

**OFFICE OF THE DEPUTY OMBUDSMAN FOR THE MILITARY
AND OTHER LAW ENFORCEMENT OFFICES
ANNUAL PROCUREMENT PLAN FOR CY 2013**

PROCUREMENT PROGRAM	END USER	MODE OF PROCUREMENT	TOTAL ESTIMATED COST	SCHEDULE OF PROCUREMENT			
				1ST QUARTER	2ND QUARTER	3RD QUARTER	4TH QUARTER
A. REGULAR SUPPLIES AND MATERIALS							
1. Common Office Supplies and Materials	CIPAAB, FFIB, PACCB, CONFI ADMIN. DIVISION	PS/AMP	920,000.00	230,000.00	230,000.00	230,000.00	230,000.00
2. Ink/ Toner for Copier and Printers	CIPAAB, FFIB, PACCB, CONFI ADMIN. DIVISION	PS/AMP	972,000.00	243,000.00	243,000.00	243,000.00	243,000.00
B. UTILITY SERVICE							
1. Supply and Delivery of Purified Drinking Water	CIPAAB, FFIB, PACCB, CONFI ADMIN. DIVISION	PB-CO	60,000.00	15,000.00	15,000.00	15,000.00	15,000.00
C. PRINTING AND BINDING SERVICES							
	PACCB, PROPERTY & SUPPLY SECTION, RECORDS	AMP	200,000.00	50,000.00	50,000.00	50,000.00	50,000.00
D. COPYING MACHINE RENTAL							
	CIPAAB, FFIB, PACCB, CONFI ADMIN. DIVISION	PB-CO	384,000.00	96,000.00	96,000.00	96,000.00	96,000.00
E. SUBSCRIPTION							
1. Newspapers	CIPAAB, FFIB, PACCB, CONFI ADMIN. DIVISION	PB-CO	48,000.00	12,000.00	12,000.00	12,000.00	12,000.00
F. REPAIR & MAINTENANCE SERVICES							
	CIPAAB, FFIB, PACCB, CONFI ADMIN. DIVISION	AMP	705,000.00	176,250.00	176,250.00	176,250.00	176,250.00
G. OFFICE EQUIPMENT, FURNITURES & FIXTURES							
1. Electronic Typewriter	3 ADMIN DIVISION	AMP	150,000.00			150,000.00	
2. Storage Cabinet w/ 5 adjustable shelves	10 CIPAAB, FFIB, PROPERTY & SUPPLY SECTION	PS/AMP	125,000.00		50,000.00		75,000.00
3. 4-drawer Filing Cabinet, Steel	41 CIPAAB, FFIB, PACCB, CONFI ADMIN. DIVISION	PS/AMP	451,000.00		132,000.00		319,000.00
4. 2-drawer Filing Cabinet	2 ADMIN. DIVISION	PS/AMP	16,000.00				16,000.00
5. Binding Machine	1 PROPERTY & SUPPLY SECTION	AMP	12,000.00			12,000.00	
6. Checkwriter	1 CASH SECTION	AMP	12,000.00			12,000.00	
7. Printing Calculator	1 BUDGET SECTION	AMP	5,000.00		5,000.00		
8. Cassette Recorder/Voice Recorder	5 CIPAAB, ADMIN. DIVISION	AMP	30,000.00		30,000.00		
9. Clerical Table, Steel	28 CIPAAB, FFIB, PACCB, CONFI ADMIN. DIVISION	AMP	280,000.00		120,000.00		160,000.00
10. Computer Table, tower-type	24 CIPAAB, FFIB, PACCB, CONFI ADMIN. DIVISION	PB	120,000.00		45,000.00		75,000.00
11. Monoblock Table	5 ADMIN. DIVISION	PB	20,000.00				20,000.00

12. Sr. Executive Chair	5	CIPAAB, FFIB, PACCB, CONF ADMIN. DIVISION	PB	60,000.00			60,000.00
13. Jr. Executive Chair	41	CIPAAB, FFIB, PACCB, CONF ADMIN. DIVISION	AMP/PB	307,500.00		150,000.00	157,500.00
14. Clerical Chair	12	CIPAAB, CONF, ADMIN. DIVISION	AMP	60,000.00		60,000.00	
15. Visitor's Chair	32	CIPAABM CONF, PACCB, ADMIN. DIVISION	PB	144,000.00			144,000.00
16. Office Signages		CIPAAB, FFIB, PACCB, CONF ADMIN. DIVISION	AMP	170,000.00			170,000.00
17. Gang Chair, 3-seater	5	CIPAAB, PACCB, ADMIN. DIVISION	AMP	30,000.00			30,000.00
18. Stand Fan	6	CIPAAB, PACCB, ADMIN. DIVISION	AMP	18,000.00		18,000.00	
19. Window Tint	2	CIPAAB	AMP	5,000.00	5,000.00		
20. Paper Shredder, Heavy Duty/Table top	4	CIPAAB, FFIB, PACCB	AMP	60,000.00		60,000.00	
21. Stapler, Heavy Duty	3	CIPAAB, FFIB, RECORDS	AMP	7,500.00		7,500.00	
22. Telephone Set	5	CIPAAB, PACCB, ADMIN. DIVISION FFIB	AMP	6,000.00			6,000.00
23. Computer Chair	24	CIPAAB, FFIB, PACCB, CONF ADMIN. DIVISION	PB	43,200.00			43,200.00
H. IT EQUIPMENT							
1. Desktop Computer	24	CIPAAB, FFIB, PACCB, CONF ADMIN. DIVISION	PB	1,440,000.00		540,000.00	900,000.00
2. Laserjet Printer	24	CIPAAB, FFIB, PACCB, CONF ADMIN. DIVISION	PB	120,000.00		45,000.00	75,000.00
3. Dot Matrix	2	Accounting & Records Section	PB	20,000.00			20,000.00
J. MOTOR VEHICLE							
1. Service Vehicle	2	ADMIN. DIVISION/GENERAL DISPATCH	PB	2,000,000.00			2,000,000.00
2. Motorcycle	2	ADMIN. DIVISION(GENERAL DISPATCH)	AMP	170,000.00		170,000.00	

Submitted by:

Approved by:

(sgd.) DENNIS L. GARCIA
Chairman, Bids and Awards Committee

(sgd.) MARIVIC I. CABARRUBIA
Budget Officer III

(sgd.) RUDIGER G. FALCIS II
Officer-in-Charge