



Republic of the Philippines  
**Office of the Ombudsman**  
 Office of the Deputy Ombudsman for Mindanao  
 Cor. Earth & Libra Sts., OSIS Heights, Matina, Davao City

**ANNUAL PROCUREMENT PLAN FOR C.Y. 2019**

CODE	Procurement Program/Project	PMO/End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	
<b>1. MACHINERY &amp; EQUIPMENT</b>												
<b>1.I. OFFICE EQUIPMENT</b>												
2019-OFE-0002	Machine, Paper Cutting, Heavy Duty	FIB	NP-SVP	PhilGEPS/OMB-Website		1st Quarter		GoP	3,000.00	3,000.00		
2019-OFE-0006	Puncher, Metal, Heavy Duty	CREMEB	NP-SVP	PhilGEPS/OMB-Website		1st Quarter		GoP	600.00	600.00		
2019-OFE-0009	2 units, Wireless Presenter	PACPB	NP-SVP	PhilGEPS/OMB-Website		1st Quarter		GoP	6,000.00	6,000.00		
<b>1.II. INFORMATION &amp; COMMUNICATION TECHNOLOGY EQUIPMENT</b>												
2019-ICT-0003	2 units, External Hard Drive, Portable (2 TB)	FLAAPB-D	NP-SVP	PhilGEPS/OMB-Website		1st Quarter		GoP	16,000.00	16,000.00		
2019-ICT-0004	23 units, External Hard Drive, Portable (500 GB)	CREMEB & FLAAPB-B	NP-SVP	PhilGEPS/OMB-Website		1st Quarter		GoP	12,650.00	12,650.00		
2019-ICT-0005	15 units, Uninterruptible Power Supply (UPS)	FLAAPB-A	NP-SVP	PhilGEPS/OMB-Website		1st Quarter		GoP	60,000.00	60,000.00		
2019-ICT-0009	Printer w/ Scanner (Automatic Document Feeder)	PACPB	NP-SVP	PhilGEPS/OMB-Website		1st Quarter		GoP	12,000.00	12,000.00		
2019-ICT-0013	3 units, Printer, Inkjet	FIB	NP-SVP	PhilGEPS/OMB-Website		1st Quarter		GoP	22,500.00	22,500.00		
<b>2. MAINTENANCE &amp; OTHER OPERATING EXPENSES</b>												
<b>2.I. TRAVELING EXPENSES</b>												
2018-TRV-0001	Traveling Expenses	OMB-MIN & CDO Regional Office		Delegated to Administrative Services				GoP	1,500,000.00	1,500,000.00		
<b>2.II. TRAINING EXPENSES</b>												
2018-TRN-0001	Training Expenses	OMB-MIN & CDO Regional Office		Delegated to Administrative Services				GoP	700,000.00	700,000.00		
<b>2.III. COMMUNICATION EXPENSES</b>												
2019-CMN-0001	Postage & Courier Services	OMB-MIN & CDO Regional Office		Delegated to Administrative Services				GoP	700,000.00	700,000.00		
2019-CMN-0002	Telephone Expenses (Mobile/Landline)	OMB-MIN & CDO Regional Office		Delegated to Administrative Services				GoP	1,000,000.00	1,000,000.00		
2019-CMN-0003	Internet Subscription Expenses	OMB-MIN & CDO Regional Office		Delegated to Administrative Services				GoP	1,000,000.00	1,000,000.00		
2019-CMN-0004	Cable, Satellite, Telegraph and Radio Expenses	OMB-MIN & CDO Regional Office		Delegated to Administrative Services				GoP	50,000.00	50,000.00		
<b>2.IV. GENERAL SERVICES</b>												
2019-JNT-0001	Janitorial Services	OMB-MIN & CDO Regional Office	Public Bidding	PhilGEPS/OMB-Website		4th Quarter of C.Y. 2018		GoP	1,500,000.00	1,500,000.00		
2019-SFC-0001	Security Services	OMB-MIN & CDO Regional Office	Public Bidding	PhilGEPS/OMB-Website		4th Quarter of C.Y. 2018		GoP	3,000,000.00	3,000,000.00		
2019-GNS-0001	Other General Services	OMB-MIN & CDO Regional Office	Public Bidding	PhilGEPS/OMB-Website		4th Quarter of C.Y. 2018		GoP	1,300,000.00	1,300,000.00		
<b>2.V. REPAIRS &amp; MAINTENANCE</b>												
2019-RPM-0001	Repairs & Maintenance - Buildings & Other Structures	OMB-MIN & CDO Regional Office	NP-SVP	PhilGEPS/OMB-Website		as the need arises		GoP	250,000.00	250,000.00		



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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	
<b>2.V. REPAIRS &amp; MAINTENANCE (CONT'D)</b>												
2019-RPM-0003	Repairs & Maintenance - Machinery Equipment	OMB-MIN & CDO-Regional Office	NP-SVP	PhilGEPS/OMB-Website		as the need arises		GoP	1,000,000.00	1,000,000.00		
2019-RPM-0004	Repairs & Maintenance - Transportation Equipment	OMB-MIN & CDO-Regional Office	NP-SVP	PhilGEPS/OMB-Website		as the need arises		GoP	500,000.00	500,000.00		
<b>2.VI. TAXES, INSURANCE PREMIUMS &amp; OTHER FEES</b>												
2019-TIO-0001	Taxes, Duties and Licenses	OMB-MIN & CDO-Regional Office				Delegated to Administrative Services		GoP	50,000.00	50,000.00		
2019-TIO-0002	Fidelity Bond Premiums	OMB-MIN & CDO-Regional Office				Delegated to Administrative Services		GoP	150,000.00	150,000.00		
2019-TIO-0003	Insurance Expenses	OMB-MIN & CDO-Regional Office				Delegated to Administrative Services		GoP	800,000.00	800,000.00		
<b>3.VII. OTHER MAINTENANCE &amp; OPERATING EXPENSES</b>												
<b>3.VII.A. PRINTING &amp; PUBLICATION EXPENSES</b>												
2019-PRP-0001	Printing & Publication Expenses	OMB-MIN & CDO-Regional Office	NP-SVP	PhilGEPS/OMB-Website		1st, 2nd, 3rd & 4th Quarter		GoP	400,000.00	400,000.00		
<b>3.VII.B. SUBSCRIPTION EXPENSES</b>												
2019-NWS-0001	Newspaper Subscription	OMB-MIN & CDO-Regional Office				Delegated to Administrative Services		GoP	40,000.00	40,000.00		
<b>3.VII.C. RENT &amp; LEASE EXPENSES</b>												
2019-RNT-0001	Rents - Buildings & Structures	OMB-MIN & CDO-Regional Office				Delegated to Administrative Services		GoP	1,100,000.00	1,100,000.00		
<b>4. UTILITY EXPENSES</b>												
<b>4.I WATER EXPENSES</b>												
2019-WTR-0001	Water Expenses	OMB-MIN & CDO-Regional Office				Delegated to Administrative Services		GoP	300,000.00	300,000.00		
<b>4.II ELECTRICITY EXPENSES</b>												
2019-ELC-0001	Electricity Expenses	OMB-MIN & CDO-Regional Office				Delegated to Administrative Services		GoP	4,000,000.00	4,000,000.00		
<b>5. CONFIDENTIAL, INTELLIGENCE &amp; EXTRAORDINARY EXPENSES</b>												
2019-EME-0001	Extraordinary Expenses	OMB-MIN				Delegated to Administrative Services		GoP	532,800.00	532,800.00		
2019-EME-0002	Miscellaneous Expenses	OMB-MIN				Delegated to Administrative Services		GoP	720,000.00	720,000.00		
<b>6. SUPPLIES &amp; MATERIALS EXPENSES</b>												
2019-OFS-0001	Office Supplies Expenses	OMB-MIN & CDO-Regional Office	NP-SVP	PhilGEPS/OMB-Website		1st, 2nd, 3rd & 4th Quarter		GoP	2,048,450.00	2,048,450.00		
2019-OFS-0002	Accountable Forms Expenses	OMB-MIN & CDO-Regional Office				Delegated to Administrative Services		GoP	200,000.00	200,000.00		
2019-OFS-0003	Fuel, Oil and Lubricants Expenses	OMB-MIN & CDO-Regional Office	NP-SVP	PhilGEPS/OMB-Website		1st, 2nd, 3rd & 4th Quarter		GoP	700,000.00	700,000.00		



ANNUAL PROCUREMENT PLAN FOR C.Y. 2019

**MAINTENANCE & OTHER OPERATING EXPENSES (MOOE)**

A. MACHINERY & EQUIPMENT EXPENSES	P	132,750.00
B. TRAVELING EXPENSES		1,500,000.00
C. TRAINING EXPENSES		700,000.00
D. COMMUNICATION EXPENSES		2,750,000.00
E. GENERAL SERVICES		5,800,000.00
F. REPAIRS & MAINTENANCE		1,750,000.00
G. TAXES, INSURANCE PREMIUMS & OTHER FEES		1,000,000.00
H. PRINTING & PUBLICATION EXPENSES		400,000.00
I. SUBSCRIPTION EXPENSES		40,000.00
J. RENT & LEASE EXPENSES		1,100,000.00
K. WATER EXPENSES		300,000.00
L. ELECTRICITY EXPENSES		4,000,000.00
M. CONFIDENTIAL, INTELLIGENCE & EXTRAORDINARY EXPENSES		1,252,800.00
N. SUPPLIES & MATERIALS EXPENSES		2,948,450.00
	P	<u>23,674,000.00</u>


**CAPITAL OUTLAY (CO)**

A. OTHER OFFICE EQUIPMENT, FURNITURE & FIXTURES, I.C.T. EQUIPMENT & OTHER EXPENSES	P	-
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
Prepared by:

  
RODOLFO P. TORREÓN, JR.  
Administrative Officer III  
Property Supply Officer


Certified Funds Available/  
Certified Appropriate Funds Available:

  
DOREEN PEARL M. MACATANGAY  
Administrative Officer III  
Acting Budget Officer  
Pursuant to Office Order No. 624  
series of 2017 dated August 15, 2017

Recommending Approval:

  
AMELIA O. PELIGRO  
Chief Administrative Officer

Approved/Disapproved:

  
RODOLFO M. ELMAN  
Deputy Ombudsman for Mindanao  
Head of Office/Agency