

**OFFICE OF THE DEPUTY OMBUDSMAN FOR THE MILITARY
AND OTHER LAW ENFORCEMENT OFFICES
ANNUAL PROCUREMENT PLAN FOR CY 2011**

PROCUREMENT PROGRAM		END USER	MODE OF PROCUREMENT	TOTAL ESTIMATED COST	SCHEDULE OF PROCUREMENT			
					1ST QUARTER	2ND QUARTER	3RD QUARTER	4TH QUARTER
A. REGULAR SUPPLIES AND MATERIALS								
1. Common Office Supplies and Materials		CIPAAB, PACCB, FFIB, CONFI, RECORDS, ADMIN. DIVISION	AMP	P 788,000.00	197,000.00	197,000.00	197,000.00	197,000.00
2. Ink/ Toner for Copier and Printers		CIPAAB, PACCB, FFIB, CONFI, RECORDS, ADMIN. DIVISION	AMP	435,000.00	108,750.00	108,750.00	108,750.00	108,750.00
B. OFFICE EQUIPMENT, FURNITURES & FIXTURES								
1. Sr. Executive Table w/ side credenza		1 CIPAAB Director	AMP	16,000.00	-	16,000.00		
2. Clerical Table		20 CIPAAB, PACCB, FFIB, CONFI, RECORDS, ADMIN. DIVISION	AMP	160,000.00	40,000.00	40,000.00	40,000.00	40,000.00
3. Computer table		20 CIPAAB, PACCB, FFIB, CONFI, RECORDS, ADMIN. DIVISION	AMP	47,000.00	11,750.00	11,750.00	11,750.00	11,750.00
4. Monoblock Table		6 Property & Supply Section	AMP	22,800.00	5,700.00	5,700.00	5,700.00	5,700.00
5. Jr. Executive Chair		30 CIPAAB, PACCB, FFIB, CONFI, RECORDS, ADMIN. DIVISION	AMP	177,000.00	44,250.00	44,250.00	44,250.00	44,250.00
6. Clerical Chair		20 CIPAAB, PACCB, FFIB, CONFI, RECORDS, ADMIN. DIVISION	AMP	80,000.00	20,000.00	20,000.00	20,000.00	20,000.00
7. Computer Chair		20 CIPAAB, PACCB, FFIB, CONFI, RECORDS, ADMIN. DIVISION	AMP	32,000.00	8,000.00	8,000.00	8,000.00	8,000.00
8. Visitor's Chair		30 CIPAAB, Confi.	AMP	105,000.00	26,250.00	26,250.00	26,250.00	26,250.00
9. Steel Filing Cabinet, 4-drawers		24 CIPAAB, PACCB, FFIB, CONFI, RECORDS, ADMIN. DIVISION	AMP	216,000.00	54,000.00	54,000.00	54,000.00	54,000.00
10. Printing Calculator		3 CASH, BUDGET & ACCOUNTING Section	AMP	13,500.00	-	4,500.00	4,500.00	4,500.00
11. Fax Machine, Heavy Duty		2 CIPAAB, Property & Supply Section	AMP	12,000.00	-	12,000.00	-	-
12. Cassette Recorder, walkman-type		6 CIPAAB	AMP	27,000.00	-	9,000.00	9,000.00	9,000.00
13. Steel Storage Cabinet w/ 5 adjustable shelves		6 CIPAAB, PACCB, Property, Budget & Accounting Section	AMP	72,000.00	-	12,000.00	30,000.00	30,000.00
14. Steel Open Shelves, 7 layers		20 Records Section	AMP	210,000.00	52,500.00	52,500.00	52,500.00	52,500.00
15. Telephone Set, Direct line		2 CIPAAB	AMP	1,600.00	-	1,600.00	-	-
16. Sofa w/ Center Table		2 CIPAAB, PACCB	AMP	40,000.00	-	-	20,000.00	20,000.00
17. Fan w/ Stand		3 CIPAAB, Admin Division	AMP	4,200.00	-	-	2,100.00	2,100.00
18. Projector, multi-media w/ screen		1 CIPAAB	AMP	87,000.00	-	-	87,000.00	-
19. Airpot, 3 liters		3 CIPAAB, Confi and Admin.	AMP	4,500.00	-	1,500.00	1,500.00	1,500.00

20. Typewriter, electronic	3	HRM, Cash and Property Section	AMP	105,000.00	-	-	52,500.00	52,500.00
21. Paper Shredder, Heavy duty	1	CIPAAB	AMP	16,000.00	-	-	16,000.00	-
22. Gang Chair, 3-seater, all steel	2	Property & Supply Section	AMP	16,000.00	-	-	-	16,000.00
23. Sr. Executive Chair	1	CIPAAB	AMP	11,000.00	-	11,000.00	-	-
24. Conference Table, 4-seater	1	CIPAAB	AMP	14,800.00	-	14,800.00	-	-
25. Conference Chair	4	CIPAAB	AMP	21,200.00	-	21,200.00	-	-
26. Sofa Bed	1	CIPAAB	AMP	18,500.00	-	18,500.00	-	-
27. Printing Machine, colored	1	Property & Supply Section	PB	285,000.00	-	-	-	285,000.00
28. Office signage w/ logo	1	Property & Supply Section	AMP	165,000.00	-	-	-	165,000.00
29. Partition Panel, fabric w/ trimmers and connectors	11	FFIB	PB	385,000.00	-	-	-	385,000.00
C. IT EQUIPMENT								
1. Desktop	20	CIPAAB, PACCB, FFIB, CONF, RECORDS, ADMIN. DIVISION	PB	1,300,000.00	-	-	1,300,000.00	-
2. Printer, Laserjet	20	CIPAAB, PACCB, FFIB, CONF, RECORDS, ADMIN. DIVISION	PB	130,000.00	-	-	130,000.00	-
3. Printer, Dot Matrix	2	Accounting & Records Section	AMP	13,000.00	-	-	6,500.00	6,500.00
4. Laptop	1	CIPAAB	AMP	75,000.00	-	-	75,000.00	-
5. Peripherals (for upgrading)	10	CIPAAB, PACCB, FFIB, CONF, RECORDS, ADMIN. DIVISION	AMP	100,000.00	25,000.00	25,000.00	25,000.00	25,000.00
6. Accessories	10	CIPAAB, PACCB, FFIB, CONF, RECORDS, ADMIN. DIVISION	AMP	100,000.00	25,000.00	25,000.00	25,000.00	25,000.00
D. SUPPLY AND DELIVERY OF PURIFIED DRINKING WATER @ 5 GAL/BTL. 9 BTLs. DAILY, WORKING DAYS ONLY		CIPAAB, PACCB, FFIB, CONF, RECORDS, ADMIN. DIVISION	PB	45,000.00	11,250.00	11,250.00	11,250.00	11,250.00
E. RENEWAL OF SUBSCRIPTION OF VARIOUS NEWSPAPERS, JAN. 02 TO DEC. 31, 2011		CIPAAB, PACCB, FFIB, CONF, RECORDS, ADMIN. DIVISION	PB/REPEAT ORDER	36,685.00	9,171.25	9,171.25	9,171.25	9,171.25
F. RENEWAL SUBSCRIPTION OF LEX LIBRIS CY 2011		CIPAAB	AMP	12,208.00	-	12,208.00	-	-
G. PRINTING SERVICES		Property and Supply Section	AMP	75,000.00	18,750.00	18,750.00	18,750.00	18,750.00
H. REPAIR AND MAINTENANCE OF MOTOR VEHICLE		Property and Supply Section	AMP	250,000.00	62,500.00	62,500.00	62,500.00	62,500.00
I. MOTOR VEHICLE	6	EXEC. OFFICE, CIPAAB, PACCB, FFIB, AO AND ADMIN. DIVISION	PB	6,600,000.00	-	-	6,600,000.00	-

CERTIFIED CORRECT:

Noted:

REMEDIOS S. SOBREMISANA
Chief Administrative Officer

Approved:

EULOGIO S. CECILIO
Officer-in-Charge

PERLA E. DAMATAN
Supervising Administrative Officer