



**Republic of the Philippines**  
**OFFICE OF THE OMBUDSMAN**  
**OFFICE OF THE SPECIAL PROSECUTOR**

*4<sup>th</sup> 5<sup>th</sup> Floor., Ombudsman Main Building  
 Agham Road, Diliman, Quezon City  
 Tel/Fax.: 951-3134; 926-7025*

**REQUEST FOR QUOTATION**

COMPANY: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Tel. No.: \_\_\_\_\_

RFQ NO.	2016-07-011
DATE:	July 15, 2016
REMARKS:	Small Value Procurement

Gentlemen:

Please quote your lowest government price for each of the following item(s) specified below. Submit it in a sealed envelope or send thru email at [osp-bac@ombudsman.gov.ph](mailto:osp-bac@ombudsman.gov.ph)

Item No.	UNIT	ARTICLE DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
	unit	<b>Wheeled Briefcase/Roller Bags</b>	55		
		Specifications:			
		✓ Black nickel hardware for durability & style			
		✓ With one zipper opening which provide accordion type storage for all accessories			
		✓ Weight: at least 9 lbs. 3-4 kilos			
		✓ Color: Black			
		✓ Overall dimensions: at least 17.5" x 16.5" x 9.5"			
		✓ Warranty			
		*****NOTHING FOLLOWS*****			

Deadline of submission: 7-calendar days

**TOTAL:** \_\_\_\_\_

**Important:**

1. Price should be valid for 45 days;
2. DELIVERY PERIOD: \_\_\_\_\_ upon receipt of P.O. (Pls. state reason/justification if delivery cannot be made within the period herein stated);
3. Term of Payment: **CHARGED ACCOUNT** unless specified;
4. Total price quoted above subject to withholding tax and payable check;
5. The company/supplier must issue a CERTIFICATION to the effect that it has a:
  - (a) Valid Business Permit, and
  - (b) Official Receipts duly registered with the BIR.

**BY AUTHORITY OF THE  
 BIDS AND AWARDS COMMITTEE:**

**ELITA B. SANTOS**  
 Assistant Special Prosecutor II  
 Head, Secretariat for OSP-BAC

\_\_\_\_\_  
 Supplier's Representative (Print Name)

\_\_\_\_\_  
 Signature / Date

Canvassed by: