



**Republic of the Philippines**  
**Office of the Ombudsman**  
**Office of the Deputy Ombudsman for Mindanao**  
**Cor. Earth & Libra Sts., GSIS Heights, Matina, Davao City**

**CONSOLIDATED ANNUAL PROCUREMENT PLAN FROM JANUARY TO DECEMBER 2019**

| CODE (PAP)   | Procurement Program/Project   | PMO/End User                  | Mode of Procurement   | Schedule of Each Procurement Activity |                  |                 |                  | Source of Funds | Estimated Budget (Php) |            |            | Remarks (brief description of Program/Project) |
|--|---|-------------------------------|-----------------------|---------------------------------------|------------------|-----------------|------------------|-----------------|------------------------|------------|------------|--|
|  |   |                               |                       | Ads/Post of IB/REI                    | Sub/Open of Bids | Notice of Award | Contract Signing |                 | TOTAL                  | MOOE       | CO         |  |
| 1. OFFICE FUNITURE, MACHINERY & EQUIPMENT              |   |                               |                       |                                       |                  |                 |                  |                 |                        |            |            |  |
| 1.I. OFFICE EQUIPMENT                                  |   |                               |                       |                                       |                  |                 |                  |                 |                        |            |            |  |
| 1040502000   | 2 units Machine, Paper Cutting, Heavy Duty  | FIB & FAB                     | NP-SVP<br>(Sec. 53.9) | Aug-19                                | NA               | Aug-19          | Aug-19           | GoP             | 3,000.00               | 3,000.00   | N/A        |  |
| 40503000   | 3 units, Wireless Presenter   | PACPB & DO                    | NP-SVP<br>(Sec. 53.9) | Aug-19                                | NA               | Aug-19          | Aug-19           | GoP             | 9,000.00               | 9,000.00   | N/A        |  |
| 1060502000   | 12 units Supply, delivery and installation of Dashcam for all OMB-Min Vehicles      | OMB-MIN & CDO-Regional Office | NP-SVP<br>(Sec. 53.9) | Mar-19                                | NA               | Apr-19          | Apr-19           | GoP             | 96,000.00              | 96,000.00  | N/A        | Supplemental No. 1                             |
| 1060502000   | 9 units Paper shredder, heavy duty  | OMB-Min                       | NP-SVP<br>(Sec. 53.9) | Apr-19                                | NA               | May-19          | May-19           | GoP             | 540,000.00             | N/A        | 540,000.00 | Supplemental No. 1                             |
| 1060513000   | 1 unit Treadmill, heavy duty  | GAD                           | NP-SVP<br>(Sec. 53.9) | Jul-19                                | NA               | Jul-19          | Jul-19           | GoP             | 45,000.00              | N/A        | 45,000.00  | Supplemental No. 2                             |
| 1060513000   | 2 units Elliptical Bikes, heavy duty  | GAD                           | NP-SVP<br>(Sec. 53.9) | Jul-19                                | NA               | Jul-19          | Jul-19           | GoP             | 35,000.00              | N/A        | 35,000.00  | Supplemental No. 2                             |
| 1.II. INFORMATION & COMMUNICATION TECHNOLOGY EQUIPMENT |   |                               |                       |                                       |                  |                 |                  |                 |                        |            |            |  |
| 40503000   | 2 units, External Hard Drive, Portable (2 TB)                                       | PIAAPB-D                      | NP-SVP<br>(Sec. 53.9) | Aug-19                                | NA               | Aug-19          | Aug-19           | GoP             | 16,000.00              | 16,000.00  | NA         |  |
| 40503000   | 13 units, External Hard Drive, Portable (500 GB)                                    | CREMEB & PIAAPB-B             | NP-SVP<br>(Sec. 53.9) | Aug-19                                | NA               | Aug-19          | Aug-19           | GoP             | 12,650.00              | 12,650.00  | NA         |  |
| 1040502000   | 1 unit Printer w/ Scanner (Automatic Document Feeder)                               | PACPB                         | NP-SVP<br>(Sec. 53.9) | Aug-19                                | NA               | Aug-19          | Aug-19           | GoP             | 12,000.00              | 12,000.00  | NA         |  |
| 1060502000   | 1 set Computer for Security Surveillance & Monitoring System                        | FAB                           | NP-SVP<br>(Sec. 53.9) | Jul-19                                | NA               | Aug-19          | Aug-19           | GoP             | 53,000.00              | NA         | 53,000.00  | Supplemental No. 1                             |
| 1060503000   | 40 units Uninterruptable Power Supply (UPS)   | OMB-Min                       | NP-SVP<br>(Sec. 53.9) | Apr-19                                | NA               | May-19          | May-19           | GoP             | 260,000.00             | 260,000.00 | NA         | Supplemental No. 1                             |
| 1.III. SEMI-EXPENDABLE, FURNITURE, FIXTURES AND BOOKS  |   |                               |                       |                                       |                  |                 |                  |                 |                        |            |            |  |
| 1040207000   | 120 Books Supreme Court Reports Annotated (SCRA)                                    | OMB-Min                       | NP-SVP<br>(Sec. 53.9) | Jul-19                                | NA               | Aug-19          | Aug-19           | GoP             | 156,000.00             | 156,000.00 | NA         |  |
| 1060701000   | 1 lot Supply and Installation of Glass Partition at Frontline Service Desk (CREMEB) | CREMEB                        | NP-SVP<br>(Sec. 53.9) | Feb-19                                | NA               | Mar-19          | Mar-19           | GoP             | 31,200.00              | 31,200.00  | NA         | Supplemental No. 1                             |
|  | TOTAL OFFICE FUNITURE, MACHINERY & EQUIPMENT  |                               |                       |                                       |                  |                 |                  |                 | 1,268,850.00           | 595,850.00 | 673,000.00 |  |





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| CODE (PAP)   | Procurement Program/Project  | PMO/End User      | Mode of Procurement | Schedule of Each Procurement Activity |                  |                 |                  | Source of Funds | Estimated Budget (PhP) |            |           | Remarks (brief description of Program/Project) |
|--|--|-------------------|---------------------|---------------------------------------|------------------|-----------------|------------------|-----------------|------------------------|------------|-----------|--|
|  |  |                   |                     | Ads/Post of IB/REI                    | Sub/Open of Bids | Notice of Award | Contract Signing |                 | TOTAL                  | MOOE       | CO        |  |
| 1.III SEMI-EXPENDABLE, FURNITURE, FIXTURES AND BOOKS |  |                   |                     |                                       |                  |                 |                  |                 |                        |            |           |  |
| 1060701000   | 1 lot Supply and Installation of Glass Partition at Public Assistance Desk (PACPB)   | PACPB             | NP-SVP (Sec. 53.9)  | Feb-19                                | NA               | Mar-19          | Mar-19           | GoP             | 19,800.00              | 19,800.00  | NA        | Supplemental No. 1                             |
| 1060701000   | 25 kls. 5mm, G.I. shortlink chain, 55 meters, for parking Bollard  |                   | NP-SVP (Sec. 53.9)  | Jul-19                                | NA               | Jul-19          | Jul-19           | GoP             | 3,000.00               | 3,000.00   | NA        |  |
| 1060513000   | 1 goal Labor and materials for the supply, delivery and fabrication of Basketball stand post with fiber board and ring   | FAB               | NP-SVP (Sec. 53.9)  | Aug-19                                | NA               | Aug-19          | Aug-19           | GoP             | 30,000.00              | NA         | 30,000.00 |  |
| 5020402000   | 1 lot Supply and installation of utility submeter for kitchen and coffee shop in the office of the Ombudsman-Mindanao  | FAB               | NP-SVP (Sec. 53.9)  | Feb-19                                | NA               | Mar-19          | Mar-19           | GoP             | 42,956.00              | NA         | 42,956.00 | Supplemental No. 1                             |
| 1060701000   | 1 unit Utility Cart/Coffee Cart for DO's Office  | DO's Office       | NP-SVP (Sec. 53.9)  | Mar-19                                | NA               | Mar-19          | Mar-19           | GoP             | 8,000.00               | 8,000.00   | NA        | Supplemental No. 1                             |
| 1060701000   | 70 units Steel Rack, 1160mm wide, 2100 height, 400mm deph of shelves, 7 shelves; 300 mm shelf height Materials:Steel Plain Sheet gauge 20 for the shelves and iron bar 1-1/2" X 1-1/2" X 3/16" for vertical with Rubber Shoe | CREMEB, FAB & FIB | NP-SVP (Sec. 53.9)  | Apr-19                                | NA               | Jun-19          | Jun-19           | GoP             | 616,000.00             | 616,000.00 | NA        | Supplemental No. 1                             |
| 1060502000   | AC Clamp meter/digital multimeter of the RMS value response type   | FAB               | NP-SVP (Sec. 53.9)  | Mar-19                                | NA               | Mar-19          | Mar-19           | GoP             | 13,000.00              | 13,000.00  | NA        | Supplemental No. 1                             |
| 1060701000   | 11 pcs. Fabrication and delivery of Stainless Steel Bollard for Parking Barrier  | FAB               | NP-SVP (Sec. 53.9)  | May-19                                | NA               | May-19          | May-19           | GoP             | 55,000.00              | 55,000.00  | NA        | Supplemental No. 1                             |
| 1060701000   | Indoor Garbage Bin, 40-50 liters container with the following colors:<br>11 pcs. Yellow color<br>11 pcs. Red color<br>11 pcs. Green color  | OMB-Min           | NP-SVP (Sec. 53.9)  | Mar-19                                | NA               | Apr-19          | Apr-19           | GoP             | 99,000.00              | 99,000.00  | NA        | Supplemental No. 1                             |
| 4010301016   | 1 set DVD Player, APP BN Hi-Fi Component, SN: 3197030 with complete manual and accessories   | GAD               | NP-SVP (Sec. 53.9)  | Jun-19                                | NA               | Jun-19          | Jun-19           | GoP             | 10,000.00              | 10,000.00  | NA        | Supplemental No. 2                             |
| 1040207000   | Various Books and toys   | GAD               | NP-SVP (Sec. 53.9)  | Jun-19                                | NA               | Jun-19          | Jun-19           | GoP             | 5,000.00               | 5,000.00   | NA        | Supplemental No. 2                             |
|  | TOTAL OFFICE FUNITURE, MACHINERY & EQUIPMENT   |                   |                     |                                       |                  |                 |                  |                 | 901,756.00             | 828,800.00 | 72,956.00 |  |





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|---|--|--------------------|---------------------|---------------------------------------|------------------|-----------------|------------------|-----------------|------------------------|------------|------------|--|
|   |  |                    |                     | Ads/Post of IB/REI                    | Sub/Open of Bids | Notice of Award | Contract Signing |                 | TOTAL                  | MOOE       | CO         |  |
| 1.III. SEMI-EXPENDABLE, FURNITURE, FIXTURES AND BOOKS |  |                    |                     |                                       |                  |                 |                  |                 |                        |            |            |  |
| 1040601000  | 2 sets Door Closer for Toilet  | Ombudsman-Mindanao | SVP (Sec. 52.9)     | Aug-19                                | Aug-19           | Aug-19          | Aug-19           | GOP             | 3,200.00               | 3,200.00   | NA         | Supplemental No. 4                             |
| 1070103000  | Additional plants, pots, garden soil, fertilizer, etc. for OMB-Min landscape garden  | FAB                | SVP (Sec. 52.9)     | Aug-19                                | Aug-19           | Aug-19          | Aug-19           | GOP             | 15,000.00              | 15,000.00  | NA         | Supplemental No. 4                             |
| 1040601000  | 11 kgs. 5mm G.I. shortlink chain, 15 meters for parking Bollard  | FAB                | SVP (Sec. 52.9)     | Aug-19                                | Aug-19           | Aug-19          | Aug-19           | GOP             | 4,500.00               | 4,500.00   | NA         | Supplemental No. 4                             |
| 1040601000  | 1 set Office Sofa  | OMB-CDO            | SVP (Sec. 52.9)     | Aug-19                                | Aug-19           | Sep-19          | Sep-19           | GOP             | 38,000.00              | NA         | 38,000.00  | Supplemental No. 4                             |
| 5020321099  | 1 unit Microwave Oven  | OMB-CDO            | SVP (Sec. 52.9)     | Aug-19                                | Aug-19           | Sep-19          | Sep-19           | GOP             | 7,000.00               | 7,000.00   | NA         | Supplemental No. 4                             |
| 5021399099  | Labor and materials for the installation of Pressure Sustaining Valve (PSV) Assembly   | Ombudsman-Mindanao | SVP (Sec. 52.9)     | Aug-19                                | Sep-19           | Sep-19          | Oct-19           | GOP             | 300,000.00             | NA         | 300,000.00 | Supplemental No. 4                             |
| 1060515000  | Additional budget of labor and materials for the supply, delivery and fabrication of basketball stand post with fiber board and ring   | Ombudsman-Mindanao | SVP (Sec. 52.9)     | Aug-19                                | Aug-19           | Aug-19          | Aug-19           | GOP             | 40,000.00              | NA         | 40,000.00  | Supplemental No. 5                             |
| 5021304001  | Refill of Fire Extinguishers with the following pounds or Kilograms:<br>12 units 10 lbs./4.5 kgs. HCFC 123 Halotron, Portable<br>57 units 10 lbs./4.5 kgs. 195 psi, Dry Chemical ABC, portable | FAB                | SVP (Sec. 52.9)     | Sep-19                                | Sep-19           | Sep-19          | Sep-19           | GOP             | 129,600.00             | 129,600.00 | NA         | Supplemental No. 5                             |
|   | TOTAL OFFICE FUNITURE, MACHINERY & EQUIPMENT   |                    |                     |                                       |                  |                 |                  |                 | 537,300.00             | 159,300.00 | 378,000.00 |  |





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| 5021306001 | Various OMB-Min vehicle tools as follows:<br>7 set Socket Wrench, size 8 to 37<br>7 set Combination Back Wrench, size 8 to 32<br>7 pcs. Adjustable, big, 12 inches<br>7 pcs. Plier for Coaster, Crosswind and Motorcycle<br>7 pcs. Vise Grip for Coaster, Crosswind & Avanza<br>9 pcs. Star Screw<br>7 pcs. Flat Screw<br>2 pcs. Crocodile Jack for Coaster, heavy duty<br>2 sets Horn, electric, 24 volts for Coaster<br>1 length G.I. Pipe, 40mm, 1 1/2 OD<br>2 sets Rain Coat for Motorcycle<br>2 sets Combination back wrench and open wrench, size: 8 to 24<br>1 set Windshield Wiper, 16" and 24 "<br>1 set Early Warning Device<br>2 sets Allen Wrench, Metric | FAB                | SVP (Sec. 52.9)     | Sep-19                                | Sep-19           | Sep-19          | Sep-19           | GOP             | 98,450.00              | 98,450.00           | NA                  | Supplemental No. 5                             |
| 5021399099 | Labor and materials for the installation of Pressure Sustaining Valve (PSV) Assembly  | Ombudsman-Mindanao | SVP (Sec. 52.9)     | Dec-19                                | Dec-19           | Dec-19          | Dec-19           | GOP             | 300,000.00             | NA                  | 300,000.00          | Supplemental No. 6                             |
|            |   |                    |                     |                                       |                  |                 |                  |                 |                        |                     |                     |  |
|            |   |                    |                     |                                       |                  |                 |                  |                 |                        |                     |                     |  |
|            | <b>TOTAL OFFICE FUNITURE, MACHINERY &amp; EQUIPMENT</b>   |                    |                     |                                       |                  |                 |                  |                 | <b>398,450.00</b>      | <b>98,450.00</b>    | <b>300,000.00</b>   |  |
|            | <b>GRAND TOTAL OFFICE FUNITURE, MACHINERY &amp; EQUIPMENT</b>   |                    |                     |                                       |                  |                 |                  |                 | <b>3,106,356.00</b>    | <b>1,682,400.00</b> | <b>1,423,956.00</b> |  |





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|---|--|-------------------------------|--------------------------------------|---------------------------------------|------------------|-----------------|------------------|-----------------|------------------------|--------------|----|--|
|   |  |                               |                                      | Ads/Post of IB/REI                    | Sub/Open of Bids | Notice of Award | Contract Signing |                 | TOTAL                  | MOOE         | CO |  |
| 2. MAINTENANCE & OTHER OPERATING EXPENSES |  |                               |                                      |                                       |                  |                 |                  |                 |                        |              |    |  |
| 2.I. TRAVELING EXPENSES                   |  |                               |                                      |                                       |                  |                 |                  |                 |                        |              |    |  |
| 5020101000                                | Traveling Expenses   | OMB-MIN & CDO-Regional Office | Delegated to Administrative Services |                                       |                  |                 |                  | GoP             | 1,500,000.00           | 1,500,000.00 | NA |  |
| 2.II. TRAINING EXPENSES                   |  |                               |                                      |                                       |                  |                 |                  |                 |                        |              |    |  |
| 4020204000                                | Training Expenses  | OMB-MIN & CDO-Regional Office | Delegated to Administrative Services |                                       |                  |                 |                  | GoP             | 700,000.00             | 700,000.00   | NA |  |
| 4020204000                                | 1 event Institutional Strengthening/Teambuilding of the Office, Ombudsman-Mindanao for the year 2019   | OMB-MIN & CDO-Regional Office | Delegated to Administrative Services |                                       |                  |                 |                  | GoP             | 415,000.00             | 415,000.00   | NA | Supplemental No. 1                             |
| 4020204000                                | Christmas Thanksgiving Celebration of the Ombudsman-Mindanao Employees for the year 2019   | OMB-MIN & CDO-Regional Office | Delegated to Administrative Services |                                       |                  |                 |                  | GoP             | 174,800.00             | 174,800.00   | NA |  |
| 4020204000                                | Well activities; Zumba and other wellness activities Regular Zumba exercise  | GAD                           | SVP (Sec. 53.9)                      | Mar-19                                |                  |                 |                  | GoP             | 35,000.00              | 35,000.00    | NA | Supplemental No. 2                             |
| 4020204000                                | Free issuance of Ombudsman Clearance for Walk-in women applicants  | GAD                           | SVP (Sec. 53.9)                      | Mar-19                                |                  |                 |                  | GoP             | 15,000.00              | 15,000.00    | NA | Supplemental No. 2                             |
| 4020204000                                | Distribution of Advocacy materials for Women's month celebration, i.e. fans, food, other GAD materials, 70 clients/pax in OMB-MIN; 30 pax/clients to RO-CDO 10 | GAD                           | SVP (Sec. 53.9)                      | Mar-19                                |                  |                 |                  | GoP             | 6,000.00               | 6,000.00     | NA | Supplemental No. 2                             |
| 4020204000                                | Printing of tarpaulin in celebration of Women's Month  | GAD                           | SVP (Sec. 53.9)                      | Mar-19                                |                  |                 |                  | GoP             | 1,000.00               | 1,000.00     | NA | Supplemental No. 2                             |
| 4020204000                                | Forum on Women Empowerment (2-batches)   | GAD                           | SVP (Sec. 53.9)                      | Mar-19                                |                  |                 |                  | GoP             | 19,000.00              | 19,000.00    | NA | Supplemental No. 2                             |
|   | TOTAL MAINTENANCE & OTHER OPERATING EXPENSES   |                               |                                      |                                       |                  |                 |                  |                 | 2,865,800.00           | 2,865,800.00 | -  |  |





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|-------------------------|--|--------------|---------------------|---------------------------------------|------------------|-----------------|------------------|-----------------|------------------------|------------|----|--|
|                         |  |              |                     | Ads/Post of IB/REI                    | Sub/Open of Bids | Notice of Award | Contract Signing |                 | TOTAL                  | MOOE       | CO |  |
| 2.II. TRAINING EXPENSES |  |              |                     |                                       |                  |                 |                  |                 |                        |            |    |  |
| 4020204000              | Capacitating GID officers: Conduct of seminar-workshop of GID officers regarding Gender-responsive assistance and handling of women-related complaints/requests for assistance | GAD          | SVP (Sec. 53.9)     | Apr-19                                |                  |                 |                  | GoP             | 60,000.00              | 60,000.00  | NA | Supplemental No. 2                             |
| 4020204000              | Capacitating 60-OMB-Min employees: Bureau heads, GIPOs, rank and file: Conduct of Gender Sensitivity Training (GST) seminar and GAD issues and principles                      | GAD          | SVP (Sec. 53.9)     | Jun-19                                |                  |                 |                  | GoP             | 120,000.00             | 120,000.00 | NA | Supplemental No. 2                             |
| 4020204000              | Reactivation of CODI for OMB-Min: Training of CODI members, GFPS & GAD TWG   | GAD          | SVP (Sec. 53.9)     | Jun-19                                |                  |                 |                  | GoP             | 11,000.00              | 11,000.00  | NA | Supplemental No. 2                             |
| 4020204000              | Team Building & Mid-year Assessment of OMB-Min GAD FPS and TWG   | GAD          | SVP (Sec. 53.9)     | Jun-19                                |                  |                 |                  | GoP             | 20,000.00              | 20,000.00  | NA | Supplemental No. 2                             |
| 4020204000              | Wellness: Medical consultation with bone scanning  | GAD          | SVP (Sec. 53.9)     | Jul-19                                |                  |                 |                  | GoP             | 50,000.00              | 50,000.00  | NA | Supplemental No. 2                             |
| 4020204000              | Seminar-workshop on GAD mainstreaming, Gender Analysis, Sex Disaggregated Data, the  | GAD          | SVP (Sec. 53.9)     | Aug-19                                |                  |                 |                  | GoP             | 32,000.00              | 32,000.00  | NA | Supplemental No. 2                             |
| 4020204000              | Personality Development Seminar  | GAD          | SVP (Sec. 53.9)     | Aug-19                                |                  |                 |                  | GoP             | 20,000.00              | 20,000.00  | NA | Supplemental No. 2                             |
| 4020204000              | Capacity Building: Training on Basic Life Support, First Aide and Self-defense   | GAD          | SVP (Sec. 53.9)     | Sep-19                                |                  |                 |                  | GoP             | 20,000.00              | 20,000.00  | NA | Supplemental No. 2                             |
| 4020204000              | Participation in OMB-Min initiated anti VAW campaigns: Forum on Sexual Harassment and  | GAD          | SVP (Sec. 53.9)     | Nov-19                                |                  |                 |                  | GoP             | 17,000.00              | 17,000.00  | NA | Supplemental No. 2                             |
| 4020204000              | Family Day/Children's Party  | GAD          | SVP (Sec. 53.9)     | Dec-19                                |                  |                 |                  | GoP             | 140,000.00             | 140,000.00 | NA | Supplemental No. 2                             |
|                         | TOTAL MAINTENANCE & OTHER OPERATING EXPENSES   |              |                     |                                       |                  |                 |                  |                 | 490,000.00             | 490,000.00 | -  |  |





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|---|---|-------------------------------|--------------------------------------|---------------------------------------|---|-----------------|------------------|-----------------|------------------------|---------------|---------------|--|--|
|   |   |                               |                                      | Ads/Post of IB/REI                    | Sub/Open of Bids                                | Notice of Award | Contract Signing |                 | TOTAL                  | MOOE          | CO            |  |  |
| 2.III. COMMUNICATION EXPENSES                     |   |                               |                                      |                                       |   |                 |                  |                 |                        |               |               |  |  |
| 5020501000  | Postage & Courier Services                                    | OMB-MIN & CDO-Regional Office | NP-SVP (Sec. 53.9)                   | Oct-18                                | NA  | Dec-18          | Dec-18           | GoP             | 700,000.00             | 700,000.00    | NA            |  |  |
| 5020502000  | Telephone Expenses (Mobile/Landline)                          | OMB-MIN & CDO-Regional Office | Delegated to Administrative Services |                                       |   |                 |                  | GoP             | 1,000,000.00           | 1,000,000.00  | NA            |  |  |
| 5020503000  | Internet Subscription Expenses                                | OMB-MIN & CDO-Regional Office | Delegated to Administrative Services |                                       |   |                 |                  | GoP             | 1,000,000.00           | 1,000,000.00  | NA            |  |  |
| 5020504000  | Cable, Satellite, Telegraph and Radio Expenses                | OMB-MIN & CDO-Regional Office | Delegated to Administrative Services |                                       |   |                 |                  | GoP             | 50,000.00              | 50,000.00     | NA            |  |  |
| 5020503000  | 1 lot Back-up Internet Service Provider (Annually)            | OMB-MIN                       | NP-SVP (Sec. 53.9)                   | Mar-19                                | NA  | Apr-19          | Apr-19           | GoP             | 17,000.00              | 17,000.00     | NA            | Supplemental No. 1                             |  |
| 5021299001  | Labor for the OMB-Min Cable Wire installation (Cable Pulling) | OMB-MIN                       | NP-SVP (Sec. 53.9)                   | Jun-19                                | NA  | Jul-19          | Jul-19           | GoP             | 8,000.00               | 8,000.00      | NA            | Supplemental No. 3                             |  |
| 2.IV. GENERAL SERVICES                            |   |                               |                                      |                                       |   |                 |                  |                 |                        |               |               |  |  |
| 5021202000  | Janitorial Services   | OMB-MIN & CDO-Regional Office | Public Bidding                       | Oct-18                                | Nov-18  | Dec-18          | Mar-19           | GoP             | 1,500,000.00           | 1,500,000.00  | NA            |  |  |
| 5021203000  | Security Services   | OMB-MIN & CDO-Regional Office | NP-Two Failed Biddings (Sec.53.1)    | Feb-19                                | Mar-19  | Apr-19          | May-19           | GoP             | 3,000,000.00           | 3,000,000.00  | NA            |  |  |
| 5021299000  | Other General Services  | OMB-MIN & CDO-Regional Office | Public Bidding                       | January, April, July and Oct. 2019    | 1st, Second, Third and 4th Quarter of C.Y. 2019 |                 |                  | GoP             | 1,300,000.00           | 1,300,000.00  | NA            |  |  |
| 2.V. REPAIRS & MAINTENANCE                        |   |                               |                                      |                                       |   |                 |                  |                 |                        |               |               |  |  |
| 5021304000  | Repairs & Maintenance - Buildings & Other Structures          | OMB-MIN & CDO-Regional Office | NP-SVP (Sec. 53.9)                   | January, April, July and Oct. 2019    | as the need arises                              |                 |                  | GoP             | 250,000.00             | 250,000.00    | NA            |  |  |
| 5021305000  | Repairs & Maintenance - Machinery & Equipment                 | OMB-MIN & CDO-Regional Office | NP-SVP (Sec. 53.9)                   | January, April, July and Oct. 2019    | as the need arises                              |                 |                  | GoP             | 1,000,000.00           | 1,000,000.00  | NA            |  |  |
| 5021306000  | Repairs & Maintenance - Transportation Equipment              | OMB-MIN & CDO-Regional Office | NP-SVP (Sec. 53.9)                   | January, April, July and Oct. 2019    | as the need arises                              |                 |                  | GoP             | 500,000.00             | 500,000.00    | NA            |  |  |
| 2.VI. TAXES, INSURANCE PREMIUMS & OTHER FEES      |   |                               |                                      |                                       |   |                 |                  |                 |                        |               |               |  |  |
| 5021501001  | Taxes, Duties and Licenses                                    | OMB-MIN & CDO-Regional Office | Delegated to Administrative Services |                                       |   |                 |                  | GoP             | 50,000.00              | 50,000.00     | NA            |  |  |
| 5021502000  | Fidelity Bond Premiums  | OMB-MIN & CDO-Regional Office | Delegated to Administrative Services |                                       |   |                 |                  | GoP             | 150,000.00             | 150,000.00    | NA            |  |  |
| 5021503000  | Insurance Expenses  | OMB-MIN & CDO-Regional Office | Delegated to Administrative Services |                                       |   |                 |                  | GoP             | 800,000.00             | 800,000.00    | NA            |  |  |
| TOTAL MAINTENANCE & OTHER OPERATING EXPENSE       |   |                               |                                      |                                       |   |                 |                  |                 |                        | 11,325,000.00 | 11,325,000.00 | -  |  |
| GRAND TOTAL MAINTENANCE & OTHER OPERATING EXPENSE |   |                               |                                      |                                       |   |                 |                  |                 |                        | 14,680,800.00 | 14,680,800.00 | -  |  |





**Republic of the Philippines**  
**Office of the Ombudsman**  
**Office of the Deputy Ombudsman for Mindanao**  
**Cor. Earth & Libra Sts., GSIS Heights, Matina, Davao City**

**CONSOLIDATED ANNUAL PROCUREMENT PLAN FROM JANUARY TO DECEMBER 2019**

| CODE (PAP)   | Procurement Program/Project   | PMO/End User                  | Mode of Procurement                  | Schedule of Each Procurement Activity |                             |                 |                  | Source of Funds | Estimated Budget (Php) |              |    | Remarks (brief description of Program/Project) |
|--|---|-------------------------------|--------------------------------------|---------------------------------------|-----------------------------|-----------------|------------------|-----------------|------------------------|--------------|----|--|
|  |   |                               |                                      | Ads/Post of IB/REI                    | Sub/Open of Bids            | Notice of Award | Contract Signing |                 | TOTAL                  | MOOE         | CO |  |
| 3.VII. OTHER MAINTENANCE & OPERATING EXPENSES          |   |                               |                                      |                                       |                             |                 |                  |                 |                        |              |    |  |
| 3.VII.A. PRINTING & PUBLICATION EXPENSES               |   |                               |                                      |                                       |                             |                 |                  |                 |                        |              |    |  |
| 5029902000   | Printing & Publication Expenses   | OMB-MIN & CDO-Regional Office | NP-SVP (Sec. 53.9)                   | January, April, July and Oct. 2019    | 1st, 2nd, 3rd & 4th Quarter |                 |                  | GoP             | 400,000.00             | 400,000.00   | NA |  |
| 3.VII.B. SUBSCRIPTION EXPENSES                         |   |                               |                                      |                                       |                             |                 |                  |                 |                        |              |    |  |
| 5029907000   | Newspaper Subscription  | OMB-MIN & CDO-Regional Office | Delegated to Administrative Services |                                       |                             |                 |                  | GoP             | 40,000.00              | 40,000.00    | NA |  |
| 3.VII.B. RENT & LEASE EXPENSES                         |   |                               |                                      |                                       |                             |                 |                  |                 |                        |              |    |  |
| 5029905001   | Rents - Buildings & Structures  | OMB-MIN & CDO-Regional Office | Delegated to Administrative Services |                                       |                             |                 |                  | GoP             | 1,100,000.00           | 1,100,000.00 | NA |  |
|  | TOTAL OTHER MAINTENANCE & OPERATING EXPENSE   |                               |                                      |                                       |                             |                 |                  |                 | 1,540,000.00           | 1,540,000.00 | -  |  |
| 4. UTILITY EXPENSES                                    |   |                               |                                      |                                       |                             |                 |                  |                 |                        |              |    |  |
| 4.I WATER EXPENSES                                     |   |                               |                                      |                                       |                             |                 |                  |                 |                        |              |    |  |
| 5020401000   | Water Expenses  | OMB-MIN & CDO-Regional Office | Delegated to Administrative Services |                                       |                             |                 |                  | GoP             | 300,000.00             | 300,000.00   | NA |  |
| 4.II ELECTRICITY EXPENSES                              |   |                               |                                      |                                       |                             |                 |                  |                 |                        |              | NA |  |
| 5020402000   | Electricity Expenses  | OMB-MIN & CDO-Regional Office | Delegated to Administrative Services |                                       |                             |                 |                  | GoP             | 4,000,000.00           | 4,000,000.00 | NA |  |
|  | TOTAL UTILITY EXPENSES  |                               |                                      |                                       |                             |                 |                  |                 | 4,300,000.00           | 4,300,000.00 | -  |  |
| 5. CONFIDENTIAL, INTELLIGENCE & EXTRAORDINARY EXPENSES |   |                               |                                      |                                       |                             |                 |                  |                 |                        |              |    |  |
| 5021003000   | Extraordinary Expenses  | OMB-MIN & CDO-Regional Office | Delegated to Administrative Services |                                       |                             |                 |                  | GoP             | 532,800.00             | 532,800.00   | NA |  |
| 5021003000   | Miscellaneous Expenses  | OMB-MIN & CDO-Regional Office | Delegated to Administrative Services |                                       |                             |                 |                  | GoP             | 720,000.00             | 720,000.00   | NA |  |
|  | TOTAL CONFIDENTIAL, INTELLIGENCE & EXTRAORDINARY EXPENSES                                     |                               |                                      |                                       |                             |                 |                  |                 | 1,252,800.00           | 1,252,800.00 | -  |  |
| 6. SUPPLIES & MATERIALS EXPENSES                       |   |                               |                                      |                                       |                             |                 |                  |                 |                        |              |    |  |
| 1040401000   | Office Supplies Expenses  | OMB-MIN & CDO-Regional Office | Shopping (Sec. 52.1.b)               | January, April, July and Oct. 2019    | 1st, 2nd, 3rd & 4th Quarter |                 |                  | GoP             | 2,533,830.25           | 2,533,830.25 | NA |  |
| 1040402000   | Accountable Forms Expenses  | OMB-MIN & CDO-Regional Office | NP-SVP                               | January, April, July and Oct. 2019    | 1st, 2nd, 3rd & 4th Quarter |                 |                  | GoP             | 200,000.00             | 200,000.00   | NA |  |
| 1040408000   | Fuel, Oil and Lubricants Expenses   | OMB-MIN & CDO-Regional Office | NP-SVP                               | Oct-18                                | NA                          | Dec-18          | Dec-18           | GoP             | 700,000.00             | 700,000.00   | NA |  |
| 1040401000   | 200 pcs. Data filer, heavy duty (size: L-15 3/4" X W-8" X H-9 1/2") thickness: 5mm or thicker | FAB & CREMEB                  | NP-SVP (Sec. 53.9)                   | Aug-19                                | NA                          | Aug-19          | Aug-19           | GoP             | 54,000.00              | 54,000.00    | NA |  |
|  | TOTAL SUPPLIES & MATERIALS EXPENSES   |                               |                                      |                                       |                             |                 |                  |                 | 3,487,830.25           | 3,487,830.25 | -  |  |





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**CONSOLIDATED ANNUAL PROCUREMENT PLAN FROM JANUARY TO DECEMBER 2019**

**MAINTENANCE & OTHER OPERATING EXPENSES (MOOE)**


|  |   |                      |
|--|---|----------------------|
| 1. MACHINERY & EQUIPMENT EXPENSES                      | P | 3,106,356.00         |
| 2. MAINTENANCE AND OTHER OPERATING EXPENSE             |   | 14,680,800.00        |
| 3. OTHER MAINTENANCE AND OPERATING EXPENSE             |   | 1,540,000.00         |
| 4. UTILITY EXPENSES                                    |   | 4,300,000.00         |
| 5. CONFIDENTIAL, INTELLIGENCE & EXTRAORDINARY EXPENSE: |   | 1,252,800.00         |
| 6. SUPPLIES & MATERIALS EXPENSES                       |   | 3,487,830.25         |
|  | P | <u>28,367,786.25</u> |

**CAPITAL OUTLAY (CO)**

|                                   |   |                     |
|-----------------------------------|---|---------------------|
| A. MACHINERY & EQUIPMENT EXPENSES | P | 1,423,956.00        |
|                                   | P | <u>1,423,956.00</u> |

**GRAND TOTAL MOOE AND CO P 29,738,742.25**

Prepared by:

  
**RODOLFO P. TORREÓN, JR.**  
Administrative Officer III  
Property/Supply Officer  
Date Prepared: December 27, 2019

Certified Funds Available/

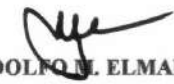
Certified Appropriate Funds Available:

  
**DOREEN PEARL M. MACATANGAY**  
Administrative Officer III  
Acting Budget Officer  
*Pursuant to Office Order No. 624  
series of 2017 dated August 15, 2017*

Recommending Approval:

  
**AMELIA O. PELIGRO**  
Chief Administrative Officer

Approved/Disapproved:

  
**RODOLFO M. ELMAN**  
Deputy Ombudsman for Mindanao  
Head of Office/Agency