



Republic of the Philippines
OFFICE OF THE OMBUDSMAN
OFFICE OF THE SPECIAL PROSECUTOR

4th-5th Floor., Ombudsman Main Building
Agham Road, Diliman, Quezon City
 Tel/Fax.: 951-3134; 926-7025

REQUEST FOR QUOTATION

COMPANY: _____
 Address: _____

 Tel. No.: _____

| | |
|----------|--------------------------------|
| RFQ NO. | 2016-06-008 |
| DATE: | June 30, 2016 |
| REMARKS: | Small Value Procurement |

Gentlemen:

Please quote your lowest government price for each of the following item(s) specified below. Submit it in a sealed envelope or send thru email at osp-bac@ombudsman.gov.ph

| Item No. | UNIT | ARTICLE DESCRIPTION | QTY | UNIT PRICE | TOTAL PRICE |
|----------|-------|---|-----|------------|-------------|
| | units | Senior Executive Chair | 21 | | |
| | | ✓ Swivel-type with high backrest | | | |
| | | ✓ With two (2) polyurethane armrest | | | |
| | | ✓ Black leatherette | | | |
| | | ✓ With tilting adjustable gas lift mechanism | | | |
| | | ✓ Chrome base | | | |
| | | ✓ High density foam | | | |
| | | ✓ With 5 prong star base with twin caster rollers | | | |
| | | *****NOTHING FOLLOWS***** | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Deadline of submission: **7-calendar days**

TOTAL: _____

Important:

- Price should be valid for 45 days;
- DELIVERY PERIOD: _____ upon receipt of P.O. (Pls. state reason/justification if delivery cannot be made within the period herein stated); _____
- Term of Payment: **CHARGED ACCOUNT** unless specified;
- Total price quoted above subject to withholding tax and payable check;
- The company/supplier must issue a CERTIFICATION to the effect that it has a:
 - Valid Business Permit, and
 - Official Receipts duly registered with the BIR.

**BY AUTHORITY OF THE
 BIDS AND AWARDS COMMITTEE:**

ELITA B. SANTOS
 Assistant Special Prosecutor II
 Head, Secretariat for OSP-BAC

 Supplier's Representative (Print Name)

 Signature / Date

Canvassed by:
