



Republic of the Philippines  
**OFFICE OF THE OMBUDSMAN**  
Office of the Ombudsman (Visayas)  
Regional Office No. VIII, Marasbaras, Tacloban City 6500

## **BIDS AND AWARDS COMMITTEE**

### **SUPPLEMENTAL/BID BULLETIN**

Procurement for the Delivery of Security Services for OMB RO8, Tacloban City

#### **ADDENDUM NO. 2015-01**

*April 17, 2015*

This addendum No. 2015-01 is issued to modify/amend/clarify items in the bidding documents. This shall form part of the bidding documents.

#### **Section III. Bid Data Sheet**

##### **ITB Clause 20.3**

- The portion on mandatory original documents to be submitted:

However, for the following eligibility and financial documents, the original copy is mandatory:

1. Statement of prospective bidder of its ongoing and completed contracts within the relevant period
2. NFCC computation or CLC in accordance with ITB Clause 5.5
3. If applicable (in case of joint venture not yet in existence), duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.
4. Bid Security in the prescribed form, amount and validity period.
5. Conformity with technical specification, as enumerated and specified in Section VI and VII of the Bidding Documents.
6. Omnibus Sworn Statement using the prescribed format in Section VIII of the Bidding Documents.
7. Financial Bid Form as prescribed in the Bidding Documents

The phrase “*after the bidding process*” means, starting 27 April 2015, after deliberation of bid evaluation, not to exceed seven (7) days thereof.

##### **ITB Clause 24.1**

Additional instruction:

During the bid opening, the representative of the bidder must present to the BAC his/her Special Power of Attorney (SPA).

**ITB Clause 29.2 (a) - Tax clearance**

Other instruction:

The Bidder with the Lowest Calculated Bid (LCB) may opt to submit either the original copy/certified true copy by the issuing agency/certified true copy by the taxpayer/proprietor/Board or his duly authorized representative subscribed and sworn to before a notary public or any officer authorized by law to administer oath.

**ITB Clause 29.2 (b) - Latest income and business tax returns**

Additional instruction:

The Bidder with the Lowest Calculated Bid (LCB) may opt to submit either the original copy/certified true copy by the issuing agency/certified true copy by the taxpayer/Board or his duly authorized representative subscribed and sworn to before a notary public or any officer authorized by law to administer oath.

**ITB Clause 29.2 (c) - Certificate of PhilGEPS Registration**

Additional instruction:

The Bidder with the Lowest Calculated Bid (LCB) may opt to submit either the original copy/certified true copy by the issuing agency/certified true copy by the proprietor/Board or his duly authorized representative subscribed and sworn to before a notary public or any officer authorized by law to administer oath.

**ITB Clause 29.2 (d) - Other Appropriate Licenses/documents**

Additional instructions:

- The Bidder with the Lowest Calculated Bid (LCB) may opt to submit the following other appropriate licenses/documents either original copy/certified true copy by the issuing agency/certified photocopy by the proprietor/Board or his duly authorized representative subscribed and sworn to before a notary public or any officer authorized by law to administer oath, to wit:
  - Certificate of No Pending Labor Case from DOLE;
  - Clearances/Certificates from PhilHealth and Pag-IBIG;
  - Clearance from SSS and/or Proof of Remittance to SSS as of December 31, 2014;
  - Valid PNP License to Operate per RA No. 5487
  - Company Policy on Recruitment & Selection; and
  - Agency's Organizational Set-up
- However, the following other appropriate licenses/documents, shall be submitted in **original copy**, to wit:
  - Security Plan for the Procuring Entity; and
  - Anti-Graft Certificate (Sworn)

## **Section VII. Technical Specifications**

- Item No. E.2.1 is hereby amended to read as follows:

E.2.1 a) **No. of Licensed Firearms** – one (1) firearm for every three (3) security guards in the Security agency's employ or compliance/submission of Monthly Disposition Report as of December 2014 showing the abovementioned ratio.

## **Section VIII. Bidding Forms**

### PRICE SCHEDULE

- Item E of Price Schedule is hereby amended to read as follows:

E. Administrative Cost/Agency Fee (minimum is ten percent per DOLE Department Order No. 18-A, s. 2011)

- The last statement/note in the Price Schedule which reads as "*Discrepancy between the Instruction to Bidder (ITB) and the Checklist of Bid Requirements, the ITB shall prevail.*" is hereby omitted in the Price Schedule and transferred/moved to the last part of the 1<sup>st</sup> page of Checklist of Bid Requirements.

For guidance and information of all concerned.

**(SGD.) ATTY. EDUARDO B. KANGLEON**  
BAC Chairperson