



OFFICE OF THE OMBUDSMAN

2020 ANNUAL PROCUREMENT PLAN

ALL IN PHILIPPINE PESO

END-USER/UNIT: OFFICE OF THE DEPUTY OMBUDSMAN FOR LUZON

NAME OF PROJECT: ANNUAL PROCUREMENT PLAN

CODE (PAP)	Procurement Program/Project	QTY	PMO/End-User	MODE OF PROCUREMENT	Schedule for Each Procurement Activity				Sources of Funds	MOOE	CO	Remarks/Purposes
					Ad/Post of IB/REI/R FQ	Sub/Op en of Bids	Notice of Award	Contract Signing				(Brief Description of Project/Program)
Common use office supplies and equipment available at the PS				Agency-Agency					GoP	2,739,036.70		
Common use office supplies and equipment not available at the PS but regularly purchased from other sources					1st Qrt.		1st Qrt.	1st Qrt.		1,924,300.00		
	Exhaust fan	5	FAB	NP-SVP	1st Qrt.		1st Qrt.	1st Qrt.	GoP	4,000.00		
	Bidet	6	FAB	NP-SVP	1st Qrt.		1st Qrt.	1st Qrt.	GoP	4,200.00		
	LED Digital Wall clock	7	FAB, FIB, B	NP-SVP	1st Qrt.		1st Qrt.	1st Qrt.	GoP	35,000.00		
	Gardening Tools	various	RRTC	NP-SVP	1st Qrt.		1st Qrt.	1st Qrt.	GoP	2,000.00		
	Cleaning Materials	various	RRTC	NP-SVP	1st Qrt.		1st Qrt.	1st Qrt.	GoP	36,000.00		
	Construction Tools	various	RRTC	NP-SVP	1st Qrt.		1st Qrt.	1st Qrt.	GoP	8,000.00		
	Fire Extinguisher	14	RRTC	NP-SVP	1st Qrt.		1st Qrt.	1st Qrt.	GoP	35,000.00		
	Emergency Light	10	RRTC	NP-SVP	1st Qrt.		1st Qrt.	1st Qrt.	GoP	20,000.00		
	Emergency Signage	4	RRTC	NP-SVP	1st Qrt.		1st Qrt.	1st Qrt.	GoP	3,000.00		
	Corrugated Box	500	FAB	NP-SVP	1st Qrt.		1st Qrt.	1st Qrt.	GoP	45,000.00		
	Data Filer with Cover	2400	FAB	NP-SVP	1st Qrt.		1st Qrt.	1st Qrt.	GoP	840,000.00		
	Air Purifier Filter	12	CREMEB	NP-SVP	1st Qrt.		1st Qrt.	1st Qrt.	GoP	50,400.00		
	Combo Whiteboard Dry Erase Board/Cork Board	3	FIB	NP-SVP	1st Qrt.		1st Qrt.	1st Qrt.	GoP	4,500.00		
	Cordless Phone (with caller ID)	4	FIB	NP-SVP	1st Qrt.		1st Qrt.	1st Qrt.	GoP	12,000.00		
	White Board	4	FIB,D,B,DO	NP-SVP	1st Qrt.		1st Qrt.	1st Qrt.	GoP	28,000.00		
	Catalog Envelope (6x9, 300 gsm)	8000	CREMEB	NP-SVP	1st Qrt.		1st Qrt.	1st Qrt.	GoP	32,000.00		
	Catalog Envelope (6x4, 300 gsm)	1000	CREMEB	NP-SVP	1st Qrt.		1st Qrt.	1st Qrt.	GoP	3,000.00		
Total (this page)										5,825,436.70		

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					Ad/Post of IB/REI/R FQ	Sub/Op en of Bids	Notice of Award	Contract Signing				(Brief Description of Project/Program)
Semi-expendable ICT												
	External Hard Drive (2T)	2	CREMEB	NP-SVP	3rd Qrt		3rd Qrt	3rd Qrt	GoP	10,000.00		
Semi-expendable ICT												
*	External Hard Drive (1T)	4	PIAAPB A,B,C,D	NP-SVP	3rd Qrt		3rd Qrt	3rd Qrt	GoP	18,000.00		
*	Printer (Colored)	29	PIAAPB A,B,C,D,CREMEB	NP-SVP	3rd Qrt		3rd Qrt	3rd Qrt	GoP	290,000.00		
	Laser Printer	19	PACPB, FIB,DO	NP-SVP	3rd Qrt		3rd Qrt	3rd Qrt	GoP	228,000.00		
	Portable Printer	1	PIAAPB -D	NP-SVP	3rd Qrt		3rd Qrt	3rd Qrt	GoP	14,900.00		
	Colored Printer with scanner	1	DO	NP-SVP	3rd Qrt		3rd Qrt	3rd Qrt	GoP	18,000.00		
	Uninterruptible Power Supply	35	PACPB, FIB,D,C,A,DO	NP-SVP	3rd Qrt		3rd Qrt	3rd Qrt	GoP	105,000.00		
	24 Port Manage Switch	1	D	NP-SVP	3rd Qrt		3rd Qrt	3rd Qrt	GoP	14,900.00		
Semi-expendable Furniture and Fixtures												
	Steel filing cabinet -3 drawer lateral	11	FAB,DO	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	177,600.00		
	Steel filing cabinet -4 drawer lateral	1	PIAAPB-A	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	14,800.00		
	Steel filing cabinet -4 drawer	18	PACPB-D,C, B,A,DO,FAB	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	216,000.00		
	Steel filing cabinet -2 drawer	2	D	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	16,000.00		
	2 Door storage steel cabinet (5 layers)	4	PACPB,DO	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	59,600.00		
*	8 Layers Open Type Steel Shelves	100	FAB	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	1,250,000.00		
	Cleopatra Chair	1	DO	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	12,000.00		
	Computer Table	6	PACPB, B	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	24,000.00		
	Executive Chair	6	PACPB, PIAAPB-C, B	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	63,000.00		
*	Supply and Installation of CCTV Camera	2	PACPB	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	10,000.00		
	Circular Table	1	FIB	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	6,500.00		
	Visitor's Chair	4	FIB	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	10,000.00		
	Movable 6-panel room divider	1	FIB	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	10,000.00		
	Bookshelf (with Glass enclosure)	2	PIAAPB D, A	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	29,000.00		
	Side Table	2	PIAAPB D	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	15,000.00		
	Wooden Chair	6	PIAAPB D	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	14,900.00		
*	Console Table	2	PIAAPB D,A	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	12,000.00		
	Total (this page)									2,639,200.00		

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					Ad/Post of IB/REI/R FQ	Sub/Op en of Bids	Notice of Award	Contract Signing				(Brief Description of Project/Program)
Semi-expendable Furniture and Fixtures												
	Six-seater Table	1	PIAAPB D	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	14,900.00		
	Jr. Executive Table	11	PIAAPB C,DO	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	163,900.00		
	Conference Chair	24	PIAAPB C,A	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	252,000.00		
	Electric Fan (Box Type)	5	PIAAPB D	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	10,000.00		
Semi-expendable Furniture and Fixtures												
	Clerical Chair	3	PIAAPB B	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	20,100.00		
	Clerical Table	8	PIAAPB B,DO	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	48,000.00		
	Smoked Glass	1	PIAAPB-A	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	12,000.00		
Semi-expendable Other Machinery & Equipment												
	Water Hose	1	RRTC	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	5,000.00		
	Wheel Barrow	1	RRTC	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	8,000.00		
	Portable Welding Machine	1	RRTC	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	15,000.00		
	Grinder Machine (Heavy Duty)	1	RRTC	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	15,000.00		
	Drilling Machine	1	RRTC	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	15,000.00		
	Rotary Hammer (Heavy Duty)	1	RRTC	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	15,000.00		
	Vacuum (Heavy Duty)	1	RRTC	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	15,000.00		
Semi-expendable Office Equipment												
	Paper shredder	1	PIAAPB B	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	14,900.00		
	Fax machine	1	DO	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	15,000.00		
	Rechargeable Digital Voice Recorder with built-in USB expandable memory	1	PIAAPB A	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	20,000.00		
Postage and Deliveries												
	Mailing expense		CREMEB	Agency- agency	1st Qrt		1st Qrt	1st Qrt	GoP	720,000.00		
	Total (this page)									1,378,800.00		

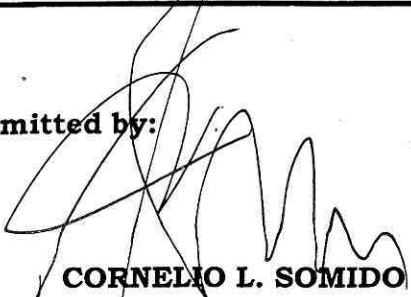
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Repair & Maintenance												
	Building		FAB, RRTC,C,B,A	By Administra- tion	as the need arises. Delegated to FAB				GoP	550,000.00		Repainting and trouble shooting of electrical, plumbing, carpentry and other civil works
	Various office equipment		FAB	NP-SVP	as the need arises. Delegated to FAB				GoP	50,000.00		Repair of paper shredder and other office equipment
	IT Equipment		FAB	NP-SVP	as the need arises. Delegated to FAB				GoP	50,000.00		Repair of desktops, laptops,printers CPU and other IT equipment
	Motor Vehicles		FAB	NP-SVP	as the need arises. Delegated to FAB				GoP	535,000.00		Preventive maintenance,kilometer check up and other repairs of motorcycles, and vans.Replacement of worn out tires.
Training/Seminar Expense												
	Seminar in accounting, budgeting, procurement and etc.	16	DO, FAB	NP-SVP	Delegated to Central Office				GoP	400,000.00		
	Thre (3) day Advance Records Management Training Seminar	50	DO,CREMEB	NP-SVP	Delegated to CREMEB				GoP	175,000.00		
	Integrity, Transparency and Accountability in Public Service (ITAPS)	250	PACPB	NP-SVP	Delegated to PACPB				GoP	135,000.00		
	CIC Values Formation/Integrity Development SeminarWorkshop/Leadership Training	500	PACPB	NP-SVP	Delegated to PACPB				GoP	510,000.00		
	Values Formation/Leadership Training for Non CIC's	300	PACPB	NP-SVP	Delegated to PACPB				GoP	358,000.00		
	Total (this page)									2,763,000.00		

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	CIC Congress/Recognition Rites	900	PACPB	NP-SVP	Delegated to PACPB				GoP	1,052,000.00		
	CIC Orientation on OMB Functions and Campus Integrity Crusaders (CIC) Program	750	PACPB	NP-SVP	Delegated to PACPB				GoP	872,000.00		
	Three (3) FIB refresher Course for CY 2020	37	FIB	NP-SVP	Delegated to FIB				GoP	186,000.00		
Training/Seminar Expense												
	Financial Investigation and Fraud Audit	55	DO,D,C,B,A	NP-SVP	Delegated to Central Office				GoP	122,600.00		
	Lifestyle Check and Forfeiture Proceedings	55	DO,D,C,B,A	NP-SVP	Delegated to Central Office				GoP	65,600.00		
	Two-Day Seminar on Graft Administrative Case	52	DO,C,B,A	NP-SVP	Delegated to Central Office				GoP	103,800.00		
	Two-Day Seminar on Money Laundering	52	DO,D,C,B,A	NP-SVP	Delegated to Central Office				GoP	125,300.00		
	Basic Communication and Writing Skills	42	DO,D,C,B,A, FIB	NP-SVP	Delegated to Central Office				GoP	70,971.00		
	Two-Day Seminar on Advanced Computer Literacy	53	DO,D,C,B,A, FIB,FAB	NP-SVP	Delegated to Central Office				GoP	135,409.00		
Accountable Forms Expense												
	Official Receipts		0	Agency- Agency	as the need arises. Delegated to FAB				GoP	10,000.00		
Rent Expense												
	Rental of copying machines		FAB	Public Bidding	c/o Central Office				GoP	500,000.00		
	Total (this page)									3,243,680.00		

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Gasoline, Oil and Lubricants												
	Gasoline, Oil and Lubricants		RRTC	NP-SVP	c/o Central Office				GoP	6,000.00		For the consumption of one (1) motorcycle vehicle at the RRTC
	Gasoline, Oil and Lubricants		FAB	Public Bidding	c/o Central Office				GoP	700,000.00		
Insurance Expense												
	Insurance for motor vehicles		FAB	Agency- Agency	as the need arises. Delegated to FAB					210,000.00		For payment of insurance premium of motor vehicles and motorcycles
Subscription Expense												
	Magazines and Newspaper		FAB	Public Bidding	c/o Central Office				GoP	120,000.00		
*	Books on anti-graft and corruption, Auditing procedures and investigation and trial techniques	various	FIB	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	30,000.00		
*	Various Legal References, Books and Materials on Anti-graft, etc	various	D	NP-SVP	2nd Qrt		2nd Qrt	2nd Qrt	GoP	38,000.00		
Water Expense												
	Drinking Water		FAB	Public Bidding	c/o Central Office				GoP	250,000.00		
CAPITAL OUTLAY												
Furniture and Fixtures												
	Sofa set with center table	6	PIAAPB- D,C,B,A,DO	NP-SVP	3rd Qrt			3rd Qrt	GoP		240,000.00	
	Refrigerator (7cu ft)	8	FAB, CREMEB, FIB, PIAAPB- B.A.DO	NP-SVP	3rd Qrt			3rd Qrt	GoP		160,000.00	
	Total (this page)									1,354,000.00	400,000.00	

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					Ad/Post of IB/REI/R FQ	Sub/Op en of Bids	Notice of Award	Contract Signing				(Brief Description of Project/Program)
*	Airconditioning unit	76	OMB-LUZ	Public Bidding	3rd Qrt			3rd Qrt			9,000,000.00	
	Conference Table (12 seaters)	2	CREMEB, PIAAPB-A	NP-SVP	3rd Qrt			3rd Qrt	GoP		120,000.00	
	Window Blinds	1	DO		3rd Qrt			3rd Qrt	GoP		60,000.00	
Other Office Equipment												
	Paper Shredder(heavy duty)	2	FAB,DO	NP-SVP	3rd Qrt			3rd Qrt	GoP		130,000.00	
	Floor Polisher	1	FAB	NP-SVP	3rd Qrt			3rd Qrt	GoP		40,000.00	
	Auto Feed Numbering Machine	1	CREMEB		3rd Qrt			3rd Qrt			400,000.00	
Motor Vehicles												
*	SUV (for dispatch)	2	FAB	Public Bidding	c/o Central Office				GoP		3,000,000.00	
IT Equipment												
	Printer Dot Matrix	1	CREMEB	NP-SVP	3rd Qrt			3rd Qrt	GoP		33,000.00	For printing case folders
*	Desktop Computer	71	DO,FB,CR, PIAAPB D,C, B,A	Public Bidding	c/o Central Office				GoP		4,615,000.00	
	Printer(Colored, Laser Pro Multifunction with Duplex Printing)	1	FAB	NP-SVP	3rd Qrt			3rd Qrt	GoP		25,000.00	
*	Laptop	2	CREMEB, PIAAPB-C	NP-SVP	c/o Central Office				GoP		150,000.00	
	Total (this page)									-	7,823,000.00	
GRAND TOTAL										17,204,116.70	8,223,000.00	

Submitted by:



CORNELIO L. SOMIDO
 Deputy Ombudsman for Luzon

Certified Funds Available:


WEOMARK RYAN G. LAYSON
 Assistant Ombudsman, FMIO

*Items in * subject to submission of justification/s prior to procurement.*

Approved by:

EXCEPT THOSE WITH ASTERISK

SAMUEL R. MARTIRES
 Ombudsman