



**INVITATION TO BID  
FOR THE ONE (1) YEAR LEASE/RENTAL OF EIGHT (8) UNITS  
PHOTOCOPYING MACHINE**

The Office of the Deputy Ombudsman for Luzon through the General Appropriation Act intends to apply the sum of **Four Hundred Thousand Pesos (P400,000.00)** being the Approved Budget for the Contract (ABC) as payment for the One (1) year Lease/Rental of Eight (8) Units of Photocopying Machine for the use of OMB-Luzon. Bids received in excess of the ABC shall be automatically rejected at bid opening.

The Office of the Deputy Ombudsman for Luzon now invites bids for the **Supply and Delivery of Eight (8) Units of Photocopying Machine for the Office of the Deputy Ombudsman for Luzon**. Prospective bidders should have experience in undertaking a similar project within the last three (3) years with an amount of at least 50% of the proposed project for bidding. The description of an eligible bidder is contained in the Bidding documents and Instruction to Bidders. Bidding will be conducted through competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulation (IRR) of Republic ACT 9184 (RA9184), otherwise known as the "Government Procurement Reforms Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organization of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138. Interested bidders should enrolled to the Electronic Filing and Payment System (eFPS) program of the Bureau of Internal Revenue (BIR), pursuant to Executive Order No. 398, RR 3-2005, and must be registered under the Philippine Government Electronic Procurement System (PhilGEPS).

Interested bidders may refer to the table below for the schedule of bidding activities:

<b>COST OF BIDDING DOCUMENTS</b>	<b>P400.00 per set (non-refundable)</b>
<b>INSPECTION/SELLING PERIOD OF BIDDING DOCUMENTS</b>	<b>April 15, 2016 to May 4, 2016</b> OMB-LUZON BAC Secretariat, 3 <sup>rd</sup> floor Ombudsman Building
<b>PRE-BID CONFERENCE</b> (Open to all interested parties)	<b>April 22, 2016, 10:00 a.m.</b> OMB Hearing Room, Ground Floor Ombudsman Building
<b>DEADLINE OF SUBMISSION OF BIDS</b> (Bids shall be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 18. Late bids shall not be accepted.)	On or before <b>May 6, 2016, 9:45 a.m.</b> Ombudsman Hearing Room, Ground Floor., Ombudsman Bldg.
<b>OPENING OF BIDS</b> (Bids will be opened in the presence of the bidders/representatives who choose to attend.)	<b>May 6, 2016, 10:00 a.m.</b> Ombudsman Mock Trial Room, Ground Floor., Ombudsman Bldg.

**The Office of the Deputy Ombudsman for Luzon** reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**THE BIDS AND AWARDS COMMITTEE SECRETARIAT  
OMBUDSMAN-LUZON**

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Diliman Quezon City 1101

c/o Lorna T. Sitjar #479-7300 local 4324

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