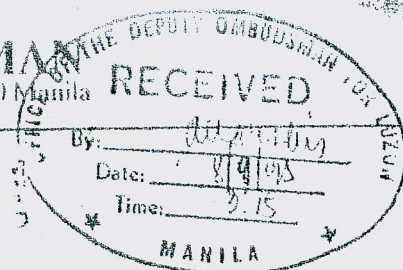


Republic of the Philippines
OFFICE OF THE OMBUDSMAN
176 Former MWSS Bldg., Arroceros Street, Ermita, 1000 Manila



MEMORANDUM CIRCULAR NO. 95- 13

TO : ALL HEADS OF DEPARTMENTS, BUREAUS, OFFICES AND AGENCIES OF THE NATIONAL AND LOCAL GOVERNMENTS, ARMED FORCES OF THE PHILIPPINES INCLUDING GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS AND SUBSIDIARIES AND ALL OTHER CONCERNED.

SUBJECT : GUIDELINES/PROCEDURES ON THE FILING OF STATEMENTS OF ASSETS, LIABILITIES AND NETWORTH AND DISCLOSURES OF BUSINESS INTERESTS AND FINANCIAL CONNECTIONS WITH THE OFFICE OF THE OMBUDSMAN REQUIRED UNDER SECTION 8, REPUBLIC ACT NO. 6713.

I. PURPOSE

Pursuant to the provisions of Rule VIII of the Rules Implementing the Code of Conduct and Ethical Standards for Public Official and Employees (RA 6713), this Memorandum Circular is hereby issued to prescribe the manner/procedure of filing of statements of assets, liabilities and networth and disclosures of business interests and financial connections before the Area/Sectoral Offices of the Office of the Ombudsman.

II. COVERAGE

The Memorandum Circular shall apply to the following officials and employees:

- (1) Regional Officials and Employees of Departments, etc;
- (2) PNP Regional Officials and Employees;
- (3) Provincial elective and appointive officials and employees, e.g. Provincial Governor, members of the Sangguniang Panlalawigan, Provincial Treasurer and other low ranking employees in the province;
- (4) Municipal & City elective and appointive officials and employees, e.g. Mayors, SB members and barangay officials;
- (5) Regional Officials & Employees of Government-owned & controlled corporation and subsidiaries in the region e.g. DBP, LBP, PCIC, PNB, etc.;
- (6) Regional Officials & Employees of State Colleges & Universities, e.g. Vice-President, Deans, Professors, etc.;
- (7) Officers of AFP below the rank of Colonel and Naval Captain. (see attachment "A")

