



Republic of the Philippines  
**Office of the Ombudsman**  
 Office of the Deputy Ombudsman for Mindanao  
 Cor. Earth & Libra Sts., GSIS Heights, Matina, Davao City

**ANNUAL PROCUREMENT PLAN FOR C.Y. 2022**

CODE	Procurement Program/Project	PMO/End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	
1. MACHINERY & EQUIPMENT												
1.I. OFFICE EQUIPMENT												
2021-OFE-0001	Paper Cutter, Ream	CREMEB & PIAAPB-B	NP-SVP	PhilGEPS/OMB-Website	1st Quarter			GoP	36,000.00	36,000.00		
2021-OFE-0008	Fire Extinguisher	CDO-Regional Office	NP-SVP	PhilGEPS/OMB-Website	1st Quarter			GoP	7,920.00	7,920.00		
1.II. COMMUNICATION EQUIPMENT												
1.III. INFORMATION & COMMUNICATION TECHNOLOGY EQUIPMENT												
1.IV. OTHER MACHINERY & EQUIPMENT												
2021-OME-0001	Emergency LED Lights	CDO-Regional Office	NP-SVP	PhilGEPS/OMB-Website	1st Quarter			GoP	5,000.00	5,000.00		

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1. MACHINERY & EQUIPMENT												
1.IV. OTHER MACHINERY & EQUIPMENT (CONT'D)												
1.V. MEDICAL EQUIPMENT												
2. FURNITURE, FIXTURES & BOOKS												
2.I. FURNITURE & FIXTURES												
3. MAINTENANCE & OTHER OPERATING EXPENSES												
3.I. TRAVELING EXPENSES												
2021-TRV-0001	Traveling Expenses			Delegated to Administrative Services				GoP	8,409,500.00	8,409,500.00		
3.II. TRAINING EXPENSES												
2021-TRN-0001	Training Expenses			Delegated to Administrative Services				GoP	1,526,800.00	1,526,800.00		





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3. MAINTENANCE & OTHER OPERATING EXPENSES												
3.III. COMMUNICATION EXPENSES												
2021-CMN-0001	Postage & Courier Services			Delegated to Administrative Services				GoP	492,000.00	492,000.00		
2021-CMN-0002	Telephone Expenses (Mobile/Landline)			Delegated to Administrative Services				GoP	1,156,799.60	1,156,799.60		
2021-CMN-0003	Internet Subscription Expenses			Delegated to Administrative Services				GoP	1,156,799.60	1,156,799.60		
2021-CMN-0004	Cable, Satellite, Telegraph and Radio Expenses			Delegated to Administrative Services				GoP	57,841.30	57,841.30		
3.IV. GENERAL SERVICES												
2021-JNT-0001	Janitorial Services		Public Bidding	PhilGEPS/OMB-Website		as the need arises		GoP	1,756,800.00	1,756,800.00		
2021-SEC-0001	Security Services		Public Bidding	PhilGEPS/OMB-Website		as the need arises		GoP	3,034,800.00	3,034,800.00		
2021-GNS-0001	Other General Services		Public Bidding	PhilGEPS/OMB-Website		as the need arises		GoP	2,253,483.10	2,253,483.10		
3.V. REPAIRS & MAINTENANCE												
2021-RPM-0001	Repairs & Maintenance - Buildings & Other Structures		NP-SVP	PhilGEPS/OMB-Website		as the need arises		GoP	2,131,330.86	2,131,330.86		
2021-RPM-0003	Repairs & Maintenance - Machinery Equipment		NP-SVP	PhilGEPS/OMB-Website		as the need arises		GoP	1,854,285.40	1,854,285.40		
2021-RPM-0004	Repairs & Maintenance - Transportation Equipment		NP-SVP	PhilGEPS/OMB-Website		as the need arises		GoP	927,142.70	927,142.70		
3.VI. TAXES, INSURANCE PREMIUMS & OTHER FEES												
2021-TIO-0001	Taxes, Duties and Licenses			Delegated to Administrative Services				GoP	123,860.00	123,860.00		
2021-TIO-0002	Fidelity Bond Premiums			Delegated to Administrative Services				GoP	371,580.00	371,580.00		
2021-TIO-0003	Insurance Expenses			Delegated to Administrative Services				GoP	1,981,760.00	1,981,760.00		
3.VII. OTHER MAINTENANCE & OPERATING EXPENSES												
3.VII.A. PRINTING & PUBLICATION EXPENSES												
2021-PRP-0001	Printing & Publication Expenses		NP-SVP	PhilGEPS/OMB-Website		1st, 2nd, 3rd & 4th Quarter		GoP	561,000.00	561,000.00		
3.VII.B. REPRESENTATION EXPENSES												
2021-REP-0001	Representation Expenses			Delegated to Administrative Services				GoP	72,600.00	72,600.00		
3.VII.C. TRANSPORTATION & DELIVERY EXPENSES												
2021-TRD-0001	Transportation & Delivery Expenses			Delegated to Administrative Services				GoP	232,320.00	232,320.00		





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					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award		Contract Signing	TOTAL	MOOE	
3. MAINTENANCE & OTHER OPERATING EXPENSES												
3.VI.D. SUBSCRIPTION EXPENSES												
2021-NWS-0001	Newspaper Subscription			Delegated to Administrative Services				GoP	72,000.00	72,000.00		
3.VI.E. RENT & LEASE EXPENSES												
2021-RNT-0001	Rents - Buildings & Structures			Delegated to Administrative Services				GoP	1,716,000.00	1,716,000.00		
4. UTILITY EXPENSES												
4.I WATER EXPENSES												
2021-WTR-0001	Water Expenses			Delegated to Administrative Services				GoP	405,900.00	405,900.00		
4.II ELECTRICITY EXPENSES												
2021-ELC-0001	Electricity Expenses			Delegated to Administrative Services				GoP	5,412,000.00	5,412,000.00		
5. CONFIDENTIAL, INTELLIGENCE & EXTRAORDINARY EXPENSES												
2021-EME-0001	Extraordinary Expenses			Delegated to Administrative Services				GoP	44,400.00	44,400.00		
2021-EME-0002	Miscellaneous Expenses			Delegated to Administrative Services				GoP	75,000.00	75,000.00		
6. SUPPLIES & MATERIALS EXPENSES												
2021-OFS-0001	Office Supplies Expenses		NP-SVP	PhilGEPS/OMB-Website	1st, 2nd, 3rd & 4th Quarter			GoP	4,602,104.87	4,602,104.87		
2021-OFS-0002	Accountable Forms Expenses			Delegated to Administrative Services				GoP	265,032.90	265,032.90		
2021-OFS-0003	Fuel, Oil and Lubricants Expenses		NP-SVP	PhilGEPS/OMB-Website	1st, 2nd, 3rd & 4th Quarter			GoP	917,250.00	917,250.00		





**ANNUAL PROCUREMENT PLAN FOR C.Y. 2022**

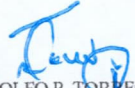
**MAINTENANCE & OTHER OPERATING EXPENSES (MOOE)**

A. MACHINERY & EQUIPMENT EXPENSES	P	48,920.00
B. TRAVELING EXPENSES		8,409,500.00
C. TRAINING EXPENSES		1,526,800.00
D. COMMUNICATION EXPENSES		2,863,440.50
E. GENERAL SERVICES		7,045,083.10
F. REPAIRS & MAINTENANCE		4,912,758.96
G. TAXES, INSURANCE PREMIUMS & OTHER FEES		2,477,200.00
H. PRINTING & PUBLICATION EXPENSES		561,000.00
I. REPRESENTATION EXPENSES		72,600.00
J. TRANSPORTATION & DELIVERY EXPENSES		232,320.00
K. SUBSCRIPTION EXPENSES		72,000.00
L. RENT & LEASE EXPENSES		1,716,000.00
M. WATER EXPENSES		405,900.00
N. ELECTRICITY EXPENSES		5,412,000.00
O. CONFIDENTIAL, INTELLIGENCE & EXTRAORDINARY EXPENSES		119,400.00
P. SUPPLIES & MATERIALS EXPENSES		5,784,387.77
	P	<u>41,659,310.33</u>

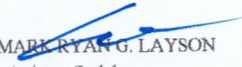
**CAPITAL OUTLAY (CO)**

A. OTHER OFFICE EQUIPMENT, FURNITURE & FIXTURES, I.C.T. EQUIPMENT & OTHER EXPENSES	P	-
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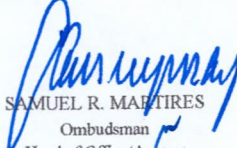
Prepared by:

  
RODOLFO P. TORREÓN, JR.  
Administrative Officer III  
Property/Supply Officer  
Dated: February 15, 2022

Certified Funds Available/  
Certified Appropriate Funds Available:

  
WEOMARK RYAN G. LAYSON  
Assistant Ombudsman  
Finance and Management Information Office

Approved/Disapproved:

  
SAMUEL R. MARTIRES  
Ombudsman  
Head of Office/Agency