

Republic of the Philippines  
**OFFICE OF THE OMBUDSMAN**  
Office of the Deputy Ombudsman-Visayas  
M. Velez Street, Guadalupe, Cebu City

**CONSOLIDATED ANNUAL PROCUREMENT PLAN FOR FY 2023**

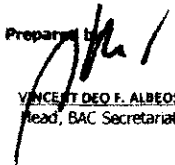
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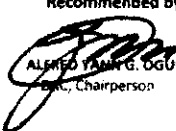
| Code (PAP)                | Procurement Program/Project   | PMO/ End-User | Mode of Procurement | Schedule for Each Procurement Activity |                             |                 |                  | Source of Funds | Estimated Budget (PHP) |               |    | Remarks (Brief description of Program/ Activity/Project)         |
|---------------------------|---|---------------|---------------------|--|-----------------------------|-----------------|------------------|-----------------|------------------------|---------------|----|--|
|                           |   |               |                     | Advertisement/ Posting of IR/RFI       | Submission/ Opening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE          | CO |  |
| <b>OMB-Visayas (CERU)</b> |   |               |                     |  |                             |                 |                  |                 |                        |               |    |  |
| 2023-001                  | Janitorial and Messengerial Services for OMB (Visayas) Main Building  | OMB-Vis Cebu  | PB                  | PhilGEPS and OMB Website               |                             | 4th Quarter     |                  | GoP             | 2,750,000.00           | 2,750,000.00  |    | Supply of seven (7) janitors/messengers                          |
| 2023-002                  | Janitorial and Messengerial Services for OMB (Visayas) Annex Building | OMB-Vis Cebu  | PB                  | PhilGEPS and OMB Website               |                             | 1st Quarter     |                  | GoP             | 3,345,000.00           | 3,345,000.00  |    | Supply of twelve (12) janitors/messengers                        |
| 2023-003                  | Security Services for OMB (Visayas) Main Building                     | OMB-Vis Cebu  | PB                  | PhilGEPS and OMB Website               |                             | 3rd Quarter     |                  | GoP             | 2,970,000.00           | 2,970,000.00  |    | Supply of ten (10) security guards                               |
| 2023-004                  | Security Services for OMB (Visayas) Annex Building                    | OMB-Vis Cebu  | PB                  | PhilGEPS and OMB Website               |                             | 1st Quarter     |                  | GoP             | 3,267,000.00           | 3,267,000.00  |    | Supply of twelve (12) security guards                            |
| 2023-005                  | Printing Services   | OMB-Vis Cebu  | AMP                 | Not Applicable                         |                             | 3rd Quarter     |                  | GoP             | 27,500.00              | 27,500.00     |    | Accountable forms and docket books                               |
| 2023-006                  | Internet Service Connectivity   | OMB-Vis Cebu  | PD                  | PhilGEPS and OMB Website               |                             | 4th Quarter     |                  | GoP             | 1,650,000.00           | 1,650,000.00  |    | Internet service connectivity                                    |
| 2023-007                  | Telecommunications Services   | OMB-Vis Cebu  | AMP                 | PhilGEPS and OMB Website               |                             | Monthly         |                  | GoP             | 275,000.00             | 275,000.00    |    | OMB-Vis telephone expenses                                       |
| 2023-008                  | Vehicle maintenance and repairs                                       | OMB-Vis Cebu  | AMP                 | PhilGEPS and OMB Website               |                             | Quarterly       |                  | GoP             | 550,000.00             | 550,000.00    |    | Repairs and maintenance of various official service vehicles     |
| 2023-009                  | CCTV Maintenance and Repairs  | OMB-Vis Cebu  | AMP                 | PhilGEPS and OMB Website               |                             | 1st Quarter     |                  | GoP             | 275,000.00             | 275,000.00    |    | Maintenance and repairs for existing CCTV cameras                |
| 2023-010                  | Purified Drinking Water   | OMB-Vis Cebu  | AMP                 | PhilGEPS and OMB Website               |                             | 1st Quarter     |                  | GoP             | 214,500.00             | 214,500.00    |    | Supply of purified drinking water including water dispensers     |
| 2023-011                  | Rental of Photocopying Machine  | OMB-Vis Cebu  | AMP                 | PhilGEPS and OMB Website               |                             | 1st Quarter     |                  | GoP             | 577,500.00             | 577,500.00    |    | Supply of photocopier, toner including its repairs & maintenance |
| 2023-012                  | Freight/Courier Services  | OMB-Vis Cebu  | AMP                 | PhilGEPS and OMB Website               |                             | Monthly         |                  | GoP             | 550,000.00             | 550,000.00    |    | Mailing and courier services                                     |
| 2023-013                  | Registration/Insurance Premiums Services                              | OMB-Vis Cebu  | AMP                 | Not Applicable                         |                             | 1st Quarter     |                  | GoP             | 165,000.00             | 165,000.00    |    | Renewal of registration and insurance for OMB properties         |
| 2023-014                  | Fuel/Fuel Additives/Lubricants Anti-Corrosion                         | OMB-Vis Cebu  | AMP                 | PhilGEPS and OMB Website               |                             | Monthly         |                  | GoP             | 275,000.00             | 275,000.00    |    | Fuel consumption for various official service vehicles           |
| 2023-015                  | Electrical Supplies and Other Electrical Services                     | OMB-Vis Cebu  | AMP                 | PhilGEPS and OMB Website               |                             | Quarterly       |                  | GoP             | 55,000.00              | 55,000.00     |    | Maintenance and minor office repairs                             |
| 2023-016                  | Vehicle parts and accessories   | OMB-Vis Cebu  | AMP                 | PhilGEPS and OMB Website               |                             | Quarterly       |                  | GoP             | 275,000.00             | 275,000.00    |    | Replacement of defective/worn out parts/accessories              |
| 2023-017                  | Books/Journals/Map/Other Subscription                                 | OMB-Vis Cebu  | AMP                 | PhilGEPS and OMB Website               |                             | 4th Quarter     |                  | GoP             | 165,000.00             | 165,000.00    |    | Various reading materials  |
| 2023-018                  | Building repairs/improvement  | OMB-Vis Cebu  | PB                  | PhilGEPS and OMB Website               |                             | 2nd Quarter     |                  | GoP             | 16,500,000.00          | 16,500,000.00 |    | Repairs/renovation of OMB-Vis main building                      |
| 2023-019                  | Building insurance for OMB (Visayas) Main and Annex Building          | OMB-Vis Cebu  | AMP                 | Not Applicable                         |                             | 1st Quarter     |                  | GoP             | 550,000.00             | 550,000.00    |    | Insurance for OMB (Visayas) buildings                            |

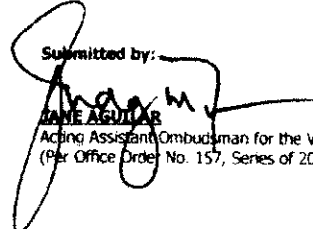
| Code (PAP) | Procurement Program/Project   | PMO/ End-User  | Mode of Procurement | Schedule for Each Procurement Activity |                             |                 |                  | Source of Funds | Estimated Budget (PhP) |              |    | Remarks (brief description of Program/ Activity/Project)          |
|------------|---|----------------|---------------------|--|-----------------------------|-----------------|------------------|-----------------|------------------------|--------------|----|---|
|            |   |                |                     | Advertisement/ Posting of IB/RFP       | Submission/ Opening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOGE         | CO |   |
| 2023-020   | Newspapers Subscription   | OMB-Vis Cebu   | AMP                 | PhilGEPS and OMB Website               |                             | Monthly         |                  | GoP             | 11,000.00              | 11,000.00    |    | Daily supply of newspapers  |
| 2023-021   | Pest and Rat Control Services   | OMB-Vis Cebu   | AMP                 | PhilGEPS and OMB Website               |                             | 1st Quarter     |                  | GoP             | 110,000.00             | 110,000.00   |    | Treatment and pest control  |
| 2023-022   | Airconditioning/Airconditioning Maintenance Services and Repairs            | OMB-Vis Cebu   | AMP                 | PhilGEPS and OMB Website               |                             | Quarterly       |                  | GoP             | 1,650,000.00           | 1,650,000.00 |    | Replacement of defective aircons including its maintenance/repair |
| 2023-023   | Waste Management and Recycling  | OMB-Vis Cebu   | AMP                 | PhilGEPS and OMB Website               |                             | 1st Quarter     |                  | GoP             | 352,000.00             | 352,000.00   |    | Proper waste disposal   |
| 2023-024   | Administrative Support Services/ Maintenance Repairs/Other Services         | OMB-Vis Cebu   | AMP                 | PhilGEPS and OMB Website               |                             | Monthly         |                  | GoP             | 2,200,000.00           | 2,200,000.00 |    | Support services, maintenance, repairs                            |
| 2023-025   | Other Property Plant and Equipment  | OMB-Vis Cebu   | AMP                 | PhilGEPS and OMB Website               |                             | Quarterly       |                  | GoP             | 1,650,000.00           | 1,650,000.00 |    | Supply of various property, plant and equipment                   |
| 2023-026   | Repair Tool Kit/Supplies/Materials  | OMB-Vis Cebu   | AMP                 | PhilGEPS and OMB Website               |                             | 3rd Quarter     |                  | GoP             | 165,000.00             | 165,000.00   |    | Repairs and maintenance of office equipment                       |
| 2023-027   | Land survey and titling of newly donated lot                                | OMB-Vis Cebu   | AMP                 | PhilGEPS and OMB Website               |                             | 1st Quarter     |                  | GoP             | 55,000.00              | 55,000.00    |    | Processing of land survey and titling of newly donated lot        |
| 2023-028   | <b>OMB-Visayas (II, III, IV)</b><br>Courier Service                         | OMB-Vis Iloilo | AMP                 | PhilGEPS and OMB Website               |                             | 1st Quarter     |                  | GoP             | 105,600.00             | 105,600.00   |    | Mailing   |
| 2023-029   | Photocopier Rental  | OMB-Vis Iloilo | AMP                 | PhilGEPS and OMB Website               |                             | 2nd Quarter     |                  | GoP             | 85,800.00              | 85,800.00    |    | Photocopier Machine including toners, repairs and maintenance     |
| 2023-030   | Purified Drinking Water   | OMB-Vis Iloilo | AMP                 | PhilGEPS and OMB Website               |                             | 1st Quarter     |                  | GoP             | 52,800.00              | 52,800.00    |    | Supply of Drinking water with water dispenser                     |
| 2023-031   | Airconditioning Repairs and Maintenance                                     | OMB-Vis Iloilo | AMP                 | PhilGEPS and OMB Website               |                             | Quarterly       |                  | GoP             | 26,400.00              | 26,400.00    |    | Cleaning services, repair of defective aircon parts               |
| 2023-032   | Office Electrician  | OMB-Vis Iloilo | AMP                 | PhilGEPS and OMB Website               |                             | Monthly         |                  | GoP             | 924,000.00             | 924,000.00   |    |   |
| 2023-033   | Office Water Supply   | OMB-Vis Iloilo | AMP                 | PhilGEPS and OMB Website               |                             | Monthly         |                  | GoP             | 19,800.00              | 19,800.00    |    |   |
| 2023-034   | Repairs and Maintenance of Office Electrical System and Electrical Supplies | OMB-Vis Iloilo | AMP                 | PhilGEPS and OMB Website               |                             | Monthly         |                  | GoP             | 132,000.00             | 132,000.00   |    |   |
| 2023-035   | Vehicle Maintenance   | OMB-Vis Iloilo | AMP                 | PhilGEPS and OMB Website               |                             | Quarterly       |                  | GoP             | 220,000.00             | 220,000.00   |    | Change Oil and repair/replacement of defective and worn out parts |
| 2023-036   | Fuel  | OMB-Vis Iloilo | AMP                 | PhilGEPS and OMB Website               |                             | 4th Quarter     |                  | GoP             | 251,000.00             | 251,000.00   |    | For two (2) office vehicle  |

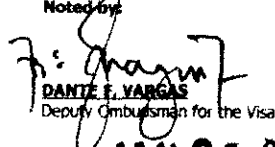
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|-------------------------------|--|------------------|---------------------|--|-----------------------------|-----------------|------------------|-----------------|------------------------|--------------|------------|--|
|                               |  |                  |                     | Advertisement/ Posting of LR/RFI       | Submission/ Opening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE         | CO         |  |
| 2023-037                      | Vehicle Registration and Insurance       | Itolo            | AMP                 | OMB Website                            | 2nd Quarter                 |                 |                  | GoP             | 66,000.00              | 66,000.00    |            |  |
| 2023-038                      | Lease of Office Space                    | OMB-Vis Itolo    | AMP                 | PhilGEPS and OMB Website               | 2nd Quarter                 |                 |                  | GoP             | 1,980,000.00           | 1,980,000.00 |            |  |
| 2023-039                      | Office Furniture and Fixture Maintenance | OMB-Vis Itolo    | AMP                 | PhilGEPS and OMB Website               | Quarterly                   |                 |                  | GoP             | 99,000.00              | 99,000.00    |            |  |
| 2023-040                      | Janitorial Service                       | OMB-Vis Itolo    | AMP                 | PhilGEPS and OMB Website               | 4th Quarter                 |                 |                  | GoP             | 215,424.00             | 215,424.00   |            | one (1) Janitor  |
| 2023-041                      | Security Service                         | OMB-Vis Itolo    | AMP                 | PhilGEPS and OMB Website               | 2nd Quarter                 |                 |                  | GoP             | 1,051,077.30           | 1,051,077.30 |            | four (4) Security Guards   |
| 2023-042                      | Driver/Messenger Service                 | OMB-Vis Itolo    | AMP                 | PhilGEPS and OMB Website               | 3rd Quarter                 |                 |                  | GoP             | 232,062.60             | 232,062.60   |            | one (1) Driver/Messenger   |
| 2023-043                      | Telecommunication Services               | OMB-Vis Itolo    | AMP                 | PhilGEPS and OMB Website               | Monthly                     |                 |                  | GoP             | 244,200.00             | 244,200.00   |            | Telephone and Internet Service                                     |
| <b>OMB-Visayas (TACLOBAN)</b> |  |                  |                     |  |                             |                 |                  |                 |                        |              |            |  |
| 2023-044                      | Binding & Publication Expense            | OMB-Vis Tacloban | AMP                 |  | 2nd to 4th Quarter          |                 |                  | GoP             | 13,200.00              | 13,200.00    |            | For official use   |
| 2023-045                      | CCTV Security System                     | OMB-Vis Tacloban | AMP                 |  | 1st to 4th Quarter          |                 |                  | GoP             | 253,000.00             |              | 253,000.00 | For security (cannot be bundled with Security Service requirement) |
| 2023-046                      | Courier Services                         | OMB-Vis Tacloban | AMP                 |  | 2nd to 4th Quarter          |                 |                  | GoP             | 293,524.00             | 293,524.00   |            | For mailing purposes   |
| 2023-047                      | Fuel, Oil & Lubricants Expense           | OMB-Vis Tacloban | AMP                 |  | 2nd to 4th Quarter          |                 |                  | GoP             | 195,205.00             | 195,205.00   |            | For official vehicles & generator                                  |
| 2023-048                      | IT Equipment, Software and Peripherals   | OMB-Vis Tacloban | AMP                 |  | 1st to 4th Quarter          |                 |                  | GoP             | 934,430.00             | 284,430.00   | 650,000.00 | For new and/or replacement of old/defective items                  |
| 2023-049                      | Janitorial Services                      | OMB-Vis Tacloban | AMP                 |  | 2nd to 4th Quarter          |                 |                  | GoP             | 242,528.16             | 242,528.16   |            | Janitorial Services  |
| 2023-050                      | Messenger Services                       | OMB-Vis Tacloban | AMP                 |  | 2nd to 4th Quarter          |                 |                  | GoP             | 179,650.44             | 179,650.44   |            | Messenger Services   |
| 2023-051                      | Office Furniture and Fixture             | OMB-Vis Tacloban | AMP                 |  | 1st to 4th Quarter          |                 |                  | GoP             | 89,760.00              | 89,760.00    |            | For new and/or replacement of old/defective furniture              |
| 2023-052                      | Office Room Partition/Enclosure          | OMB-Vis Tacloban | AMP                 |  | 1st to 4th Quarter          |                 |                  | GoP             | 200,000.00             |              | 200,000.00 | Partition for the Director's office, conference room/stock area    |
| 2023-053                      | Other Property Plant and Equipment       | OMB-Vis Tacloban | AMP                 |  | 1st to 4th Quarter          |                 |                  | GoP             | 713,500.00             | 548,900.00   | 164,600.00 | Supply of various property, plant and equipment                    |

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|--------------------|--|------------------|---------------------|--|-----------------------------|-----------------|------------------|-----------------|------------------------|----------------------|---------------------|--|
|                    |  |                  |                     | Advertisement/ Posting of IB/REI       | Submission/ Opening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOP                 | CO                  |  |
| 2023-054           | Printing Services                              | OMB-Vis Tacloban | AMP                 |  | 1st to 4th Quarter          |                 |                  | GoP             | 149,600.00             | 149,600.00           |                     | Mailing Envelope, Return Card, Remograph, Tarpaolin, etc |
| 2023-055           | Purified Drinking Water                        | OMB-Vis Tacloban | AMP                 |  | 1st to 4th Quarter          |                 |                  | GoP             | 23,100.00              | 23,100.00            |                     | Drinking water for OMB personnel & clients               |
| 2023-056           | Rental of Office Space                         | OMB-Vis Tacloban | AMP                 |  | 1st to 4th Quarter          |                 |                  | GoP             | 847,828.80             | 847,828.80           |                     | For office lease   |
| 2023-057           | Rental of Photocopying Machine                 | OMB-Vis Tacloban | AMP                 |  | 2nd to 4th Quarter          |                 |                  | GoP             | 144,000.00             | 144,000.00           |                     | For official use   |
| 2023-058           | Repair & Maintenance - Motor Vehicle           | OMB-Vis Tacloban | AMP                 |  | 1st to 4th Quarter          |                 |                  | GoP             | 126,280.00             | 126,280.00           |                     | For repair & maintenance of vehicle/s                    |
| 2023-059           | Repair & Maintenance - Furniture & Fixtures    | OMB-Vis Tacloban | AMP                 |  | 2nd to 4th Quarter          |                 |                  | GoP             | 29,260.00              | 29,260.00            |                     | For repair & maintenance of furnitures                   |
| 2023-060           | Repair & Maintenance - IT Equipment & Software | OMB-Vis Tacloban | AMP                 |  | 1st to 4th Quarter          |                 |                  | GoP             | 77,000.00              | 77,000.00            |                     | For repair & maintenance of IT equipment, etc            |
| 2023-061           | Repair & Maintenance - Office Equipment, etc.  | OMB-Vis Tacloban | AMP                 |  | 1st to 4th Quarter          |                 |                  | GoP             | 57,200.00              | 57,200.00            |                     | For repair & maintenance of other office equipments      |
| 2023-062           | Repair & Maintenance of Aircon                 | OMB-Vis Tacloban | AMP                 |  | 1st to 4th Quarter          |                 |                  | GoP             | 177,320.00             | 177,320.00           |                     | For repair & maintenance of aircondition units           |
| 2023-063           | Security Services                              | OMB-Vis Tacloban | AMP                 |  | 1st to 4th Quarter          |                 |                  | GoP             | 954,975.24             | 954,975.24           |                     | Security Services  |
| 2023-064           | Telecommunication Services                     | OMB-Vis Tacloban | AMP                 |  | 1st to 4th Quarter          |                 |                  | GoP             | 226,000.00             | 226,000.00           |                     | Mobile, Telephone, and Internet Service                  |
| 2023-065           | Administrative Support Services/Other Services | OMB-Vis Tacloban | AMP                 |  | 1st to 4th Quarter          |                 |                  | GoP             | 100,000.00             | 100,000.00           |                     | Support services   |
| <b>SUB-TOTAL</b>   |  |                  |                     |  |                             |                 |                  |                 | <b>52,342,516.42</b>   | <b>50,874,516.42</b> | <b>1,468,000.00</b> |  |
| <b>GRAND TOTAL</b> |  |                  |                     |  |                             |                 |                  |                 | <b>52,342,516.42</b>   |                      |                     |  |

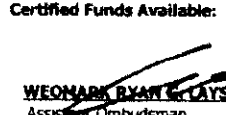
Prepared by:  
  
**VINCENT DEO F. ALBEOS**  
 Head, BAC Secretariat

Recommended by:  
  
**ALFREDO YAM G. OGUIB**  
 Chairperson

Submitted by:  
  
**JANE AGUILAS**  
 Acting Assistant Ombudsman for the Visayas  
 (Per Office Order No. 157, Series of 2022)

Noted by:  
  
**DANTE F. VARGAS**  
 Deputy Ombudsman for the Visayas

**JAN 05 2023**

Certified Funds Available:  
  
**WEOMARA RYAN C. CAYSON**  
 Assistant Ombudsman  
 FMIO/OIC GAQ/Acting DSP/OSP

Approved:  
  
**SAMUEL R. MANTIRES**  
 Ombudsman