Input paper capacity: <u>Four 500-sheets universal paper cassette</u> and one minimum of 100 sheets multi-purpose tray <input type="checkbox"/> Comply Memory: minimum of 4GB <input type="checkbox"/> Comply Hard Disk: minimum of 320 GB <input type="checkbox"/> Comply Copy Resolution: 1,200x1,200 dpi <input type="checkbox"/> Comply Print Resolution: 1,200x1,200 dpi <input type="checkbox"/> Comply Print speed: minimum speed of 60 copies/print per minute <input type="checkbox"/> Comply Paper Sorting: Electronic Auto Sorting <input type="checkbox"/> Comply Print or Copy Size: A6 up to A3 <input type="checkbox"/> Comply With <u>staple finisher</u> <input type="checkbox"/> Comply With copier table <input type="checkbox"/> Comply OTHER CONDITIONS <ul style="list-style-type: none"> • With free lifetime service Guarantee • Warranty on the machine and spare parts: 2 years warranty or <u>1,000,000</u> copies/print/scan whichever comes first; • Warranty for accessories/options: 1 year from date of delivery; • All equipment and components should be original and brand new • Regular maintenance check shall be conducted by the service provider on all machines once a month to ensure continuous or uninterrupted operation; • Free orientation for all end-users for actual demonstration and familiarization on the features and operation of the machines; • The supplier must have been <u>in the business of selling business machines</u> for at least five (5) years and is an authorized service partner and reseller of the product/unit being offered. • FREE initial Consumables; • FREE delivery, including hardware setup and installation; • Delivery period: within thirty (30) calendar days after receipt of Notice to Proceed.
			EQUIPMENT AFTER SALES SUPPORT <ul style="list-style-type: none"> • Monday to Friday, office hours technical support/ after sales service; • Capable of providing technical service/assistance within 24 hours OR next business day on-site (NBDOS) warranty; • Bidder / supplier must have an official website and capable of receiving request for technical support / service by phone and by its official corporate email account. • Under warranty coverage: If unrepairable within 24 hours, a free service backup unit (1:1) of the same or higher specification must be provided by the supplier until defective unit is considered repaired <input type="checkbox"/> Comply

OMBUDSMAN BID FORM NO. 1B – TECHNICAL PROPOSAL

LOT 2 – DIGITAL DUPLICATOR			Bidder's Specification
SEQ	UNIT	QTY.	OMB-MOLEO SPECIFICATIONS
1	unit	1	DIGITAL DUPLICATOR Master making/printing methods: High-speed digital master- <input type="checkbox"/> Comply

ff

		making/fully automatic printing	
		Scanning Resolution: 600 dpi x 600 dpi	<input type="checkbox"/> Comply
		Printing Image Resolution: 300 dpi x 600 dpi	<input type="checkbox"/> Comply
		Print speed: <u>150 ppm</u>	<input type="checkbox"/> Comply
		Print or Copy Size: A3 up to A4	<input type="checkbox"/> Comply
		Ink Supply: Fully Automatic	<input type="checkbox"/> Comply
		Master Supply/Disposal: Fully Automatic 220 sheets per roll	<input type="checkbox"/> Comply
		Master Disposal Capacity: 100 sheets	<input type="checkbox"/> Comply
		User Interface: LCD Touch Panel	<input type="checkbox"/> Comply
		With table	<input type="checkbox"/> Comply
		OTHER CONDITIONS	<input type="checkbox"/> Comply
		<ul style="list-style-type: none"> • With free lifetime service Guarantee • Warranty on the machine and spare parts : 2 years warranty; • Warranty for accessories/options: 1 year from date of delivery; • All equipment and components should be original and brand new • Regular maintenance check shall be conducted by the service provider on all machines once a month to ensure continuous or uninterrupted operation; • Free orientation for all end-users for actual demonstration and familiarization on the features and operation of the machine; • The supplier must have been <u>in the business of selling business machines</u> for at least five (5) years and is an authorized service partner and reseller of the product/unit being offered. • FREE 5 master; • <u>FREE 5 inks</u>; • FREE initial consumables; • FREE delivery, including hardware setup and installation; • Delivery period: within thirty (30) calendar days after receipt of Notice to Proceed. 	
		EQUIPMENT AFTER SALES SUPPORT	<input type="checkbox"/> Comply
		<ul style="list-style-type: none"> • Monday to Friday, office hours technical support/ after sales service; • Capable of providing technical service/assistance within 24 hours OR next business day on-site (NBDOS) warranty; • Bidder / supplier must have an official website and capable of receiving request for technical support / service by phone and by its official corporate email account. • Under warranty coverage: If unrepairable within 24 hours, a free service backup unit (1:1) of the same or higher specification must be provided by the supplier until defective unit is considered repaired. 	

OMBUDSMAN BID FORM NO. 2A – FINANCIAL PROPOSAL

LOT 1 – PHOTOCOPYING MACHINE			Unit Cost	Total Cost
1	unit	1		
		PHOTOCOPYING MACHINE Document Feeder/Processor: single scan document processor Input paper capacity: <u>Four 500-sheets universal paper cassette</u> and one minimum of 100 sheets multi-purpose tray Memory: minimum of 4GB Hard Disk: minimum of 320 GB Copy Resolution: 1,200x1,200 dpi Print Resolution: 1,200x1,200 dpi Print speed: minimum speed of 60 copies/prints per minute Paper Sorting: Electronic Auto Sorting Print or Copy Size: A6 up to A3 With <u>staple finisher</u> <u>With copier table</u>		

SP

		<p>OTHER CONDITIONS</p> <ul style="list-style-type: none"> • With free lifetime service Guarantee • Warranty on the machine and spare parts: 2 years warranty or <u>1,000,000</u> copies/print/scan whichever comes first; • Warranty for accessories/options: 1 year from date of delivery; • All equipment and components should be original and brand new • Regular maintenance check shall be conducted by the service provider on all machines once a month to ensure continuous or uninterrupted operation; • Free orientation for all end-users for actual demonstration and familiarization on the features and operation of the machines; • The supplier must have been <u>in the business of selling business machines</u> for at least five (5) years and is an authorized service partner and reseller of the product/unit being offered. • FREE initial Consumables; • FREE delivery, including hardware setup and installation; • Delivery period: within thirty (30) calendar days after receipt of Notice to Proceed. <p>EQUIPMENT AFTER SALES SUPPORT</p> <ul style="list-style-type: none"> • Monday to Friday, office hours technical support/ after sales service; • Capable of providing technical service/assistance within 24 hours OR next business day on-site (NBDOS) warranty; • Bidder / supplier must have an official website and capable of receiving request for technical support / service by phone and by its official corporate email account. • Under warranty coverage: If unrepairable within 24 hours, a free service backup unit (1:1) of the same or higher specification must be provided by the supplier until defective unit is considered repaired 	
--	--	--	--

OMBUDSMAN BID FORM NO. 2B – FINANCIAL PROPOSAL

LOT 2 – DIGITAL DUPLICATOR			Unit Cost	Total Cost
1	unit	1		
		<p>DIGITAL DUPLICATOR Master making/printing methods: High-speed digital master-making/fully automatic printing Scanning Resolution: 600 dpi x 600 dpi Printing Image Resolution: 300 dpi x 600 dpi Print Speed: <u>150 ppm</u> Print or Copy Size: A3 up to A4 Ink Supply: Fully Automatic Master Supply/Disposal: Fully Automatic 220 sheets per roll Master Disposal Capacity: 100 sheets User Interface: LCD Touch Panel With Table</p> <p>OTHER CONDITIONS</p> <ul style="list-style-type: none"> • With free lifetime service Guarantee • Warranty on the machine and spare parts : 2 years warranty; • Warranty for accessories/options: 1 year from date of delivery; 		

OR

	<ul style="list-style-type: none">• All equipment and components should be original and brand new• Regular maintenance check shall be conducted by the service provider on all machines once a month to ensure continuous or uninterrupted operation;• Free orientation for all end-users for actual demonstration and familiarization on the features and operation of the machine;• The supplier must have been <u>in the business of selling business machines</u> for at least five (5) years and is an authorized service partner and reseller of the product/unit being offered.• FREE 5 master;• <u>FREE 5 inks</u>;• FREE initial consumables;• FREE delivery, including hardware setup and installation;• Delivery period: within thirty (30) calendar days after receipt of Notice to Proceed. <p>EQUIPMENT AFTER SALES SUPPORT</p> <ul style="list-style-type: none">• Monday to Friday, office hours technical support/ after sales service;• Capable of providing technical service/assistance within 24 hours OR next business day on-site (NBDOS) warranty;• Bidder / supplier must have an official website and capable of receiving request for technical support / service by phone and by its official corporate email account.• Under warranty coverage: If unrepairable within 24 hours, a free service backup unit (1:1) of the same or higher specification must be provided by the supplier until defective unit is considered repaired.	
--	--	--

All prospective bidders are also hereby informed that the amended Bidding Documents, to include the amended Bid Forms may be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and Ombudsman Website, and are also available with the OMB-MOLEO BAC Secretariat.

Further, bidders who have already purchased the bidding documents are reminded to use the Amended Bid Forms, as found in the Amended Bidding Documents, which are attached to this Supplemental/Bid Bulletin.

For further inquiries, you may contact the OMB-MOLEO Bids and Awards Committee Secretariat at Tel. No. (02) 479-7300 loc. 5235.

Please be guided accordingly.



ALAN R. CAÑARES
Director IV, PACPB

Chairperson, Bids and Awards Committee

