



Republic of the Philippines
OFFICE OF THE OMBUDSMAN
 Office of the Deputy Ombudsman for Mindanao
 4th Floor H & C Bldg., Alvarez St., Sta. Ana, Davao City
 Tel. Nos. (082) 221-3431-33 / Fax No. (082) 221-1210

**INVITATION TO BID FOR THE
 PROCUREMENT OF NINE (9) UNITS DESKTOP COMPUTER BASIC)
 (FOR REBIDDING)**

Name of Project:	Procurement of Nine (9) units Desktop Computer Basic
Location:	Office of the Ombudsman-Mindanao, Davao City
Brief Description:	<p><i>Manufacturer's Certification Brand: ISO 9001 complaint or (Specify ISO Number)</i></p> <p>Processor : Intel core i5 or higher</p> <p>Chipset : Intel</p> <p>Memory : 2 GB DDR3 or higher</p> <p>Storage : 500 GB SATA HDD or higher</p> <p>Optical Drive : High-speed DVD Combo Drive or higher</p> <p>Graphics : Integrated high definition</p> <p>Display : At least 18.5 Widescreen LCD or LED high quality monitor</p> <p>Audio : Integrated high definition with internal speaker</p> <p>Interface : At least: 6X USB 2.0 or latest, Gigabit Ethernet</p> <p>Wireless : 802.11b/g draft or higher (LAN card)</p> <p>Peripherals : USB Keyboard, USB Optical scroll mouse</p> <p>UPS : 500 VA or higher, ISO 9001 complaint</p> <p>Operating System : License MS Windows 7 Professional (or higher)</p> <p>Office Suite : License MS Office 2010 Home & Business (or higher)/Optional, OEM or OLP with media kit</p> <p>Antivirus : Latest with at least 1 year subscription</p> <p>Other software : Recovery media, drivers and utilities</p> <p style="text-align: center;">Sales Support:</p> <ul style="list-style-type: none"> • 1 -year warranty; • Hardware setup, installation and configuration; • Software must be preinstalled, pre-activated and updated; • Free service back-up unit (1:1) until defective unit is considered repaired; • No installation of trial version, evaluation copy and time-limited software; • Installation of windows (defaults OS); and • Delivery period within 14 days upon receipt of Purchase Order.
Approved Budget for the Contract:	Total ABC P 540,000.00
Delivery Period:	Within 15 days from issuance of Notice to Proceed (NTP)

The **OFFICE OF THE DEPUTY OMBUDSMAN FOR MINDANAO**, through the General Fund intends to apply the sum of **Five hundred forty thousand pesos (P 540,000.00)** being the Approved Budget for the Contract (ABC) for the procurement of **Nine (9) units Desktop Computer (Basic)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

OMB-MIN, through its Bids and Awards Committee (BAC), now invites all interested Prospective Bidders/Suppliers to Bid for the procurement of **Nine (9) units Desktop Computer (Basic)** for the Office of the Deputy Ombudsman for Mindanao, Davao City.

Prospective bidders should have experience in undertaking a similar contract within the last two (2) years. The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of RA 9184 and its Implementing Rules and Regulations (IRR).

The complete schedule of activities is listed, as follows:

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| 1. Advertisement/Posting of Invitation to Apply for Eligibility and to Bid and Issuance of Eligibility & Bidding Documents | -April 29 to May 15, 2015 |
| 2. Deadline of submission of Eligibility Documents and Bids | -May 18, 2015 at 2:00 P.M. |
| 3. Opening of Bids | -May 18, 2015 at 2:30 P.M. |

Interested Bidders may obtain further information from the office of the Ombudsman-Mindanao, inspect and or / purchase the Bidding Documents including instruction to Bidders upon payment of a non-refundable fee of **One Thousand Pesos Only. (P 1,000.00)** to the cashier of the Office of the Ombudsman for Mindanao, 4th Floor, H&C Bldg., Alvarez St., Davao City from 8:00 AM to 5:00 PM from April 29 to May 15, 2015.

The Bidding documents shall be received personally by the prospective bidders or his authorized representative.

Bids and eligibility requirements must be delivered at the above address on or before May 18, 2015 at 2:00 P.M. and must be accompanied by a Bid Security in the form of Cash, Certified Check, Cashier's Check or Manager's Check and in an amount not less than two percent (2%) of the ABC which must be put in an envelope inside the second envelope.

The Office of the Deputy Ombudsman for Mindanao reserves the right to accept or reject any Bid, to annul the bidding process, and to reject all Bids at any time prior to contract award, without incurring any liability to the affected bidder or bidders.

28th of April 2015.


MARIA ILUMINADA LAPID -VIVA
Director IV/Chairman of the BAC