

**OFFICE OF THE DEPUTY OMBUDSMAN FOR THE MILITARY AND OTHER LAW ENFORCEMENT OFFICES**  
**ANNUAL PROCUREMENT PLAN FOR FY 2018**

Code (PAP)	PROCUREMENT PROGRAM/PROJECT	UNIT	PMO/End-User	MODE OF PROCUREMENT	SCHEDULE FOR EACH PROCUREMENT ACTIVITY				Source of Funds	Estimated Budget PhP				REMARKS (Brief Description of Program/Project)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		UNIT PRICE	TOTAL	MOOE	CO	
	A GENERAL OFFICE SUPPLIES AND MATERIALS													
2018-APP-0001	2nd Quarter		FAB	PB/AMP		April			RAB		900,000.00			For Quarterly office supplies requirement
2018-APP-0002	3rd Quarter		FAB	PB/AMP		July			RAB		900,000.00			
	Ink/Toner for Copiers/Printers & Facsimile Machine													
2018-APP-0003	2nd Quarter		FAB	PB/AMP		April			RAB		600,000.00			For Quarterly office supplies requirement
2018-APP-0004	3rd Quarter		FAB	PB/AMP		July			RAB		600,000.00			
2018-APP-0005	B CONSULTANCY SERVICES		OFFICE OF THE DO	PB/AMP		May & November			RAB		480,000.00			For office security purposes
	C CARPENTRY SERVICES		various offices	AMP		February			RAB		215,000.00			For fabrication of wooden cabinets and tables
	D UTILITY SERVICE													
2018-APP-0006	Supply & Delivery of Purified Drinking Water		Admin., FAB	PB-CO		March & June			RAB		130,500.00			For drinking water consumption of employees
2018-APP-0007	E PRINTING SERVICES		CREMEB/FAB	AMP		February - June			RAB		120,000.00			For printing of docket books, case folders & property tag
2018-APP-0008	F COPYING MACHINE RENTAL		2-DOs OFC 2-CREMEB 2-FIB 1-ADMIN 1-AO's OFC	PB-CO		Annually			RAB		900,000.00			For reproduction of case documents & other documents
	G SUBSCRIPTIONS													
2018-APP-0009	Newspapers		various offices	SVP		May to December			RAB		50,000.00			For office use
2018-APP-0010	H UPHOLSTERY AND REPAIR OF FURNITURE		FAB, CREMEB	AMP		April - June			RAB		20,000.00			For repair of worn-out furnitures
2018-APP-0011	I REPAIR OF EQUIPMENT		various offices	AMP		July - September			RAB		25,000.00			For repair of defective equipment
	J CONTINUING RENOVATION OF MOLEO OFFICES													
2018-APP-0012	Construction Supplies & Materials		various offices	AMP		June			RAB		200,000.00			For continuing renovation of 2nd Floor Main Building
2018-APP-0013	Electrical & Hardware Supplies		various offices	AMP		June			RAB		50,000.00			
2018-APP-0014	Tinting of Door Glass panels and windows		various offices	AMP		June			RAB		250,000.00			
	K REPAIR AND MAINTENANCE OF VEHICLES													
2018-APP-0015	Gasoline, Oil, Lubricants & Other Services		FAB	AMP		Annually			RAB		300,000.00			For use of official vehicles
2018-APP-0016	GSIS Vehicle Insurance		FAB	AMP		January - October			RAB		70,000.00			For insurance coverage
2018-APP-0017	LTO Registration		FAB	AMP		February - August			RAB		22,000.00			For renewing LTO registration
2018-APP-0018	Repair and Maintenance of vehicle, purchase of spare parts, supplies, accessories and labor		FAB	AMP		January - December			RAB		220,000.00			for repair and maintenance of motor vehicles
2018-APP-0019	L PROPERTY INSURANCE		FAB	AMP		June			RAB		100,000.00			For renewal of insurance coverage
	M OFFICE EQUIPMENT, FURNITURES AND FIXTURES													
2018-APP-0020	MODULAR PARTITION		FAB CREMEB-EU	PB		February - May			RAB		1,700,000.00 1,120,000.00			For improvement of employees' working area



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2018-APP-0037	STEEL OPEN-TYPE SHELVES, 8-layers, adjustable shelves, gauge 22, powder-coated	25	25-CREMEB-REC	PB/AMP	June - August				RAB	13,500.00	337,500.00			for storage of resolved cases
2018-APP-0038	STEEL OPEN-TYPE SHELVES, 4-layers, adjustable shelves, gauge 22, powder-coated	3	3-CREMEB-REC	PB/AMP	June - August				RAB	8,000.00	24,000.00			for document filing
2018-APP-0039	TELEPHONE UNITS	7	4-FAB 1-PIAAPB 1-FIB 1-CREMEB	AMP	March - April				RAB	750.00	5,250.00			for official communication use
2018-APP-0040	FAX MACHINE, monochrome printing	1	1-PIAAPB (Prosecution)	AMP	April - May				RAB	10,000.00	10,000.00			For faster communication
2018-APP-0041	AUTOMATED DATER MACHINE w/ inscription	14	11-FAB 3-CREMEB	AMP	February - April				RAB	3,000.00	42,000.00			for official use of employees
2018-APP-0042	PUSH CART, 300 kg., flatbed	2	2-FAB	AMP	April - May				RAB	4,000.00	8,000.00			for use in transporting supplies & equipment to various offices
2018-APP-0043	STAPLING MACHINE, heavy-duty, standard	7	1-PIAPPB-A 2-PIAPPB-B 2-CREMEB-REC 1-FAB 1-PIAPPB-C	AMP	May - June				RAB	3,000.00	21,000.00			For use in stapling thick documents
2018-APP-0044	LAMINATING MACHINE	1	1-FAB	AMP	May - June				RAB	5,000.00	5,000.00			for official use of HRM/FAB
2018-APP-0045	NUMBERING MACHINE, heavy-duty	20	13-CREMEB-REC 5-PIAAPB-B	AMP	May - June				RAB	3,500.00	70,000.00			For paginating case records
2018-APP-0046	DOCUMENT BAG, can fit standard OMB case folders (1-leatherette, 1- w/ wheels) for court hearing	2	1-PIAAPB-PROS 1-CREMEB-REC	AMP	May - June				RAB	10,000.00 15,000.00	25,000.00			For use of prosecutors during court hearings
2018-APP-0047	LOYALTY MEMORABILIA		FAB	AMP	March				RAB		20,000.00			for incentive purposes
2018-APP-0048	VOICE RECORDER w/ built-in USB, 4GB memory	8	1-PIAAPB-B 1-PIAAPB-A 1-PIAAPB-C 5-PIAAPB-Prosecution	AMP	June - July				RAB	7,700.00	61,600.00			for use of investigators
2018-APP-0049	DASHBOARD CAMERA	9	9-FAB	AMP	May - June				RAB	8,000.00	72,000.00			For Field Investigation use
2018-APP-0050	DSLR CAMERA with wide zoom lens	1	1-DO's OFC	AMP	April - May				RAB	120,000.00	120,000.00			For use in presentation during conferences/hearings
2018-APP-0051	PROJECTOR, short-throw	1	1-FAB	AMP	June - July				RAB	9,600.00	9,600.00			For use in BAC meetings
2018-APP-0052	DOCUMENT CAMERA	2	1-FAB 1-FIB	AMP/PS	June - July				RAB	27,000.00	54,000.00			For use in BAC meetings






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2018-APP-0053	AIR PURIFIER, 35-45 sqm. coverage, dehumidifier and purifier, NANO HEPA filtering system, LED function button, multiple stage filtratio process	15	1-CREMEB-161/162/163/164/165/166/167/168/169/170/171/172/173/174/175/176/177/178/179/180/181/182/183/184/185/186/187/188/189/190/191/192/193/194/195/196/197/198/199/200/201/202/203/204/205/206/207/208/209/210/211/212/213/214/215/216/217/218/219/220/221/222/223/224/225/226/227/228/229/230/231/232/233/234/235/236/237/238/239/240/241/242/243/244/245/246/247/248/249/250/251/252/253/254/255/256/257/258/259/260/261/262/263/264/265/266/267/268/269/270/271/272/273/274/275/276/277/278/279/280/281/282/283/284/285/286/287/288/289/290/291/292/293/294/295/296/297/298/299/300/301/302/303/304/305/306/307/308/309/310/311/312/313/314/315/316/317/318/319/320/321/322/323/324/325/326/327/328/329/330/331/332/333/334/335/336/337/338/339/340/341/342/343/344/345/346/347/348/349/350/351/352/353/354/355/356/357/358/359/360/361/362/363/364/365/366/367/368/369/370/371/372/373/374/375/376/377/378/379/380/381/382/383/384/385/386/387/388/389/390/391/392/393/394/395/396/397/398/399/400/401/402/403/404/405/406/407/408/409/410/411/412/413/414/415/416/417/418/419/420/421/422/423/424/425/426/427/428/429/430/431/432/433/434/435/436/437/438/439/440/441/442/443/444/445/446/447/448/449/450/451/452/453/454/455/456/457/458/459/460/461/462/463/464/465/466/467/468/469/470/471/472/473/474/475/476/477/478/479/480/481/482/483/484/485/486/487/488/489/490/491/492/493/494/495/496/497/498/499/500/501/502/503/504/505/506/507/508/509/510/511/512/513/514/515/516/517/518/519/520/521/522/523/524/525/526/527/528/529/530/531/532/533/534/535/536/537/538/539/540/541/542/543/544/545/546/547/548/549/550/551/552/553/554/555/556/557/558/559/560/561/562/563/564/565/566/567/568/569/570/571/572/573/574/575/576/577/578/579/580/581/582/583/584/585/586/587/588/589/590/591/592/593/594/595/596/597/598/599/600/601/602/603/604/605/606/607/608/609/610/611/612/613/614/615/616/617/618/619/620/621/622/623/624/625/626/627/628/629/630/631/632/633/634/635/636/637/638/639/640/641/642/643/644/645/646/647/648/649/650/651/652/653/654/655/656/657/658/659/660/661/662/663/664/665/666/667/668/669/670/671/672/673/674/675/676/677/678/679/680/681/682/683/684/685/686/687/688/689/690/691/692/693/694/695/696/697/698/699/700/701/702/703/704/705/706/707/708/709/710/711/712/713/714/715/716/717/718/719/720/721/722/723/724/725/726/727/728/729/730/731/732/733/734/735/736/737/738/739/740/741/742/743/744/745/746/747/748/749/750/751/752/753/754/755/756/757/758/759/760/761/762/763/764/765/766/767/768/769/770/771/772/773/774/775/776/777/778/779/780/781/782/783/784/785/786/787/788/789/790/791/792/793/794/795/796/797/798/799/800/801/802/803/804/805/806/807/808/809/810/811/812/813/814/815/816/817/818/819/820/821/822/823/824/825/826/827/828/829/830/831/832/833/834/835/836/837/838/839/840/841/842/843/844/845/846/847/848/849/850/851/852/853/854/855/856/857/858/859/860/861/862/863/864/865/866/867/868/869/870/871/872/873/874/875/876/877/878/879/880/881/882/883/884/885/886/887/888/889/890/891/892/893/894/895/896/897/898/899/900/901/902/903/904/905/906/907/908/909/910/911/912/913/914/915/916/917/918/919/920/921/922/923/924/925/926/927/928/929/930/931/932/933/934/935/936/937/938/939/940/941/942/943/944/945/946/947/948/949/950/951/952/953/954/955/956/957/958/959/960/961/962/963/964/965/966/967/968/969/970/971/972/973/974/975/976/977/978/979/980/981/982/983/984/985/986/987/988/989/990/991/992/993/994/995/996/997/998/999/1000	2-FAB	July - August	RAB	35,000.00	525,000.00			For air sanitation purposes						
			4-PIAAPB-A														
			3-PIAAPB-B														
			3-PIAAPB-C														
2018-APP-0054	EXHAUST FAN	1	1-FIB	AMP	July - August				RAB	5,000.00	5,000.00			for heat exhaustion & elimination of four odors			
2018-APP-0055	TEMPERED GLASS WHITEBOARD	8	1-FIB	AMP	September - October				RAB	20,000.00	160,000.00			For use during meetings/conferences			
			1-PIAAPB-A														
			1-PIAAPB-B														
			1-PIAAPB-C														
			1-PIAAPB-PROS														
			1-FAB														
			1-CREMEB														
			1-PACPB														
2018-APP-0056	PRESSURE WASHER	1	1-FAB	AMP	September - October				RAB	10,000.00	10,000.00			For use in cleaning motor vehicles			
2018-APP-0057	SCANNER, portable	2	1-PACPB	AMP	September - October				RAB	12,000.00	24,000.00			For official use requiring scanned documents			
			1-CREMEB-DIR														
2018-APP-0058	SCANNER, heavy-duty	1	1-FAB	AMP													
2018-APP-0059	PAPER SHREDDER, heavy-duty, 18-sheet capacity, strip-cut, 14 gal. waste basket capacity	5	1-FIB	AMP	September - October				RAB	80,000.00	400,000.00			For proper paper disposal			
			1-PIAAPB-C														
			1-CREMEB/MU														
			2-PIAAPB-A														
2018-APP-0060	PRINTING CALCULATOR	1	1-FAB	AMP	February - April				RAB	4,350.00	4,350.00			for use in mathematical computation			
2018-APP-0061	VACUUM CLEANER, wet & dry	1	1-FAB	AMP	February - April				RAB	10,000.00	10,000.00			For use in cleaning motor vehicles			
2018-APP-0062	LADDER, 4-step, aluminum, light weight	2	1-CREMEB	AMP	February - April				RAB	6,000.00	14,000.00			For retrieval of case records			
	6-step		1-PACPB														
2018-APP-0063	CONFERENCE CHAIR, wood	20	20-FIB	PB/AMP	June - August				RAB	5,000.00	100,000.00			For use in conferences/meetings			
2018-APP-0064	COMPACTOR	1	1-CREMEB	PB/AMP	July - August				RAB	1,730,000.00	1,730,000.00			For storage of voluminous case records			
2018-APP-0065	DIGITAL DUPLICATOR	1	1-FAB	AMP	April				RAB	650,000.00	650,000.00			for reproduction of letterhead mailing envelopes and office forms			
	N I.T. EQUIPMENT																
2018-APP-0066	LAPTOP COMPUTER with carry bag	6	1-PIAAPB-PROS														
			4-FAB														
			1-AO's OFC		June - August				RAB	80,300.00	481,800.00			For use of officials & field investigators			



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2018-APP-0067	DESKTOP COMPUTER	40	2-FIB	PB/AMP	June - August				RAB	60,000.00	2,400,000.00			For use of new employees & replacement of worn-out units
			9-CREMEB											
			4-PACPB											
			3-PIAAPB-A											
			18-FAB											
			4-PIAAPB-B											
2018-APP-0068	PRINTER, heavy-duty, laser	59	2-FIB	PB/AMP	June - August				RAB	14,000.00	826,000.00			For use of new employees & replacement of worn-out units
			8-CREMEB											
			18-FAB											
			5-PACPB											
			4-PIAAPB-A											
			12-PIAAPB-B											
			8-PIAAPB-C											
			2-DO's OFC											
2018-APP-0069	PRINTER, heavy-duty (for LAN use)	1	1-CREMEB-REC	PB/AMP	June - August				RAB	150,000.00	150,000.00			for official use of CREMEB-replacement of worn-out unit
2018-APP-0070	PRINTER, multi-function	2	1-CREMEB-DIR	PB/AMP	June - August				RAB	80,000.00	160,000.00			for official use of CREMEB & PIAAPB-A
			1-PIAAPB-A											
2018-APP-0071	USB, 16GB	34	3-CREMEB	AMP	February - April				RAB	1,000.00	34,000.00			for office use
			6-PACPB											
			6-PIAAPB-A											
			9-PIAAPB-C											
			7-PIAAPB-B											
			3-PIAAPB-PROS											
2018-APP-0072	EXTERNAL HARD DRIVE, 1TB	1	1-CREMEB	AMP	February - April				RAB	3,750.00	3,750.00			
2018-APP-0073	PRINTER, DOT MATRIX	1	1-FAB	PB/AMP	June - August				RAB	42,000.00	42,000.00			For printing of payroll, payslip
2018-APP-0074	O. PHOTOCOPYING MACHINE, heavy-duty with sorter	1	1-DO's OFC	PB/AMP	April - June				RAB	700,000.00	700,000.00			For use in the reproduction of official documents
2018-APP-0075	P CONTAINER VAN	1	1-CREMEB	PB/AMP	August - October				RAB	170,000.00	170,000.00			for official use of CREMEB
2018-APP-0075	Q IP BASED SURVEILLANCE SYSTEM	1	1-CREMEB	PB/AMP	August - October				RAB	850,000.00	850,000.00			for official use of CREMEB
TOTAL											21,070,249.00			
Provision for Inflation/Price Escalation (10% of the total APP)											2,107,024.90			
GRAND TOTAL											23,177,273.90			
SUBMITTED BY:					FUNDS AVAILABLE:					APPROVED BY:				
 ALAN R. CAÑARES Chairman, Bids and Awards Committee					 MARIVIC I. CABARRUBIA Administrative Officer V (Budget Officer III)					 CYRIL B. RAMOS Deputy Ombudsman				