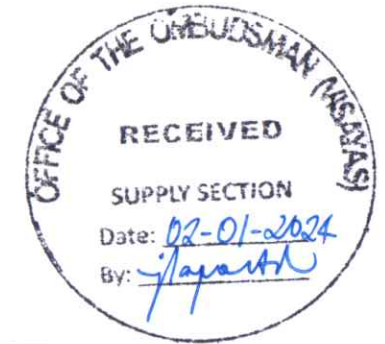


Republic of the Philippines
OFFICE OF THE OMBUDSMAN
Office of the Ombudsman-Visayas
M. Velez Street, Guadalupe, Cebu City



ANNUAL PROCUREMENT PLAN FOR CALENDAR YEAR (CY) 2024

FOR NON-CSE:

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Activity/Project)
				Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	OMB-Visayas (ILOILO)											
2024-001	Courier Service	OMB-Vis Iloilo	AMP	PhilGEPS and OMB Website	1st Quarter			GoP	105,600.00	105,600.00		Mailing
2024-002	Photocopier Rental	OMB-Vis Iloilo	AMP	PhilGEPS and OMB Website	2nd Quarter			GoP	85,800.00	85,800.00		Photocopier Machine including toners, repairs and maintenance
2024-003	Purified Dinking Water	OMB-Vis Iloilo	AMP	PhilGEPS and OMB Website	1st Quarter			GoP	52,800.00	52,800.00		Supply of Drinking water with water dispenser
2024-004	Airconditioning Repairs and Maintenance	OMB-Vis Iloilo	AMP	PhilGEPS and OMB Website	Quarterly			Gop	250,000.00	250,000.00		Cleaning services, repair of defective aircon parts
2024-005	Office Electricity	OMB-Vis Iloilo	AMP	PhilGEPS and OMB Website	Monthly			GoP	900,000.00	900,000.00		Payment for office electricity
2024-006	Office Water Supply	OMB-Vis Iloilo	AMP	PhilGEPS and OMB Website	Monthly			GoP	30,000.00	30,000.00		Payment for office water supply
2024-007	Repairs and Maintenance of Office Electrical System and Electrical Supplies	OMB-Vis Iloilo	AMP	PhilGEPS and OMB Website	Monthly			GoP	250,000.00	250,000.00		Various repairs of and maintenance of electrical system & supplies
2024-008	Vehicle Maintenance	OMB-Vis Iloilo	AMP	PhilGEPS and OMB Website	Quarterly			GoP	300,000.00	300,000.00		Change Oil and repair/replacement of defective and worn out parts
2024-009	Fuel	OMB-Vis Iloilo	AMP	PhilGEPS and OMB Website	4th Quarter			GoP	250,000.00	250,000.00		For two (2) office vehicle
2024-010	Vehicle Registration and Insurance	OMB-Vis Iloilo	AMP	PhilGEPS and OMB Website	2nd Quarter			GoP	72,600.00	72,600.00		Renewal of vehicle registration and insurance
2024-011	Lease of Office Space	OMB-Vis Iloilo	PB	PhilGEPS and OMB Website	2nd Quarter			GoP	2,178,000.00	2,178,000.00		Payment of office space rental
2024-012	Office Furniture and Fixture Maintenance	OMB-Vis Iloilo	AMP	PhilGEPS and OMB Website	Quarterly			GoP	150,000.00	150,000.00		Various maintenance for office furniture and fixtures
2024-013	Janitorial Service	OMB-Vis Iloilo	AMP	PhilGEPS and OMB Website	4th Quarter			GoP	236,966.40	236,966.40		one (1) Janitor
2024-014	Security Service	OMB-Vis Iloilo	PB	PhilGEPS and OMB Website	2nd Quarter			GoP	1,156,185.03	1,156,185.03		four (4) Security Guards

2024-015	Telecommunication Services	OMB-Vis Iloilo	AMP	PhilGEPS and OMB Website	Monthly	GoP	268,620.00	268,620.00	Telephone and Internet Service
2024-016	Administrative Support Services/ Office Maintenance/Repairs/Other Services	OMB-Vis Iloilo	AMP	PhilGEPS and OMB Website	Monthly	GoP	500,000.00	500,000.00	Support services, maintenance, repairs
2024-017	CCTV Maintenance	OMB-Vis Iloilo	AMP	PhilGEPS and OMB Website	Quarterly	GoP	100,000.00	100,000.00	Maintenance and repairs for existing CCTV cameras
2024-018	Registration/Insurance Premiums Services	OMB-Vis Iloilo	AMP	Not Applicable	1st Quarter	GoP	100,000.00	100,000.00	Renewal of registration and insurance for OMB properties
2024-019	Books/Journals/Map/Other Subscription	OMB-Vis Iloilo	AMP	PhilGEPS and OMB Website	4th Quarter	GoP	100,000.00	100,000.00	Various reading materials
2024-020	Other Property Plant and Equipment	OMB-Vis Iloilo	AMP	PhilGEPS and OMB Website	Quarterly	GoP	500,000.00	500,000.00	Supply of various property, plant and equipment
2024-021	Office Equipment	OMB-Vis Iloilo	AMP	PhilGEPS and OMB Website	Quarterly	GoP	600,000.00	600,000.00	Supply of various property, plant and equipment
2024-022	IT Equipment, Software, Devices and and Other Accessories	OMB-Vis Iloilo	AMP	PhilGEPS and OMB Website	Quarterly	GoP	500,000.00	500,000.00	Supply of various IT equipment, software, devices and accessories
2024-023	Office Vehicle	OMB-Vis Iloilo	PB	PhilGEPS and OMB Website	2nd Quarter	GoP	2,000,000.00	2,000,000.00	existing 2 official vehicles are beyond the useful life, considered high maintenance
OMB-Visayas (CEBU)									
2024-024	Janitorial and Messengerial Services for OMB-Visayas (Cebu)	OMB-Vis Cebu	PB	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	3,025,000.00	3,025,000.00	Supply of seven (7) janitors/ messengers
2024-025	Security Services for OMB-Visayas (Cebu)	OMB-Vis Cebu	PB	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	3,267,000.00	3,267,000.00	Supply of nine (9) security guards
2024-026	Printing Services	OMB-Vis Cebu	AMP	PhilGEPS and OMB Website	3rd Quarter	GoP	27,500.00	27,500.00	Accountable forms and docket books
2024-027	Internet Service Connectivity	OMB-Vis Cebu	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	825,000.00	825,000.00	Internet service connectivity
2024-028	Telecommunications Services	OMB-Vis Cebu	AMP	PhilGEPS and OMB Website	Monthly	GoP	275,000.00	275,000.00	OMB-Vis telephone expenses
2024-029	CCTV Security System	OMB-Vis Cebu	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	275,000.00	275,000.00	Installation of CCTV Security System
2024-030	Mail/Courier Services	OMB-Vis Cebu	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	605,000.00	605,000.00	Mailing and courier services
2024-031	Aircon Maintenance, Repairs and Other Services	OMB-Vis Cebu	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	700,000.00	700,000.00	Aircon Maintenance, Repairs and Other Services
2024-032	Vehicle Maintenance, Repairs and Other Services	OMB-Vis Cebu	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	550,000.00	550,000.00	Vehicle Maintenance, Repairs and Other Services
2024-033	Pest and Rat Control Services	OMB-Vis Cebu	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	121,000.00	121,000.00	Treatment and pest control
2024-034	Rental of Photocopying Machine	OMB-Vis Cebu	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	635,250.00	635,250.00	Supply of photocopier, toner including its repairs & maintenance

2024-035	Purified Drinking Water	OMB-Vis Cebu	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	238,650.00	238,650.00	Supply of purified drinking water including water dispensers
2024-036	Newspapers Subscription	OMB-Vis Cebu	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	10,000.00	10,000.00	Daily supply of newspapers
2024-037	Fuels/Fuel Additives/Lubricants/Anti-Corrosion including Generator Fuel	OMB-Vis Cebu	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	500,000.00	500,000.00	Fuel consumption for various official service vehicles and generator
2024-038	Electrical Supplies and Other Electrical Services	OMB-Vis Cebu	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	60,500.00	60,500.00	Various electrical supplies and other electrical services
2024-039	Vehicle parts and accessories	OMB-Vis Cebu	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	302,500.00	302,500.00	Replacement of defective/worn out parts/accessories
2024-040	Books/Journals/Maps/Other Subscription inc. the updating of Network License/Zoom Licenses	OMB-Vis Cebu	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	181,500.00	181,500.00	Various reading materials and renewal of existing subscription
2024-041	Building repairs/improvement of OMB- Visayas Main Building	OMB-Vis Cebu	PB	PhilGEPS and OMB Website	1st Quarter	GoP	18,150,000.00	18,150,000.00	Repairs/renovation of OMB-Vis main building
2024-042	Building repairs/maintenance of OMB- Visayas Annex Building	OMB-Vis Cebu	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	2,000,000.00	2,000,000.00	Repairs/renovation of OMB-Vis main building
2024-043	Building Insurance and Premiums	OMB-Vis Cebu	AMP	Not Applicable	1st Quarter	GoP	750,000.00	750,000.00	Insurance for OMB (Visayas) buildings
2024-044	Vehicle Insurance, Premiums and Registration	OMB-Vis Cebu	AMP	Not Applicable	1st Quarter	GoP	500,000.00	500,000.00	Insurance for OMB (Visayas) buildings
2024-045	Elevator Maintenance, Repairs and Other Services	OMB-Vis Cebu	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	500,000.00	500,000.00	Repairs and maintenance of elevator located at OMB-Vis Annex Building
2024-046	Generator Services, Maintenance and Repairs	OMB-Vis Cebu	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	500,000.00	500,000.00	Generaor service, maintenance and repairs for OMB-Vis Annex Building
2024-047	Waste Management and Recycling	OMB-Vis Cebu	AMP	Philgeps and OMB Website	1st Quarter	GoP	387,200.00	387,200.00	Proper waste disposal
2024-048	Administrative Support Services/ Maintenance/Repairs/Other Services	OMB-Vis Cebu	AMP	Philgeps and OMB Website	Monthly	GoP	2,420,000.00	2,420,000.00	Various administrative support services, maintenance, repairs & other services
2024-049	Repair Tool Kit/Supplies/Materials	OMB-Vis Cebu	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	181,500.00	181,500.00	Repairs and maintenance of office equipment and devices
2024-050	Dormitory Supplies, Materials and Equipment	OMB-Vis Cebu	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	500,000.00	500,000.00	Supply of various supplies, materials and equipment for OMB-Vis Dormitory
2024-051	Land survey and titling of dontaed lots	OMB-Vis Cebu	AMP	PhilGEPS and OMB Website	1st Quarter	GoP	60,500.00	60,500.00	Processing of land survey and titling of donated lots
2024-052	Team Building Activity and Other Office Meetings and Forums	OMB-Vis Cebu	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	800,000.00	800,000.00	Various office activities
2024-053	PACPB Assessment, Operational Planning Workshop	OMB-Vis Cebu	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	50,000.00	50,000.00	PACPB Assessment, Operational Planning Workshop
2024-054	IT Equipment, Software, Devices and and Other Accessories	OMB-Vis Cebu	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	6,031,000.00	6,031,000.00	Supply of various IT equipment, software, devices and accessories
2024-055	Office Equipment	OMB-Vis Cebu	AMP	PhilGEPS and OMB Website	Quarterly	GoP	1,559,000.00	1,559,000.00	Supply of various property, plant and equipment

* To be
Procured
by Control
Office

2024-056	Communication Equipment	OMB-Vis Cebu	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	282,000.00	282,000.00		Supply of various communication equipment
2024-057	Other Property Plant and Equipment	OMB-Vis Cebu	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	758,700.00	758,700.00		Supply of various other property, plant and equipment
2024-058	Office Furniture and Fixtures	OMB-Vis Cebu	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	1,119,000.00	1,119,000.00		Supply of various office furniture and fixtures
2024-059	Records Building/Stock Room	OMB-Vis Cebu	PB	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	3,000,000.00	3,000,000.00		Records Building/Stock Room
	OMB-Visayas (TACLOBAN)									
2024-060	Binding & Publication Expense	OMB-Vis Tacloban	AMP	PhilGEPS and OMB Website	2nd Quarter to 4th Quarter	GoP	15,000.00	15,000.00		For office use
2024-061	CCTV Security System	OMB-Vis Tacloban	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	230,000.00		230,000.00	For security (cannot be bundled with Security Service requirement)
2024-062	Courier Services	OMB-Vis Tacloban	AMP	PhilGEPS and OMB Website	2nd Quarter to 4th Quarter	GoP	308,718.00	308,718.00		For mailing purposes
2024-063	Fuel, Oil and Lubricants Expense	OMB-Vis Tacloban	AMP	PhilGEPS and OMB Website	2nd Quarter to 4th Quarter	GoP	144,020.00	144,020.00		For official vehicles and generator
2024-064	Insurance for Building Content	OMB-Vis Tacloban	AMP	PhilGEPS and OMB Website	2nd Quarter to 4th Quarter	GoP	40,000.00	40,000.00		For building content/property insurance
2024-065	IT Equipment, Software, Peripherals & Online Subscription	OMB-Vis Tacloban	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	1,409,850.00	159,850.00	1,250,000.00	For new and/or replacement of old/ defective units & online subscription
2024-066	Janitorial Services	OMB-Vis Tacloban	AMP	PhilGEPS and OMB Website	2nd Quarter to 4th Quarter	GoP	279,000.00	279,000.00		Janitorial Services
2024-067	Messenger Services	OMB-Vis Tacloban	AMP	PhilGEPS and OMB Website	2nd Quarter to 4th Quarter	GoP	207,000.00	207,000.00		Messengerial Services
2024-068	Office Electricity	OMB-Vis Tacloban	AMP	PhilGEPS and OMB Website	As the need arises	GoP	355,752.00	355,752.00		Payment for office electricity
2024-069	Office Water Supply	OMB-Vis Tacloban	AMP	PhilGEPS and OMB Website	As the need arises	GoP	42,000.00	42,000.00		Payment for office water supply
2024-070	Office Furniture and Fixture	OMB-Vis Tacloban	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	60,000.00	60,000.00		For new/or replacement of old/defective furniture
2024-071	Office/Room Partition/Enclosure	OMB-Vis Tacloban	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	200,000.00		200,000.00	Partition of the Director's office/ conference room/records/stock area
2024-072	Other Property Plant & Equipment	OMB-Vis Tacloban	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	748,200.00	373,200.00	375,000.00	Supply of various property, plant and equipment
2024-073	Printing Services	OMB-Vis Tacloban	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	132,000.00	132,000.00		Mailing Envelope, Return Card, Risograph, Tarpaulin, etc.
2024-074	Purified Drinking Water	OMB-Vis Tacloban	AMP	PhilGEPS and OMB Website	2nd Quarter to 4th Quarter	GoP	30,000.00	30,000.00		Drinking water for OMB personnel and clients

2024-075	Rental of Office Space	OMB-Vis Tacloban	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	896,742.00	896,742.00		For office lease
2024-076	Rental of Photocopying Machine	OMB-Vis Tacloban	AMP	PhilGEPS and OMB Website	2nd Quarter to 4th Quarter	GoP	120,000.00	120,000.00		For official use
2024-077	Repair and Maintenance - Motor Vehicle	OMB-Vis Tacloban	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	120,000.00	120,000.00		For repair & maintenance & replacement/purchase of parts of vehicle/s
2024-078	Repair and Maintenance - Furnitue and Fixtures	OMB-Vis Tacloban	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	31,600.00	31,600.00		For repair & maintenance & replacement/ purchase of parts of furnitures etc.
2024-079	Repair and Maintenance - IT Equipment and Software	OMB-Vis Tacloban	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	80,000.00	80,000.00		For repair & maintenance & replacement/ purchase of parts of IT equipment, etc.
2024-080	Repair and Maintenance - Office Equipment, Generator Set, and other properties	OMB-Vis Tacloban	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	58,000.00	58,000.00		For repair & maintenance & replacement/purchase of parts
2024-081	Repair and Maintenance of Aircon	OMB-Vis Tacloban	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	101,200.00	101,200.00		For repair & maintenance & replacement/ purchase of parts of aircondition unit/s
2024-082	Security Services	OMB-Vis Tacloban	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	998,500.00	998,500.00		Security Services
2024-083	Telecommunication Services	OMB-Vis Tacloban	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	185,000.00	185,000.00		Mobile, Telephone and Internet Service
2024-084	Trainings, Seminars, Team-building, Forum, & Meetings	OMB-Vis Tacloban	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	950,000.00	950,000.00		For ITAPS, CIC, Anti-Corruption celebration, team-building & other activities
2024-085	Vehicle Registration and Insurance	OMB-Vis Tacloban	AMP	PhilGEPS and OMB Website	2nd Quarter to 4th Quarter	GoP	30,000.00	30,000.00		Renewal of vehicle registration and insurance
2024-086	Administrative Support Services/Other Services/Petty Cash Expenses	OMB-Vis Tacloban	AMP	PhilGEPS and OMB Website	1st Quarter to 4th Quarter	GoP	100,000.00	100,000.00		For official use
TOTAL							69,706,953.43			

Prepared by:

VINCENT DEO F. ALBEOS
Head, BAC Secretariat

Recommended by:

ALFRED YANN G. OGUIS
BAC, Chairperson

Submitted by:

GAUDIOSO J. MELENDEZ
Acting Assistant Ombudsman

(Per Office Order No. 193, Series of 2023)

Noted by:

DANTE F. VARGAS
Deputy Ombudsman for the Visayas

Certified Funds Available:

ADORIE T. CORNITO
OIC, FMIO

(Per Office Order No. 258, Series of 2023)

Approved:

SAMUEL R. MARTINES
Ombudsman

By Authority of Deputy Ombudsman
DANTE F. VARGAS
GAUDIOSO J. MELENDEZ
Acting Assistant Ombudsman
(per Office Order No. 193, S. of 2023)