

OFFICE OF THE DEPUTY OMBUDSMAN FOR THE MILITARY AND OTHER LAW ENFORCEMENT OFFICES
ANNUAL PROCUREMENT PLAN FOR FY 2017

Code (PAP)	PROCUREMENT PROGRAM/PROJECT	UNIT	PMO/End-User	MODE OF PROCUREMENT	SCHEDULE FOR EACH PROCUREMENT ACTIVITY				Source of Funds	Estimated Budget PhP				REMARKS (Brief Description of Program/Project)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		UNIT PRICE	TOTAL	MOOE	CO	
	A. GENERAL OFFICE SUPPLIES AND MATERIALS													
2017-APP-0001	2nd Quarter		FAB	PB/AMP	April - November				RAB		550,000.00			For Quarterly office supplies requirement
2017-APP-0002	3rd Quarter		FAB	PB/AMP					RAB		550,000.00			
2017-APP-0003	4th Quarter		FAB	PB/AMP					RAB		550,000.00			
	Ink/Toner for Copiers/Printers & Facsimile Machine													
2017-APP-0004	2nd Quarter		FAB	PB/AMP	April - November				RAB		460,000.00			For Quarterly office supplies requirement
2017-APP-0005	3rd Quarter		FAB	PB/AMP					RAB		460,000.00			
2017-APP-0006	4th Quarter		FAB	PB/AMP					RAB		460,000.00			
2017-APP-0007	B. CONSULTANCY SERVICES		OFFICE OF THE DO	PB/AMP	Annually				RAB		480,000.00			For office security purposes
	C. UTILITY SERVICE													
2017-APP-0008	Supply & Delivery of Purified Drinking Water		Admin., FAB	PB-CO	Annually				RAB	34.00/gal btl.	125,664.00			For drinking water consumption of employees
2017-APP-0009	D. PRINTING SERVICES		CREMEB/FAB	AMP	February - June				RAB		65,000.00			For printing of case folders & property tag
2017-APP-0010	E. COPYING MACHINE RENTAL		1-DOs OFC	PB-CO	Annually				RAB		900,000.00			For reproduction of case documents & other documents
			2-CREMEB											
			2-FIB											
			1-ADMIN											
	F. SUBSCRIPTIONS													
2017-APP-0011	Newspapers		various offices	SVP	Annually				RAB		52,800.00			For office use
2017-APP-0012	G. UPHOLSTERY AND REPAIR OF FURNITURE		FAB, CREMEB	AMP	April - June				RAB		30,000.00			For repair of worn-out furnitures
2017-APP-0013	H. REPAIR OF EQUIPMENT		various offices	AMP	July - September				RAB		15,000.00			For repair of defective equipment
	I. RENOVATION OF 2/F OMB BUILDING													
2017-APP-0014	Construction Supplies & Materials		various offices	AMP	February - September				RAB		90,000.00			For continuing renovation of 2nd Floor Main Building
2017-APP-0015	Electrical & Hardware Supplies		various offices	AMP	February - September				RAB		50,000.00			
2017-APP-0016	Tinting of Door Glass panels and windows		various offices	AMP	March - May				RAB		20,000.00			
2017-APP-0017	Bathroom Fixtures		various offices	AMP	February - April				RAB		21,000.00			
	J. REPAIR AND MAINTENANCE OF VEHICLES													
2017-APP-0018	Gasoline, Oil, Lubricants & Other Services		FAB	AMP	Annually				RAB		300,000.00			For use of official vehicles
2017-APP-0019	GSIS Vehicle Insurance		FAB	AMP	Annually				RAB		37,000.00			For insurance coverage
2017-APP-0020	LTO Registration		FAB	AMP	Annually				RAB		20,000.00			For renewing LTO registration
2017-APP-0021	Repair and Maintenance of vehicle, purchase of spare parts, supplies, accessories and labor		FAB	AMP	January - December				RAB		220,000.00			for repair and maintenance
2017-APP-0022	K. PROPERTY INSURANCE		FAB	AMP	March - June				RAB		90,000.00			For renewal of insurance coverage
	L. OFFICE EQUIPMENT, FURNITURES AND FIXTURES													
2017-APP-0023	MODULAR PARTITION		CREMEB, DO's OFFICE, FIB,	AMP	February - May				RAB		105,000.00			For improvement of employees' working area
2017-APP-0024	MODULAR WORK STATION		PACPB	AMP					RAB		60,000.00			

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2017-APP-0025	SR. EXECUTIVE TABLE, hardwood, 1800 x 900 x 760cm	3	1-PIAAPB-B 1-PIAAPB-C 1-CREMEB	AMP	February - April				RAB	19,800.00	59,400.00			For use of Acting Directors of PIAAPB-B & C, CREMEB
2017-APP-0026	SR. EXECUTIVE CHAIR, leatherette, high back w/ gas lift mechanism, high end	3	1-PIAAPB-B 1-PIAAPB-C 1-CREMEB	AMP	February - April				RAB	12,000.00	36,000.00			For use of Acting Directors of PIAAPB-B & C, CREMEB
2017-APP-0027	STEEL FILING CABINET, lateral, gauge 22, powder-coated	2	2-CREMEB	PB/AMP	February - April				RAB	13,000.00	26,000.00			For use os safekeeping of documents
2017-APP-0028	STEEL FILING CABINET, 4-drawers, vertical, gauge 22, powder-coated, 59" x 19" x 28.5"	15	6-CREMEB 3-FIB 4-PIAAPB-A 2-PIAAPB-B	PB/AMP	February - April				RAB	10,500.00	157,500.00			For use of incoming employees & replacement of worn-out units
2017-APP-0029	STEEL STORAGE CABINET w/ 2 swing-out doors, gauge 20, powder-coated	1	1-PIAAPB-C	PB/AMP	February - May				RAB	13,000.00	13,000.00			For use in storing case records
2017-APP-0030	JR. EXECUTIVE TABLE, melamine w/ 2-detached mobile pedestal, 150 x 70 x 75 cm.	4	4-CREMEB	PB/AMP	February - May				RAB	13,250.00	53,000.00			For use of incoming employees
2017-APP-0031	CLERICAL TABLE, melamine, w/ built-in side drawers, powder-coated finish, 120 x 70 x 75 cm.	18	6-FIB 5-CREMEB 7-PIAAPB	PB/AMP	February - May				RAB	8,800.00	158,400.00			For use of incoming employees & replacement of worn-out units
2017-APP-0032	CONFERENCE TABLE, round, w/ 4-chairs, hardwood	1	1-PIAAPB-C	PB-AMP	February - May				RAB	15,000.00	15,000.00			For use of Acting Director
2017-APP-0033	CONFERENCE TABLE, rectangular, 12-seater w/ chairs, hardwood	1	1-PIAAPB-B	PB-AMP	February - May				RAB	67,925.00	67,925.00			For use of Acting Director
2017-APP-0034	CONFERENCE TABLE, rectangular, 6-seater w/ chairs, hardwood	3	1-CREMEB 1-PIAAPB-B 1-PIAAPB-C	PB-AMP	February - May				RAB	49,170.00	147,510.00			For meeting purposes
2017-APP-0035	TABLE, steel frame, folding, rectangular	4	4-CREMEB	PB-AMP	February - May				RAB	6,000.00	24,000.00			For use of contractual employees - JOs
2017-APP-0036	JR. EXECUTIVE CHAIR, leatherette, high back w/ gas lift mechanism, high back, mid-end, chrome base	11	1-FIB 5-PIAAPB 5-CREMEB	PB-AMP	February - May				RAB	6,500.00	71,500.00			For replacement of worn-out units & for incoming employees
2017-APP-0037	CLERICAL CHAIR, leatherette, mid-back mid-end	11	5-CREMEB 6-PIAAPB-B	PB-AMP	February - May				RAB	3,800.00	41,800.00			For replacement of worn-out units & for incoming employees
2017-APP-0038	SOFA SET, 3-seater w/ armchair and center table	3	1-PIAAPB-B 1-PIAAPB-C 1-CREMEB	PB/AMP	February - May				RAB	27,830.00	83,490.00			For use of Acting Directors

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2017-APP-0039	STEEL OPEN-TYPE SHELVES, 8-layers, adjustable shelves, gauge 20, powder-coated	24	4-FIB 20-CREMEB	PB/AMP	February - May				RAB	17,500.00	420,000.00			For storage of disposed cases
2017-APP-0040	STEEL OPEN-TYPE SHELVES, 3-layers, adjustable shelves, gauge 22, powder-coated	2	2-CREMEB	PB/AMP	February - May				RAB	10,500.00	21,000.00			For document filing
2017-APP-0041	TELEPHONE UNITS	16	2-FIB 6-CREMEB 2-PIAAPB-B 2-PIAAPB-C 4-FAB	AMP	February - March				RAB	650.00	10,400.00			For official communication use
2017-APP-0042	DOORBELL/RINGER, INTERCOM, black, transmitter and receiver set	3	1-FIB 2-CREMEB	AMP	March - April				RAB	3,300.00	9,900.00			For efficiency purposes
2017-APP-0043	FAX MACHINE, monochrome printing, 18ppm, up to 200 x 400 dpi	7	3-PIAAPB 2-CREMEB 1-FIB 1-PACPB	AMP	March - April				RAB	6,930.00	48,510.00			For faster communication
2017-APP-0044	PUSHCART, grocery-type, steel, 500 x 970mm	10	2-CREMEB 3-FIB 1-PIAAPB-A 1-PIAAPB-B 1-PIAAPB-C 2-DO's OFC	AMP	April - May				RAB	2,420.00	24,200.00			For use in transporting records to different offices
2017-APP-0045	AIRPOT, 3.0L, white, w/ re-boil button	4	1-FIB 2-PIAAPB 1-DO's OFC	AMP	February - April				RAB	1,336.50	5,346.00			for use of officials
2017-APP-0046	DISH CABINET	7	1-DO's OFC 2-CREMEB 1-PIAAPB-A 1-PIAAPB-B 1-PIAAPB-C 1-FIB	AMP	April - May				RAB	2,750.00	19,250.00			For sanitary safekeeping of utensils
2017-APP-0047	STAPLING MACHINE, heavy-duty, 50 pages	1	1-FIB	AMP	May - June				RAB	1,540.00	1,540.00			For use in stapling thick documents
2017-APP-0048	PUNCHING MACHINE, paper, heavy-duty, 2-hole puncher, solid metal construction, 100 sheet capacity	2	1-CREMEB 1-FIB	AMP	May - June				RAB	8,855.00	17,710.00			For easy fastening of voluminous records
2017-APP-0049	Numbering Machine	18	11-CREMEB 1-PIAAPB-A 1-PIAAPB-B 1-PIAAPB-C 4-FIB	AMP	March - April				RAB	550.00	9,900.00			For paginating case records

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2017-APP-0040	STEEL OPEN-TYPE SHELVES, 3-layers, adjustable shelves, gauge 22, powder-coated	2	2-CREMEB	PB/AMP	February - May				RAB	10,500.00	21,000.00			For document filing
2017-APP-0041	TELEPHONE UNITS	16	2-FIB 6-CREMEB 2-PIAAPB-B 2-PIAAPB-C 4-FAB	AMP	February - March				RAB	650.00	10,400.00			For official communication use
2017-APP-0042	DOORBELL/RINGER, INTERCOM, black, transmitter and receiver set	3	1-FIB 2-CREMEB	AMP	March - April				RAB	3,300.00	9,900.00			For efficiency purposes
2017-APP-0043	FAX MACHINE, monochrome printing, 18ppm, up to 200 x 400 dpi	7	3-PIAAPB 2-CREMEB 1-FIB 1-PACPB	AMP	March - April				RAB	6,930.00	48,510.00			For faster communication
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2017-APP-0046	DISH CABINET	7	1-DO's OFC 2-CREMEB 1-PIAAPB-A 1-PIAAPB-B 1-PIAAPB-C 1-FIB	AMP	April - May				RAB	2,750.00	19,250.00			For sanitary safekeeping of utensils
2017-APP-0047	STAPLING MACHINE, heavy-duty, 50 pages	1	1-FIB	AMP	May - June				RAB	1,540.00	1,540.00			For use in stapling thick documents
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2017-APP-0049	Numbering Machine	18	11-CREMEB 1-PIAAPB-A 1-PIAAPB-B 1-PIAAPB-C 4-FIB	AMP	March - April				RAB	550.00	9,900.00			For paginating case records

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2017-APP-0050	Binding Machine, plastic comb	1	1-PACPB	AMP		May - June			RAB	8,250.00	8,250.00			For use in info dissemination materials
2017-APP-0051	Document Bag for Court Hearing, leatherette, can fit standard OMB case folders	21	20-PIAAPB	AMP		April - May			RAB	8,800.00	184,800.00			For use of prosecutors during court hearings
2017-APP-0052	DSLR Camera w/ bag	2	2-FIB	AMP		April - May			RAB	60,500.00	121,000.00			For Field Investigation use
2017-APP-0053	Telephoto Lens	1	1-FIB	AMP		April - May			RAB	36,300.00	36,300.00			For Field Investigation use
2017-APP-0054	Voice Recorder w/ built-in USB, 4GB memory	1	1-FIB	AMP		June - July			RAB	7,700.00	7,700.00			For Field Investigation use
2017-APP-0055	Dashboard Camera Recorder, 2.7" TFT LCD display, lop video recording, motion detection, night vision, and auto-focus	2	2-FIB	AMP		May - June			RAB	3,300.00	6,600.00			For Field Investigation use
2017-APP-0056	Refrigerator, 8 cu. ft., 2-door, no frost technology, tempered glass shelves, deodorizer, direct cooling cooling system, inverter-type	4	1-PIAAPB-A 1-PIAAPB-B 1-PIAAPB-C 1-CREMEB	AMP		April - May			RAB	20,776.80	83,107.20			For food storage
2017-APP-0057	Projector, portable, with bluetooth function	1	1-PACPB	AMP		April - June			RAB	44,000.00	44,000.00			For use in presentation during conferences/hearings
2017-APP-0058	Projector, short-throw	1	1-FIB	AMP					RAB	52,800.00	52,800.00			
2017-APP-0059	Coffee Rack/trolley	5	2-FIB 1-PIAAPB-B 1-PIAAPB-C 1-CREMEB	AMP		July - August			RAB	9,790.00	48,950.00			For use during meetings/conferences
2017-APP-0060	Air Purifier, 35-45 sqm. coverage, dehumidifier and purifier, NANO HEPA filtering system, LED function button, multiple stage filtratio process	12	6-CREMEB 1-DO's OFC 1-FIB 2-PIAAPB-A 1-PIAAPB-B 1-PIAAPB-C	AMP		July - August			RAB	33,000.00	396,000.00			For air sanitation purposes (for further justification of quantity)
2017-APP-0061	Stand Fan, 18"	6	4-FIB 1-PIAAPB-B 1-PIAAPB-C	AMP		July - August			RAB	1,402.50	8,415.00			For ventilation of working areas without airconditioning units
2017-APP-0062	Vacuum Cleaner, wet & dry vacuum and blowing function, 1200 watts	1	1-CREMEB	AMP		July - August			RAB	8,250.00	8,250.00			For cleaning purposes
2017-APP-0063	Tempered Glass Whiteboard, 1/4" tempered safety writing glass	8	5-PIAAPB 1-FIB 1-CREMEB 1-PACPB	AMP		September - October			RAB	5,500.00	44,000.00			For use during meetings/conferences


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2017-APP-0064	Scanner, ADF, desktop sheetfeed, automatic sheet feeding, text to word capacity, flatbed	3	1-FAB 1-PIAAPB 1-FIB	AMP	July - August				RAB	55,000.00	165,000.00			For official use requiring scanned documents
2017-APP-0065	Paper Shredder, heavy-duty, 18-sheet capacity, strip-cut, 14 gal. waste basket capacity	3	1-PIAAPB-B 1-PIAAPB-C 1-CREMEB	AMP	September - October				RAB	79,200.00	237,600.00			For proper paper disposal
2017-APP-0066	Ladder, 6-step, aluminum, light weight	2	1-FIB 1-CREMEB	AMP	February - April				RAB	8,500.00	17,000.00			For use in filing and retrieval of records
2017-APP-0067	Office Signage (Citizen's Charter & Info Pics on Sintra Board)	1	1-PACPB	AMP	February - April				RAB	14,300.00	14,300.00			For Public Assistance use
2017-APP-0068	Band Equipment Upgrade	1	1-FAB	PB/AMP	August - October				RAB	100,000.00	100,000.00			For use in official functions
	M. LIBRARY BOOKS													
2017-APP-0069	SCRA, Vols. 551 to 750 (200 vols.)	1	1-LIBRARY	AMP	February - March				RAB	1,100.00	220,000.00			For use of investigators
	N. I.T. EQUIPMENT													
2017-APP-0070	Laptop Computer with carry bag	7	1-CREMEB 1-PACPB 1-PIAAPB-B 1-PIAAPB-C 3-FIB	PB/AMP	February - April				RAB	80,300.00	562,100.00			For use of officials & field investigators
2017-APP-0071	Desktop Computer	25	3-FIB 7-CREMEB 1-PACPB 6-PIAAPB 4-FAB 2-PIAAPB-B 2-PIAAPB-C	PB/AMP	February - April				RAB	56,080.20	1,402,005.00			For use of new employees & replacement of worn-out units
2017-APP-0072	Printer, monochrome, laser	38	6-FIB 6-CREMEB 7-FAB 1-PACPB 13-PIAAPB 2-PIAAPB-B 3-PIAAPB-C	PB/AMP	February - April				RAB	10,873.50	413,193.00			For use of new employees & replacement of worn-out units
2017-APP-0073	Printer, color, laser	2	1-FAB 1-CREMEB	PB/AMP	February - April				RAB	17,600.00	35,200.00			For printing of certificates


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SUBMITTED BY:


ALAN R. CAÑARES
Chairman, Bids and Awards Committee

FUNDS AVAILABLE:


MARIVIC I. CABARRUBIA
Administrative Officer V (Budget Officer III)

APPROVED BY:


CYRIL E. RAMOS
Deputy Ombudman