



Republic of the Philippines  
**Office of the Ombudsman**  
 MINDANAO

Corner Earth and Libra Streets, GSIS Heights, Matina, Davao City  
 Website: www.ombudsman.gov.ph/www.philgeps.net.ph

**REQUEST FOR QUOTATION**

The Office of the Ombudsman – Mindanao Office, through its Bids and Awards Committee (BAC), as duly authorized to conduct Small Value Procurement/Shopping in accordance with Sections 53.9 and 52 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, hereby invites all interested suppliers/bidders to offer their lowest government price.

Supplier:	Quotation No: 83-2018 SEPTEMBER
Address:	PR No: 18-09-096, dated 6 September 2018
Tel. No.	Remarks: 1st Canvass
	Date: September 21, 2018

**ATTY. MARIA ILUMINADA S. LAPID-VIVA**  
 Chairperson, Bids and Awards Committee,  
 Office of the Deputy Ombudsman for Mindanao  
 Corner Earth and Libra Streets, GSIS Heights,  
 Matina, Davao City

Dear Sir/Madam:

After having carefully read and accepted the Terms and Conditions of this RFQ and followed the Instructions to Bidders specified in Annex B, hereunder is our quotation/s for the item/s as follows:

Item No.	ABC (PhP.)	Qty./Unit	OMB-MIN SPECIFICATIONS		UNIT PRICE	TOTAL PRICE
1	P 48,520.00	5 units	5 units, Laser Facsimile Machine Auto Fax Reduction, Fax Forwarding, Group Dial, Out-of-Paper Reception, Polling, Remote Fax Retrieval 33.6 Modem Speed (Super G3) 1200x1200 dpi Copy Resolution 500 page Memory 250 Sheet Paper Tray 30 Sheet ADF  Interface Required Connector Type: 4 pin USB Type B Type: USB 2.0  Copying & Printing Max Copying/Printing Speed: Up to 20 ppm Max Copying/Printing Speed B/W: 20 ppm Max Document Enlargement: 400% Max Document Reduction: 25% Maximum Copies: 99  Document & Media Handling Details Type: ADF, bypass tray, input tray Media Feeder Capacity: 1,20 sheets, 250 sheets Min Media Weight: 60g Max Media Weight: 105g Min Media Size: 3in x 4.57in, 5.8 in x 5.8 in Max Media Size: 8.5in x 14in, Letter A Size (8.5in x 11in)/ A4 (8.25 in x 11.7in)  Service Support Details Type: 1 year warranty Full Contract Period: 1 year	<input type="checkbox"/> Comply		

In compliance with GPPB Resolution No. 30-2017, a warranty retention money equivalent to the following shall be imposed:

- 1% for Expendable Supplies and to be release after 3 months period;
- 3% for Non-expendable Supplies and to be release after 1 year period

**Deadline of Submission:** \_\_\_\_\_ **TOTAL PRICE:** \_\_\_\_\_

\*Important matters/General Terms and Conditions please see at the back

**SUPPLIER'S REPRESENTATIVE**  
 (Printed Name)

Signature/Date

**BY THE AUTHORITY OF THE  
 BIDS AND AWARDS COMMITTEE**

(Sgd.) *ARIZONA MARTIN J. BOISER*  
 AGIO III/Head, BAC Secretariat

Note:

Please state your PhilGeps Number: \_\_\_\_\_

Canvassed by: \_\_\_\_\_